

STATE OF ILLINOIS)
)
COUNTY OF DUPAGE) SS

SECRETARY'S CERTIFICATE

I, **KEN McNATT**, the duly qualified and acting Secretary of the Board of Trustees of the Warrenville Fire Protection District, DuPage County, Illinois, do hereby certify that I am the keeper of its books and records and that the attached hereto is a true and correct copy of an Ordinance entitled:

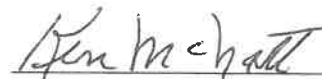
ORDINANCE NO. 02-03

**AN ORDINANCE TO AMEND WARRENVILLE FIRE PROTECTION
DISTRICT ORDINANCE NO. 01-02
"IMPOSING FEES FOR EMERGENCY MEDICAL TRANSPORTATION OF
NONRESIDENTS AND DISTRICT RESIDENTS"**

which Amendment was duly adopted by said Board of Trustees at a recessed meeting held on the 21st day of May, 2002.

I do further certify that a quorum of said Board of Trustees was present at said meeting and that the Board complied with all requirements of the Illinois Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto set my hand this 21st day of May, 2002.



Ken McNatt, Secretary
Warrenville Fire Protection District

response per the fee schedule set forth in **EXHIBIT A**. Residents shall be assessed per response per the fee schedule set forth in **EXHIBIT B**.


This Ordinance shall be in full force and effect from and after its passage and approval by the Board of Trustees.

Adopted this 21st day of May, 2002 by a roll call vote as follows:

AYES: 3

NAYS: 0

ABSENT: 0


Clifford Johnson, President
Warrenville Fire Protection District

ATTEST:


Ken McNatt, Secretary
Warrenville Fire Protection District

EXHIBIT B

Resident charges for ambulance services

Base Transport Rate	\$200.00
Mileage	\$ 5.00 per mile
Oxygen Therapy	\$ 55.00

Approved _____ May 21, 2002 _____

EXHIBIT B

Resident charges for ambulance services

ALS transport base rate	\$ 350.00
BLS transport base rate	\$ 300.00
Communications	\$ 30.00
Decontamination	\$ 500.00
EKG 12 lead	\$ 100.00
Mileage	\$ 6.00 / mile
Oxygen Therapy	\$ 55.00
Treat No Transport	\$ 100.00/call after 2 per month
Working Time	\$ 15.00 / ½ hr / EMT

Will not balance bill any District Residents

Approved on 5/14/2007

\$387,324.41 in addition to Certificates of Deposits for \$102,677.81, one for \$163,032.40 in Land, Buildings, Equipment and Operations. In total the Cash and Investments are \$653,034.62.

McNatt highlighted some of the disbursements and receipts. The disbursement for Central Management Services covered 3 months of invoices. The District received the final amount from the City of Warrenville for the percentage due the District for construction of municipal buildings. The money received for inspections was mostly from one building. Sweep account interest was for 2 months. Paramedic Billing Service collected 60% of the bills invoiced. Purchasing fuel from Speedway saved the District \$150.00 (taxes).

McNatt reported that the CD matured today and it was renewed for 90 days at 5.15%.

B. Mennell moved and Johnson seconded acceptance of disbursements as previously approved and hereby ratified.

3 ayes, MOTION CARRIED

Report is on file. Attached report becomes part of the minutes.

APPROVAL OF BILLS

Johnson moved to accept the annual Metro Paramedic Contract for \$437,000 (3% increase). B. Mennell seconded.

3 ayes, MOTION CARRIED

OTHER FINANCE

There was a discussion regarding the budget for fiscal year 2007-2008. Beth was directed to post the proposed budget and have the Notice of Public Hearing for July 9, 2007 published.

CLOSED SESSION

B. Mennell moved to enter into a closed session to discuss personnel. McNatt seconded the motion at 2005 hours.

3 ayes, MOTION CARRIED

At 2010 hours B. Mennell moved that the closed session end, McNatt seconded,

3 ayes, MOTION CARRIED

Closed session lasted 5 minutes.

CHIEF'S REPORT

There was discussion regarding the block pavers that will be installed on Warrenville Road. It will take 3 years to complete.

The Chief's report was accepted as presented.

TRUSTEES

UNFINISHED BUSINESS OR MISCELLANEOUS BUSINESS

There was a discussion regarding the ambulance billing and 2007 ambulance usage fees. Marty noted that he used a survey of surrounding communities, Medicare and paramedic billing companies to supply the figures. B. Mennell moved to amend Exhibit A and Exhibit B in Ordinance #02-03 AN ORDINANCE TO AMEND WARRENVILLE FIRE PROTECTION DISTRICT ORDINANCE #01-02 "IMPOSING FEES FOR EMERGENCY MEDICAL TRANSPORTATION OF NONRESIDENTS AND DISTRICT RESIDENTS". McNatt seconded.

