

WARRENVILLE FIRE PROTECTION DISTRICT
AGENDA FOR TRUSTEE BOARD MEETING
September 21, 2022
5:00 PM
3S472 Batavia Road, Warrenville, IL 60555

Meeting to be held both in person and via Zoom videoconferencing

Meeting ID: 864 2549 3948 Passcode: 138804

<https://us02web.zoom.us/j/86425493948>

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVE AGENDA**
- 5. PUBLIC COMMENTS**
- 6. ROUTINE BUSINESS**
 - a) Approval of Minutes (08/11, 08/17)
 - b) Financial Reports
 - c) Approval of Bills
 - d) Other Finance
 1. Status update for long-term financial analysis
 2. Approve annual audit for fiscal year ending 04/30/2022
 - i. GASB 67&68 Report (GASB 68 Fire District)
 - ii. GASB 74&75 Valuation Report (OPEB)
 3. Receive annual audit from Warrenville Firefighter Pension Board
 4. Levy request from Warrenville Firefighter Pension Board
 - e) Closed Session
 1. Personnel
- 7. COMMUNICATIONS**
 - a) Fire Chief's Report
 - b) Trustees
 - c) Firefighters' Appreciation
 - d) Attorney
 - e) Logistics Report
 - f) Training Report
 - g) EMS Report
 - h) Apparatus Report
 - i) Fire Bureau Report
 - j) Personnel
- 8. UNFINISHED BUSINESS**
 - a) Update on Ordinance project
 - b) Approve hosting Turkey Raffle event at the fire station
- 9. NEW BUSINESS**
 - a) Review process for Consolidated Election on April 4, 2023
 - b) Appointment of Election Official Representative for the Consolidated Election on April 4, 2023
 - c) EAP Utilization Report
- 10. ADJOURN**

**WARRENVILLE FIRE PROTECTION DISTRICT
3S472 Batavia Road, Warrenville, IL 60555**

**Minutes of Trustee Meeting
August 11, 2022**

CALL TO ORDER

President Perkins called the meeting to order at 1700 hours.

PLEDGE OF ALLEGIANCE

The meeting started with the pledge of allegiance to the flag.

ROLL CALL

Present for the meeting were President Kate Perkins, Treasurer Denise Pertell, Secretary Jeff Carstens, Trustee Joe Rogers, Fire Chief Andy Dina, and Assistant Chief Joe Levy.

Guests were Captain Nic Tosto (left at 1729 hours, returned at 1754 hours, left at 1800 hours, returned at 1802 hours), Captain Jeff Fiene (left at 1729 hours, returned at 1754 hours, left at 1800 hours, returned at 1802 hours), FF/EMT William Watkins (arrived at 1705 hours, left at 1729 hours, returned at 1754 hours, left at 1800 hours, returned at 1802 hours), Associated Firefighters of Illinois District 4 Vice President Matt Olson (left at 1729 hours, returned at 1754 hours, left at 1800 hours, returned at 1802 hours), and Attorney Shawn Flaherty representing Ottosen DiNolfo Hasenbalg & Castaldo, Ltd.

APPROVAL OF AGENDA

A motion was made by Trustee Carstens, seconded by Trustee Pertell, to approve the agenda as presented.

4 AYES 1 ABSENT MOTION CARRIED

PUBLIC COMMENTS

None.

PERSONNEL

President Perkins asked to have a brief presentation and history of the union grievance.

Captain Tosto addressed the Trustee Board regarding the union grievance. Both sides recognize there are staffing shortages nationwide. The Union is looking for clarification of the union contract regarding staffing. The Union is willing to run as a jump company while the District waits for the results of the SAFER grant.

Captain Fiene voiced concern about the service for the community and the safety for the people that are providing that service. It is scary that the District is struggling to get an ambulance and engine out the door for a call. The Union understands short-term provisions to use a jump company, but they want to address the long-term solution too.

The Union recommended doing force-backs for the permanent part-time employees. This would be separate from the MOU but could be considered for a short-term solution.

CLOSED SESSION

At 1729 hours, a motion was made by Trustee Carstens, seconded by Trustee Rogers, to go into closed session to discuss collective negotiating matters in accordance with 5 ILCS 120/2(c)(2).

4 AYES 1 ABSENT MOTION CARRIED

The guests, except for Attorney Flaherty, left during the closed session.
Closed session ended at 1751 hours.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Attorney Flaherty addressed the group. The Board understands that grievance was filled because the Union sees a problem with staffing, which the Board also sees as a problem. Chief Dina presented an MOU from the District to the Union for their review.

At 1800 hours, Captain Tosto, Captain Fiene, FF/EMT Watkins, and Matt Olson excused themselves from the meeting.

At 1802 hours, Captain Tosto, Captain Fiene, FF/EMT Watkins, and Matt Olson returned.

Both parties discussed amending the District’s MOU to change “will continue to operate as a jump company” to “will operate as a jump company”, and also change the bottom date to August.

A motion was made by Trustee Carstens, seconded by Trustee Rogers, to approve the MOU with the Union as amended.

ROLL CALL:
Carstens – AYE
Perkins – AYE
Pertell – AYE
Price – ABSENT
Rogers – AYE
MOTION CARRIED

ADJOURNMENT

At 1803 hours, a motion was made by Trustee Carstens, seconded by Trustee Pertell, to adjourn the meeting.

5 AYES MOTION CARRIED

Present at the end of the meeting were President Kate Perkins, Treasurer Denise Pertell, Secretary Jeff Carstens, Trustee Joe Rogers, Fire Chief Andy Dina, and Assistant Chief Joe Levy.

Guests present were Captain Nic Tosto, Captain Jeff Fiene, FF/PM William Watkins, Associated Firefighters of Illinois District 4 Vice President Matt Olson, and Attorney Shawn Flaherty representing Ottosen DiNolfo Hasenbalg & Castaldo, Ltd.

The meeting adjourned at 1803 hours.

President

Secretary

WARRENVILLE FIRE PROTECTION DISTRICT
3S472 Batavia Road, Warrenville, IL 60555

Minutes of Trustee Meeting
August 17, 2022

CALL TO ORDER

President Perkins called the meeting to order at 1700 hours.

PLEDGE OF ALLEGIANCE

The meeting started with the pledge of allegiance to the flag.

ROLL CALL

Present for the meeting were President Kate Perkins, Treasurer Denise Pertell, Secretary Jeff Carstens, Trustee Randy Price, Trustee Joe Rogers, Fire Chief Andy Dina, Assistant Chief Joe Levy, and Financial Analyst Amber Nadeau.

Guests were Fire Marshal Carl Voda and Captain Jeff Fiene.

APPROVAL OF AGENDA

A motion was made by Trustee Carstens, seconded by Trustee Pertell, to approve the agenda as presented.

5 AYES MOTION CARRIED

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

A motion was made by Trustee Carstens, seconded by Trustee Pertell, to approve the regular minutes of the regular meeting on July 20, 2022.

5 AYES MOTION CARRIED

A motion was made by Trustee Pertell, seconded by Trustee Carstens, to approve the closed session minutes of the regular meeting on July 20, 2022.

5 AYES MOTION CARRIED

FINANCIAL REPORTS

Chief Dina presented the financial reports. The "Total Cash" from the Summary of Cash report is equal to the "Ending Cash Balance" on the Cash Activity Report. The Cash Activity Report included a beginning cash balance of \$4,582,627.66 and an ending cash balance of \$4,452,584.40 as recorded in the July 2022 financial reports.

Chief Dina noted the July ambulance revenues were over \$100,000. This is more than expected and will help make up for the revenue accounts that are lower than expected.

A motion was made by Trustee Pertell, seconded by Trustee Price, to accept the monthly accounting reports. The reports are approved and hereby ratified.

ROLL CALL:
Carstens – AYE
Perkins – AYE
Pertell – AYE
Price – AYE
Rogers – AYE
MOTION CARRIED

APPROVAL OF BILLS

There was revenue received in July through an IPRF grant. Chief Dina said it will be used to replace two thermal imaging cameras. The two old ones will be traded in for \$1,000 each. The remaining grant money will be used to purchase two PRO/pak foam application devices that will go on the front-line and reserve engines.

The Warrenville Firefighters Pension Board actuary notified the District that they anticipate a contribution of \$537,000 to the Pension Fund. Last year’s amount was roughly \$518,000.

OTHER FINANCE

The status update was given regarding the long-term financial analysis. Chief Dina spoke with the accountant and auditors regarding data for the analysis. It will cost \$750 for the actuary to run a 3-year projection of what the pension costs will be. The actuary’s projection will be ready for the September board meeting. President Perkins noted that a draft copy of the overall analysis will be made available from the accountant around the beginning of September.

A motion was made by Trustee Price, seconded by Trustee Carstens, to approve policy 01.02.20 for Outstanding Check Policy.

ROLL CALL:
Carstens – AYE
Perkins – AYE
Pertell – AYE
Price – AYE
Rogers – AYE
MOTION CARRIED

CLOSED SESSION

None.

FIRE CHIEF'S REPORT

Chief Dina reported there were 150 calls for service in the month of July 2022, which included 87 EMS calls and 63 fire and rescue calls.

Chief Dina reported there were specialty team call outs for July 2022. There were two water rescue calls and one mobile stroke unit call.

All phones, fiber optic internet, and failover internet are operational. We are still working on bringing the elevator phone up to compliance with a new emergency call system.

Warrenville Fire was represented in the 4th of July parade on the evening of July 3rd. Thank you to all who participated.

Warrenville Fire was represented at the First Aid tent at the 3rd and 4th of July celebration at Cerny Park. We assisted 10 citizens over the two-day period who experienced non-life-threatening injuries at the festival. Contact was made with approximately 100 citizens over the two-day period.

Warrenville Fire hosted the annual water fights at Cerny Park. Warrenville teams placed 1st and 3rd while a team from North Aurora Fire placed 2nd.

Assistant Chief Levy attended the 4th of July Safety Wrap-up meeting.

Chief Dina met with GovHR to discuss the Warrenville Police Chief replacement process.

Fire Administration met with the new City of Warrenville Assistant Community Development Director Consuelo Arguilles and new Chief Code Official Michelle Lilley.

Chief Dina met with Mayor David Brummel. They discussed Du-Comm and the future outlook for the City and Fire District.

The Mobile Stroke Unit training was completed and the unit placed in service this month. Medic 34 (MSU) responded to its first call in Warrenville on July 22.

The Illinois Department of Public Health conducted annual inspections of both Medic 11 and Medic 12. Both units passed.

Annual ground and aerial ladder testing was conducted. All ladders and vehicles passed.

Department photographs were taken throughout the month. This included vehicles and personnel. The last day for make-up pictures will be on August 30th.

President Perkins noted that the trustee election will be coming up in April. She requested to have a notice put in the September issue of Hometown Happenings.

There will be a 9/11 ceremony at the fire station on Sunday, September 11 at 7:30am. Everyone is welcome to attend.

The District applied for a \$1,000 grant thru Illinois American Water.

TRUSTEES

Trustee Pertell thanked the Fire District crews for attending the event at her church on August 13th. She received numerous compliments about the crews and shared her appreciation.

President Perkins commented that she appreciated the Apparatus Assessment booklet that was handed out last month.

FIREFIGHTERS' APPRECIATION

None.

ATTORNEY

None.

BUILDINGS

Chief Dina presented the Logistics Report. The District was donated a large glass dry erase board from Long Grove Fire Protection District.

Trustee Price inquired about the red light on top of the fire station. Chief Dina explained that it is part of the station alerting to notify crews working outside when a call occurs.

