

WARRENVILLE FIRE PROTECTION DISTRICT

FIRE COMMISSION MEETING MINUTES

MAY 11, 2021

The Fire Commissioners met at Headquarters Station as well as Zoom.com. Fire Commissioner Nelda Byers called the meeting to order at Time 1903 Hours.

1. CALL TO ORDER

2. ROLL CALL

Present for the meeting were Fire Commissioner Ellen Bintz-Meuch, Fire Commissioner Nelda Byers, Chief Andrew Dina, Recording Secretary Priscilla Jezuit, and guest: President Trustee Kate Perkins. Absent: Commissioner Ryan McIntyre.

3. PLEDGE OF ALLEGIANCE

4. APPROVE AGENDA FOR REGULAR MEETING

MOTION: Motion to approve agenda for Regular Meeting.

Motioned – FC Byers

Second – FC Bintz-Meuch

2 Ayes MOTION CARRIED

5. PUBLIC COMMENT -None

6. ROUTINE BUSINESS

- APPROVAL OF MINUTES

Take action, Approve Regular Meeting dated March 9 and Special Meeting dated March 16, 2021; Closed Session Meetings dated March 9 and 16, 2021.

Motioned – FC Byers
Second – FC Bintz-Meuch
2 Ayes MOTION CARRIED

-FINANCIAL REPORT

(Fiscal year begins 5/1)

-APPROVAL OF BILLS -None

-CLOSED SESSION MINUTES

Take action: Approve to keep in closed session (1/4/2020, 3/10/2020, 5/12/2020, 9/8/2020, 11/10/2020, 12/1/2020, 3/9/2021, 3/16/2021)

Motioned – FC Byers
Second – FC Bintz-Meuch
2 Ayes MOTION CARRIED

-CLOSED SESSION (Personnel issues: 5ILCS 12/10 (c) - None

7. COMMUNICATIONS

-CHIEF'S REPORT

We were under budget for last fiscal year with no concerns.

A budget line for promotions and testing has been added to this year's budget.

In the month of April 2021, the Warrenville Fire Protection District responded to 127 calls for service; of those calls, 83 were EMS

related and 44 were fire and rescue calls. This is a decrease of 21 calls from the previous month.

Specialty Team Call Outs

1. April 3: Multi agency response for vehicle accident with extrication at Butterfield and Legends Dr.
2. April 9: SWAT callout for one Warrenville SWAT Medic to Downers Grove for standby while a warrant was being served. Operation was successful and uneventful.
3. April 13: Structure fire 30W121 Estes St. DuPage County Fire Investigation team was requested. Cause and origin of the fire was deemed to be undetermined.
4. April 16: Dumpster fire at 3S005 Route 59. Warrenville Fire received video from the business owner and promptly handed it over to Warrenville Police. An offender was charged with a Class 2 felony count of arson for intentionally starting the blaze.
5. April 24: Outside fire complaint called in by a passerby at Elizabeth and Warrenville Rd. found to be a fire pit on the second floor balcony that was threatening the structure. Fire was quickly extinguished before it started the home on fire.
6. We are looking into the possibility of upgrading and updating our phone and internet system. It's looking promising at this point.
7. We recently began using a new cardiac arrest protocol from our EMS system that is intended to increase our cardiac arrest saves in the field.

-TRUSTEES

Trustee Perkins noted the newly elected Trustee Joe Rogers will start his term at the next Trustees Meeting, May 19, 2021.

FC Bintz-Meuch has resigned as fire commissioner. She will stay until the new person begins. Trustee Perkins mentioned the trustees will be in the process of searching for candidates.

-ATTORNEY - NONE

-PERSONNEL - NONE

8. UNFINISHED BUSINESS

-HIRING (Current list expires 10/2021)

Take action to strike current list dated 10/29/2019 – This will be moved to the next agenda.

- Update on current testing/hiring cycle
- Tentative Timeline for Hiring:
- Written testing: Saturday, May 8, 2021 – 3 no shows, 16 people attended the testing. 14 males and 2 females
- Initial List from IO Solutions: Monday/Tuesday, May 18, 2021
- Special Fire Commissioner Meeting: Friday, May 21, 2021 (Take action to post Initial Eligibility List)
- Send Letters to all candidates on list: TBD
- Preference Points due: TBD
- Adjust list adding Preference Points
- Special Meeting: TBD Post Final Eligibility List
- Begin Background checks on top 4 candidates; 2 immediate hires

9. NEW BUSINESS

Fire Commission Annual Report has been submitted to the Trustees for review.

Take action, Report on Probationary FF Samuel Ruzicka, hire date 3/23/2020, moved to Full time status effective 3/23/2021.

Motioned – FC Byers

Second – FC Bintz-Meuch

2 Ayes MOTION CARRIED

FF Geovanny Rivera start date of April 14, 2021

Take action, accept resignation of FF Brandon Fairfield, effective 3/27/2021

Motioned – FC Byers

Second – FC Bintz-Meuch

2 Ayes MOTION CARRIED

Exit Interview questions for Fire Commission - work in progress – FC Byers

Update from IFPCA Spring Conference

-Negligent Selection (Didn't do your job when hiring)

-Mandates that Illinois municipalities, with a population of 100,000, collectively bargain regarding the issue of residency as a condition of employment (does not pertain to Fire yet).

Getting our Rules updated and on-line will be moved to the next agenda.

10. **ADJOURN** 1956 Hours

Motioned – FC Byers

Second – FC Bintz-Meuch

2 Ayes MOTION CARRIED

Next Regular Meeting: July 13, 2021

