

# WARRENVILLE FIRE PROTECTION DISTRICT

## Minutes of Trustee Meeting October 18, 2018

The Board of Trustees met at Headquarters Station. President Perkins called the meeting to order at 17:00 hours.

### PLEDGE OF ALLEGIANCE

The meeting started with pledge of allegiance to the flag.

### ROLL CALL

Present for the meeting were President Kate Perkins, Treasurer Denise Pertell, Secretary Jeff Carstens, Trustee Jerry Kleinwachter, Trustee Randy Price (left at 18:15 hours), Chief Dennis Rogers Jr., Assistant Chief Jamie Clark and Recording Secretary Beth Fairbanks. Guests were Fire Marshal Lee Westrom; Firefighter Mike Vaughn (arrived at 17:31 hours); Captain Al Thompson (left at 17:35 hours); Lt. Matt Banaszek, Firefighters Mia Ingram and Nic Rossi, (left for a call between 17:13 hours and 17:49 and then left the meeting at 18:20 hours). Absent was Assistant Chief Dave Kruzil.

### APPROVAL OF AGENDA

Kleinwachter moved to accept the agenda as presented; Price seconded.

5 ayes, MOTION CARRIED

### VISITOR'S COMMENTS

None.

### APPROVAL OF MINUTES

Kleinwachter moved to accept the minutes of the regular meeting of September 19, 2018; Perkins seconded.

5 ayes, MOTION CARRIED

### FINANCIAL REPORTS

This past month the Cash Activity Report included a Beginning Cash Balance of \$2,546,687.62; Revenues of \$759,429.07 and Expenses of \$246,822.90. The ending cash balance was \$3,059,293.79. The Cash Activity Report is part of the minutes.

Chief reported for the month of September: the Ambulance billing brought in \$56,299.43; the income from Fire Recovery was \$5,012.58, the Fire Bureau brought in \$4,205.36 and Tax revenue was \$689,906.49.

Chief highlighted several disbursements:

- Waterlogic East, LLC – preventative maintenance for the water filter for water machine in kitchen.
- Westside Mechanical Group – maintenance for the 30 year old generator
- TSI – annual cleaning and calibrations for SCBAs
- Guaranteed Mechanical – Maintenance for the heater in the bay
- Edward Occupational Health – employee physicals for two cadets and one fulltime firefighter
- Dinges Fire Company – PPE for eight firefighters from Globe Manufacture

Chief reported there should be about 58% available in each line of the budget. The lines that are over budget and that are noteworthy are:

- Overtime – Metro Paramedics has reimbursed the District for personnel covering Metro open shifts therefore this line is actually closer to budget.
- Uniform – Chief reminded the Trustees that POCs and Parttime come and go so it is hard to gauge, although if someone leaves before 2 years of employment are complete, the District receives some money from the former firefighter.

Pertell asked the Chief to make sure as many things as possible be charged on the credit card to earn points.

Pertell moved and Price seconded acceptance of the monthly accounting reports. The reports are approved and hereby ratified.

ROLL CALL:

Carstens – AYE

Kleinwachter – AYE

Perkins – AYE

Pertell – AYE

Price – AYE

MOTION CARRIED

### **APPROVAL OF BILLS**

None.

### **OTHER FINANCE**

Chief wanted to make sure the Trustees knew that the additional Fire District contribution to the Pension Fund of \$6,925 will be paid. This amount was approved in the budget.

Chief noted that there were a four paid-on-call firefighters who paid for their FF Academy Training and have been with the District for many years. These four POCs did not get the reimbursement of \$2,000 each for the class. The District has a policy for reimbursement to POCs that have passed the training and have met the criteria for reimbursement. Chief recommended that they are reimbursed over a two year period. Pertell moved to disburse \$1,000 to each firefighter this year with the understanding that \$1,000 will be disbursed next year to them; (The four POCs are Josh Bjorvik, Ben Carstens, Nic Rossi and Patrick Wellick); Price seconded.

ROLL CALL:

Carstens – ABSTAIN

Kleinwachter – AYE

Perkins – AYE

Pertell – AYE

Price – AYE

MOTION CARRIED

Thanks to AC Kruzil, Illinois American Water has awarded the District a \$1,000 grant to purchase three lengths of new hose.

Chief reported that he is asking for a 5% increase (which is the cap) to the taxing body for the District in the Levy Ordinance. Chief mentioned that the District usually gets less than what is

requested. The Pension request goes along with the recommendation from the Actuary and the Workers Comp is going up and the District cannot go with any company less expensive. Perkins moved to approve the LEVY ORDINANCE 18-03 AN ORDINANCE LEVYING AND ASSESSING TAXES OF THE WARRENVILLE FIRE PROTECTION DISTRICT, DUPAGE COUNTY, ILLINOIS FOR 2018; Price seconded.

ROLL CALL:

Carstens – AYE

Kleinwachter – AYE

Perkins – AYE

Pertell – AYE

Price – AYE

MOTION CARRIED

Fairbanks will get it published and Chief will file the ordinance with the County.

### **CLOSED SESSION**

None.

### **CHIEF'S REPORT**

Chief reported that there were no Specialty Team callouts.

Chief and Captain Thompson are still in the process of updating the Fire District's procurement policy and procedures to align with state law and best practices. They are working with Kris Dixon so it becomes user friendly for the District's website.

Chief Medic Nelson is working with CallOne, the telecommunication broker, and DuComm to reduce costs. It is possible that having a "dish" installed on the station roof will help with the cost of telecommunications.

Chief met with Perkins and Pertell regarding the Long Term Capital Plan for the District, how to manage the replacement of vehicles and creative ways to get money for new vehicles when needed. Chief asked for permission to investigate getting a quote for the value of Tower-11 to possibly use it as leverage when getting a new Engine or a Quint. AC Clark mentioned that when the decision is made to get a vehicle, he has a committee that will work on the specs.

Chief's other comments from his report are noted throughout the meeting.

### **TRUSTEES**

Fairbanks reported that the packets for the election of 3 new trustees, at the Consolidated Election April 2, 2019, are ready for prospective candidates to be picked up at the Fire Station. They can be picked up between 8:30AM and 3:30PM Monday through Friday. The information has been posted at the Station, on the WFPD Facebook page and on the WFPD Website. The information was submitted to the City of Warrenville to be included in the November Hometown Happenings.

### **ATTORNEY**

None.

## **BUILDINGS**

Thompson reported that two new water fountains with a filter are being installed, one on the first floor administration side and one on the second floor outside of the McNatt room.

Thompson noted that the bay garage doors have been serviced.

Thompson is collecting the bids for security of the building; if there are enough for the Trustees to take action, it will be put on the next month's agenda.

Thompson requested assistance from the Trustees to make a 5 year working building maintenance plan. This would be based upon need and cost.

## **EQUIPMENT**

Pertell noticed an error on the Apparatus Operating Cost update report and met with AC Kruzil regarding a reimbursement from the insurance company for repairs on an engine that was not on the report, due to a software glitch with Maintenance Pro.

## **PERSONNEL**

AC Clark and Lt Banaszek presented a Paid on Call recruitment concept. There is a committee from the District who have come up with some ideas. Currently there are about 20 POCs on the department and the recommendation is staffing 30 POCs. The basic idea is to actively recruit 10 people per year to train as firefighters (through COD) and get them working on shift. There was a discussion on finding the right people with the right fit from the community. Chief noted that financially his recommendation is to start with 5 people. The Trustees and Chief commended the committee for working on this issue.

Kleinwachter moved to fund 5 people, this fiscal year, to attend the College of DuPage for the Firefighter training; Carstens seconded.

ROLL CALL:

Carstens – AYE

Kleinwachter – AYE

Perkins – AYE

Pertell – AYE

Price – AYE

MOTION CARRIED

## **FIRE COMMISSIONERS**

Perkins mentioned that she and Carstens met to discuss the eight extremely qualified applicants for the Fire Commissioner Board. The recommendations are Nelda Byers, Ryan MacIntire and Ellen Muech. Price moved to appoint Nelda Byers, Ryan MacIntire and Ellen Muech to serve on the Fire Commissioner Board, with the term to start November 1, 2018; Pertell seconded.

5 ayes, MOTION CARRIED

Perkins requested that Administrative Assistant Priscilla Jezuit sent thank you notes to all applicants.

## **FIRE BUREAU**

The report from the Fire Bureau was accepted. FM Westrom mentioned the Fire Prevention Open House was on October 3<sup>rd</sup> and was a huge success. The Trustees and Chief commended

Westrom on how well organized the open house was. There were between 350 and 400 people in attendance.

Chief reported that the City had requested a meeting with Westrom and himself regarding the plan reviews. The City requested that the Fire Bureau Reviews be sent to the City and then the City would disseminate them as needed. The Trustees responded, stating that Westrom should continue to send out reviews as has been done in the past. The Fire District is responsible to state what is required for Life Safety. Also the representatives from the City noted that the IGA is currently not a priority with the City.

Perkins thanked the Chief, crew and Fire Marshal for attending the Bike and Walk to School Day at Johnson and Bower.

#### **UNFINISHED BUSINESS OR MISCELLANEOUS BUSINESS**

Chief reported that 10 people from the Fire District have indicated they would like to attend the Annual Dinner and Awards Night on October 24, 2018 for The Hundred Club of DuPage County.

#### **NEW BUSINESS**

Chief reported the Annual Metropolitan Fire Chiefs' Christmas lunch is Thursday, December 6<sup>th</sup> – he asked if any of the Trustees would like to attend, please let him know.