TRAINING

Captain Fiene presented the Training Report. There were 828 training hours in July. Captain Fiene said the District is not sponsoring anyone for the fall academy. There was someone on light duty for a little while, so they helped scan training records.

EMS

Assistant Chief Levy presented the EMS Report.

EQUIPMENT

Assistant Chief Levy presented the Monthly Apparatus Operating Cost Report.

Chief Dina added that an assistant mechanic, Eddie Clark, has been assigned. He will receive his hourly pay for this work as a District employee. This will help the District's main mechanic, Ted, to complete the work with a faster turnaround time.

FIRE BUREAU

Fire Marshal Voda presented the Fire Bureau Report.

PERSONNEL

Chief Dina presented information regarding the vacant part-time fire inspector position. Since Carl Voda was promoted to Fire Marshal, it left the part-time inspector position vacant. Chief Dina and FM Voda have been working to see if the District can go without the part-time inspector position filled. However, company inspections have increased and there has been a rise in violations. The violations go to the Fire Bureau to follow-up and resolve the issues. Chief Dina said \$20,000 was budgeted this year for the position, which consisted of two days a week (16 hours) at an hourly rate of \$24 per hour.

Chief Dina researched and found there is an average pay rate of \$27 per hour for surrounding fire agencies. If a career firefighter wanted to fill the position, they would receive 7g pay for the work, which is currently at \$29.63 per hour and will likely increase each year per the union contract.

Chief Dina said the position would require some knowledge of fire inspections and benefits might include IMRF and a small amount of vacation time. Chief Dina proposed advertising at 16 hours per week at \$27 per hour.

A motion was made by Trustee Rogers, seconded by Trustee Pertell, to approve filling the vacant part-time fire inspector position with up to two individuals with a pay rate of \$25-\$29.63 (7g rate) per hour and weekly hours totaling between 16-24 hours.

ROLL CALL:
Carstens – AYE
Perkins – AYE
Pertell – AYE
Price – AYE
Rogers – AYE
MOTION CARRIED

UNFINISHED BUSINESS

No update was provided regarding the ordinance project.

Assistant Chief Levy presented a letter from Fire Service Inc. with an estimated cost for a new ambulance. The rep said Ford will release a 2023 chassis soon, so they included a concession to honor it. The committee hasn't put together the exact specs yet. This is a base price and it will be slightly more. Chief Dina noted that the timeline has been increased and it will take 28 months from the time of order before the District receives the new ambulance.

A motion was made by Trustee Pertell, seconded by Trustee Price, to approve up to \$350,000 for the purchase of a new ambulance with payment due upon delivery.

ROLL CALL:
Carstens – AYE
Perkins – AYE
Pertell – AYE
Price – AYE
Rogers – AYE
MOTION CARRIED

NEW BUSINESS

Chief Dina presented information regarding the annual Turkey Raffle event. The event is run by the Warrenville Fireman's Association and the Lions Club. Chief Dina asked the Fireman's Association for some data regarding previous years and the benefit of the event. The Fireman's Association earned \$5,513 in 2018, \$4,513 in 2019, \$2,750 in 2020 (virtual), and \$1,184 in 2021 (virtual). The District does not receive any portion of the proceed. In the past, the Fireman's Association has provided the District with food at the appreciation picnic and money towards honor guard uniforms.

Chief Dina expressed his concern for hosting the event at the fire station. There are multiple factors to consider before approving to host and the Board should consider the risk vs reward. The Fire District assumes the liability if someone were to get hurt or something were to get broken at the station. For example, there was a major sewer backup in the station at a previous Turkey Raffle event that cost over \$100,000 to repair. Another thing to consider is the District's public image and vision. The fire station is a public safety complex and should be portrayed as such.

Trustee Pertell requested to have someone from the Fireman's Association and the Lions Club make a presentation and formal request to the Trustee Board. The Trustee Board discussed limiting alcohol consumption, as well as the tradition and popularity of the event.

President Perkins asked if the District could get additional insurance coverage. Chief Dina said he would research it.

Trustee Rogers said that it is a good time to discontinue the event at the fire station since it hasn't happened for a couple years. Trustee Rogers added that the event makes it difficult for the full-time crews that have to work on duty during the event in this type of environment. Captain Fiene noted that there have been vehicle accident calls that occurred after the event.

Chief Dina commented that the Firefighter's Auxiliary did a fundraiser off-site recently and they raised over \$5,000.

Fire Marshal Voda will arrange for someone from the Fireman's Association and Lions Club to attend the Trustee Board meeting in September to discuss this further.

ADJOURNMENT

At 1822 hours, a motion was made by Trustee Carstens, seconded by Trustee Pertell, to adjourn the meeting.

5 AYES MOTION CARRIED

Present at the end of the meeting were President Kate Perkins, Treasurer Denise Pertell, Secretary Jeff Carstens, Trustee Randy Price, Trustee Joe Rogers, Fire Chief Andy Dina, Assistant Chief Joe Levy, and Financial Analyst Amber Nadeau.

Guests present at the end of the meeting were Fire Marshal Carl Voda and Captain Jeff Fiene.

The meeting adjourned at 1822 hours.

President

Secretary

Warrenville Fire Protection District
Cash Activity
August 2022

Beginning Cash Balance		4,452,584.40
Revenues:		
Receipts from the Monthly Receipts report	373,613.35	
5/3 Credit Card Reward	-	
Interest Income and Gain (Loss) on 5/3 Investment account	(4,846.63)	
Interest Income 5/3 Money Market account	1,312.35	
Foreign Fire Revenues	-	
Total Revenues		370,079.07
Expenses:		
Vendor checks from the Check Register report	(29,576.52)	
Payroll disbursements and fees from the Precision payroll reports	(172,204.94)	
Auto Disbursements	(36,038.18)	
Foreign Fire Disbursements Paid on 5/3 Credit Card and reimbursed to District	119.99	
Foreign Fire Disbursements	(119.99)	
Bank fee 5/3 Checking Account	-	
Bank fee 5/3 Investment Account	(152.54)	
Bank fee Hinsdale Lockbox Account	-	
Bank fee Money Market	(20.00)	
Paramedic Billing Fee	(4,564.49)	
Total Expenses		<u>(242,556.67)</u>
Ending Cash Balance		<u><u>4,580,106.80</u></u>
Bank Account Balances at month end:		
* Fifth-Third Checking		1,414,886.89
Fifth-Third Money Market		2,671,305.05
Fifth-Third Trust Investment		454,528.02
Fifth-Third Lockbox Checking		-
Hinsdale Bank and Trust Co Lockbox		-
Fifth Third Foreign Fire Tax		39,386.84
		<u><u>4,580,106.80</u></u>

* Note: The Fifth-Third Checking account balance displayed represents the general ledger balance not the bank balance. There are reconciling items such as outstanding checks and deposits in transit at month end.

Warrenville Fire Protection District
Summary of Cash
August 31, 2022

ASSETS

<u>Corporate Fund</u>		
Fifth-Third Checking Pooled	\$ 1,008,844.64	
Fifth-Third Money Market	1,571,732.69	
Fifth-Third Pooled Trust Inves	551,273.34	
Fifth-Third Pooled Trust MTMkt	<u>(96,745.32)</u>	
Total Corporate Fund		3,035,105.35
<u>Audit Fund</u>		
Fifth-Third Checking Pooled	<u>8,312.15</u>	
Total Audit Fund		8,312.15
<u>Liability Insurance Fund</u>		
Fifth-Third Checking Pooled	<u>21,618.24</u>	
Total Liability Insurance Fund		21,618.24
<u>Workers Compensation Fund</u>		
Fifth-Third Checking Pooled	<u>72,389.52</u>	
Total Workers Compensation Fund		72,389.52
<u>Foreign Fire Fund</u>		
Fifth-Third Foreign Fire Tax	<u>39,386.84</u>	
Total Foreign Fire Fund		39,386.84
<u>Capital Projects Fund</u>		
Fifth-Third Pooled Checking	303,722.34	
Fifth-Third Money Market	<u>1,099,572.36</u>	
Total Capital Projects Fund		<u>1,403,294.70</u>
Total Cash	\$	<u><u>4,580,106.80</u></u>

Warrenville Fire Protection District
Account Reconciliation
As of Aug 31, 2022
01-00-1000-00 - Fifth-Third Pooled Checking
Bank Statement Date: August 31, 2022

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance		1,374,063.21
Add: Cash Receipts		278,523.33
Less: Cash Disbursements		(77,054.59)
Add (Less) Other		<u>(160,645.06)</u>
Ending GL Balance		<u>1,414,886.89</u>
Ending Bank Balance		1,422,727.43
Add back deposits in transit		
Total deposits in transit		
(Less) outstanding checks		
	Aug 22, 2022 10927	(12.58)
	Aug 22, 2022 10935	(675.00)
	Aug 22, 2022 10937	(665.00)
	Aug 31, 2022 10938	(54.96)
	Aug 31, 2022 10939	(1,886.00)
	Aug 31, 2022 10940	(1,950.00)
	Aug 31, 2022 10941	(1,888.75)
	Aug 31, 2022 10942	(100.00)
	Aug 31, 2022 10943	(200.00)
	Aug 31, 2022 10944	(18.90)
	Aug 19, 2022 16068	<u>(389.35)</u>
Total outstanding checks		(7,840.54)
Add (Less) Other		
Total other		
Unreconciled difference		<u>0.00</u>
Ending GL Balance		<u><u>1,414,886.89</u></u>

Warrenville Fire Protection District
Monthly Receipts
For the Period From Aug 1, 2022 to Aug 31, 2022

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transactio	Line Description	Debit Amnt	Credit Am
8/12/22	10-00-4000-00	08122022	Property Tax-Corporate		34,101.23
	10-00-4000-00		Property Tax-Corporate		22,642.59
	30-00-4000-00		Property Tax-Audit		222.37
	40-00-4000-00		Property Tax-Liability Insur		693.28
	50-00-4000-00		Property Tax-Work Comp		3,531.77
	10-00-4050-00		Property Tax - Corp Emer&Rescu		5,949.08
	10-00-4050-00		Property Tax - Corp Emer&Rescu		3,966.05
	01-00-1000-00		DuPage County Treasurer	71,106.37	
8/25/22	10-00-4250-20	1025	FMR-Plan Review Corp FP22-57		110.00
	01-00-1000-00		Excel Barber Studio, LLC	110.00	
8/25/22	10-00-4250-20	138631	FMR-Plan Review Corp FP22-29		220.00
	01-00-1000-00		Reed Construction	220.00	
8/25/22	10-00-4250-20	154686	FMR-Plan Review Corp FP22-56		230.00
	01-00-1000-00		Fox Valley Fire & Safety Co., Inc.	230.00	
8/25/22	10-00-4250-20	19219	FMR-Plan Review Corp FP22-60		330.00
	01-00-1000-00		Alarm Specialties & Protection, Inc	330.00	
8/25/22	10-00-4250-20	300018104	FMR-Plan Review Corp FP22-55		175.00
	01-00-1000-00		US Alliance Fire Protection, Inc.	175.00	
8/25/22	10-00-4250-20	138564	FMR-Plan Review Corp FP22-58 & FP22-59		460.00
	01-00-1000-00		Reed Construction	460.00	
8/25/22	10-00-4350-00	43175	Fire Recovery - Corp		312.00
	01-00-1000-00		Fire Recovery USA LLC	312.00	
8/25/22	10-00-4100-00	AC3145782	Replacement Tax-Corporate		1,745.65
	01-00-1000-00		Illinois State Comptroller/Treasuer Off	1,745.65	
8/25/22	10-01-6745-00	5035	Reim Public Education Fund 10 - Open House supplies		250.00
	01-00-1000-00		Warrenville Firemen's Auxiliary	250.00	
8/25/22	10-01-6500-00	484180	Reim Building Maint Fund 10 - Refund duplicate payment		1,226.64
	01-00-1000-00		from 11/2020 Pomp's Tire Service	1,226.64	
8/25/22	10-01-6020-00	08252022	Reim FF Appreciation Fund 10		131.17
	01-00-1000-00		Cash Miscellaneous	131.17	
8/26/22	10-00-4000-00	08262022	Property Tax-Corporate		93,380.18
	10-00-4000-00		Property Tax-Corporate		62,002.73
	30-00-4000-00		Property Tax-Audit		608.92
	40-00-4000-00		Property Tax-Liability Insur		1,898.41
	50-00-4000-00		Property Tax-Work Comp		9,671.14
	10-00-4050-00		Property Tax - Corp Emer&Rescu		16,290.49
	10-00-4050-00		Property Tax - Corp Emer&Rescu		10,860.33
	01-00-1000-00		DuPage County Treasurer	194,712.20	
8/31/22	10-00-4310-00	08312022	Amb Billing Fund 10		9,313.13
	10-01-6115-00		Paramedic Bill Fee Fund 10	4,564.49	
	10-01-6115-00		Paramedic Bill Fee Fund 10		2,765.66
	01-00-1000-00		Amb Deposits Fund 10	7,514.30	
8/31/22	10-00-4310-00	8312022-3	Amb Billing Fund 10		90,525.53
	10-00-1031-00		Amb Deposits Fund 10	90,525.53	
				373,613.35	373,613.35

