

WARRENVILLE FIRE PROTECTION DISTRICT FIRE COMMISSION MEETING MINUTES

MAY 12, 2020

The Fire Commissioners met at Headquarters Station as well as Zoom.com. Fire Commissioner Nelda Byers called the meeting to order at Time 1901 Hours.

1. Call to Order

2. Roll Call

- i. Present for the meeting were Fire Commissioner Ellen Bintz-Meuch, Fire Commissioner Nelda Byers, Fire Commissioner Ryan McIntyre (by Zoom) and Chief Dennis Rogers, Recording Secretary Priscilla Jezuit. Guests (by Zoom) were Assistant Chief Dina, President Trustee Kate Perkins, Captain Eric Ermer and present at the meeting Lieutenant Nic Tosto.

3. Pledge of Allegiance

- a. The meeting started with the Pledge of Allegiance.

4. Approval of Agenda

Motioned – FC Byers

Second – FC Bintz-Meuch

2 Ayes MOTION CARRIED

5. Public Comment

- a. President Trustee Kate Perkins thanked the Commissioners for their hard work on hiring new employees this year. She also reminded the Board to post minutes within 7 days after the approval.

6. Routine Business

- a. Approval of Minutes dated Regular Meeting, March 10, 2020.

Motioned – FC Byers

Second – FC Bintz-Meuch

3 Ayes MOTION CARRIED

- b. Approval of Bills

- i. (Fiscal year begins 5/1/2020)

- I. FINANCIAL REPORT

Chief Rogers indicated the Trustees approved Ordinance 20-01 Budget and Appropriation for fiscal year 2020-2021. The Fire Commission have two line items: Fire Commissioners and Fire Commissioners Testing Process on the Budget.

- II. Approval of Bills – None

6. Closed Session

The closed session minutes from January 14, 2020 and March 10, 2020, discussion of Personnel, Hiring, and Background. FC Byers moved that both meetings continue to be in closed session.

Motioned – FC Byers

Second – FC Bintz-Meuch

3 Ayes MOTION CARRIED

7. Communications

- a. Chief's Report

- i. The past fiscal year finished very strong. The Fire Commissioners did an excellent job with interviews for new hires. The captains and lieutenants are happy with the progress and work of the four new hires. They are blending in well with the group and working hard.
- ii. FC Byers commented on the discussion in November about having polygraphs or psychological evaluation for new candidates. Chief Rogers recommended to the board to do a polygraph over a psychological test. FC Byers agreed and that we should budget for next hiring cycle. Chief Rogers said they would keep that in mind for

the next budget year. This would start with the next testing list from College of DuPage.

iii. FC Byers asked for a six month review of probationary firefighter Frankie Wong be given to the Fire Commission.

iv. Contract Update: Still in negotiations.

b. Trustees – President Trustee Perkins indicated at the end of May 2020 Nelda Byers term for Fire Commissioner will expire. Trustee Perkins is planning to propose at the next trustees meeting that she would be reappointed.

c. Attorney – None

d. Personnel – None

8. At 1915 Hours, FC Byers moved to go into closed session to discuss a personnel issue in accordance with 5 ILCS 120/2(c)(2) and 5 ILCS 120(2)1. Trustee Perkins had another meeting to attend and left the meeting. Open session resumed at 1936 Hours.

Lt. Tosto left the meeting

Zoom waiting room: Captain Eric Ermer

9. UNFINISHED BUSINESS

a. -HIRING (Current list expires 10/2021)

10. NEW BUSINESS

Assistant Chief Dina gave an update on the Lieutenant/Captain testing. We have everything in line with the IL Fire Chiefs who will be administering the test per the current Union contract. They are presently working on the scenario for the assessments. Chief Dina is sending them pictures. They will also bring their own three assessors.

I. Assessment Center and oral interview August 24, 2020

II. Written Exam September 14, 2020

III. Review Fire Commission Annual Report to Trustees.

- a. FC Byers wrote the report which will be submitted to the Trustees. Copies were emailed to all Fire Commissioners. FC Byers moves to approve the annual report.

Motioned – FC Byers

Second – FC McIntyre

3 Ayes MOTION CARRIED

ADJOURN at 1940 Hours– 3 Ayes MOTION CARRIED

Next meeting will be July 14, 2020.