Chief mentioned that the District will now have a mailing address of 3S472 Batavia Road instead of the PO Box. He stated that after being in contact with the post office, the mail box will be located at the rear of the fire station.

Perkins noted, for information purposes, that there is a continuing education Trustee training, for no charge, at Lisle-Woodridge FPD regarding Best Practice. She will be attending.

#### **ADJOURNMENT**

At 18:25 hours Kleinwachter moved to adjourn the meeting; Carstens seconded.

5 ayes, MOTION CARRIED

Those present at the end of the meeting were President Kate Perkins, Treasurer Denise Pertell, Secretary Jeff Carstens, Trustee Jerry Kleinwachter, Chief Dennis Rogers Jr., Assistant Chief Jamie Clark, Recording Secretary Beth Fairbanks, Fire Marshal Lee Westrom and Firefighter Mike Vaughn.

The meeting adjourned at 18:25 hours.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

**Warrenville Fire Protection District  
Cash Activity  
October 2018**

<b>Beginning Cash Balance</b>		<b>3,059,293.79</b>
<b>Revenues:</b>		
Receipts from the Monthly Receipts report	96,021.74	
MB Credit Card Reward	-	
Interest Income and Unrealized Gain (Loss) on MB Investment account	(664.30)	
Interest income MB Money Market account	226.49	
Foreign Fire Revenues	-	
Misc Income	-	
	<hr/>	
<b>Total Revenues</b>		<b>95,583.93</b>
<b>Expenses:</b>		
Vendor checks from the Check Register report	(103,709.28)	
Payroll disbursements and fees from the Precision payroll reports	(139,747.85)	
Voided Payroll Checks (reissued in an earlier period)	636.20	
Voided Vendor Checks (reissued in an earlier period)	-	
Auto Disbursements	(33,046.53)	
Foreign Fire Auto Disbursements	(59.00)	
Bank fee MB Checking Account	(108.91)	
Bank fee MB Investment account	(146.86)	
	<hr/>	
<b>Total Expenses</b>		<b>(276,182.23)</b>
<b>Ending Cash Balance</b>		<b>2,878,695.49</b>

Warrenville Fire Protection District  
 Summary of Cash  
 October 31, 2018

ASSETS

<u>Corporate Fund</u>		
MB Checking Pooled	\$ 446,953.25	
MB Money Market	454,396.91	
MB Pooled Trust Investment	381,250.07	
MB Pooled Trust MTMarket	(37,383.73)	
	<hr/>	
Total Corporate Fund		1,245,216.50
 <u>Ambulance Fund</u>		
MB Checking Pooled	88,486.64	
MB Lockbox Checking	4,819.72	
MB Money Market	552,152.99	
MB Pooled Trust Investment	120,833.39	
MB Pooled Trust MTMarket	(24,922.56)	
	<hr/>	
Total Ambulance Fund		741,370.18
 <u>Audit Fund</u>		
MB Checking Pooled	4,301.74	
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Total Audit Fund		4,301.74
 <u>Liability Insurance Fund</u>		
MB Checking Pooled	29,417.63	
	<hr/>	
Total Liability Insurance Fund		29,417.63
 <u>Workers Compensation Fund</u>		
MB Checking Pooled	71,399.61	
	<hr/>	
Total Workers Compensation Fund		71,399.61
 <u>Foreign Fire Fund</u>		
MB Foreign Fire Tax	6,396.66	
	<hr/>	
Total Foreign Fire Fund		6,396.66
 <u>Capital Projects Fund</u>		
MB Pooled Checking	772.90	
MB Money Market	779,820.27	
	<hr/>	
Total Capital Projects Fund		780,593.17
 <u>Total Cash</u>		
	\$	<u><u>2,878,695.49</u></u>

**Warrenville Fire Protection District**  
**Check Register**  
**For the Period From Oct 1, 2018 to Oct 31, 2018**

Filter Criteria Includes: 1) Check Numbers from 9100 to 9600. Report order is by Check Number.

Payee	Check	Amount	Account ID	Account Description
Bound Tree Medical	9134	996.28	10-01-7300-00 20-01-7300-00 01-00-1000-00	Medical Supplies Medical Supplies MB Pooled Checking
Blue Cross Blue Shield	9135	648.00	20-01-6100-00 01-00-1000-00	Paramedic Contract Services MB Pooled Checking
PROMOS 911	9136	1,488.82	10-01-6745-10 01-00-1000-00	Public Education Donation MB Pooled Checking
Warrenville Youth & Family	9137	200.00	10-01-5300-00 20-01-5300-00 01-00-1000-00	Health & Wellness Health & Wellness MB Pooled Checking
Konica Minolta, Inc.	9138	232.12	10-01-7010-00 20-01-7010-00 01-00-1000-00	Operating Supplies Operating Supplies MB Pooled Checking
Verizon Wireless	9139	32.04	10-01-6810-10 20-01-6810-10 01-00-1000-00	Telephone-Cell Phones Verizon MB Pooled Checking
Mutual Aid Box Alarm System	9140	15.00	10-01-7200-00 20-01-7200-00 01-00-1000-00	Firefighters Pers Prot Equip Firefighters Pers Prot Equip MB Pooled Checking
Metro Paramedics	9141	28,679.43	20-01-6100-00 01-00-1000-00	Paramedic Contract Services MB Pooled Checking
Thompson, Al	9142	83.78	10-01-6500-00 20-01-6500-00 10-01-6770-00 20-01-6770-00 01-00-1000-00	Maintenance Buildings-Stat 1 Maintenance Buildings-Stat 1 Client Relations Expense Client Relations Expense MB Pooled Checking
Clark, Alex	9143	313.84	10-01-6520-02 20-01-6520-02 01-00-1000-00	Maint App - Engine 12 (E12) Maint App - Engine 12 (E12) MB Pooled Checking
DENEB Corporation	9144	422.75	10-01-6600-10 20-01-6600-10 01-00-1000-00	IT Subscriptions IT - Subscriptions MB Pooled Checking
Warrenville, City of	9145	26.55	10-01-7000-00 20-01-7000-00 01-00-1000-00	Motor Fuel Motor Fuel MB Pooled Checking
Warrenville Youth & Family	9146	200.00	10-01-5300-00 20-01-5300-00 01-00-1000-00	Health & Wellness Health & Wellness MB Pooled Checking
Warrenville Youth & Family	9146V	-200.00	10-01-5300-00 20-01-5300-00 01-00-1000-00	Health & Wellness Health & Wellness MB Pooled Checking
Standard Insurance Company	9147	679.18	10-01-5200-20 20-01-5200-20 01-00-1000-00	Insurance-Life Insurance-Life MB Pooled Checking
Guardian Dental Plan	9148	1,042.67	10-01-5200-10 20-01-5200-10 01-00-1000-00	Insurance-Dental Insurance-Dental MB Pooled Checking
Illinois Public Risk Fund (IP	9149	10,553.00	50-00-5400-00 01-00-1000-00	Worker's Compensation Expense MB Pooled Checking
Bound Tree Medical	9150	1,345.32	10-01-7300-00	Medical Supplies



**Warrenville Fire Protection District  
Check Register**

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Payee	Check	Amount	Account ID	Account Description
			20-01-7300-00	Medical Supplies
			10-01-7300-00	Medical Supplies
			20-01-7300-00	Medical Supplies
			10-01-7300-00	Medical Supplies
			20-01-7300-00	Medical Supplies
			10-01-7300-00	Medical Supplies
			20-01-7300-00	Medical Supplies
			01-00-1000-00	MB Pooled Checking
Augustine Cervantez	9151	174.29	10-01-5000-00	Payroll-Full Time Firefighters
			20-01-5000-00	Payroll-Full Time Firefighters
			01-00-1000-00	MB Pooled Checking
John Fowler	9152	41.56	10-01-5000-00	Payroll-Full Time Firefighters
			20-01-5000-00	Payroll-Full Time Firefighters
			01-00-1000-00	MB Pooled Checking
Mike Voegtle	9153	55.41	10-01-5000-00	Payroll-Full Time Firefighters
			20-01-5000-00	Payroll-Full Time Firefighters
			01-00-1000-00	MB Pooled Checking
Jeff Carstens	9154	167.69	10-01-5000-00	Payroll-Full Time Firefighters
			20-01-5000-00	Payroll-Full Time Firefighters
			01-00-1000-00	MB Pooled Checking
Nic Charlton	9155	252.66	10-01-5000-00	Payroll-Full Time Firefighters
			20-01-5000-00	Payroll-Full Time Firefighters
			01-00-1000-00	MB Pooled Checking
Nelson, Marty	9156	725.00	10-01-6700-00	Training-Seminars/Lecture
			20-01-6700-00	Training-Seminars/Lecture
			01-00-1000-00	MB Pooled Checking
Citizens Appreciate Public	9157	60.00	10-01-6770-00	Client Relations Expense
			20-01-6770-00	Client Relations Expense
			01-00-1000-00	MB Pooled Checking
Metropolitan Fire Chiefs Ass	9158	20.00	10-01-6010-00	Dues
			20-01-6010-00	Dues & Subscriptions
			01-00-1000-00	MB Pooled Checking
Metropolitan Fire Chiefs Ass	9158V	-20.00	10-01-6010-00	Dues
			20-01-6010-00	Dues & Subscriptions
			01-00-1000-00	MB Pooled Checking
DuPage Co. Fire Chiefs As	9159	20.00	10-01-6010-00	Dues
			20-01-6010-00	Dues & Subscriptions
			01-00-1000-00	MB Pooled Checking
NICOR	9160	181.99	10-01-6800-10	Utilities-Gas
			20-01-6800-10	Utilities-Gas
			01-00-1000-00	MB Pooled Checking
DuComm	9161	17,260.98	10-01-6110-00	DuComm Dispatch
			20-01-6110-00	DuComm Dispatch
			10-01-6110-00	DuComm Dispatch
			20-01-6110-00	DuComm Dispatch
			01-00-1000-00	MB Pooled Checking
Mutual Aid Box Alarm Syste	9162	5.00	10-01-7200-00	Firefighters Pers Prot Equip
			20-01-7200-00	Firefighters Pers Prot Equip
			01-00-1000-00	MB Pooled Checking
Bound Tree Medical	9163	147.98	10-01-7300-00	Medical Supplies
			20-01-7300-00	Medical Supplies
			10-01-7300-00	Medical Supplies
			20-01-7300-00	Medical Supplies

**Warrenville Fire Protection District  
Check Register  
For the Period From Oct 1, 2018 to Oct 31, 2018**

Filter Criteria Includes: 1) Check Numbers from 9100 to 9600. Report order is by Check Number.