Warrenville Fire Protection District
Check Register
For the Period From Aug 1, 2022 to Aug 31, 2022

Filter Criteria includes: 1) Check Numbers from 10000 to 13000. Report order is by Check Number.

Payee	Check	Amount	Account ID	Account Description
Illinois Public Risk Fund	10926	13,872.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Ace Hardware - Warrenville	10927	12.58	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Air One Equipment, Inc.	10928	509.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
City of Warrenville	10929	120.64	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
ComEd	10930	1,042.49	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Monarch Fire Protection, Inc	10931	420.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Nicor Gas	10932	306.78	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Ntiva, Inc.	10933	4,404.20	10-00-2000-00 10-00-2000-00 10-00-2000-00 01-00-1000-00	Accounts Payable Accounts Payable Accounts Payable Fifth-Third Pooled Checking
Peerless Network, Inc.	10934	218.72	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Romeoville Fire Academy	10935	675.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Sikich, LLP - Accounting	10936	1,231.50	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Voegtle's Lawn Service, Inc.	10937	665.00	10-00-2000-00 10-00-2000-00 01-00-1000-00	Accounts Payable Accounts Payable Fifth-Third Pooled Checking
Ace Hardware - Warrenville	10938	54.96	10-00-2000-00 10-00-2000-00 10-00-2000-00 01-00-1000-00	Accounts Payable Accounts Payable Accounts Payable Fifth-Third Pooled Checking
Air One Equipment, Inc.	10939	1,886.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
American All Star Painting	10940	1,950.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Consolidated Fleet Service	10941	1,888.75	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
IL Fire Service Admin Profe	10942	100.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
The Locker Shop	10943	200.00	10-00-2000-00 10-00-2000-00 10-00-2000-00 01-00-1000-00	Accounts Payable Accounts Payable Accounts Payable Fifth-Third Pooled Checking
Zabler, Bill	10944	18.90	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Total		29,576.52		

Warrenville Fire Protection District
Check Register
For the Period From Aug 1, 2022 to Aug 31, 2022

Filter Criteria includes: 1) Check Numbers from 170 to 800. Report order is by Check Number.

Payee	Check	Amount	Account ID	Account Description
Blue Cross Blue Shield of Ill	567	20,621.67	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Fifth Third Bank - Procurem	568	11,767.45	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Aflac	569	635.46	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Blue Cross Blue Shield of Ill	570	578.80	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Guardian Dental Plan	571	871.35	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
IMRF - IL Municipal Retirem	572	1,563.45	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
	Total	36,038.18		

Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Four Months Ending August 31, 2022

Corporate Fund	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
Revenues					
10-00-4000-00	\$ 212,126.73	\$ 1,753,379.76	\$ 2,886,400.00	1,133,020.24	39.25
10-00-4010-00	38,044.00	314,458.10	518,500.00	204,041.90	39.35
10-00-4050-00	37,065.95	306,376.65	515,534.00	209,157.35	40.57
10-00-4100-00	1,745.65	38,272.36	45,000.00	6,727.64	14.95
10-00-4250-20	1,525.00	4,630.00	70,000.00	65,370.00	93.39
10-00-4310-00	99,838.66	454,745.88	800,000.00	345,254.12	43.16
10-00-4350-00	312.00	1,272.00	18,000.00	16,728.00	92.93
10-00-4400-00	0.00	1,125.00	15,000.00	13,875.00	92.50
10-00-4500-00	0.00	23,263.30	16,000.00	(7,263.30)	(45.40)
10-00-4700-00	3,200.00	3,720.00	2,500.00	(1,220.00)	(48.80)
10-00-4800-00	1,851.13	5,659.05	13,000.00	7,340.95	56.47
10-00-4801-00	(5,964.00)	(6,320.60)	0.00	6,320.60	0.00
Total Revenues	389,745.12	2,900,581.50	4,899,934.00	1,999,352.50	40.80
Expenses					
Personal Services					
10-01-5000-00	110,492.62	419,685.08	1,700,000.00	1,280,314.92	75.31
10-01-5005-00	37,685.31	144,189.07	500,000.00	355,810.93	71.16
10-01-5010-00	6,271.78	25,204.41	107,000.00	81,795.59	76.44
10-01-5015-00	2,341.67	9,891.68	32,300.00	22,408.32	69.38
10-01-5020-00	3,917.49	46,167.16	100,000.00	53,832.84	53.83
10-01-5022-00	140.75	2,207.46	10,000.00	7,792.54	77.93
10-01-5025-00	0.00	1,080.20	52,000.00	50,919.80	97.92
10-01-5030-00	5,205.00	22,770.00	150,000.00	127,230.00	84.82
10-01-5080-00	1,406.25	5,625.00	16,875.00	11,250.00	66.67
10-01-5090-00	166.66	666.64	3,000.00	2,333.36	77.78
10-01-5100-00	6,239.43	23,658.50	105,000.00	81,341.50	77.47
10-01-5200-00	19,829.25	76,791.04	259,200.00	182,408.96	70.37
10-01-5200-05	155.83	630.92	2,448.00	1,817.08	74.23
10-01-5200-10	871.35	2,752.80	11,280.00	8,527.20	75.60
10-01-5200-20	422.97	1,735.52	4,320.00	2,584.48	59.83
10-01-5200-25	0.00	0.00	45,000.00	45,000.00	100.00
10-01-5200-26	0.00	0.00	2,400.00	2,400.00	100.00
10-01-5200-27	1,065.53	4,972.70	14,000.00	9,027.30	64.48
10-01-5300-00	0.00	2,471.00	31,800.00	29,329.00	92.23
10-01-5500-00	38,044.00	314,458.10	519,000.00	204,541.90	39.41

Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Four Months Ending August 31, 2022

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
Total Personal Services	234,255.89	1,104,957.28	3,665,623.00	2,560,665.72	69.86
<u>Contractual Services</u>					
10-01-6000-00 Accounting-Sikich	1,231.50	14,152.50	35,000.00	20,847.50	59.56
10-01-6010-00 Dues	0.00	1,371.00	3,000.00	1,629.00	54.30
10-01-6020-00 Firefighters Appreciation Fund	(131.17)	(131.17)	9,700.00	9,831.17	101.35
10-01-6030-00 General Insurance	0.00	2,065.00	3,318.00	1,253.00	37.76
10-01-6040-00 Legal	470.00	2,429.95	30,000.00	27,570.05	91.90
10-01-6045-00 Payroll Service Fee	242.24	1,090.72	4,000.00	2,909.28	72.73
10-01-6060-00 GEMT 50% Payment Expense	0.00	71,644.94	120,000.00	48,355.06	40.30
10-01-6110-00 DuComm Dispatch	0.00	38,828.32	76,809.00	37,980.68	49.45
10-01-6115-00 Ambulance Billing Fees	1,798.83	17,559.80	36,000.00	18,440.20	51.22
10-01-6120-00 Haz-Mat Equipment	2,213.55	3,383.52	4,600.00	1,216.48	26.45
10-01-6130-00 Dive/Water Rescue	0.00	0.00	13,000.00	13,000.00	100.00
10-01-6140-00 Technical Rescue Equipment	0.00	0.00	2,000.00	2,000.00	100.00
10-01-6145-00 TEMS - (SWAT)	0.00	0.00	2,000.00	2,000.00	100.00
10-01-6150-00 SCBA Maintenance and Parts	140.00	89.70	25,000.00	24,910.30	99.64
10-01-6160-00 Hose and Appliances	0.00	0.00	6,000.00	6,000.00	100.00
10-01-6170-00 GIS Maintenance	0.00	199.00	2,200.00	2,001.00	90.95
10-01-6200-00 Comm/Radio Equipment	0.00	2,054.89	16,000.00	13,945.11	87.16
10-01-6500-00 Maintenance Buildings-Stat 1	3,049.14	7,312.00	27,000.00	19,688.00	72.92
10-01-6510-00 Maintenance-Equipment	796.68	971.68	2,600.00	1,628.32	62.63
10-01-6520-00 Maintenance-Apparatus	0.00	0.00	55,000.00	55,000.00	100.00
10-01-6520-02 Maint App - 2004 E8372 (E12)	554.64	1,107.81	0.00	(1,107.81)	0.00
10-01-6520-03 Maint App - 2009 E5026 (E13)	169.50	346.69	0.00	(346.69)	0.00
10-01-6520-04 Maint App - 1998 Ladder (T11)	1,460.75	1,460.75	0.00	(1,460.75)	0.00
10-01-6520-08 Maint App - 2012 M0215 (M12)	466.91	511.91	0.00	(511.91)	0.00
10-01-6520-10 Maint App - 2016 Ford (A11)	0.00	1,522.26	0.00	(1,522.26)	0.00
10-01-6520-11 Maint App - 2015 Ford (U11)	0.00	41.98	0.00	(41.98)	0.00
10-01-6520-23 Maint App - 2018 M3263 (M11)	40.00	251.84	0.00	(251.84)	0.00
10-01-6520-24 Maint App - 2020 E1976 (E11)	159.00	459.29	0.00	(459.29)	0.00
10-01-6530-00 Small Tools	88.25	249.48	4,700.00	4,450.52	94.69
10-01-6600-00 IT Hardware	87.96	521.59	8,000.00	7,478.41	93.48
10-01-6600-05 IT Computer Software	953.84	2,832.81	24,700.00	21,867.19	88.53
10-01-6600-10 IT Support Services	4,404.20	10,989.15	22,400.00	11,410.85	50.94
10-01-6700-00 Training-Seminars/Lecture	300.00	1,760.00	4,000.00	2,240.00	56.00
10-01-6700-05 Training-Certification Classes	0.00	1,750.00	30,000.00	28,250.00	94.17
10-01-6700-10 Training-Books/Manuals	0.00	0.00	1,000.00	1,000.00	100.00
10-01-6700-15 Training-Building Mat/Props	0.00	0.00	2,500.00	2,500.00	100.00
10-01-6700-20 Training-Audio Visual/Comp	0.00	486.71	2,500.00	2,013.29	80.53
10-01-6700-25 Training-Per Diem	0.00	0.00	2,500.00	2,500.00	100.00
10-01-6700-40 Training-Supplies	0.00	628.30	10,000.00	9,371.70	93.72