3 ayes, MOTION CARRIED

NEW BUSINESS

None.

ROLL CALL

Those present at the end of the meeting were President Cliff Johnson, Secretary/Treasurer Ken McNatt, Trustee Bill Mennell, Chief Jerry Kleinwachter, Asst. Chief Herb Kleinwachter, Debbie Mennell and Recording Secretary Beth Fairbanks.

ADJOURNMENT

At 2111 hours McNatt moved to adjourn the meeting and Johnson seconded.

3 ayes, MOTION CARRIED

President

Secretary

EXHIBIT B

Resident charges for ambulance services

BLS transport rate	\$ 380.00
ALS 1 transport rate	\$ 480.00
ALS 2 transport rate	\$ 650.00
Treat No Transport after 2 calls per month	\$ 100.00
Citizen Assist after 2 calls per month	\$ 50.00
Mileage	\$ 6.87 / mile

Will not balance bill any District Residents

Approved on 02/09/09

Report is on file. Attached report becomes part of the minutes.

APPROVAL OF BILLS

None.

OTHER FINANCE

There was a discussion regarding the ambulance billing and the usage fees. The request is to make the ambulance billing bundle/flat rate billing. McNatt moved to amend Exhibit A and Exhibit B in Ordinance #02-03 AN ORDINANCE TO AMEND WARRENVILLE FIRE PROTECTION DISTRICT ORDINANCE #01-02 " IMPOSING FEES FOR EMERGENCY MEDICAL TRANSPORTATION OF NONRESIDENTS AND DISTRICT RESIDENTS" Menell seconded.

3 ayes, MOTION CARRIED

Chief will have a proposed budget at the next meeting for the Trustees to look over. It should be completely ready for April's meeting.

The District received a letter stating the increase of the CPI for 2009 is 1/10th of 1%. There is a probability there will be no tax increase for the next two years. The District will receive about \$2,000 more; but in 2011 the District will receive the money from the TIF.

CLOSED SESSION

None.

CHIEF'S REPORT

The Chief's report was accepted as presented.

TRUSTEES

The Firefighter's Appreciation dinner went great. The guys that received awards really deserved them. The buffet style dinner was good. The next year's appreciation dinner will be February 13, 2010.

ATTORNEY

None.

BUILDINGS

Chief reported that the ceiling at Station 1 is being repainted.

EQUIPMENT

The District received some filing cabinets, a desk and some chairs from BP. Herb Myers and Assistant Chief Herb Kleinwachter were very instrumental in acquiring these things.

PERSONNEL

None.

WARRENVILLE FIRE PROTECTION DISTRICT

Minutes of Trustee Meeting January 23, 2013

The Board of Trustees met at Headquarters Station. President Bill Mennell called the meeting to order at 1702 hours.

PLEDGE OF ALLEGIANCE

The meeting started with a salute to the flag.

ROLL CALL

Present for the meeting were President Bill Mennell, Trustee Pete Sterenberg, Trustee Kate Perkins, Chief Dennis Rogers Jr., Deputy Chief Tom Fairbanks, Assistant Chief Herb Kleinwachter, Assistant Chief Jamie Clark and Recording Secretary Beth Fairbanks. Guests were Fire Marshal Tom Hackert, Lt. Eric Ermer, Medic Tom Heller, Denny Rogers Sr. Guests left at 1805 hours.

On January 22, 2013, DuPage County appointed Kathleen Perkins as Trustee to fill the term of Cliff Johnson; term –expiring 2014.

Sterenberg moved to accept the agenda with addition of Election of Officers. Perkins seconded.

3 ayes, MOTION CARRIED

After a discussion on the job descriptions of each office, Mennell moved that the Trustee Officers be the following:

Mennell – President

Perkins – Secretary

Sterenberg – Treasurer

Sterenberg seconded.

3 ayes, MOTION CARRIED

VISITOR'S COMMENTS

None.

APPROVAL OF MINUTES

Mennell moved to accept the minutes of the regular meeting on September 19, 2012 and the Special meeting on December 19, 2012 as presented. Sterenberg. seconded.

2 ayes, 1 abstain MOTION CARRIED

Mennell moved to release to the public the minutes of the closed sessions as presented 9/19/2012, 10/01/2012, 10/17/2012 11/21/2012 and the minutes of the closed session 07/18/2012 redacting the name of the firefighter noted in the minutes. Sterenberg seconded.