Payee	Check	Amount	Account ID	Account Description
			01-00-1000-00	MB Pooled Checking
Speedway	9164	2,181.55	10-01-7000-00 20-01-7000-00 01-00-1000-00	Motor Fuel Motor Fuel MB Pooled Checking
Warrenville Ace Hardware	9165	53.85	10-01-6500-00 20-01-6500-00 10-01-6520-00 20-01-6520-00 10-01-6520-03 20-01-6520-03 01-00-1000-00	Maintenance Buildings-Stat 1 Maintenance Buildings-Stat 1 Maintenance-Apparatus Maintenance-Apparatus Maint App - Engine 13 (E13) Maint App - Engine 13 (E13) MB Pooled Checking
Motorola Solutions, Inc.	9166	238.00	10-01-6200-00 20-01-6200-00 01-00-1000-00	Comm/Radio Equipment Comm/Radio Equipment MB Pooled Checking
Westrom, Lee	9167	36.18	10-01-6745-10 01-00-1000-00	Public Education Donation MB Pooled Checking
Sikich, LLP - Accounting	9168	2,063.00	10-01-6000-00 20-01-6000-00 01-00-1000-00	Accounting-Sikich Accounting-Sikich MB Pooled Checking
Kruzil, Dave	9169	129.59	10-01-7220-05 20-01-7220-05 01-00-1000-00	Uniforms-Firefighters POC/PT Uniforms-Firefighters POC/PT MB Pooled Checking
Call One	9170	3,240.02	10-01-6810-00 20-01-6810-00 01-00-1000-00	Telephone-Land Line Telephone-Land Line MB Pooled Checking
NICOR	9171	181.99	10-01-6800-10 20-01-6800-10 01-00-1000-00	Utilities-Gas Utilities-Gas MB Pooled Checking
NICOR	9171V	-181.99	10-01-6800-10 20-01-6800-10 01-00-1000-00	Utilities-Gas Utilities-Gas MB Pooled Checking
AFLAC	9172	1.00	10-00-2160-00 01-00-1000-00	Insurance - Aflac Payable MB Pooled Checking
Metropolitan Fire Chiefs Ass	9173	350.00	10-01-6010-00 20-01-6010-00 01-00-1000-00	Dues Dues & Subscriptions MB Pooled Checking
Metro Paramedics	9174	28,938.87	20-01-6100-00 01-00-1000-00	Paramedic Contract Services MB Pooled Checking
Swearingen, Earl	9175	262.34	20-01-6115-00 01-00-1000-00	Paramedic Billing Fees MB Pooled Checking
Mutual Aid Box Alarm System	9176	10.00	10-01-7200-00 20-01-7200-00 01-00-1000-00	Firefighters Pers Prot Equip Firefighters Pers Prot Equip MB Pooled Checking
DuComm	9177	239.20	10-01-6110-00 20-01-6110-00 01-00-1000-00	DuComm Dispatch DuComm Dispatch MB Pooled Checking
Advance Auto Parts	9178	114.54	10-01-6520-04 20-01-6520-04 10-01-6520-04 20-01-6520-04 10-01-6520-00	Maint App - Ladder Truck (T11) Maint App - Ladder Truck (T11) Maint App - Ladder Truck (T11) Maint App - Ladder Truck (T11) Maintenance-Apparatus

**Warrenville Fire Protection District  
Check Register**

**For the Period From Oct 1, 2018 to Oct 31, 2018**

Filter Criteria Includes: 1) Check Numbers from 9100 to 9600. Report order is by Check Number.

Payee	Check	Amount	Account ID	Account Description
			20-01-6520-00	Maintenance-Apparatus
			10-01-6520-00	Maintenance-Apparatus
			20-01-6520-00	Maintenance-Apparatus
			10-01-6520-02	Maint App - Engine 12 (E12)
			20-01-6520-02	Maint App - Engine 12 (E12)
			10-01-6520-00	Maintenance-Apparatus
			20-01-6520-00	Maintenance-Apparatus
			10-01-6520-06	Maint App - Engine 11 (E11)
			20-01-6520-06	Maint App - Engine 11 (E11)
			01-00-1000-00	MB Pooled Checking
VOID	9178a		01-00-1000-00	MB Pooled Checking
	<b>Total</b>	<b>103,709.28</b>		

**Warrenville Fire Protection District  
Check Register  
For the Period From Oct 1, 2018 to Oct 31, 2018**

Filter Criteria Includes: 1) Check Numbers from 120 to 150. Report order is by Check Number.

Payee	Check	Amount	Account ID	Account Description
AFLAC	131	745.26	10-00-2160-00 01-00-1000-00	Insurance - Aflac Payable MB Pooled Checking
United States Postal Servic	132	3.10	10-01-7100-00 20-01-7100-00 01-00-1000-00	Office Supplies Office Supplies MB Pooled Checking
Sikich, LLP - Accounting	133	1,814.50	10-01-6000-00 20-01-6000-00 01-00-1000-00	Accounting-Sikich Accounting-Sikich MB Pooled Checking
Office Depot	134	25.79	10-01-7100-00 20-01-7100-00 01-00-1000-00	Office Supplies Office Supplies MB Pooled Checking
IL Municipal Retirement Fun	135	1,772.75	10-01-5200-27 20-01-5200-27 10-00-2163-00 01-00-1000-00	IMRF District Contribution IMRF District Contribution IMRF Payable - Employee MB Pooled Checking
United States Postal Servic	136	3.10	10-01-7100-00 20-01-7100-00 01-00-1000-00	Office Supplies Office Supplies MB Pooled Checking
MB - Card Services	137	4,846.38	10-01-7100-00 20-01-7100-00 10-01-6120-00 20-01-6120-00 10-01-6145-00 20-01-6145-00 10-01-6150-00 20-01-6150-00 10-01-6500-00 20-01-6500-00 10-01-6520-00 20-01-6520-00 10-01-6700-05 20-01-6700-05 10-01-6700-10 20-01-6700-10 10-01-6750-00 20-01-6750-00 10-01-6770-00 20-01-6770-00 10-01-6600-05 20-01-6600-05 10-01-7200-00 20-01-7200-00 10-01-7220-00 20-01-7220-00 10-01-7300-00 20-01-7300-00 10-01-6745-00 20-01-6745-00 10-01-7010-00 20-01-7010-00 10-01-6745-10 10-01-7100-00 20-01-7100-00 10-01-6745-00 20-01-6745-00 01-00-1000-00	Office Supplies Office Supplies Haz-Mat Equipment Haz-Mat Equipment TEMS - (SWAT) TEMS - (SWAT) SCBA Maintenance and Parts SCBA Maintenance and Parts Maintenance Buildings-Stat 1 Maintenance Buildings-Stat 1 Maintenance-Apparatus Maintenance-Apparatus Training-Certification Classes Training-Certification Classes Training-Books/Manuals Training-Books/Manuals Travel/Hotel Expense Travel/Hotel Expense Client Relations Expense Client Relations Expense IT Computer Software IT Computer Software Firefighters Pers Prot Equip Firefighters Pers Prot Equip Uniforms-Full Time Employees Uniforms-Full Time Employees Medical Supplies Medical Supplies Public Education Public Education Operating Supplies Operating Supplies Public Education Donation Office Supplies Office Supplies Public Education Public Education MB Pooled Checking
Blue Cross Blue Shield	138	23,680.03	10-01-5200-00 20-01-5200-00 01-00-1000-00	Insurance-Health Insurance-Health MB Pooled Checking

**Warrenville Fire Protection District  
Check Register  
For the Period From Oct 1, 2018 to Oct 31, 2018**

Filter Criteria Includes: 1) Check Numbers from 120 to 150. Report order is by Check Number.

<b>Payee</b>	<b>Check</b>	<b>Amount</b>	<b>Account ID</b>	<b>Account Description</b>
MB - Card Services	139	150.00	10-01-6010-00	Dues
			20-01-6010-00	Dues & Subscriptions
			01-00-1000-00	MB Pooled Checking
American Science & Surplu	140	5.62	10-01-7100-00	Office Supplies
			20-01-7100-00	Office Supplies
			01-00-1000-00	MB Pooled Checking
<b>Total</b>		<b>33,046.53</b>		

**Warrenville Fire Protection District**  
**Check Register**  
**For the Period From Oct 1, 2018 to Oct 31, 2018**

Filter Criteria Includes: Report order is by Check Number.

