

WARRENVILLE FIRE PROTECTION DISTRICT FIRE COMMISSION MEETING MINUTES

JANUARY 12, 2021

The Fire Commissioners met at Headquarters Station as well as Zoom.com. Fire Commissioner Nelda Byers called the meeting to order at Time 1901 Hours.

1. CALL TO ORDER

2. ROLL CALL

Present for the meeting were Fire Commissioner Ellen Bintz-Meuch, Fire Commissioner Nelda Byers, Fire Commissioner Ryan McIntyre, Chief Andrew Dina, Recording Secretary (Zoom) Priscilla Jezuit, and guests: President Trustee Kate Perkins (Zoom), Captain Jeff Fiene, Lieutenant Nic Tosto, Dr. Jayne Braden.

3. PLEDGE OF ALLEGIANCE

4. APPROVE AGENDA

Motioned – FC Byers

Second – FC Bintz-Meuch

3 Ayes MOTION CARRIED

5. PUBLIC COMMENT - None

6. Presentation by Dr. Jayne Braden, From Braden Counseling Center Psychological

- Pre/Post Hiring Evaluations
- FC Byers will contact Dr. Braden with additional questions that were raised by attendees after Dr. Braden left. FC Byers will present the information at the next meeting.

7. ROUTINE BUSINESS

-APPROVAL OF MINUTES

Regular Meeting November 10, 2020, November 10, 2020 - Closed, Special Meeting-December 1, 2020 and Closed Session Minutes, December 1, 2020

Motioned – FC McIntyre

Second – FC Byers

3 Ayes MOTION CARRIED

-FINANCIAL REPORT

(Fiscal year begins 5/1/2021) The Chief is preparing the preliminary budget to submit to the accountants.

-APPROVAL OF BILLS - None

-CLOSED SESSION -

-CLOSED SESSION MINUTES (1/4/2020, 3/10/2020, 5/12/2020, 9/8/2020) to remain closed.

Motioned – FC Byers

Second – FC Bintz-Meuch

3 Ayes MOTION CARRIED

8. COMMUNICATIONS

-CHIEF'S REPORT

For calendar year 2020, The Warrenville Fire Protection District responded to 1567 calls for service. This is a decrease of 220 calls from the previous year

2020: 1567

2019: 1787

2018 :1832

Other Items of Interest

1. Approximately half of our personnel have received COVID-19 vaccinations. Will be finishing up part 2 shots this month. Most received the Pfizer vaccine at Edward Hospital with the others getting the Moderna vaccine at the DuPage County Health Department.
2. Fire orientation for new personnel (1 full-time, 5 paid-on-call, and 1 part-time) was moved to January 11th due to issues with COVID-19 and medical testing.

3. Six of the seven new personnel are registered for the Basic Operations Fire Academy at College of DuPage beginning this month following orientation.
4. Working on a State of Illinois small tools and equipment grant for EMS and safety related equipment.
5. Working on an Assistance to Firefighters Grant through the federal government for health related equipment.
6. Received \$1000.00 Illinois American Water Grant check for engine improvements.
7. Fire prevention vehicle order was placed with an 8 to 12 week delivery window.
8. Working with the Board of Trustees to develop the testing process for the new full time Assistant Chief's position.

Beginning work on next fiscal year budget to include the addition of three full time firefighter paramedics to satisfy the referendum.

-TRUSTEES – None

-ATTORNEY- None

-PERSONNEL- None

9. UNFINISHED BUSINESS

-HIRING (Current list expires 10/2021) COD will send out a new contract.

Take action to include on requirements list for 2021 recruitment the following:
Paramedic License and Associate Degree required at time of hire.

-Probationary Firefighter Dylan Hughes, Brandon Fairfield and Samuel Ruzicka hire date 2/10/2020. Are coming off probation 2/10/2021.

Motion to place all candidates must have Paramedic License and Associates degree at time of hire.

Motioned – FC Byers

Second – FC McIntyre

3 Ayes MOTION CARRIED

10.

NEW BUSINESS

-Election of officers for 2021 year, Secretary and Chairperson

FC Bintz-Meuch nominated FC Byers for the position of Chairperson.
McIntyre second the motion. MOTION CARRIED.

FC Byers nominated FC Bintz-Meuch for the position of Secretary. McIntyre second the motion. MOTION CARRIED

-Discussion of preference points, specifically cadet and experience, for hiring

-Assistant Chief, processing and hiring and the Fire Commissions role

Chief Dina indicated the Board of Trustees would see over the process and hiring of this position with the Chief's assistance. One fire commissioner would attend the process. There will be a three-stage process to the hiring.

11. ADJOURN at 20:16 Hours

Motioned – FC Byers

Second – FC Bintz-Meuch

3 Ayes MOTION CARRIED

Next Meeting: Tuesday, March 9, 2021