

**WARRENVILLE FIRE PROTECTION DISTRICT**

**Minutes of Special Trustee Meeting  
August 7, 2020**

The Board of Trustees met at Headquarters Station. President Perkins called the meeting to order at 18:00 hours.

**PLEDGE OF ALLEGIANCE**

The meeting started with pledge of allegiance to the flag.

**ROLL CALL**

Present for the meeting were President Kate Perkins, Treasurer Denise Pertell, Secretary Jeff Carstens, Trustee Randy Price, Trustee Joe Schrage and Recording Secretary Beth Fairbanks. Acting Chief Andy Dina and Assistant Chief Jamie Clark (left during a portion of the closed session).

Guests were Captain Jeff Fiene, Lieutenant Nic Tosto, Lieutenant Joe Levy (all left at the closed session)

**APPROVAL OF AGENDA**

Carstens moved to accept the agenda as presented; Price seconded.

5 AYES          MOTION CARRIED

Price moved to amend the agenda's order to allow the presentation of the "100 Day Plan" at the beginning of the meeting; Pertell seconded.

5 AYES          MOTION CARRIED

**VISITOR'S COMMENTS**

None.

**CLOSED SESSION**

At 18:24 hours, Price moved to go into closed session to discuss personnel in accordance with 5 ILCS 120/2(c)1; Pertell seconded.

5 AYES          MOTION CARRIED

Closed session ended at 19:20 hours.

**PERSONNEL**

Pertell moved to appoint Andy Dina as Acting Chief effective July 29, 2020; Price seconded.

5 AYES          MOTION CARRIED

Trustees mentioned they will do whatever is within their power to help Dina with the transition. Dina responded with his thanks.

Carstens moved to direct President Perkins to send the proposed benefit package for Andy Dina, to Attorney Flaherty for review and compilation; Schrage seconded.

5 AYES MOTION CARRIED

Perkins moved approve Dennis Rogers' Retirement Agreement and General Release, subject to Rogers not revoking the Agreement by the expiration of his 7 day right to revoke, which expires August 14, 2020; Price seconded.

ROLL CALL:

Carstens – AYE

Perkins – AYE

Pertell – AYE

Price – AYE

Schrage - AYE

MOTION CARRIED

### **NEW BUSINESS**

Acting Chief Dina presented his 100 Day Plan for the WFPD. Dina noted that these first 100 days have already begun with information gathering and preparation throughout his duration as Assistant Chief. He believes it will be critical to demonstrate leadership by having a plan in place rather than planning as times goes by. Dina expanded on portions of the distributed plan. He mentioned he has divided the plan into sections; 30 days, 60 days, 90 days and then 100 days and beyond. The first 100 days will provide the building blocks and information to move the District forward. His goals are to become acclimated to the organization; to build relationships that will benefit the department members and the citizens of the community; and to introduce a culture of trust, mutual respect, confidence and kindness.

The Trustees' consensus was the plan is a very good plan; especially incorporating all personnel. They requested Dina to tell them what he needs as time goes by. Dina thanked the Trustees for their support and will appreciate their input, noting this is a fluid plan.

### **UNFINISHED BUSINESS OR MISCELLANEOUS BUSINESS**

AC Clark requested that a time be determined, in the near future, for recognition and awards for several firefighters – those who were to be recognized at the Annual Appreciation Dinner.


### **ADJOURNMENT**


At 19:27 hours Schrage moved to adjourn the meeting; Carstens seconded.

5 AYES MOTION CARRIED

Those present at the end of the meeting were President Kate Perkins, Treasurer Denise Pertell, Secretary Jeff Carstens, Trustee Randy Price, Trustee Joe Schrage, Acting Chief Andy Dina, Assistant Chief Jamie Clark and Recording Secretary Beth Fairbanks.

The meeting adjourned at 19:27 hours.

  
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President

  
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Secretary