<b>Payee</b>	<b>Check</b>	<b>Amount</b>	<b>Account ID</b>	<b>Account Description</b>
Walmart	AUTO	59.00	55-01-5150-00 55-00-1070-00	Foreign Fire Tax MB Foreign Fire Tax
	<b>Total</b>	<b>59.00</b>		

**Warrenville Fire Protection District**  
**Account Reconciliation**  
**As of Oct 31, 2018**  
**01-00-1000-00 - MB Pooled Checking**  
**Bank Statement Date: October 31, 2018**

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance		658,030.77
Add: Cash Receipts		52,215.83
Less: Cash Disbursements		(150,660.26)
Add (Less) Other		81,745.43
Ending GL Balance		641,331.77
Ending Bank Balance		672,792.54
Add back deposits in transit		
Total deposits in transit		
(Less) outstanding checks		
	Oct 19, 2018	15391 (11.61)
	Oct 19, 2018	15392 (111.97)
	Oct 19, 2018	15394 (841.24)
	Jul 19, 2018	8998 (500.00)
	Oct 8, 2018	9157 (60.00)
	Oct 9, 2018	9159 (20.00)
	Oct 31, 2018	9172 (1.00)
	Oct 31, 2018	9173 (350.00)
	Oct 31, 2018	9174 (28,938.87)
	Oct 31, 2018	9175 (262.34)
	Oct 31, 2018	9176 (10.00)
	Oct 31, 2018	9177 (239.20)
	Oct 31, 2018	9178 (114.54)
Total outstanding checks		(31,460.77)
Add (Less) Other		
Total other		
Unreconciled difference		0.00
Ending GL Balance		641,331.77

**Warrenville Fire Protection District**  
**Monthly Receipts**  
**For the Period From Oct 1, 2018 to Oct 31, 2018**

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transaction Re	Line Description	Debit Amnt	Credit Amnt
10/9/18	10-00-4250-20 01-00-1000-00	36200	FMR-Plan Review Corp Engineering Resources Assoc., Inc.	719.20	719.20
10/9/18	10-00-4250-20 01-00-1000-00	1017	FMR-Plan Review Corp Clay Scott Construction LLC	2,179.25	2,179.25
10/9/18	10-00-4350-00 20-00-4350-00 01-00-1000-00	20696	Fire Recovery - Corp Fire Recovery - Amb Fire Recovery USA LLC	8,202.40	4,921.44 3,280.96
10/9/18	10-00-4000-00 20-00-4000-00 30-00-4000-00 40-00-4000-00 50-00-4000-00 01-00-1000-00	Tax Disb	Property Tax-Corporate Property Tax-Ambulance Property Tax-Audit Property Tax-Liability Insur Property Tax-Work Comp DuPage County Treasurer	28,704.67	15,854.81 11,098.98 78.76 302.92 1,368.20
10/11/18	20-00-4300-00 01-00-1000-00	10112018	Ambulance Billings Ambulance Deposits	201.42	201.42
10/16/18	10-00-4000-00 20-00-4000-00 30-00-4000-00 40-00-4000-00 50-00-4000-00 01-00-1000-00	Tax Disb	Property Tax-Corporate Property Tax-Ambulance Property Tax-Audit Property Tax-Liability Insur Property Tax-Work Comp DuPage County Treasurer	997.62	551.02 385.74 2.74 10.53 47.59
10/30/18	10-00-4250-20 01-00-1000-00	12615	FMR-Plan Review Corp FP 18-126 Father and Sons Home Services, Inc.	100.00	100.00
10/30/18	10-00-4250-20 01-00-1000-00	107	FMR-Plan Review Corp FP 18-124 LBR Construction Services, LLC	300.00	300.00
10/30/18	10-00-4700-00 20-00-4700-00 01-00-1000-00	75960	Miscellaneous-Corporate Miscellaneous-Amb Peter D. Corti Law Group	25.00	15.00 10.00
10/30/18	10-00-4250-20 01-00-1000-00	361333	FMR-Plan Review Corp FP 18-92 The Hill Group Fire Protection	700.00	700.00
10/30/18	10-00-4250-20 01-00-1000-00	6493	FMR-Plan Review Corp Immanuel Presbyterian Church	760.00	760.00
10/30/18	10-00-4400-00 20-00-4400-00 01-00-1000-00	17048036	Reimbursements-Corp Reimbursements-Amb Local 25 SEIU Welfare Fund	1,726.50	1,035.90 690.60
10/30/18	10-00-4400-00	12838	Reimbursements-Corp	644.71	644.71



**Warrenville Fire Protection District  
Monthly Receipts**

**For the Period From Oct 1, 2018 to Oct 31, 2018**

Filter Criteria Includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transaction Re	Line Description	Debit Amnt	Credit Amnt
10/30/18	20-00-4400-00 01-00-1000-00		Reimbursements-Amb NCI	1,074.51	429.80
10/30/18	10-00-4100-00 20-00-4100-00 01-00-1000-00	AB8066154	Replacement Tax-Corporate Replacement Tax-Ambulance Illinois State Comptroller/Treasurer Off	3,969.76	2,381.86 1,587.90
10/30/18	10-00-4250-20 01-00-1000-00	507811	FMR-Plan Review Corp Peter Schwabe, Inc. Construction	560.00	560.00
10/30/18	10-00-4700-00 20-00-4700-00 01-00-1000-00	7927	Miscellaneous-Corporate Miscellaneous-Amb CUSD #200 / Whitt North High School	980.00	588.00 392.00
10/30/18	10-00-4250-20 01-00-1000-00	170869	FMR-Plan Review Corp FP 18-117 DuPage Forest Preserve	550.00	550.00
10/30/18	10-00-4700-00 20-00-4700-00 01-00-1000-00	539681	Miscellaneous-Corporate Miscellaneous-Amb Interstate Billing Service, Inc.	465.50	279.30 186.20
10/31/18	20-00-4300-00 20-00-1030-00	10312018	Ambulance Deposits	43,805.91	43,805.91
				<b>96,021.74</b>	<b>96,021.74</b>

**Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the Six Months Ending October 31, 2018**

<u>Corporate Fund</u>	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<b>Revenues</b>					
10-00-4000-00 Property Tax Revenue	\$ 16,405.83	\$ 1,505,681.40	\$ 1,541,814.81	36,133.41	2.34
10-00-4010-00 Property Tax Revenue - Pension	2,290.55	210,219.65	215,276.00	5,056.35	2.35
10-00-4100-00 State Replacement Tax Revenue	2,381.86	8,657.61	15,450.00	6,792.39	43.96
10-00-4150-00 Foreign Insurance Tax	0.00	0.00	13,200.00	13,200.00	100.00
10-00-4250-00 FMB-Inspection Fee	0.00	0.00	5,000.00	5,000.00	100.00
10-00-4250-10 FMB-Public Education	0.00	1,791.91	3,000.00	1,208.09	40.27
10-00-4250-20 FMB-Plan Review	5,868.45	34,407.28	70,000.00	35,592.72	50.85
10-00-4300-00 Public Education Donations	0.00	1,675.00	0.00	(1,675.00)	0.00
10-00-4350-00 Fire Recovery	4,921.44	12,892.73	27,000.00	14,107.27	52.25
10-00-4400-00 Reimbursements	1,680.61	4,691.42	0.00	(4,691.42)	0.00
10-00-4500-00 Grant Revenue	0.00	4,582.20	8,500.00	3,917.80	46.09
10-00-4700-00 Other Income	(362.70)	1,817.70	550.00	(1,267.70)	(230.49)
10-00-4800-00 Interest Income	964.68	5,593.29	10,000.00	4,406.71	44.07
10-00-4801-00 Unrealized Gain/Loss on Invest	(1,071.46)	(3,652.09)	0.00	3,652.09	0.00
<b>Total Revenues</b>	<b>33,079.26</b>	<b>1,788,358.10</b>	<b>1,909,790.81</b>	<b>121,432.71</b>	<b>6.36</b>
<b>Expenses</b>					
<b>Personal Services</b>					
10-01-5000-00 Payroll-Full Time Firefighters	46,557.57	286,996.78	565,000.00	278,003.22	49.20
10-01-5005-00 Payroll-Part Time Firefighters	15,249.60	101,525.79	185,000.00	83,474.21	45.12
10-01-5010-00 Payroll-Office & Staff	12,207.71	76,777.98	152,000.00	75,222.02	49.49
10-01-5015-00 Payroll-Part Time Supervisory	1,974.97	12,029.82	29,500.00	17,470.18	59.22
10-01-5020-00 Overtime	1,236.35	25,310.88	38,000.00	12,689.12	33.39
10-01-5022-00 Payroll-Special-Rate	1,085.99	4,868.44	11,000.00	6,131.56	55.74
10-01-5025-00 Payroll-Holiday Pay	0.00	711.67	13,000.00	12,288.33	94.53
10-01-5030-00 Payroll-Fireman POC	4,626.00	32,319.00	90,000.00	57,681.00	64.09
10-01-5080-00 Trustee Compensation	787.50	4,500.00	7,800.00	3,300.00	42.31
10-01-5100-00 Payroll Taxes	3,513.29	23,299.63	45,000.00	21,700.37	48.22
10-01-5200-00 Insurance-Health	11,843.68	64,900.93	104,000.00	39,099.07	37.60
10-01-5200-10 Insurance-Dental	625.60	3,535.04	5,500.00	1,964.96	35.73
10-01-5200-20 Insurance-Life	407.51	2,359.50	5,900.00	3,540.50	60.01
10-01-5200-25 VIEBA	0.00	0.00	19,000.00	19,000.00	100.00
10-01-5200-26 457 District Contribution	0.00	5,520.00	6,000.00	480.00	8.00
10-01-5200-27 IMRF District Contribution	729.40	4,801.60	12,500.00	7,698.40	61.59
10-01-5300-00 Health & Wellness	120.00	3,860.40	10,000.00	6,139.60	61.40
10-01-5500-00 Pension Contribution	2,290.55	210,219.65	215,276.00	5,056.35	2.35
10-01-5500-01 Pension Contribution Additional	0.00	0.00	4,155.00	4,155.00	100.00