3 ayes, MOTION CARRIED

Mennell moved to dispose of the tapes of the minutes of the closed sessions in accordance with the OMA. The dates are listed as follows:

4/12/2004, 06/14/2004, 11/08/2004, 01/10/2005, 02/14/2005, 03/14/2005, 05/09/2005, 08/08/2005, 12/12/2005, 04/10/2006, 09/11/2006, 04/09/2007, 05/14/2007, 03/10/2008, 06/09/2008, 12/08/2008, 05/11/2009 and 04/20/2011, Perkins seconded.

3 ayes, MOTION CARRIED

TREASURER'S REPORT

The Treasurer's report included an Opening Checkbook Balance of \$1,830,237.50, Disbursements of \$260,299.93 and Receipts of \$67,001.18. The checkbook balance, which includes the money market is \$1,636,938.75. Total Cash and Investments is \$1,636,938.75.

Chief highlighted some of the disbursements: Air One is for 8 sets of bunker gear. The gear will be purchased in a 5-10 year rotation to keep the District NFPA compliant; the CHASE card payment was to close out the account – the credit card is now with MB Financial and is only in Chief's name (*it was revealed that the minutes of December 2012 needed to be corrected regarding the number of signers on the credit card – Chief is the only signer on the account*); IPRF is the monthly payment, MES was for repairs and Hireback payroll was for the annual compensation to POCs for responding to calls during 2012. Mennell inquired about the Cabella's disbursement – Chief responded that it was for the new replacement grill at Station 1. Mennell explained the disbursement to Warrenville Firemen's Association as the annual donation to the benevolent fund. The disbursement to Social Security was to rectify the FICA payments for January 1 2012 through April 30, 2012 (this includes the District and employee contribution). Starting in February, Precision Payroll Company will be amending W-2s and 941s for 2010 and 2011. This will rectify the employee and employer FICA contributions that were required for those years.

Sterenberg moved and Perkins seconded acceptance of disbursements; they are approved and hereby ratified.

3 ayes, MOTION CARRIED

Report is on file. Attached report becomes part of the minutes.

APPROVAL OF BILLS

None.

OTHER FINANCE

None.

CLOSED SESSION

Mennell moved to go into closed session at 1810 hours to discuss closed session minutes and tapes of the minutes in accordance with 5 ILCS 120/2(c)(21) and to discuss personnel in accordance with 5ILCS 120/2(c)(1). Seconded by Perkins.

3 ayes, MOTION CARRIED

Closed session ended at 1815 hours.

CHIEF'S REPORT

Chief reviewed his report noting that meetings with Sickch will start next week with Beth and Debbie. Anyone that is interested will be able to view the Chart of Accounts, only Chief,

Beth and Debbie will be able to input information. Chief requested the signatures of the Trustees on a GRANT for \$28,000 which will be able to purchase 5 SCBAs.

Chief presented a letter regarding an Intergovernmental agreement with the City of Warrenville for the use of a Command vehicle for AC Jamie Clark. Chief noted that he is trying to work with the City to have shared services. There was a discussion regarding some of the specifics of the letter. There will be more discussion with the City. The Trustees were in agreement that this is a good idea and directed Chief to proceed with sending the letter and engaging in discussions with the City.

Chief's report was accepted.

TRUSTEES

Mennell noted that with the new Trustees appointed, the time of the Trustee meetings will now be at 5pm on the third Wednesday of the month. Mennell moved to approve Resolution 13-01 DISTRICT BOARD MEETING DATES - 2013. Sterenberg seconded.

3 ayes, MOTION CARRIED

Beth will send the information to the paper to fulfill the OMA requirement.

Chief recommended that there be a 40% increase in the ambulance billing and usage fees. There has not been an increase since 2009. This increase will bring the District to the average fees in the surrounding areas. There was a discussion regarding the unsatisfactory percentage (40-50%) of the collection of fees. It was recommended that other billing agencies will be asked for proposals and presentations when this contract is over. Chief has authorized PBS to go to collections for non-residents non-payments to recoup some of the losses. Sterenberg moved to amend Exhibit A and Exhibit B in Ordinance #02-03 AN ORDINANCE TO AMEND WARRENVILLE FIRE PROTECTION DISTRICT ORDINANCE #01-02 " IMPOSING FEES FOR EMERGENCY MEDICAL TRANSPORTATION OF NONRESIDENTS AND DISTRICT RESIDENTS" Mennell seconded.

