

WARRENVILLE FIRE PROTECTION DISTRICT  
AGENDA FOR FIRE COMMISSION  
SPECIAL MEETING MINUTES

Date: Wednesday, April 27, 2022

Time: 7:00pm

Location: 35472 Batavia Road  
Warrenville, IL 60555

Via Zoom (if applicable): <https://us02web.zoom.us/join/83840724843>

Meeting ID: 838 4072 4843

Passcode: 742037

- 1) CALL TO ORDER @ 19:02 by Commissioner McIntyre
- 2) ROLL CALL - Present for the meeting were Fire Commissioner Nelda Byers, Fire Commissioner Tim Gornik, Fire Commissioner Ryan McIntyre, Fire Chief Andy Dina and Administrative Assistant Jenna Johnson. Guests were: Assistant Chief Joe Levy
- 3) PLEDGE OF ALLEGIANCE - The meeting started with the pledge of allegiance to the flag.
- 4) APPROVAL OF AGENDA –  
Agenda was amended to reorder items a) & b) under item 6) Purpose of Special Meeting.  
1<sup>st</sup> Commissioner Byers 2<sup>nd</sup> Commissioner McIntyre 3 AYES  
MOTION CARRIED
- 5) PUBLIC COMMENT  
None
- 6) PURPOSE OF SPECIAL MEETING
  - a) De-certify and retire the old candidate list- June 8, 2021 list  
- 1<sup>st</sup> Commissioner Byers 2<sup>nd</sup> Commissioner McIntyre 3 AYES  
MOTION CARRIED
  - b) Certify and post the new candidate list- April 27, 2022  
- 1<sup>st</sup> Commissioner Byers 2<sup>nd</sup> Commissioner McIntyre 3 AYES  
MOTION CARRIED
  - c) Review options for background check services for the hiring process  
The Board compared packages and pricing options between CLS Background Investigations and Gold Shield Detective Agency, Inc. Average cost estimates were determined to be \$620 per firefighter for CLS and estimated \$900 per firefighter for Gold Shield. It was noted that CLS had been more responsive during the initial inquiring process.  
  
It was discussed to perhaps ask the Police Department if their detectives could possibly do the background checks, but later decided to just choose between CLS or Gold Shield to keep the hiring process moving.  
  
Commissioners Byers moved to hire CLS Background Investigations as a conditional approval, if final paperwork from the company is approved.  
2<sup>nd</sup> Commissioner McIntyre 3 AYES  
MOTION CARRIED

d) Additional business related to hiring

Chief Dina requested to do three (3) initial background checks from eligible list candidates.

1<sup>st</sup> Commissioner Byers, 2<sup>nd</sup> Commissioner Gornik

3 AYES

MOTION CARRIED

Discussion was had over next steps for notifying candidates. Commissioner Gornik said he would inquire about the testing company, IO Solutions, sending email notification to the candidates, and if not then the District would plan to mail out letters to all.

7) CLOSED SESSION

None

8) ADJOURN

Meeting adjourned at 19:25

1<sup>st</sup> Commissioner Gornik, 2<sup>nd</sup> Commissioner Byers

3 AYES

MOTION CARRIED

Next Regular Meeting: Tuesday, May 10, 2022