**Warrenville Fire Protection District**  
**Revenues and Expenses**  
**Compared with Budget**  
**For the Six Months Ending October 31, 2018**

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<b>Total Personal Services</b>	<b>103,255.72</b>	<b>863,537.11</b>	<b>1,518,631.00</b>	<b>655,093.89</b>	<b>43.14</b>
<b>Contractual Services</b>					
10-01-6000-00 Accounting-Sikich	2,326.50	7,758.54	17,500.00	9,741.46	55.67
10-01-6010-00 Dues	312.00	820.20	4,000.00	3,179.80	79.50
10-01-6020-00 Firefighters Appreciation Fund	0.00	62.01	6,000.00	5,937.99	98.97
10-01-6030-00 General Insurance	0.00	0.00	1,200.00	1,200.00	100.00
10-01-6040-00 Legal	0.00	3,713.86	10,000.00	6,286.14	62.86
10-01-6045-00 Payroll Service Fee	172.56	1,197.07	3,300.00	2,102.93	63.73
10-01-6050-00 Printing	0.00	0.00	500.00	500.00	100.00
10-01-6110-00 DuComm Dispatch	10,500.11	31,101.25	42,000.00	10,898.75	25.95
10-01-6120-00 Haz-Mat Equipment	76.18	1,120.77	3,000.00	1,879.23	62.64
10-01-6130-00 Dive/Water Rescue	0.00	1,041.70	4,900.00	3,858.30	78.74
10-01-6140-00 Technical Rescue Equipment	0.00	0.00	700.00	700.00	100.00
10-01-6145-00 TEMS - (SWAT)	240.00	1,106.07	3,000.00	1,893.93	63.13
10-01-6150-00 SCBA Maintenance and Parts	60.11	680.95	9,600.00	8,919.05	92.91
10-01-6160-00 Hose and Appliances	0.00	974.40	1,200.00	225.60	18.80
10-01-6170-00 GIS Maintenance	0.00	0.00	480.00	480.00	100.00
10-01-6200-00 Comm/Radio Equipment	142.80	856.80	2,800.00	1,943.20	69.40
10-01-6500-00 Maintenance Buildings-Stat 1	355.87	12,153.84	23,500.00	11,346.16	48.28
10-01-6510-00 Maintenance-Equipment	0.00	1,687.73	3,000.00	1,312.27	43.74
10-01-6520-00 Maintenance-Apparatus	100.59	1,511.62	41,000.00	39,488.38	96.31
10-01-6520-02 Maint App - Engine 12 (E12)	202.68	36,300.59	0.00	(36,300.59)	0.00
10-01-6520-03 Maint App - Engine 13 (E13)	17.43	4,567.95	0.00	(4,567.95)	0.00
10-01-6520-04 Maint App - Ladder Truck (T11)	18.87	884.41	0.00	(884.41)	0.00
10-01-6520-06 Maint App - Engine 11 (E11)	5.80	1,018.70	0.00	(1,018.70)	0.00
10-01-6520-07 Maint App - Ambulance 11 (M11)	0.00	1,786.49	0.00	(1,786.49)	0.00
10-01-6520-08 Maint App - Ambulance 12 (M12)	0.00	1,350.67	0.00	(1,350.67)	0.00
10-01-6520-09 Maint App - Chief's Car (C11)	0.00	290.96	0.00	(290.96)	0.00
10-01-6520-10 Maint App - Asst. Chief (A11)	0.00	46.74	0.00	(46.74)	0.00
10-01-6520-11 Maint App - Utility Trk (U11)	0.00	56.07	0.00	(56.07)	0.00
10-01-6520-12 Maint App - Brush Truck (G11)	0.00	46.34	0.00	(46.34)	0.00
10-01-6520-18 Maint App - Officer 11 O11	0.00	221.97	0.00	(221.97)	0.00
10-01-6520-20 Maint App - Antique Van	0.00	2.87	0.00	(2.87)	0.00
Small Tools	0.00	628.35	3,000.00	2,371.65	79.06
IT Hardware	0.00	6,670.03	17,700.00	11,029.97	62.32
IT Computer Software	7.20	43.20	11,600.00	11,556.80	99.63
IT Subscriptions	253.65	1,564.20	0.00	(1,564.20)	0.00
10-01-6600-10 Training-Seminars/Lecture	451.57	819.90	1,000.00	180.10	18.01
10-01-6700-05 Training-Certification Classes	0.00	939.25	9,000.00	8,060.75	89.56
10-01-6700-10 Training-Books/Manuals	105.00	1,328.82	700.00	(628.82)	(89.83)

**Warrenville Fire Protection District**  
**Revenues and Expenses**  
**Compared with Budget**  
**For the Six Months Ending October 31, 2018**

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
10-01-6700-15	0.00	1,062.42	900.00	(162.42)	(18.05)
10-01-6700-20	0.00	0.00	300.00	300.00	100.00
10-01-6700-25	0.00	52.45	1,200.00	1,147.55	95.63
10-01-6700-30	0.00	0.00	600.00	600.00	100.00
10-01-6700-40	0.00	0.00	1,000.00	1,000.00	100.00
10-01-6745-00	83.92	875.15	3,600.00	2,724.85	75.69
10-01-6745-10	1,570.15	2,687.05	0.00	(2,687.05)	0.00
10-01-6750-00	424.90	2,104.71	1,200.00	(904.71)	(75.39)
10-01-6770-00	99.40	1,526.20	3,000.00	1,473.80	49.13
10-01-6800-00	0.00	2,721.76	6,600.00	3,878.24	58.76
10-01-6800-10	109.19	681.67	4,500.00	3,818.33	84.85
10-01-6800-20	0.00	360.75	950.00	589.25	62.03
10-01-6810-00	1,944.01	11,031.26	18,700.00	7,668.74	41.01
10-01-6810-10	19.22	1,859.72	4,650.00	2,790.28	60.01
10-01-6830-00	0.00	382.79	500.00	117.21	23.44
10-01-6840-00	0.00	170.65	400.00	229.35	57.34
<b>Total Contractual Services</b>	<b>19,599.71</b>	<b>149,870.90</b>	<b>268,780.00</b>	<b>118,909.10</b>	<b>44.24</b>

**Warrenville Fire Protection District**  
**Revenues and Expenses**  
**Compared with Budget**  
**For the Six Months Ending October 31, 2018**

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<b>Commodities</b>					
10-01-7000-00 Motor Fuel	1,324.86	7,724.72	11,000.00	3,275.28	29.78
10-01-7010-00 Operating Supplies	151.34	1,214.90	1,500.00	285.10	19.01
10-01-7100-00 Office Supplies	(149.00)	1,226.42	6,500.00	5,273.58	81.13
10-01-7110-00 Cleaning Supplies	0.00	852.41	2,100.00	1,247.59	59.41
10-01-7200-00 Firefighters Pers Prot Equip	83.40	9,131.57	14,000.00	4,868.43	34.77
10-01-7220-00 Uniforms-Full Time Employees	7.39	3,705.53	3,600.00	(105.53)	(2.93)
10-01-7220-05 Uniforms-Firefighters POC/PT	77.75	4,877.75	4,200.00	(677.75)	(16.14)
10-01-7220-90 Uniforms-Other	0.00	441.85	1,100.00	658.15	59.83
10-01-7230-00 Fire & Rescue Equipment	0.00	508.20	2,500.00	1,991.80	79.67
10-01-7300-00 Medical Supplies	1,777.17	4,948.04	20,600.00	15,651.96	75.98
<b>Total Commodities</b>	<b>3,272.91</b>	<b>34,631.39</b>	<b>67,100.00</b>	<b>32,468.61</b>	<b>48.39</b>
<b>Capital Outlay</b>					
<b>Total Capital Outlay</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Other</b>					
10-01-9000-00 Miscellaneous	153.47	910.29	1,000.00	89.71	8.97
10-01-9500-60 Transfers to Capital Projects	0.00	360,000.00	360,000.00	0.00	0.00
10-01-9900-00 Provision For Contingencies	0.00	0.00	2,000.00	2,000.00	100.00
<b>Total Other</b>	<b>153.47</b>	<b>360,910.29</b>	<b>363,000.00</b>	<b>2,089.71</b>	<b>0.58</b>
<b>Total Expenses</b>	<b>126,281.81</b>	<b>1,408,949.69</b>	<b>2,217,511.00</b>	<b>808,561.31</b>	<b>36.46</b>
<b>Net Revenue over Expenses</b>	<b>\$ (93,202.55)</b>	<b>\$ 379,408.41</b>	<b>\$ (307,720.19)</b>	<b>(687,128.60)</b>	<b>223.30</b>

**Warrenville Fire Protection District**  
**Revenues and Expenses**  
**Compared with Budget**  
**For the Six Months Ending October 31, 2018**