ROLL CALL:

Mennell – aye

Sterenberg – aye

Perkins – aye

MOTION CARRIED

Chief asked Fire Marshal Tom Hackert to present the changes to the fees for Fire Prevention reviews and inspections. Fees have not been changed since 2008. The District will now be within the average of surrounding Districts. Sterenberg moved to approve Ordinance 13-01 AN ORDINANCE AMENDING ORDINANCE 08-02 WHICH ORDINANCE AMENDED FEES ASSESSED FOR FIRE PREVENTION BUREAU FUNCTIONS WITH RESPECT TO CONSTRUCTION WITHIN THE BOUNDARIES OF THE WARRENVILLE FIRE PROTECTION DISTRICT, DuPAGE COUNTY, ILLINOIS. Perkins seconded.

ROLL CALL:

Mennell – aye

Sterenberg – aye

Perkins – aye

MOTION CARRIED

Fire Marshal spoke to the fees for the hazardous spills that may occur within the District. These fees will change but the fines will remain the same as in Ordinance 00-02. Sterenberg moved to approved Ordinance 13-02 AN ORDINANCE AMENDING ORDINANCE 00-02 SPILLER PAYS ORDINANCE OF THE WARRENVILLE FIRE PROTECTION DISTRICT, DuPAGE COUNTY, ILLINOIS. Perkins seconded.

ROLL CALL:

Mennell – aye
Sterenberg – aye
Perkins – aye

MOTION CARRIED

ATTORNEY

None.

BUILDINGS

Mennell asked if Speedway has made any offers to purchase Station 2. AC Kleinwachter will look into this. The hope is to purchase land and build a station in another part of the district to fulfill an item recommended in the ISO report.

EQUIPMENT

Chief noted that old ambulance 110 was sold at auction and brought in more money that was expected.

Chief recommend that Engine 112 (21 years old) be sold as it is not necessary to keep the ISO standing and is actually costing quite a bit of money to keep it in working order. The District will probably need to replace E111 in the next 5 years; money could be saved for that purchase. After a discussion Sterenberg moved to declare Engine 112 as surplus equipment and to dispose of it. Perkins seconded.

3 ayes, MOTION CARRIED

PERSONNEL

Beth reported that FF Rachel Navalany is doing well, continuing to improve.

Chief reported that a new firefighter/medic will be starting February 4, 2013 to fill the District FF position. He needs to complete the physical.

Lt. Ermer was asked to speak about VEBA (Volunteer Employee Benefit Association). He noted that he is looking into get information on getting the program to be implemented at the District. He will present the Trustees with the information when he gets it. The Trustees have all had experience with this type of program and were very enthusiastic.

UNFINISHED BUSINESS OR MISCELLANEOUS BUSINESS

Beth presented the dates of the IAFFD Conference, in Springfield, that will include the Advanced Trustee Training – June 20-23, 2013. Perkins and Sterenberg will check their calendars and if they are available Beth was directed to register Sterenberg and Perkins for the Conference.

Beth was directed to register Mennell for the continuing education for Trustees on March 23, 2013 in Cherry Valley. Mennell noted that Beth or Debbie may be interested in attending, noting that some of the information may be helpful to them.

NEW BUSINESS

NONE


ADJOURNMENT

At 1818 hours Sterenberg moved to adjourn the meeting and Perkins seconded.

3 ayes, MOTION CARRIED

Those present at the end of the meeting were: President Bill Mennell, Treasurer Pete Sterenberg, Secretary Kate Perkins, Chief Dennis Rogers Jr., Deputy Chief Tom Fairbanks, Assistant Chief Herb Kleinwachter and Recording Secretary Beth Fairbanks.

The meeting adjourned at 1818 hours.



President



Secretary

EXHIBIT A

Non-Resident charges for ambulance services

BLS transport rate	\$840.00
ALS 1 transport rate	\$1,120.00
ALS 2 transport rate	\$1,330.00
Treat No Transport	\$100.00
Mileage	\$9.62 / mile

Approved on January 23, 2013

Signed

Will S. Bell

President, Board of Trustees

EXHIBIT B

Resident charges for ambulance services

BLS transport rate	\$532.00
ALS 1 transport rate	\$672.00
ALS 2 transport rate	\$910.00
Treat No Transport after 2 calls per month	\$100.00
Citizen Assist after 2 calls per month	\$50.00
Mileage	\$9.62 / mile

Will not balance bill any District Residents

Approved on January 23, 2013

Signed

Will M. Hill

President, Board of Trustees