Warrenville Fire Protection District
 Revenues and Expenses
 Compared with Budget
 For the Four Months Ending August 31, 2022

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
10-01-6700-48 Career Training	1,225.00	1,704.74	20,000.00	18,295.26	91.48
10-01-6700-50 Training - Fire Commissioners	0.00	447.30	4,300.00	3,852.70	89.60
10-01-6710-00 Fire Prevention Bureau	0.00	0.00	3,000.00	3,000.00	100.00
10-01-6730-00 Testing and Promotion	679.95	793.95	20,000.00	19,206.05	96.03
10-01-6745-00 Public Education	(250.00)	464.31	2,500.00	2,035.69	81.43
10-01-6750-00 Travel/Hotel Expense	0.00	813.33	3,000.00	2,186.67	72.89
10-01-6770-00 Client Relations Expense	35.60	760.76	5,000.00	4,239.24	84.78
10-01-6800-00 Utilities-Electric	1,042.49	3,924.45	12,000.00	8,075.55	67.30
10-01-6800-10 Utilities-Gas	306.78	1,901.66	10,000.00	8,098.34	80.98
10-01-6800-20 Utilities-Water	0.00	593.67	3,000.00	2,406.33	80.21
10-01-6810-00 Telephone-Land Line	218.72	4,360.13	20,000.00	15,639.87	78.20
10-01-6810-10 Telephone-Cell Phones	1,817.14	3,429.41	11,600.00	8,170.59	70.44
10-01-6830-00 Alarm Expense	0.00	769.32	4,000.00	3,230.68	80.77
10-01-6840-00 Cable	56.53	169.59	650.00	480.41	73.91
Total Contractual Services	23,628.03	208,075.04	704,577.00	496,501.96	70.47

Warrenville Fire Protection District
 Revenues and Expenses
 Compared with Budget
 For the Four Months Ending August 31, 2022

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Commodities</u>					
10-01-7000-00	120.64	6,833.68	20,000.00	13,166.32	65.83
10-01-7010-00	94.40	273.38	2,000.00	1,726.62	86.33
10-01-7100-00	168.31	3,410.13	7,280.00	3,869.87	53.16
10-01-7110-00	556.06	730.06	3,500.00	2,769.94	79.14
10-01-7200-00	1,142.23	2,633.41	36,000.00	33,366.59	92.68
10-01-7220-00	530.00	3,964.00	24,000.00	20,036.00	83.48
10-01-7220-90	779.30	3,534.30	2,500.00	(1,034.30)	(41.37)
10-01-7230-00	0.00	0.00	20,000.00	20,000.00	100.00
10-01-7300-00	766.27	3,574.77	26,000.00	22,425.23	86.25
Total Commodities	4,157.21	24,953.73	141,280.00	116,326.27	82.34
<u>Capital Outlay</u>					
Total Capital Outlay	0.00	0.00	0.00	0.00	0.00
<u>Other</u>					
10-01-9000-00	172.54	1,670.31	0.00	(1,670.31)	0.00
10-01-9500-60	0.00	300,000.00	300,000.00	0.00	0.00
Total Other	172.54	301,670.31	300,000.00	(1,670.31)	(0.56)
Total Expenses	262,213.67	1,639,656.36	4,811,480.00	3,171,823.64	65.92
Net Revenue over Expenses	\$ 127,531.45	\$ 1,260,925.14	\$ 88,454.00	(1,172,471.14)	(1,325.52)

Warrenville Fire Protection District
 Revenues and Expenses
 Compared with Budget
 For the Four Months Ending August 31, 2022

<u>Audit Fund</u>	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Revenues</u>					
30-00-4000-00	\$ 831.29	\$ 6,871.24	\$ 10,700.00	3,828.76	35.78
Property Tax Revenue	831.29	6,871.24	10,700.00	3,828.76	35.78
Total Revenues					
<u>Expenses</u>					
30-00-6005-00	0.00	0.00	10,700.00	10,700.00	100.00
Audit Fees	0.00	0.00	10,700.00	10,700.00	100.00
Total Personal Services					
Net Revenue over Expenses	\$ 831.29	\$ 6,871.24	\$ 0.00	(6,871.24)	0.00
<u>Liability Insurance Fund</u>					
<u>Revenues</u>					
40-00-4000-00	\$ 2,591.69	\$ 21,422.12	\$ 35,000.00	13,577.88	38.79
Property Tax Revenue	2,591.69	21,422.12	35,000.00	13,577.88	38.79
Total Revenues					
<u>Expenses</u>					
40-00-6035-00	0.00	0.00	35,000.00	35,000.00	100.00
Liability Insurance	0.00	0.00	35,000.00	35,000.00	100.00
Total Personal Services					
Net Revenue over Expenses	\$ 2,591.69	\$ 21,422.12	\$ 0.00	(21,422.12)	0.00

Warrenville Fire Protection District
 Revenues and Expenses
 Compared with Budget
 For the Four Months Ending August 31, 2022

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Workers Compensation Fund</u>					
<u>Revenues</u>					
50-00-4000-00 Property Tax Revenue	\$ 13,202.91	\$ 109,131.52	\$ 180,000.00	70,868.48	39.37
Total Revenues	<u>13,202.91</u>	<u>109,131.52</u>	<u>180,000.00</u>	<u>70,868.48</u>	39.37
<u>Expenses</u>					
50-00-5400-00 Worker's Compensation Expense	13,872.00	37,256.00	180,000.00	142,744.00	79.30
Total Personal Services	<u>13,872.00</u>	<u>37,256.00</u>	<u>180,000.00</u>	<u>142,744.00</u>	79.30
Net Revenue over Expenses	<u><u>(669.09)</u></u>	<u><u>\$ 71,875.52</u></u>	<u><u>\$ 0.00</u></u>	<u><u>(71,875.52)</u></u>	0.00

Warrenville Fire Protection District
 Revenues and Expenses
 Compared with Budget
 For the Four Months Ending August 31, 2022

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Foreign Fire Fund</u>					
<u>Revenues</u>					
55-00-4150-00 Foreign Fire Tax Revenue	\$ 0.00	\$ 0.00	\$ 25,000.00	25,000.00	100.00
Total Revenues	0.00	0.00	25,000.00	25,000.00	100.00
<u>Expenses</u>					
55-01-5150-00 Foreign Fire Tax	119.99	6,621.71	25,000.00	18,378.29	73.51
Total Personal Services	119.99	6,621.71	25,000.00	18,378.29	73.51
Net Revenue over Expenses	\$ (119.99)	\$ (6,621.71)	\$ 0.00	6,621.71	0.00

Warrenville Fire Protection District
 Revenues and Expenses
 Compared with Budget
 For the Four Months Ending August 31, 2022

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Capital Projects Fund</u>					
<u>Revenues</u>					
60-00-4800-00 Interest Income	\$ 540.19	\$ 1,020.88	\$ 0.00	(1,020.88)	0.00
60-00-4900-10 Transfers from Corp Fund	0.00	300,000.00	300,000.00	0.00	0.00
Total Revenues	540.19	301,020.88	300,000.00	(1,020.88)	(0.34)
<u>Expenses</u>					
60-01-8010-00 Capital Outlay - Building	0.00	0.00	100,000.00	100,000.00	100.00
60-01-8015-00 Capital Outlay - Apparatus	0.00	0.00	131,000.00	131,000.00	100.00
Total Expenses	0.00	0.00	231,000.00	231,000.00	100.00
Net Revenue over Expenses	\$ 540.19	\$ 301,020.88	\$ 69,000.00	(232,020.88)	(336.26)

Warrenville Fire Protection District Purchase Journal

For the Period From Aug 1, 2022 to Aug 31, 2022

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor Name. Repo

Name	Account ID	Account Description	Line Description	Debit	Credit
Ace Hardware - Warrenville	10-01-6530-00	Small Tools	Drill bits	12.58	
Ace Hardware - Warrenville	10-00-2000-00	Accounts Payable	Ace Hardware - Warrenville		12.58
Ace Hardware - Warrenville	10-01-6530-00	Small Tools	Tape for porta-tank repair	14.99	
Ace Hardware - Warrenville	10-00-2000-00	Accounts Payable	Ace Hardware - Warrenville		14.99
Ace Hardware - Warrenville	10-01-6530-00	Small Tools	Tape for porta-tank repair	29.98	
Ace Hardware - Warrenville	10-00-2000-00	Accounts Payable	Ace Hardware - Warrenville		29.98
Ace Hardware - Warrenville	10-01-6500-00	Maintenance Buildings-Stat 1	Light bulbs	9.99	
Ace Hardware - Warrenville	10-00-2000-00	Accounts Payable	Ace Hardware - Warrenville		9.99
Aflac	10-00-2160-00	Insurance - Aflac Payable	Accident insurance for July	635.46	
Aflac	10-00-2000-00	Accounts Payable	Aflac		635.46
Air One Equipment, Inc.	10-01-7200-00	Firefighters Pers Prot Equip	Fire boots for Vaughn	509.00	
Air One Equipment, Inc.	10-00-2000-00	Accounts Payable	Air One Equipment, Inc.		509.00
Air One Equipment, Inc.	10-01-6120-00	Haz-Mat Equipment	Pro/Pak portable foam devices (PPRF grant)	1,886.00	
Air One Equipment, Inc.	10-00-2000-00	Accounts Payable	Air One Equipment, Inc.		1,886.00
American All Star Painting	10-01-6500-00	Maintenance Buildings-Stat 1	Painting for entry door and bay walls	1,950.00	
American All Star Painting	10-00-2000-00	Accounts Payable	American All Star Painting		1,950.00
Blue Cross Blue Shield of Illinois	10-01-5200-00	Insurance-Health	Health insurance for August	20,621.67	
Blue Cross Blue Shield of Illinois	10-00-2000-00	Accounts Payable	Blue Cross Blue Shield of Illinois		20,621.67
Blue Cross Blue Shield of Illinois	10-01-5200-05	Insurance-Vision	Vision insurance for August	155.83	
Blue Cross Blue Shield of Illinois	10-01-5200-20	Insurance-Life	Life insurance for August	422.97	
Blue Cross Blue Shield of Illinois	10-00-2000-00	Accounts Payable	Blue Cross Blue Shield of Illinois		578.80
City of Warrenville	10-01-7000-00	Motor Fuel	Shared fuel per IGA - 2022 Apr-June	120.64	
City of Warrenville	10-00-2000-00	Accounts Payable	City of Warrenville		120.64
ComEd	10-01-6800-00	Utilities-Electric	Electricity services for 07/13-08/11	1,042.49	
ComEd	10-00-2000-00	Accounts Payable	ComEd		1,042.49
Consolidated Fleet Service	10-01-6520-04	Maint App - 1998 Ladder (T11)	Annual ladder testing for T11	1,401.25	
Consolidated Fleet Service	10-01-6520-24	Maint App - 2020 E1976 (E11)	Annual ladder testing for E11	159.00	
Consolidated Fleet Service	10-01-6520-02	Maint App - 2004 E8372 (E12)	Annual ladder testing for E12	159.00	
Consolidated Fleet Service	10-01-6520-03	Maint App - 2009 E5026 (E13)	Annual ladder testing for E13	169.50	
Consolidated Fleet Service	10-00-2000-00	Accounts Payable	Consolidated Fleet Service		1,888.75
Guardian Dental Plan	10-01-5200-10	Insurance-Dental	Dental insurance for August	871.35	
Guardian Dental Plan	10-00-2000-00	Accounts Payable	Guardian Dental Plan		871.35
IL Fire Service Admin Professionals	10-01-6700-00	Training-Seminars/Lecture	Annual admin training portal access for Nadeau & Johnson	100.00	
IL Fire Service Admin Professionals	10-00-2000-00	Accounts Payable	IL Fire Service Admin Professionals		100.00
Illinois Public Risk Fund	50-00-5400-00	Workers Compensation	Workers comp insurance for August	13,872.00	
Illinois Public Risk Fund	10-00-2000-00	Accounts Payable	Illinois Public Risk Fund		13,872.00
IMRF - IL Municipal Retirement Fun	10-00-2163-00	IMRF Payable - Employee	Employee pension contributions for July	497.92	
IMRF - IL Municipal Retirement Fun	10-01-5200-27	IMRF District Contribution	Employer pension contributions for July	1,065.53	
IMRF - IL Municipal Retirement Fun	10-00-2000-00	Accounts Payable	IMRF - IL Municipal Retirement Fund		1,563.45
Monarch Fire Protection, Inc.	10-01-6500-00	Maintenance Buildings-Stat 1	Fire sprinkler system annual inspection	420.00	
Monarch Fire Protection, Inc.	10-00-2000-00	Accounts Payable	Monarch Fire Protection, Inc.		420.00

