

**WARRENVILLE FIRE PROTECTION DISTRICT
MINUTES FOR FIRE COMMISSION**

Date: Tuesday, January 11, 2022

Time: 7:00 P.M.

**Location: Zoom &
Fire Station,
3S472 Batavia Road
Warrenville, IL**

1. CALL TO ORDER - 1900

2. ROLL CALL – Commissioner McIntyre / Gornik / Byers, Chief Dina, Jenna Johnson, Trustee Kate Perkins

3. PLEDGE OF ALLEGIANCE

4. APPROVE AGENDA – Byers moved / Gornik 2nd – 3 ayes

5. PUBLIC COMMENT - None

6. ROUTINE BUSINESS

- APPROVAL OF MINUTES

Take action: Review and approve minutes from Regular Meeting 11/9/2021, Special

Meeting, 12/8/2021

Byers Motioned / McIntyre 2nd – 3 ayes

Carry closed session approval to next meeting

-FINANCIAL REPORT

(Fiscal year begins 5/1)

Commissioner's Training Budget overdrawn

Testing / Promotions is under budget

All ok, otherwise

Asst Chief Levy now present

-APPROVAL OF BILLS

None

-CLOSED SESSION (Personnel issues: 5ILCS 12/10 ©)

None

-CLOSED SESSION MINUTES

Take action: Approve to remain in closed session, minutes from

(1/4/2020,3/10/2020,

5/12/2020, 9/8/2020, 11/10/2020, 12/1/2020, 3/9/2021, 6/14/2021, 9/30/2021, 10/28/2021)

Motion Byers / Gornik 2nd – 3 Ayes

7. COMMUNICATIONS

-CHIEF'S REPORT

1833 Calls in 2021 – 2nd busiest ever on record – high pace ahead for 2022

Structure fire in Naperville

Shooting in Oak Brook – one SWAT Medic sent

Jan 10 – FM Westrom's last day – COVID last week – 6.5 years of service – resigned

Rank of Battalion Chief – have candidates interested – some internal and
Some external

Moved to Miami

Sold old Fire Prevention Van – sold for \$3,800

Working on \$1.2M Safer Grant for 3 new personnel

– last attempt (have done 3 times) – submitted next week and answer by
June 1 start releasing grants

-Submitted another for Ladder truck

-Assistance to FF's grant for exhaust removal last year – install starts
Feb/Mar

-New Website up by January 31 – Kris Dixon doing it – moving out of state
Lt Krishel, Chief and Jenna

-COVID – crisis staffing mode – 2 employees tested positive – then third
exposed everyone – everyone masked and social distanced

-Received \$1k from IL American Water for portable lighting

-Orientation for 4 PT and 1 POC held – one more part timer starting

-FF Auxiliary – back up and running – raised \$300 at Culver's fundraiser

Update on Probationary FF/Paramedics:

James Reavy and Christopher Volpe (Yeager was also sent prior in the day)

- All doing well so far

-TRUSTEES

None

-ATTORNEY

None

-PERSONNEL

None

8. UNFINISHED BUSINESS

-HIRING (Current list expires 6/8/2023)

Take action: 2nd offer of employment letters will be sent to candidates Jacob
Juska,

Constantino Rodriguez and Andrew Budnik. Chief Dina made contact with
each of

these candidates. They will be removed from our current hiring list.

Motion to send Decline letters to Jacob Juska, Constantino Rodriguez and
Andrew Budnik (2nd denial of employment) and remove from – Byers Motion /
McIntyre 2nd – 3 ayes

Take action: Accept resignations from Full time FF/Paramedics Geovanny Rivera effective 11/29/2021, and Dylan Hughes effective 11/26/2021.

Byers Motion to accept resignation dates of Geovanny Rivera and Dylan Hughes – McIntyre 2nd – 3 Ayes

- IOSolutions Update on current recruitment and hiring
Timeline

21 Candidates as of last count – Jenna sending us out on FB

Numbers ticking up

Written test in February – Chairs/Table City and Mic from Park District

Can we get in touch with City to get on Marquee on Butterfield? – Jenna to check

Documentation/Processing

Information we got from iOS solutions – pretty clear

Got call from Chief in Texas – saw on FB and urging daughter to apply (she's a FF)

9. NEW BUSINESS

Take action: Samuel Ruzicka (\$3750.00) - PAID, Dylan Hughes (\$5000.00) and Geovanny Rivera (\$5000.00) have all resigned from the WFPD. All three owe the department money from the Career Firefighter Repayment Agreement that they signed at time of hire. Chief Dina will contact each individual for payment, and they will have 30 days from 1/11/2022, to make full payment or it will be turned over to a collection agency.

Hughes on Friday and Rivera asking for payment plan. Ruzicka has paid.

Motion to go to collections if not paid within 30 days from 1/11/2022 – Byers, McIntyre 2nd – 3 Ayes

They are aware of contract when they get into the situation.

- Discussion about Rules and Regulations for the Board of Fire Commissioners At November meeting – brought forward that had agreed to drop associates degree for testing cycle. Why are Trustees making that motion for approval? Nelda found that In the statute on page 82, it states Districts may establish rules on medical education and medical licensure for hiring of Fire Fighters. In ordinance for WFPD – falls on Trustees. Attorney said that it's more State Statute than ordinance.

Trustees are open to recommendations from the Commissioners. Final comes from trustees in this case.

-Discussion of Roles and Responsibilities of Fire Commissioners (Chairperson, Secretary, Member at Large)

Equal voting power and each have distinct responsibilities

Chairperson

Take lead in Agenda and keep an eye on things – list of probationary

Move agenda items from one place to the next

IFPCA updates (legislative)

Call chief re: updates, etc.

Call Trustees (Kate), etc.

Secretary

Take minutes

Upload accepted minutes to drive

Posting agenda, etc

Oversees – are we getting it done – minutes posted, etc.

Member at Large

Kate – Ordinance lays out minimal information about roles in this – and it's good to spread out work amongst all of the board.

- Take action: Election of 2022 Fire Commission Officers, Chairperson and Secretary

Byers motioned to elect Ryan McIntyre as Chair effective immediately, Gornik 2nd – 3 Ayes

McIntyre motioned to elect Tim Gornik as Secretary effective immediately, Byers 2nd – 3 Ayes

-Fire Commission Meeting dates for 2022 calendar year, all Regular Meetings to begin at 7:00 p.m.:

Tuesday, January 11, 2022

Tuesday, March 8, 2022

Tuesday, May 10, 2022

Tuesday, July 12, 2022

Tuesday, September 13, 2022

Tuesday, November 8, 2022

10. ADJOURN

1950 Motion Adjourn – Byers, Gornik 2nd – 3 Ayes

Next Meeting: Tuesday, March 8, 2022