

**WARRENVILLE FIRE PROTECTION DISTRICT
AGENDA FOR FIRE COMMISSION**

Date: Tuesday, September 14, 2021

Time: 7:00 P.M.

**Location: Fire Station, 3S472 Batavia Road
Warrenville, IL**

- 1. CALL TO ORDER**
 - a. Byers call to order 1901
- 2. ROLL CALL**
- 3. Commissioner Bintz-Meuch, Commissioner McIntyre, Commissioner Byers, Chief Dina, Trustee Perkins and Visitor Tim Gornik**
- 4. PLEDGE OF ALLEGIANCE – 1902**
- 5. APPROVE AGENDA**

McIntyre Motion to Approve / Byers 2nd – 3 Ayes
- 6. PUBLIC COMMENT**
- 7. Trustee Perkins – welcome to Mr. Gornik**
- 8. ROUTINE BUSINESS**
 - Recognize Ellen Bintz-Meuch for her time and service on the Fire Commission - 1903
 - Small token of appreciation – Thank you from Commissioner Byer, Chief Dina and Trustee Perkins
 - Welcome and swear in new Fire Commissioner Tim Gornik – 1907
 - Commissioner BM steps down and Commissioner Gornik Begins
 - APPROVAL OF MINUTES
 - Byers Moved / McIntyre Seconded – 3 Ayes
 - Check May Minutes posted on website

Take action: Approve minutes from Regular Meeting dated July 13, 2021, with correction of spelling on Asst. Chief Levy name in Roll Call.

 - FINANCIAL REPORT
 - (Fiscal year begins 5/1)
 - Doing well. Financials are good. A few items keeping eye on is overtime – struggling with staffing – losing part-timers – down to 4 and having hard time replacing. A lot of local depts don't allow FT to do extra PT. Still waiting on grant for next three hires. Also keeping an eye on attorney bills and accountants. Have several reservists – going on military leave.
 - APPROVAL OF BILLS
 - No bills to discuss.
 - CLOSED SESSION (Personnel issues: 5ILCS 12/10 (c))

No closed session.

-CLOSED SESSION MINUTES

Take action: Approve to remain in closed session, minutes from (1/4/2020, 3/10/2020, 5/12/2020, 9/8/2020, 11/10/2020, 12/1/2020, 3/9/2021, 3/16/2021 and 6/14/2021.)

Move to keep closed session closed – Byers Motioned / McIntyre Seconded – 3 ayes

10. COMMUNICATIONS

-CHIEF'S REPORT

See 2 page report provided by chief

Must maintain Lieutenant and Captain list even if empty

Promotional Lists are 3 years

October 6 – FD open house

-TRUSTEES

2 things:

1) One of last meetings – discussed requirement for Assoc. Degree for FF

2) Trustees will want to do exit interview w/ Captain Ermer

a. Gave examples of exit interview questions trustees use

Brief discussion around Associates Degree and how to handle for new hires (will remain req'd for Lieutenants and up)

-ATTORNEY

Couple of items:

1) Promotional List – will get clarification and

2) Latest mandate from governor – union wants say in executive order – need to vaccinated or tested once a week. A total of 8 FF

are NOT vaccinated – 1 FT, 1PT and 6 POC are unvaccinated (out of 70+ employees).

-PERSONNEL

No report.

11. UNFINISHED BUSINESS

-HIRING (Current list expires 6/8/2023)

- Candidate #2 James Yager, notified Chief Dina that he has completed his Associates Degree and was mailing in the certification for his file. Info received. Will schedule oral interview as soon as ready. Have to post 48 hours in advance

- Letter for George Strang – stricken from elig list w/ second pass

- FOIA Officer for Fire Commission

Can use Amber as FOIA for now

- Continued discussion for future hiring, specifically Associate Degree requirement

Will still be required for promotional positions – probably will drop it for new hires

- Verbal update on Probationary Candidates Hughes, Rivera, Reavy and Volpe
Hughes doing well and driving engine and one of his friends came in w/ application for PT. Rivera is driving engine too. Rivera doing well on paramedic. Reavy and Volpe – no issues at all. Reavy turned down offer w/ Downers Grove.

Will need a formal on Dylan at January meeting – to review probation.

12. NEW BUSINESS

- IFPCA Fall Conference at Hotel Arista, Friday, November 5 through Sunday, November 7, 2021. At this time all modules are being offered and taught.
Check email – good to pick up modules. Nelda being sworn in as president and is teaching promotional.
- There will be an opening for a Full-time Firefighter/Paramedic, first candidate on the list George Strang has refused for his second time, the next candidate is James Yager, he has all of his requirements, he has been contacted by Chief Dina and is interested in the position.
- Take action: Remove George Strang from current Final Eligibility list, send second refusal letter.
- Take action: Send James Yager for fingerprinting and begin background check. When background info comes back, schedule a Special Meeting for an Oral Interview.

13. ADJOURN

1948 – Byers Motion / McIntyre Second – 3 Ayes

Next Meeting: Tuesday, November 9, 2021