Warrenville Fire Protection District Purchase Journal

For the Period From Aug 1, 2022 to Aug 31, 2022

Filter Criteria includes: () Includes Drop Shipments- Report order is by Vendor Name. Repo

Name	Account ID	Account Description	Line Description	Debit	Credit
Nicor Gas	10-01-6800-10	Utilities-Gas	Gas utility for 07/08-08/08	306.78	
Nicor Gas	10-00-2000-00	Accounts Payable	Nicor Gas		306.78
Nitva, Inc.	10-01-6600-10	IT Support Services	Setup internet failover and replaced server drive	1,007.50	
Nitva, Inc.	10-00-2000-00	Accounts Payable	Nitva, Inc.		1,007.50
Nitva, Inc.	10-01-6600-10	IT Support Services	IT support services for August	1,700.00	
Nitva, Inc.	10-00-2000-00	Accounts Payable	Nitva, Inc.		1,700.00
Nitva, Inc.	10-01-6600-10	IT Support Services	3-year SonicWall server warranty	1,696.70	
Nitva, Inc.	10-00-2000-00	Accounts Payable	Nitva, Inc.		1,696.70
Peerless Network, Inc.	10-01-6810-00	Telephone-Land Line	Phone service for 08/15-09/14	218.72	
Peerless Network, Inc.	10-00-2000-00	Accounts Payable	Peerless Network, Inc.		218.72
Romeoville Fire Academy	10-01-6700-48	Career Training	Rope Ops class for LaForge	675.00	
Romeoville Fire Academy	10-00-2000-00	Accounts Payable	Romeoville Fire Academy		675.00
Sikich, LLP - Accounting	10-01-6000-00	Accounting-Sikich	Accounting services for July	1,231.50	
Sikich, LLP - Accounting	10-00-2000-00	Accounts Payable	Sikich, LLP - Accounting		1,231.50
The Locker Shop	10-01-7220-00	Uniforms-Employees	Uniform for Schaul	27.00	
The Locker Shop	10-00-2000-00	Accounts Payable	The Locker Shop		27.00
The Locker Shop	10-01-7220-00	Uniforms-Employees	Uniform for Volpe	119.00	
The Locker Shop	10-00-2000-00	Accounts Payable	The Locker Shop		119.00
The Locker Shop	10-01-7220-00	Uniforms-Employees	Uniform for Fiene	54.00	
The Locker Shop	10-00-2000-00	Accounts Payable	The Locker Shop		54.00
Voegtli's Lawn Service, Inc.	10-01-6500-00	Maintenance Buildings-Stat 1	Landscaping service for May	310.00	
Voegtli's Lawn Service, Inc.	10-00-2000-00	Accounts Payable	Voegtli's Lawn Service, Inc.		310.00
Voegtli's Lawn Service, Inc.	10-01-6500-00	Maintenance Buildings-Stat 1	Landscaping service for July	355.00	
Voegtli's Lawn Service, Inc.	10-00-2000-00	Accounts Payable	Voegtli's Lawn Service, Inc.		355.00
Zabler, Bill	10-01-7110-00	Cleaning Supplies	Reirn for station hand soap	18.90	
Zabler, Bill	10-00-2000-00	Accounts Payable	Zabler, Bill		18.90
				53,847.25	53,847.25

Warrenville Fire Protection District
Purchase Journal - Fifth Third Pro Card
For the Period From Aug 1, 2022 to Aug 31, 2022

Filter Criteria includes: 1) Vendor IDs: Fifth Third Pro Card; 2) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Name	Date	Account ID	Account Description	Line Description	Trans Amount
Fifth Third Bank - Procurem	8/1/22	10-01-6600-00	IT Hardware	Amazon - MDT power inverter	33.59
		10-01-7010-00	Operating Supplies	IMS Alliance - Passport tags	44.40
		10-01-6600-00	IT Hardware	Amazon - Item returned	-33.59
		10-01-7100-00	Office Supplies	USPS - Mail uniform to J. Jackson	39.20
		10-01-7100-00	Office Supplies	USPS - Mail uniform to J. Jackson	54.10
		10-01-7220-90	Uniforms-Other	Response Graphics - Fire Marshal badge	117.90
		10-01-6510-00	Maintenance-Equipment	AHW - Lawn mower PM and repairs	796.68
		10-01-6520-02	Maint App - 2004 E8372 (E1	Interstate Power Systems - Repair parts for E12	355.64
		10-01-6600-05	IT Computer Software	Zoom - Video conference fee for July	14.99
		10-01-7220-90	Uniforms-Other	Response Graphics - Helmet shield	97.00
		10-01-6500-00	Maintenance Buildings-Stat	Hogan Plumbing - Repair pipe end in apparatus bay	210.00
		10-01-6840-00	Cable	Comcast - Cable TV service for 06/15-07/14	56.53
		10-01-6520-04	Maint App - 1998 Ladder (T1	Kammes Auto Repair - T11 state test	59.50
		10-01-6520-02	Maint App - 2004 E8372 (E1	Kammes Auto Repair - E12 state test	40.00
		10-01-6520-23	Maint App - 2018 M3263 (M	Kammes Auto Repair - M11 state test	40.00
		10-01-7300-00	Medical Supplies	Linde Gas - Oxygen cylinder rentals	389.18
		10-01-7220-90	Uniforms-Other	Eagle Engraving - Uniform commendation bars	494.95
		10-01-6500-00	Maintenance Buildings-Stat	Webmarc Doors - Repair bay garage door	552.35
		10-01-6730-00	Testing and Promotion	CLS Enterprises - Background checks	60.00
		10-01-6730-00	Testing and Promotion	BioScan Tek - Background check	92.00
		10-01-6150-00	SCBA Maintenance and Part	Air One Equipment - SCBA air test	140.00
		10-01-6730-00	Testing and Promotion	CLS Enterprises - Background checks	435.95
		10-01-7010-00	Operating Supplies	Family Pride - Laundry service lease for July	50.00
		10-01-6040-00	Legal	Ottosen - Legal services for June	470.00
		10-01-6810-10	Telephone-Cell Phones	Verizon - Wireless router service for 07/07-08/06	385.80
		10-01-6600-05	IT Computer Software	ESO Solutions - Annual fee for Fire Recovery billing extract	406.85
		10-01-7110-00	Cleaning Supplies	Warehouse Direct - Cleaning supplies	186.55
		10-01-6600-05	IT Computer Software	Deneb Corporation - Email hosting fee for July	532.00
		10-01-6810-10	Telephone-Cell Phones	AT&T - Monthly fee	12.43
		10-01-7220-90	Uniforms-Other	Eagle Engraving - Hat badge	69.45
		10-01-6700-00	Training-Seminars/Lecture	IFSA - Fire Prevention Week luncheon for 5 people	200.00
		10-01-6700-48	Career Training	Romeoville Fire Academy - FAE class for Yager	550.00
		10-01-6810-10	Telephone-Cell Phones	AT&T - FirstNet phone monthly fee	1,418.91
		10-01-7110-00	Cleaning Supplies	Warehouse Direct - Cleaning supplies	188.40
		10-01-6600-00	IT Hardware	Amazon - MDT power inverters	87.96
		10-01-7100-00	Office Supplies	Amazon - Office supplies	25.03
		10-01-6730-00	Testing and Promotion	BioScan Tek - Background check	92.00
		10-01-6120-00	Haz-Mat Equipment	Safeware - Hazmat respirator supplies	327.55
		10-01-7300-00	Medical Supplies	Linde Gas - Oxygen cylinder rentals	377.09
		10-01-6520-08	Maint App - 2012 M0215 (M	Stryker - Cot repairs for M12	466.91
		10-01-7110-00	Cleaning Supplies	Warehouse Direct - Cleaning supplies	162.21
		10-01-7200-00	Firefighters Pers Prot Equip	Washburn Machinery - Gear washer repairs	633.23
		10-01-7100-00	Office Supplies	Amazon - Office supplies	12.89
		10-01-7100-00	Office Supplies	Amazon - Laminating pouches	25.00
		10-01-7100-00	Office Supplies	USPS - Postage	10.41
		55-01-5150-00	Foreign Fire Tax	Amazon - Air fryer for Foreign Fire	119.99
		10-01-7100-00	Office Supplies	USPS - Postage	1.68
		10-01-6530-00	Small Tools	Amazon - Batteries	30.70

**Warrenville Fire Protection District
Purchase Journal - Fifth Third Pro Card
For the Period From Aug 1, 2022 to Aug 31, 2022**

Filter Criteria Includes: 1) Vendor IDs: Fifth Third Pro Card; 2) Includes Drop Shipments. Report order is by Date. Report is printed In Detail Format.

Name	Date	Account ID	Account Description	Line Description	Trans Amount
		10-01-6500-00	Maintenance Buildings-Stat	Menards - AC unit	346.32
		10-01-6500-00	Maintenance Buildings-Stat	Menards - AC unit and softener salt	447.91
		10-01-6500-00	Maintenance Buildings-Stat	Menards - Returned AC unit	-325.79
		10-01-6770-00	Client Relations Expense	Fienes Bakery - Food for MABAS 16 meeting	35.60
		10-01-7220-00	Uniforms-Employees	Locker Shop - Uniform items for A. Dina	330.00
		10-00-2000-00	Accounts Payable	Fifth Third Bank - Procurement Card	-11,767.45



WARRENVILLE FIRE PROTECTION DISTRICT

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Trustee – Treasurer

Jeffrey Carstens
Trustee – Secretary

Randy Price
Trustee

Joseph Rogers
Trustee

Andrew Dina
Fire Chief

Fire Chief's Report to the Trustees Warrenville Fire Protection District August, 2022

For the month of August 2022, the Warrenville Fire Protection District responded to 185 calls for service; of those calls, 122 were EMS related and 63 were fire and rescue calls. This is a 23% increase (35 calls) from the previous month primarily attributed to EMS calls.