Ambulance Fund	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<b>Revenues</b>					
20-00-4000-00 Property Tax Revenue	\$ 11,484.72	\$ 1,054,034.53	\$ 1,079,329.00	25,294.47	2.34
20-00-4010-00 Property Tax Revenue - Pension	1,527.03	140,146.43	143,517.00	3,370.57	2.35
20-00-4100-00 State Replacement Tax	1,587.90	5,771.74	11,000.00	5,228.26	47.53
20-00-4150-00 Foreign Insurance Tax	0.00	0.00	8,400.00	8,400.00	100.00
20-00-4300-00 Ambulance Service Fees	44,007.33	303,882.85	682,000.00	378,117.15	55.44
20-00-4350-00 Fire Recovery	3,280.96	8,595.15	18,000.00	9,404.85	52.25
20-00-4400-00 Reimbursements	1,120.40	3,225.25	6,500.00	3,274.75	50.38
20-00-4500-00 Grant Revenue	0.00	3,054.80	500.00	(2,554.80)	(510.96)
20-00-4700-00 Miscellaneous Income	(241.80)	1,211.80	500.00	(711.80)	(142.36)
20-00-4800-00 Interest Income	674.72	3,813.65	7,700.00	3,886.35	50.47
20-00-4801-00 Unrealized Gain/Loss on Invest	(714.31)	(2,434.75)	0.00	2,434.75	0.00
<b>Total Revenues</b>	<b>62,726.95</b>	<b>1,521,301.45</b>	<b>1,957,446.00</b>	<b>436,144.55</b>	<b>22.28</b>
<b>Expenses</b>					
<b>Personal Services</b>					
20-01-5000-00 Payroll-Full Time Firefighters	31,038.38	191,331.16	377,000.00	185,668.84	49.25
20-01-5005-00 Payroll-Part Time Firefighters	10,166.40	67,683.84	120,000.00	52,316.16	43.60
20-01-5010-00 Payroll-Office & Staff	8,138.47	51,185.34	100,000.00	48,814.66	48.81
20-01-5015-00 Payroll-Part Time Supervisory	1,316.65	8,019.90	18,000.00	9,980.10	55.45
20-01-5020-00 Payroll-Overtime	824.23	16,873.90	25,000.00	8,126.10	32.50
20-01-5022-00 Payroll-Special-Rate	724.00	3,245.64	6,000.00	2,754.36	45.91
20-01-5025-00 Payroll-Holiday Pay	0.00	474.44	7,500.00	7,025.56	93.67
20-01-5030-00 Payroll-Fireman POC	3,084.00	21,546.00	57,000.00	35,454.00	62.20
20-01-5080-00 Trustee Compensation	525.00	3,000.00	5,400.00	2,400.00	44.44
20-01-5100-00 Payroll Taxes	2,342.21	15,533.11	29,000.00	13,466.89	46.44
20-01-5200-00 Insurance-Health	7,895.81	43,267.38	69,000.00	25,732.62	37.29
20-01-5200-10 Insurance-Dental	417.07	2,356.68	4,800.00	2,443.32	50.90
20-01-5200-20 Insurance-Life	271.67	1,572.98	4,000.00	2,427.02	60.68
20-01-5200-25 VEBA	0.00	0.00	13,000.00	13,000.00	100.00
20-01-5200-26 457 District Contribution	0.00	3,680.00	4,000.00	320.00	8.00
20-01-5200-27 IMRF District Contribution	486.26	3,210.85	8,000.00	4,789.15	59.86
20-01-5300-00 Health & Wellness	80.00	2,573.60	6,200.00	3,626.40	58.49
20-01-5500-00 Pension Contribution	1,527.03	140,146.43	143,517.00	3,370.57	2.35
20-01-5500-01 Pension Contribution Additiona	0.00	0.00	2,770.00	2,770.00	100.00
<b>Total Personal Services</b>	<b>68,837.18</b>	<b>575,701.25</b>	<b>1,000,187.00</b>	<b>424,485.75</b>	<b>42.44</b>

**Warrenville Fire Protection District**  
**Revenues and Expenses**  
**Compared with Budget**  
**For the Six Months Ending October 31, 2018**

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<b>Contractual Services</b>					
20-01-6000-00 Accounting-Sikich	1,551.00	5,172.36	12,000.00	6,827.64	56.90
20-01-6010-00 Dues & Subscriptions	208.00	546.80	2,500.00	1,953.20	78.13
20-01-6020-00 Firefighters Appreciation Fund	0.00	41.34	3,000.00	2,958.66	98.62
20-01-6030-00 General Insurance	0.00	0.00	800.00	800.00	100.00
20-01-6040-00 Legal	0.00	2,475.91	5,000.00	2,524.09	50.48
20-01-6045-00 Payroll Service Fee	115.04	798.03	2,500.00	1,701.97	68.08
20-01-6050-00 Printing	0.00	0.00	300.00	300.00	100.00
20-01-6100-00 Paramedic Contract Services	58,266.30	230,229.02	499,000.00	268,770.98	53.86
20-01-6110-00 DuComm Dispatch	7,000.07	20,734.16	27,600.00	6,865.84	24.88
20-01-6115-00 Paramedic Billing Fees	262.34	5,672.11	0.00	(5,672.11)	0.00
20-01-6120-00 Haz-Mat Equipment	50.78	747.18	2,000.00	1,252.82	62.64
20-01-6130-00 Dive/Water Rescue	0.00	694.46	3,000.00	2,305.54	76.85
20-01-6140-00 Technical Rescue Equipment	0.00	0.00	500.00	500.00	100.00
20-01-6145-00 TEMS - (SWAT)	160.00	737.38	1,900.00	1,162.62	61.19
20-01-6150-00 SCBA Maintenance and Parts	40.08	453.98	6,400.00	5,946.02	92.91
20-01-6160-00 Hose and Appliances	0.00	649.60	600.00	(49.60)	(8.27)
20-01-6170-00 GIS Maintenance	0.00	0.00	320.00	320.00	100.00
20-01-6200-00 Comm/Radio Equipment	95.20	571.20	1,700.00	1,128.80	66.40
20-01-6500-00 Maintenance Buildings-Stat 1	237.24	7,803.07	9,000.00	1,196.93	13.30
20-01-6510-00 Maintenance Equipment	0.00	1,125.17	1,700.00	574.83	33.81
20-01-6520-00 Maintenance-Apparatus	67.07	1,007.76	27,000.00	25,992.24	96.27
20-01-6520-02 Maint App - Engine 12 (E12)	135.12	1,270.45	0.00	(1,270.45)	0.00
20-01-6520-03 Maint App - Engine 13 (E13)	11.62	3,045.33	0.00	(3,045.33)	0.00
20-01-6520-04 Maint App - Ladder Truck (T11)	12.58	589.61	0.00	(589.61)	0.00
20-01-6520-06 Maint App - Engine 11 (E11)	3.86	679.11	0.00	(679.11)	0.00
20-01-6520-07 Maint App - Ambulance 11 (M11)	0.00	1,190.96	0.00	(1,190.96)	0.00
20-01-6520-08 Maint App - Ambulance 12 (M12)	0.00	939.24	0.00	(939.24)	0.00
20-01-6520-09 Maint App - Chief's Car (C11)	0.00	193.98	0.00	(193.98)	0.00
20-01-6520-10 Maint App - Asst. Chief (A11)	0.00	31.16	0.00	(31.16)	0.00
20-01-6520-11 Maint App - Utility Trk (U11)	0.00	37.37	0.00	(37.37)	0.00
20-01-6520-12 Maint App - Brush Truck (G11)	0.00	30.89	0.00	(30.89)	0.00
20-01-6520-18 Maint App - Officer 11 O11	0.00	147.98	0.00	(147.98)	0.00
20-01-6520-20 Maint App - Antique Van	0.00	1.92	0.00	(1.92)	0.00
20-01-6530-00 Small Tools	0.00	418.90	2,000.00	1,581.10	79.06
20-01-6600-00 IT Hardware	0.00	4,408.11	11,800.00	7,391.89	62.64
20-01-6600-05 IT Computer Software	4.80	28.80	7,760.00	7,731.20	99.63
20-01-6600-10 IT - Subscriptions	169.10	1,042.80	0.00	(1,042.80)	0.00
20-01-6700-00 Training-Seminars/Lecture	301.05	546.60	1,000.00	453.40	45.34
20-01-6700-05 Training-Certification Classes	0.00	632.00	5,400.00	4,768.00	88.30
20-01-6700-10 Training-Books/Manuals	70.00	885.88	800.00	(85.88)	(10.74)
20-01-6700-15 Training-Building Mat/Props	0.00	708.28	800.00	91.72	11.47

**Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the Six Months Ending October 31, 2018**

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
20-01-6700-20	0.00	0.00	200.00	200.00	100.00
20-01-6700-25	0.00	34.97	800.00	765.03	95.63
20-01-6700-30	0.00	0.00	400.00	400.00	100.00
20-01-6700-40	0.00	0.00	1,000.00	1,000.00	100.00
20-01-6745-00	55.94	583.43	2,400.00	1,816.57	75.69
20-01-6750-00	283.26	1,403.11	8,000.00	6,596.89	82.46
20-01-6770-00	66.26	1,017.47	2,000.00	982.53	49.13
20-01-6800-00	0.00	1,814.53	4,500.00	2,685.47	59.68
20-01-6800-10	72.80	454.46	3,100.00	2,645.54	85.34
20-01-6800-20	0.00	240.49	650.00	409.51	63.00
20-01-6810-00	1,296.01	7,354.18	12,000.00	4,645.82	38.72
20-01-6810-10	12.82	1,239.83	2,700.00	1,460.17	54.08
20-01-6830-00	0.00	255.19	500.00	244.81	48.96
20-01-6840-00	0.00	113.75	300.00	186.25	62.08
<b>Total Contractual Services</b>	<b>70,548.34</b>	<b>310,800.31</b>	<b>674,930.00</b>	<b>364,129.69</b>	<b>53.95</b>



**Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the Six Months Ending October 31, 2018**

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<b>Commodities</b>					
20-01-7000-00 Motor Fuel	883.24	5,149.80	7,500.00	2,350.20	31.34
20-01-7010-00 Operating Supplies	100.89	719.27	2,000.00	1,280.73	64.04
20-01-7100-00 Office Supplies	(99.33)	803.56	4,200.00	3,396.44	80.87
20-01-7110-00 Cleaning Supplies	0.00	568.28	1,400.00	831.72	59.41
20-01-7200-00 Firefighters Pers Prot Equip	55.60	5,982.41	9,500.00	3,517.59	37.03
20-01-7220-00 Uniforms-Full Time Employees	4.92	2,470.35	2,000.00	(470.35)	(23.52)
20-01-7220-05 Uniforms-Firefighters POC/PT	51.84	3,251.84	2,400.00	(851.84)	(35.49)
20-01-7220-90 Uniforms-Other	0.00	294.57	700.00	405.43	57.92
20-01-7230-00 Fire & Rescue Equipment	0.00	338.80	1,000.00	661.20	66.12
20-01-7300-00 Medical Supplies	1,184.79	3,396.07	13,900.00	10,503.93	75.57
<b>Total Commodities</b>	<b>2,181.95</b>	<b>22,974.95</b>	<b>44,600.00</b>	<b>21,625.05</b>	<b>48.49</b>
<b>Capital Outlay</b>					
<b>Total Capital Outlay</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Other</b>					
20-01-9000-00 Miscellaneous	102.30	606.85	0.00	(606.85)	0.00
20-01-9500-60 Transfers to Capital Projects	0.00	240,000.00	240,000.00	0.00	0.00
<b>Total Other</b>	<b>102.30</b>	<b>240,606.85</b>	<b>240,000.00</b>	<b>(606.85)</b>	<b>(0.25)</b>
<b>Total Expenses</b>	<b>141,669.77</b>	<b>1,150,083.36</b>	<b>1,959,717.00</b>	<b>809,633.64</b>	<b>41.31</b>
<b>Net Revenue over Expenses</b>	<b>\$ (78,942.82)</b>	<b>\$ 371,218.09</b>	<b>\$ (2,271.00)</b>	<b>(373,489.09)</b>	<b>16,446.02</b>

**Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the Six Months Ending October 31, 2018**

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Audit Fund</u>					
<u>Revenues</u>					
30-00-4000-00	\$ 81.50	\$ 7,479.53	\$ 7,659.00	179.47	2.34
Property Tax Revenue					
Total Revenues	81.50	7,479.53	7,659.00	179.47	2.34
<u>Expenses</u>					
30-00-6005-00	0.00	7,600.00	7,400.00	(200.00)	(2.70)
Audit Fees					
Total Personal Services	0.00	7,600.00	7,400.00	(200.00)	(2.70)
Net Revenue over Expenses	\$ 81.50	\$ (120.47)	\$ 259.00	379.47	146.51
<u>Liability Insurance Fund</u>					
<u>Revenues</u>					
40-00-4000-00	\$ 313.45	\$ 28,767.33	\$ 29,458.00	690.67	2.34
Property Tax Revenue					
Total Revenues	313.45	28,767.33	29,458.00	690.67	2.34
<u>Expenses</u>					
40-00-6035-00	0.00	0.00	25,700.00	25,700.00	100.00
Liability Insurance					
Total Personal Services	0.00	0.00	25,700.00	25,700.00	100.00
Net Revenue over Expenses	\$ 313.45	\$ 28,767.33	\$ 3,758.00	(25,009.33)	(665.50)

**Warrenville Fire Protection District**  
**Revenues and Expenses**  
**Compared with Budget**  
**For the Six Months Ending October 31, 2018**

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Workers Compensation Fund</u>					
<u>Revenues</u>					
50-00-4000-00 Property Tax Revenue	\$ 1,416.79	\$ 130,028.27	\$ 133,149.00	3,120.73	2.34
Total Revenues	<u>1,416.79</u>	<u>130,028.27</u>	<u>133,149.00</u>	<u>3,120.73</u>	<u>2.34</u>
<u>Expenses</u>					
50-00-5400-00 Worker's Compensation Expense	10,553.00	63,318.00	130,000.00	66,682.00	51.29
Total Personal Services	<u>10,553.00</u>	<u>63,318.00</u>	<u>130,000.00</u>	<u>66,682.00</u>	<u>51.29</u>
Net Revenue over Expenses	<u>\$ (9,136.21)</u>	<u>\$ 66,710.27</u>	<u>\$ 3,149.00</u>	<u>(63,561.27)</u>	<u>(2,018.46)</u>

**Warrenville Fire Protection District**  
**Revenues and Expenses**  
**Compared with Budget**  
**For the Six Months Ending October 31, 2018**

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Foreign Fire Fund</u>					
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
55-01-5150-00 Foreign Fire Tax	\$ 59.00	\$ 549.95	\$ 0.00	(549.95)	0.00
Total Personal Services	59.00	549.95	0.00	(549.95)	0.00
Net Revenue over Expenses	\$ (59.00)	\$ (549.95)	\$ 0.00	549.95	0.00

**Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the Six Months Ending October 31, 2018**

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Capital Projects Fund</u>					
<u>Revenues</u>					
60-00-4800-00 Interest Income	\$ 98.87	\$ 469.42	\$ 400.00	(69.42)	(17.36)
60-00-4900-10 Transfers from Corp Fund	0.00	360,000.00	360,000.00	0.00	0.00
60-00-4900-20 Transfers from Ambulance Fund	0.00	240,000.00	240,000.00	0.00	0.00
<b>Total Revenues</b>	<b>98.87</b>	<b>600,469.42</b>	<b>600,400.00</b>	<b>(69.42)</b>	<b>(0.01)</b>
<u>Expenses</u>					
60-01-8010-00 Capital Outlay - Building	0.00	0.00	152,000.00	152,000.00	100.00
60-01-8020-00 Capital Outlay - Operating Equ	0.00	0.00	448,000.00	448,000.00	100.00
<b>Total Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>600,000.00</b>	<b>600,000.00</b>	<b>100.00</b>
<b>Net Revenue over Expenses</b>	<b>\$ 98.87</b>	<b>\$ 600,469.42</b>	<b>\$ 400.00</b>	<b>(600,069.42)</b>	<b>(150,017.36)</b>



# WARRENVILLE FIRE PROTECTION DISTRICT

P.O. Box 51 \* Warrenville, IL 60555 \* (630) 393-1381 \* FAX (630) 393-4608

## **BOARD OF TRUSTEES:**

**Kathleen Perkins**  
President

**Denise Pertell**  
Trustee – Treasurer

**Jeffery Carstens**  
Trustee – Secretary

**J.G. Kleinwachter**  
Trustee

**Randy Price**  
Trustee

**FIRE CHIEF:**  
**Dennis L. Rogers**

## **Report to the Trustee of The Warrenville Fire Protection District**

**November 2018**

In the month of October of 2018, the fire district responded to 126 emergency requests; 83 EMS and 43 fire related incidents. The detailed “Breakdown of Calls” report is included in your packet.

### **1. Specialty Teams Callouts:**

There were no specialty team callouts for the month of October.

- 2. Naperville Fire included FF Hennessey & FF Schaul in their annual Citizens Appreciate Public Safety (CAPS) awards ceremony regarding their exceptional rescue and life-saving measures in an incident which combined both Warrenville Fire & Naperville Fire resources to mitigate this incident.**
- 3. The new M11 has arrived and the radios have been installed along with inspections completed by IDPH and Edward Hospital. It is in service.**
- 4. Fiscal & Economic Impact Analysis for Cantera Apartments.**
  - 242 units with population expected to be at 442 residents.
  - Projected call volume increase to 41.9 incidents.
  - Revenue increase to District expected to be \$68,792 in FY 20/21.
- 5. There was a senior staff meeting between the chief’s and the captains regarding future apparatus replacement in the Districts capital plan. The following is a summary of the meeting:**
  - Sell Engine 11 (1997). It’s past its service life.
  - My recommendation is to purchase a new Engine FY 2000 – 2021.
  - Continue to operate Tower 11 as long as it’s functional, possibly until 2027.
- 6. The fire districts procurement policy and procedures are completed and updated and made user friendly on the Districts website.**
- 7. Permission to auction the 2008 Ford Explorer, AC 11 vehicle.**

8. Seeking approval for Captain Thompson to proceed with and implement the security proposal for the station.
9. Annual Metropolitan Fire Chiefs Christmas lunch Dec 6<sup>th</sup>.
10. The Annual Turkey Raffle was a success and well attended.
11. Monthly Apparatus Operating Cost update.