Specialty Team Call Outs/Significant Incidents

1. **August 29:** Traumatic arrest of pedestrian that was struck by a vehicle
2. **August 24:** Mobile Stroke Unit (MSU) – M11, E11, M34, and B11 responded for the stroke patient. M11 provided BLS care, transferred care to M34. Patient was scanned and treated on site before being transported to Central DuPage Hospital. Warrenville animal control assisted on scene due to two large dogs in the home.

Other Items of Interest

1. Warrenville Fire Protection District personnel participated in National Night Out on August 2nd at Cerny Park.
2. On August 5th and 6th, Warrenville Fire Protection District personnel assisted at Warrenville Park District's Summer Daze event by providing First Aid, Safety, and Public Education services.
3. Warrenville Fire Protection District personnel assisted Warrenville Police with their Cop on a Rooftop fundraiser at Dunkin on Warrenville and Winfield Roads.
4. We completed the last day of pictures for our department photographs.
5. Chief Dina and retired Chief Kleinwachter attended the Metropolitan Fire Chiefs Retiree lunch and meeting.
6. Sikich Accounting met with Fire District representatives to begin the financial analysis of the District funds.
7. Water Rescue Team members participated in dive rescue operations at Blackwell Forest Preserve's Silver Lake.

Warrenville Fire Protection District Summer Daze activity report 2022

Public Education

At the First Aid tent, Firefighter/Paramedics and Firefighter/EMT's handed out public education materials and answered general questions about the Warrenville Fire Protection District. There were also recruitment brochures for the position of paid-on-call Firefighter/EMT available for anyone that may have been interested.

Public Education Materials

- Red and pink plastic fire helmets
- Flashing clip on lights
- Slap bracelets
- Color changing cups
- Rulers
- Pens
- Stickers

August 5: Made contact with approximately 100 residents and visitors of all ages to the Warrenville Park District Summer Daze event.

August 6: Made contact with approximately 150 residents and visitors of all ages to the Warrenville Park District Summer Daze event.

Emergency Medical Services

During the course of the two day Summer Daze event, Warrenville Firefighter/EMT's and Firefighter/Paramedics tended to fourteen civilians with non-life threatening injuries.

August 5:

- Bandaged a toe abrasion
- Bandaged a toe abrasion
- Provided a cold pack for a civilian with a sore neck. Non-traumatic
- Provided an ice pack for a strained wrist muscle
- Bandaged a cut ear
- Bandaged a knee abrasion
- Took one blood pressure

August 6:

- Bandaged a blistered foot/toe
- Bandaged a knee abrasion
- Bandaged a stubbed toe abrasion
- Bandaged a blistered foot/toe
- Bandaged a knee abrasion
- Provided an ice pack for a strained ankle
- Bandaged a knee and hand abrasion

Previous Month ▾ Aug 1, 2022 - Aug 31, 2022 ▾

34%

FIRE
Percentage of Total Incidents

66%

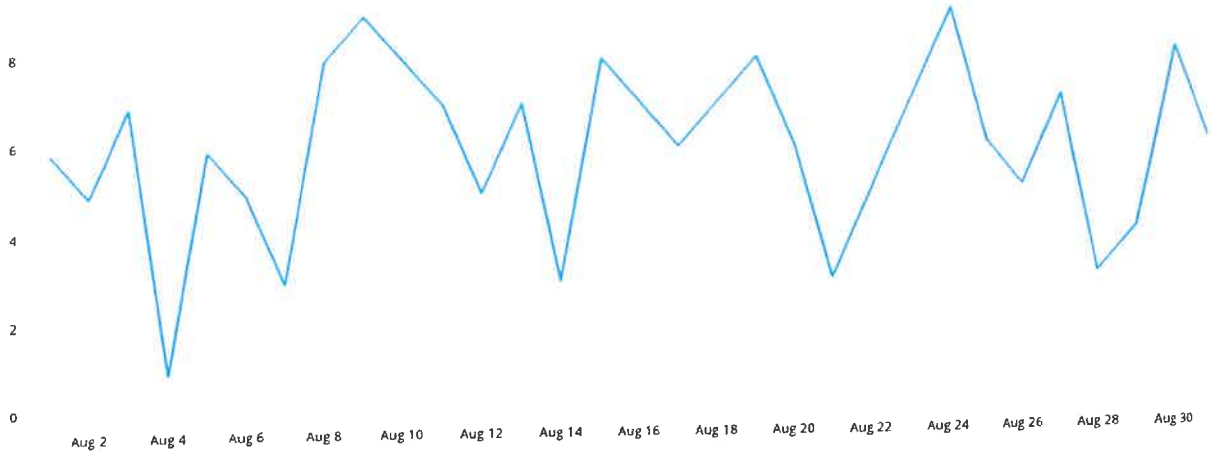
EMS
Percentage of Total Incidents

185

INCIDENTS
In Selected Time Slice

31

DAYS
In Selected Time Slice



Counts	% Rows					% Columns					% All				
	Week Ending	8/7/22	8/14/22	8/21/22	8/28/22	9/4/22	9/11/22	9/18/22	9/25/22	10/2/22	10/9/22	10/16/22	10/23/22	10/30/22	Total
(11) Structure Fire		1												1	
(14) Natural vegetation fire		1												1	
(15) Outside rubbish fire		1												1	
(31) Medical assist		14	32	26	24	9								105	
(32) Emergency medical service (EMS) incident		5	2	1	6	1								15	
(38) Rescue or EMS standby		2												2	
(41) Combustible/f.. spills & leaks		1				2								3	
(44) Electrical wiring/equipm. problem		2	1											3	
(52) Water problem					1	1								2	
(55) Public service assistance			4	3	2	1								10	
(57) Cover assignment, standby at fire station, move-up				1										1	
(60) Good intent call, other			1											1	
(61) Dispatched and canceled en route		1	2	2	1	1								7	
(62) Wrong location, no emergency found			2											2	

Week Ending	8/7/22	8/14/22	8/21/22	8/28/22	9/4/22	9/11/22	9/18/22	9/25/22	10/2/22	10/9/22	10/16/22	10/23/22	10/30/22	Total
(65) Steam, other gas mistaken for smoke			2	3										5
(71) Malicious, mischievous false alarm	3		1	1										5
(73) System or detector malfunction		2	1	1										4
(74) Unintentional system/detect... operation (no fire)	2	1	8	3	3									17
Total	33	47	45	42	18									185



Previous Month ▾

Aug 1, 2022 - Aug 31, 2022 ▾

01:03

MM:SS
Average Turnout Time

56%

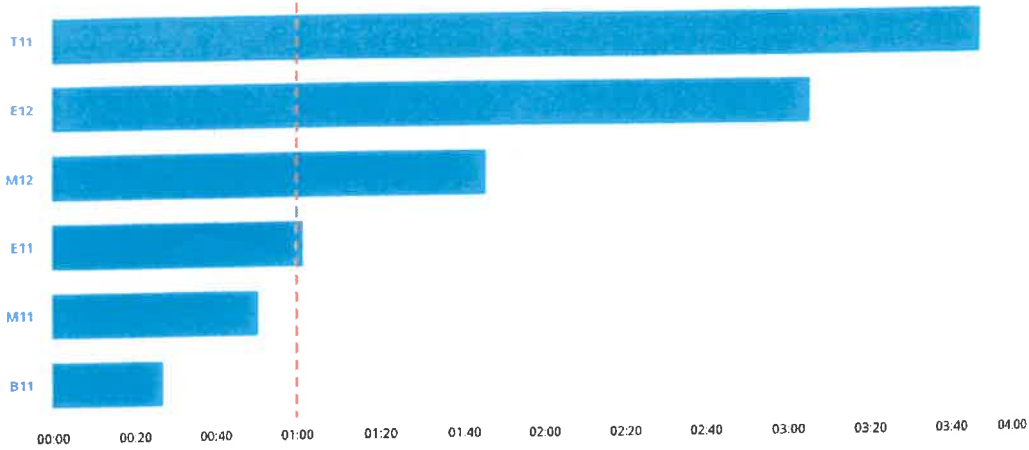
Of Responses
Turnout Time < 01:00

182

Incidents
In Selected Time Slice

31

DAYS
In Selected Time Slice



Counts	% Rows							Total
	00:00 - 00:29	00:30 - 00:59	01:00 - 01:29	01:30 - 01:59	02:00 - 02:59	03:00 - 04:59	05:00 - 09:59	
B11	26	3	5				1	35
E11	36	47	41	19	12	2	1	158
E12	2		2	1	3	1	3	12
M11	47	40	19	16	7	2		131
M12	1		8	6	4		1	20
T11	1		1		1		2	5
Total	113	90	76	42	27	5	8	361
Exceptions								63

September 21st, 2022



MONTHLY LOGISTICS REPORT

Hogan Plumbing will be boring a 4" hole for the dryer vent

Work bench area will be completed after hole is bored.

One TV has been mounted, working on front TV.

2022 Projected

Bay ceiling painted.

Quotes for new heaters in bay.

Classroom completed: Mount TV's, install carpet.

Insulation for attic above ambulance bay.





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Fire Chief

Training Officer's Report to the Trustees September 2022

Monthly Training

This past month, Warrenville Fire Protection District personnel logged 1094 training hours.

Calendar Year to Date Training

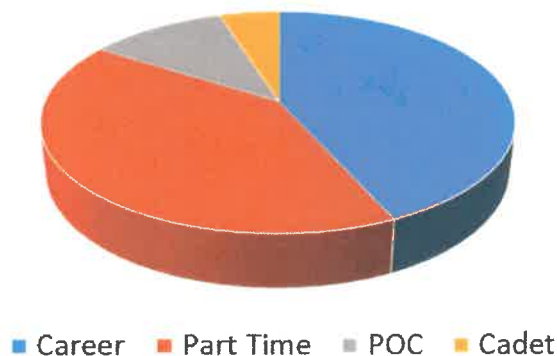
Active firefighters have completed a total of 8,318 hours of training year to date.

- Career personnel have completed 4,001 hours
- Part time personnel have completed 2,568 hours
- Paid on call personnel have completed 1,618 hours of training.
- Cadets have completed 131 hours of training.

Median training hours per firefighter, by classification shows the amount of training hours most firefighters have, based upon their classification. The graph reflects these year to date numbers.

- Career personnel: 360
- Part time personnel: 340
- Paid on call personnel: 91
- Cadet: 40

Median Training Hours Per Firefighter, By Employee Classification



Training hours are based on rostered personnel, month to month. Numbers will change with turnover of personnel. Please note, the numbers above only reflects active personnel, and does not include personnel who have left the district, are on a leave of absence, or currently in the fire academy.

Training Items of Interest

We have five personnel, four part-time, and one POC graduated from the fire academy in May, each with 286 hours of training from fire academy training. This lead to a substantial jump in median part-time training hours, and a significant increase in median POC training hours. One new cadet started in August.



WARRENVILLE FIRE DISTRICT EMS MONTHLY REPORT



SUBMITTED BY: BILL ZABLER

August 2022

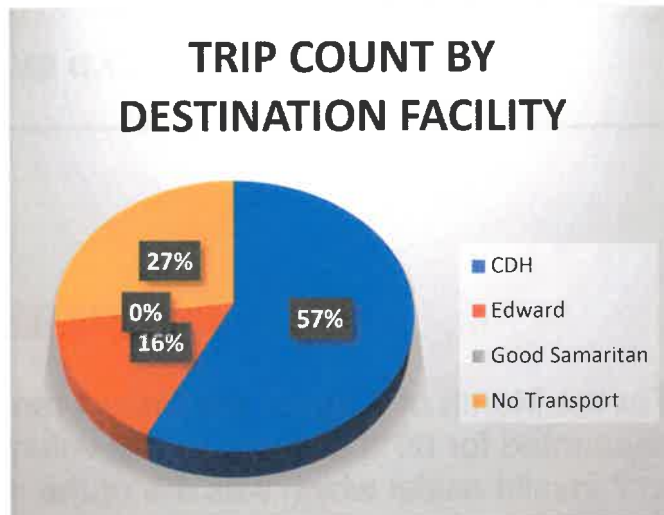
For the Month of August, the District ran a total of 122 EMS related calls which accounted for 66% of the total call volume for the month. The district responded to 7 invalid assist which was 4% of the incidents. These incidents no Patient Care Report is generated and is not reflected in the charts on the reverse side. Continuing Education topic for the Month of August was Kinematics of Trauma.

Notable Events:

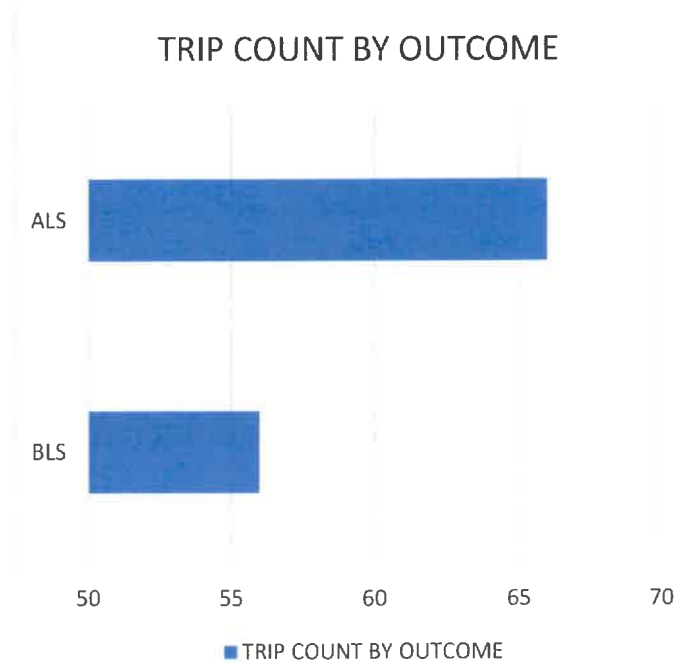
- This was a busy run total month for EMS.
- New Ambulance Committee is working on design phase to replace 2012 Dodge Ambulance
- Re-organization of Cabinets in Ambulances.
- Evaluation of new equipment and cost analysis.

Field Data:

<u>Transport Destination</u>		<u>Percentage</u>
CDH	70	57%
Edward	19	16%
Good Samaritan	0	0%
No Transport	33	27%



<u>Disposition</u>	<u>Quantity</u>	<u>Percentage</u>
No Treat/Transport	17	14%
Treat & Release	15	12%
Treat / Transfer	1	1%
Transport by EMS	89	73%
Total	122	100%





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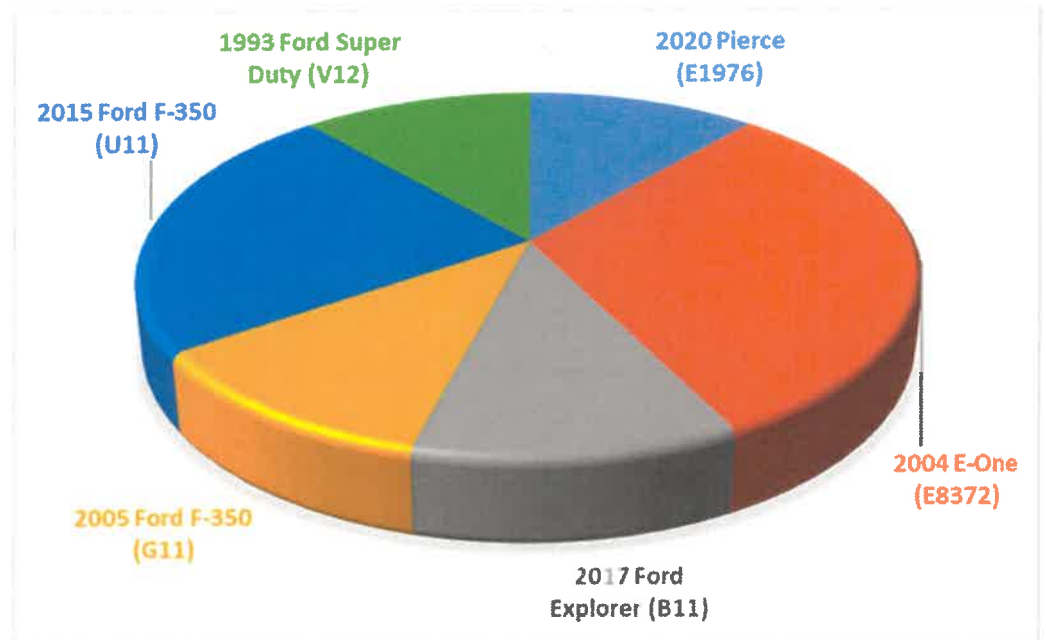
Joseph Rogers
Trustee

Andrew Dina
Fire Chief

September Maintenance Report

- 2017 Ford Explorer (B-11) – Power Inverter
- 2004 E-One (E8372) – Primer valve replaced
- 2020 Pierce (E1976) – Safety Lane
- 2005 Ford F-350 (G-11) – Safety Lane
- 2015 Ford F-350 (U-11) – Safety Lane, Wiper blades replaced
- 1993 Ford Super Duty (V-12) – Safety Lane

2017 Ford Explorer (B-11)	\$40.52
2004 E-One (8372)	\$110.19
2020 Pierce (E1976)	\$40.00
2005 Ford F-350 (G-11)	\$40.00
2015 Ford F-350 (U-11)	\$81.98
1993 Ford Super Duty (V-12)	\$40.00



Current Month's Maintenance Cost - \$352.69

Fiscal Year to Date Cost – \$4090.56



Fire Prevention Bureau Report

August
2022

The Fire Prevention Bureau accomplished the following activities last month...

PUB EDUCATION EVENTS

	Station Tours
1	Block Party / Birthday drive by
1	National Night Out
6	Community Event (Trinity Fair, Summer Daze; 2 days, Touch a truck; Naperville, Evolet Eve Anniversary)
	Breakfast/pizza with the firefighters and ride to school

COMMUNITY RISK REDUCTION

	Senior smoke detector installed
	Senior KNOX BOX installed
1	Senior Event AFA evacuation talk @ Horizon's of Warn.
	School Talks/Programs (Bower, Johnson, Hubble)
8	Preschool Talks: The preschools are very excited for the program to start back up.
	WYFS Quest Hot Shots
	CPR

FIRE BUREAU

1	Plan Reviews
	Annual Inspections
	Re-inspections
	School Inspections
	Hydrant Flow test / Water main flush test
2	Sprinkler hydrostatic test & above ceiling inspections
4	Fire Alarm Test (new, existing and repaired)
	Temporary Occupancy permit issued
	Final Occupancy permit issued
1	KNOX BOX installed/keys acquired or replaced
3	Fire Drills
	FOIA (Freedom of Information) requests
	Fire works
	Arson Task force
4	Refer to Bureau
85	TCE Reports Reviewed
1	New Businesses Inspected

The Bureau also billed out...

\$ 1010.00	Review & Inspection fees billed
\$ 0	Review & Inspection fees collected
\$ 0	Fees waived
\$ 0.00	Fines billed
\$ 0.00	Fines waived
\$ 0.00	Fines paid

Respectfully,

Carl Voda

Carl Voda
Fire Marshal

WARRENVILLE FIRE PROTECTION DISTRICT

Annual EAP Utilization Report September 1, 2021 – August 31, 2022

Northwestern Medicine Employee Assistance Program (EAP) has partnered with **Warrenville Fire Protection District** since **2013**, offering quality, personalized services to district employees and family members. There are currently **73** employees eligible to participate in the Employee Assistance Program.

Scope of EAP Contracted Services

Direct Services to Warrenville Fire Protection District Employees and Family Members

- Short term counseling sessions for employees and household members
- Twenty Four Hour Crisis Line answered live by professional staff
- Referral to appropriate community or insurance resources when necessary
- Psychological First Aid
- Work-Life Website
- Wellness & Organizational Seminars*

Services to Warrenville Fire Protection District Human Resources and Management

- Management consultation for employee and organizational concerns
- Employee orientations (10-15 minute sessions included in EAP Contract)
- Supervisory trainings (30-60 minute sessions included in EAP Contract)
- Program development and implementation
- Standard utilization reports

Promotional Services

- Frontline Employee Newsletter (monthly)
- EAP Brochures & Fliers, EAP Posters, Wallet Cards
- Monthly EAP Work Life Website Promotional Fliers

**One (1) Hour of onsite training is included in the EAP contract*

EAP Utilization Report Highlights

The **Annual Utilization** for the period September 1, 2021 through August 31, 2022 was **1.4 %**, based on an employee count of **73**.

- *Please see the Recommendations section at the end of the report for suggestions on how to increase utilization.*

The overall **Impact Rate** utilization for this period was **1.4%**.

- *This rate measures the EAP's infiltration into the organizational culture and reflects the number of employees who are impacted by the EAP services via short-term counseling, management consultations, attend an EAP Orientation or Supervisor Training or when they attend an EAP event such as a Workshop, Psychological First Aid session or Benefits Fair.*

Work/Life Website: Simple and easy to use, the site provides access to answers on wellness, financial, daily living, care-giving, child/elder care, and workplace issues. www.NM.ORG/EAP Organization login: **WFPD**

- *From the time period of September 1, 2021 to August 31, 2022, there were **4 visits** to the website and **31 web hits**.*
- *This represents a **56.36% utilization rate***
- *The complete summary of specific website activity is found in the enclosed Work/Life reports.*

Recommendations

❖ **EAP Supervisory Training**

Supervisors need to be aware of the valuable resource of the EAP. This training is beneficial in educating supervisors on the services of the EAP as well as its role in assisting managers with recognizing employee job performance issues. Refresher training is recommended every two years.

❖ **EAP Refresher Orientations**

Consider offering refresher employee orientations to review the valuable services available through the EAP.

❖ **Ongoing promotion of the EAP**

Continue to distribute and display EAP promotional materials throughout the workplace.