Respectfully submitted,



Dennis L. Rogers  
Fire Chief

**A Resolution of the Warrenville Fire Protection District, County of DuPage, Illinois**

**Resolution No. 18-02**  
**November 21, 2018**

**2019 WARRENVILLE FIRE PROTECTION DISTRICT BOARD MEETING DATES**

**WHEREAS, the Warrenville Fire Protection district shall set the Regular Board Meeting Dates for the calendar Year;**

**NOW THEREFORE, BE IT RESOLVED BY THE WARRENVILLE FIRE PROTECTION DISTRICT TRUSTEE BOARD duly assembled at a Regular Board Meeting that the following dates have been set as Warrenville Fire Protection District Trustee Board Meeting Dates for the 2019 calendar year:**

(1) Wednesday	January 16	Regular Board Meeting
(2) Wednesday	February 20	Regular Board Meeting
(3) Wednesday	March 20	Regular Board Meeting
(4) Wednesday	April 17	Regular Board Meeting
(5) Wednesday	May 15	Regular Board Meeting
(6) Wednesday	June 19	Regular Board Meeting
(7) Wednesday	July 17	Regular Board Meeting
(8) Wednesday	August 21	Regular Board Meeting
(9) Wednesday	September 18	Regular Board Meeting
(10) Wednesday	October 16	Regular Board Meeting
(11) Wednesday	November 20	Regular Board Meeting
(12) Wednesday	December 18	Regular Board Meeting

**BE IT FURTHER RESOLVED that the Board Meetings are held at the Warrenville Fire Protection District Headquarters, 3S472 Batavia Road, Warrenville, Illinois, at 5:00PM.**

**ADOPTED this 21<sup>st</sup> day of November 2018 by the Warrenville Fire Protection District Trustee Board.**

---

**Kathleen Perkins**  
**President, Board of Trustees**

**Attest:**

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**Jeff Carstens**  
**Secretary, Board of Trustees**



A Resolution of the Warrenville Fire Protection District, County of DuPage, Illinois  
Resolution No. 18-03  
November 21, 2018

2019 WARRENVILLE FIRE PROTECTION DISTRICT HOLIDAY SCHEDULE

WHEREAS, certain days will be observed in the year 2019 as holidays by the County, courts, and State offices; and

WHEREAS, Warrenville Fire Protection District desires to coordinate the dates of holidays to be observed by the closing of District offices with the dates observed by the County and State of Illinois; and

WHEREAS, Warrenville Fire Protection District desires at the same time to maximize the number of days on which the District offices will be open to serve the public;

NOW THEREFORE, BE IT RESOLVED BY THE WARRENVILLE FIRE PROTECTION DISTRICT TRUSTEE BOARD duly assembled at a Regular Board Meeting that the dates of legal holidays to be observed by the closing of District offices in 2019 are as follows:

<u>Holiday</u>	<u>Day of Observation</u>	<u>2019</u>
New Year's Day	Tuesday	January 1
Presidents' Day	Monday	February 18
Memorial Day	Monday	May 27
Independence Day	Thursday	July 4
Labor Day	Monday	September 2
*Veterans Day	Monday	November 11
Thanksgiving Day	Thursday	November 28
Day after Thanksgiving	Friday	November 29
Christmas Day	Wednesday	December 25
Day after Christmas	Thursday	December 26

ADOPTED this 21<sup>st</sup> day of November 2018 by the Warrenville Fire Protection District Trustee Board.

Attest:

\_\_\_\_\_  
Kathleen Perkins  
President, Board of Trustees

\_\_\_\_\_  
Jeff Carstens  
Secretary, Board of Trustees

**ORDINANCE 18-04**  
**AN ORDINANCE AMENDING FIRE CODE ORDINANCE 18-02 FOR THE**  
**WARRENVILLE FIRE PROTECTION DISTRICT,**  
**DUPAGE COUNTY, ILLINOIS**

**WHEREAS**, The Warrenville Fire Protection District (The District), DuPage County, Illinois is a fire protection district duly incorporated under the laws of the State of Illinois, including the Fire Protection District Act (the "Act", 70 ILCS 705/0.01 et seq.); and

**WHEREAS**, the Board of Trustees of the District (the "Board") has full power pursuant to Section 6 of the Act (70 ILCS 705/6) to pass necessary ordinances, and rules and regulations for the proper management and conduct of the business of the Board for carrying into effect objects for which the District was formed; and

**WHEREAS**, Section 11 of the Act (70 ILCS 705/11) empowers and makes it the legal duty and obligation of the District's Board as nearly adequate protection from fire for all persons and property within the District as possible to prescribe necessary regulations for the prevention and control of fire therein; and

**WHEREAS**, the District's Board has the expressed power pursuant to section 11 of the Act (70 ILCS 705/11) to adopt and enforce fire prevention codes and standards parallel to national standards to promote fire prevention; and

**WHEREAS**, the District is empowered by the Act to provide reasonable safeguards through Fire Prevention Codes to protect the Public Health and Safety against hazards of the buildings and structures; and

**WHEREAS**, Pursuant to said authority the Board adopted Ordinance 18-02 as on May 16, 2018 entitled "AN ORDINANCE ESTABLISHING A SET OF CODE AMENDMENTS TO ORDINANCE 16-05 FOR THE WARRENVILLE FIRE PROTECTION DISTRICT"; and

**WHEREAS**, the need has come to amend Ordinance 18-02 to add further clarification to the original fire code ordinance.

**SECTION ONE            Amendments to Fire Code Ordinance 18-02**

**Section 907.2    INSERTIONS, DELETIONS; delete "licensed" and replace with "UL Listed" and add "Local" – to read as follows: Alarm to be monitored by a local UL Listed Central Station or Local Remote Station and dispatched by approved AES/Keltron radio transmitter.**

New structures shall install an approved addressable contact point I.D. fire alarm system in accordance of this code and NFPA 72, and provide occupant notification in accordance with section 907.5. Fire Alarm system shall only include that necessary for required operation and not include other components for security or burglar alarm functions. Alarm to be monitored by a local UL Listed Central Station or Local Remote Station and dispatched by approved AES/Keltron radio transmitter.

Section 907.6.7           **INSERTIONS, DELETIONS;** Delete “licensed” and add “Local” – to read: **Any current installed and operating local fire alarm systems in all use groups must be properly monitored by a local, UL listed Central station or Local Remote Station.**

**§ 101 REPEALER**

All portions of Ordinances of the Warrenville Fire Protection District inconsistent herewith, to the extent of such inconsistency and no further, are hereby repealed upon the effective date hereof.

**§ 102 SEVERABILITY**

Should any section, subsection or other provision of this ordinance for any reason to be held invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the Ordinance as a whole or any part not declared invalid.

**§ 103 SAVINGS CLAUSE**

That nothing in this Ordinance or in the Codes hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 5; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

**§ 104 EFFECTIVE DATE**

That this Ordinance 18-04 shall be in full force and effect from and after its passage, approval, and publication to pamphlet form and following completion of all other publication requirements as provided by law.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

PASSED and APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Kathleen Perkins, President

ATTEST:

\_\_\_\_\_  
Jeff Carstens, Secretary

STATE OF ILLINOIS     )  
  )  
COUNTY OF DUPAGE    )     SS

**SECRETARY'S CERTIFICATE**

I, Jeff Carstens Secretary of the Board of Trustees of the Warrenville Fire Protection District, DuPage County, Illinois, do hereby certify that attached hereto is a true and correct copy of that certain Ordinance now on file in my office entitled:

**ORDINANCE NO. 18-04**

**AN ORDINANCE AMENDING FIRE CODE ORDINANCE 18-02 FOR THE  
WARRENVILLE FIRE PROTECTION DISTRICT,  
DUPAGE COUNTY, ILLINOIS**

which said Ordinance was adopted by the Board of Trustees of the Warrenville Fire Protection District at a regular meeting held on the 21<sup>st</sup> day of November, 2018.

I do further certify that a quorum of said Board of Trustees was present at said meeting, and that the Board of Trustees complied with all the requirements of the Illinois Open Meetings Act.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 21<sup>st</sup> day of November, 2018.

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Jeff Carstens, Secretary  
Board of Trustees  
Warrenville Fire Protection District

**(SEAL)**



## Fire Prevention Bureau Report

November  
2018

The Fire Prevention Bureau accomplished the following activities during the last month...

### PUB EDUCATION EVENTS

3	Station Tours
1	Bike & Walk To School (Bower and Johnson)
1	Fall Festival at Able Academy
1	Halloween in the neighbor hood
1	Fire Prevention Open House
1	Bower Hockey – Fire Fighters vs 4 <sup>th</sup> & 5 <sup>th</sup> grades

### COMMUNITY RISK REDUCTION

2	Senior smoke detector installed
0	Senior KNOX BOX installed
0	Senior Fair
6	School Talks/Programs (Johnson, Bloom Childrens' Preschool, Crème de la Crème, Gardner Preschool, Compass School)
1	WYFS Quest Hot Shots at Fire Prevention Open House
0	CPR

### FIRE BUREAU

12	Plan Reviews
79	Annual Inspections
20	Re-inspections
4	School Inspections
36	Hydrant Flow test / Water main flush test (2 days of testing for ISO)
3	Sprinkler hydrostatic test & above ceiling inspections
7	Fire Alarm Test (new, existing and repaired)
1	Temporary Occupancy permit issued
1	Final Occupancy permit issued
4	KNOX BOX installed/keys acquired or replaced
2	Fire Drills

1	FOIA (Freedom of Information) requests
0	Fire works
1	Arson Task Force (Training)
10	Refer to Bureau
2	Structure Fires (Waldorf School and Concord Ct)

The Bureau also billed out...

\$ 3,473.10	Review & Inspection fees billed
\$ 2,420.00	Review & Inspection fees collected
\$ 0.00	Fees waived
\$ 0.00	Fines billed
\$ 0.00	Fines waived
\$ 0.00	Fines paid

I was invited to speak on Facebook Live on Fire Safety by a representative from All State Insurance. Free coloring books and Fire Safety materials were given to the District, free of charge.

Assistant Fire Marshal Carl Voda and myself attended the IFSA Luncheon.

Chief and I went to a meeting with Ron Mentzer and Dale Engebretson at City Hall regarding the inconsistency between the City and the District regarding sprinkler codes and plan review submittals.

Should you have any questions or comments please contact me.

Respectfully,

*Lee Westrom*

Lee Westrom  
Fire Marshal