IMPACT REPORT

Warrenville Fire Protection District

The number of employees covered by your EAP is 73

	# INDIVIDUALS ACCESSING SERVICES				# OF CONTACTS FROM THESE SERVICES				# OF HOURS FROM THESE SERVICES			
	09/01/21-08/31/22		09/01/21-08/31/22		09/01/21-08/31/22		09/01/21-08/31/22		09/01/21-08/31/22		09/01/21-08/31/22	
	#	%	#	%	#	%	#	%	#	%	#	%
ORGANIZATIONAL SERVICES *												
1. Consultations to Supervisors/Managers	0		0		0	0.00	0	0.00	0.00	0.00	0.00	0.00
a. On Organization Issues	0		0		0	0.00	0	0.00	0.00	0.00	0.00	0.00
b. On Employee Situations	0		0		0	0.00	0	0.00	0.00	0.00	0.00	0.00
2. Trainings / Other Services **	0	{0}	0	{0}	0	0.00	0	0.00	0.00	0.00	0.00	0.00
3. Critical Incidents**	0	{0}	0	{0}	0	0.00	0	0.00	0.00	0.00	0.00	0.00
4. Web Hits/Pages***	0		0		0	0.00	0	0.00	0.00	0.00	0.00	0.00
5. Projects**			Not gathered		0	0.00	0	0.00	0.00	0.00	0.00	0.00
6. Contacts with Organizations Reps			Not gathered		0	0.00	0	0.00	0.00	0.00	0.00	0.00
7. Administrative Services			Not gathered		2	100.00	2	100.00	3.00	100.00	3.00	100.00
TOTAL ORGANIZATIONAL SERVICES	0	100.00	0	100.00	2	100.00	2	100.00	3	100.00	3	100.00
CLINICAL SERVICES - EE'S & FAMILIES ****												
1. Initial Contact - No Open Case	0	0.00	0	0.00	0	0.00	0	0.00	0.00	0.00	0.00	0.00
2. EAP In Person Cases	1	100.00	1	100.00	1	100.00	1	100.00	1.00	100.00	1.00	100.00
3. EAP Telephonic Cases	0	0.00	0	0.00	0	0.00	0	0.00	0.00	0.00	0.00	0.00
4. Work Life Services Cases	0	0.00	0	0.00	0	0.00	0	0.00	0.00	0.00	0.00	0.00
5. Groups (**)	0	{0}	0	{0}	0	0.00	0	0.00	0.00	0.00	0.00	0.00
TOTAL CLINICAL SERVICES	1	100.00	1	100.00	1	100.00	1	100.00	1	100.00	1	100.00
TOTAL	1											
Total - employees/family accessing EAP YTD					1	1%					1%	
# individuals accessing clinical services					1	1%					1%	
# individuals accessing organizational services					0	0%					0%	

* In organization services, an individual may have been served in more than one service.
 ** The # in {} represents the # of sessions or events in which individuals were served.
 *** We multiply total logins to our website by 25% to estimated the number of different individuals using this service.
 **** In the individual columns the Clinical Services represent only clients whose cases were opened in the period or YTD. The contacts and hours come from all clients.

Northwestern Medicine EAP

CLINICAL SERVICES SUMMARY REPORT

Warrenville Fire Protection District

	PD	YTD
EAP	1	1
W/L	0	0
TELEPHONIC	0	0

Includes: All Case Types

Report for the Clients of: All Counselors

Period: 09/01/2021 TO 08/31/2022

YTD: 09/01/2021 TO 08/31/2022

	PERIOD		YEAR TO DATE	
	#	0.00%	#	0.00%
TOTAL OPEN CASES	1			
CASES SEEN THIS PERIOD	0			
CASES				
New Cases Opened	1	100.00	1	100.00
Total Cases Reopened	0	0.00	0	0.00
Initial Contacts Only	0	0.00	0	0.00
TOTAL CASES	1	100.00%	1	100.00%
CONTACTS				
# Initial Contact	1	100.00	1	100.00
# Assessment Visit	0	0.00	0	0.00
# Follow-Up Visit	0	0.00	0	0.00
# Group Session	0	0.00	0	0.00
# Phone Contact	0	0.00	0	0.00
# Supervisor Consult	0	0.00	0	0.00
# No Show	0	0.00	0	0.00
# Cancellation	0	0.00	0	0.00
# Release/Revoke/Disclose PHI	0	0.00	0	0.00
# Addendum	0	0.00	0	0.00
# Case Management	0	0.00	0	0.00
# Other	0	0.00	0	0.00
# Data Not Available	0	0.00	0	0.00
TOTAL CONTACTS	1	100.00%	1	100.00%
HOURS				
# Initial Contact	1.00	100.00	1.00	100.00
# Assessment Visit	0.00	0.00	0.00	0.00
# Follow-Up Visit	0.00	0.00	0.00	0.00
# Group Session	0.00	0.00	0.00	0.00
# Phone Contact	0.00	0.00	0.00	0.00
# Supervisor Consult	0.00	0.00	0.00	0.00
# No Show	0.00	0.00	0.00	0.00
# Cancellation	0.00	0.00	0.00	0.00
# Release/Revoke/Disclose PHI	0.00	0.00	0.00	0.00
# Addendum	0.00	0.00	0.00	0.00
# Case Management	0.00	0.00	0.00	0.00
# Other	0.00	0.00	0.00	0.00
# Data Not Available	0.00	0.00	0.00	0.00
TOTAL HOURS	1.00	100.00%	1.00	100.00%

September 8, 2022

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CLINICAL SERVICES SUMMARY REPORT

Warrenville Fire Protection District

	<u>PD</u>	<u>YTD</u>
EAP	1	1
W/L	0	0
TELEPHONIC	0	0

Includes: All Case Types

Report for the Clients of: All Counselors

Period: 09/01/2021 TO 08/31/2022

YTD: 09/01/2021 TO 08/31/2022

UTILIZATION DATA

This utilization data is based upon 73 employees. The current utilization rate for this reporting period is 1.37%. The utilization rate for the year-to-date data is 1.37% and if this utilization rate continues, the annualized rate will be 1.37%.

CLINICAL SERVICES SUMMARY REPORT

Warrenville Fire Protection District

	PD	YTD
EAP	1	1
W/L	0	0
TELEPHONIC	0	0

Includes: All Case Types

Report for the Clients of: All Counselors

Period: 09/01/2021 TO 08/31/2022

YTD: 09/01/2021 TO 08/31/2022

PROMOTION DATA

<u>PromoDate</u>	<u>Description</u>
09/27/2021	October 2021 Frontline Employee Newsletter Sent to EAP Contact
09/30/2021	October 2021 Monthly EAP Work Life Flier Emailed to EAP Contact
10/21/2021	November 2021 Monthly EAP Work Life Flier Emailed to EAP Contact
10/27/2021	November 2021 Frontline Employee Newsletter Sent to EAP Contact
11/10/2021	Fall 2021 Lifelines Quarterly Newsletter Emailed to EAP Contact
11/24/2021	December 2021 Frontline Employee Newsletter Emailed to EAP Contact
11/30/2021	December 2021 Monthly EAP Work Life Flier Emailed to EAP Contact
12/23/2021	January 2022 Frontline Employee Newsletter Sent to EAP Contact
01/03/2022	January 2022 Monthly EAP Work Life Flier Emailed to EAP Contact
01/27/2022	February 2022 Frontline Employee Newsletter Sent to EAP Contact
01/27/2022	February 2022 Monthly EAP Work Life Flier Sent to EAP Contact
02/24/2022	March 2022 Monthly EAP Work Life Flier Sent to EAP Contact
02/28/2022	March 2022 Frontline Employee Newsletter Sent to EAP Contact
03/03/2022	Tax Slayer 2021 Flier PrepE-File Federal & State Tax Returns Sent to EAP Contact
03/28/2022	April 2022 Frontline Employee Newsletter Sent to EAP Contact
03/30/2022	April 2022 Monthly EAP Work Life Flier Sent to EAP Contact
03/31/2022	Spring 2022 Lifelines EAP Newsletter Sent to EAP Contact
04/29/2022	May 2022 Frontline Employee Newsletter Sent to EAP Contact
05/02/2022	May 2022 Monthly EAP Work Life Flier Sent to EAP Contact
05/27/2022	June 2022 Frontline Employee Newsletter Sent to EAP Contact
06/02/2022	June 2022 Monthly EAP Work Life Flier Sent to EAP Contact
06/22/2022	July 2022 Monthly EAP Work Life Flier Sent to EAP Contact

CLINICAL SERVICES SUMMARY REPORT

Warrenville Fire Protection District

	<u>PD</u>	<u>YTD</u>
EAP	1	1
W/L	0	0
TELEPHONIC	0	0

Includes: All Case Types

Report for the Clients of: All Counselors

Period: 09/01/2021 TO 08/31/2022

YTD: 09/01/2021 TO 08/31/2022

- 06/29/2022 July 2022 Frontline Employee Newsletter Sent to EAP Contact
- 07/15/2022 Summer 2022 Lifelines EAP Newsletter Sent to EAP Contact
- 07/27/2022 August 2022 Frontline Employee Newsletter Sent to EAP Contact
- 07/28/2022 August 2022 Monthly EAP Work Life Flier Sent to EAP Contact
- 08/22/2022 September 2022 Frontline Employee Newsletter Sent to EAP Contact
- 08/25/2022 September 2022 Monthly EAP Work Life Flier Sent to EAP Contact



WEB UTILIZATION

WARRENVILLE FIRE PROTECTION DISTRICT

Report Period: 01 September 2021 - 31 August 2022

Report Run Date: 08 September 2022

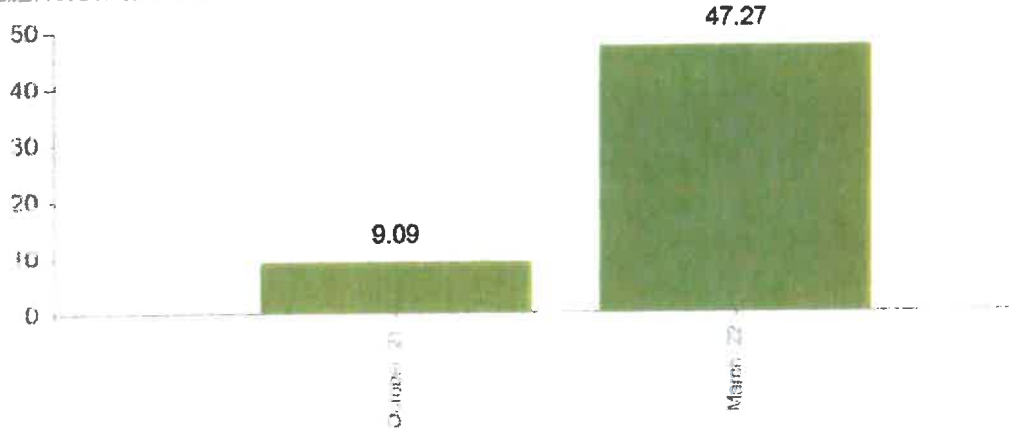


UTILIZATION OVERVIEW

NUMBER OF PARTICIPANTS: 55

	PERIOD COUNT	YTD COUNT	UTILIZATION %	YTD UTILIZATION %
Web Hits	31	31	56.36	56.36
Total	31	31	56.36	56.36

UTILIZATION % BY MONTH



	Q1	Q2	Q3	Q4	YTD
Web Logins	1		3		4
Web Usage % (Based on Logins)	1.82		5.45		7.27

Healthy Eating Monthly Feature Men's Health

WEB USAGE	Q1	Q2	Q3	Q4	TOTAL
Web Logins	1		3		4
Web Usage % (Based on Logins)	1.82		5.45		7.27
	Q1	Q2	Q3	Q4	TOTAL
Homepage					
Home			21		21
Monthly Feature	1		1		2
Sub Total	1		22		23
Thriving					
Healthy Eating	4		3		7
Men's Health			1		1
Sub Total	4		4		8
Webinars					
Eating Your Way to Wellness	1				1
Sub Total	1				1
Total	6		26		32

Report Terminology Glossary

Overall Utilization: (Calculated and presented in 2 ways, based on web hits and web logins)

Utilization is calculated by $\text{web hits or web logins} \div \text{population} \times 100$

Projected Utilization is calculated with the following formula: $\text{Utilization for the Period} \div \text{Total number of days in that period} \times 365 \times 100$

Utilization calculations are rounded to the nearest hundredth decimal place

Web Hits:

Recorded each time a user moves from section to section on the website

Web Logins:

Recorded each time a participant logs in to the website. These can include multiple logins by the same participant

