

Warrenville Fire Protection District
Fire Commission Special Meeting
September 13, 2022 7:00 pm
Minutes

CALL TO ORDER @ 19:00 by Commissioner McIntyre

ROLL CALL - Present for the meeting were Fire Commissioner Ryan McIntyre, Fire Commissioner Tim Gornik, and Fire Chief Andy Dina

Guests were: Assistant Chief Joe Levy

Absent were: Fire Commissioner Nelda Byers and Administrative Assistant Jenna Johnson

PLEDGE OF ALLEGIANCE – The meeting started with the pledge of allegiance to the flag.

APPROVAL OF AGENDA – 1st Commissioner Gornik 2nd Commissioner McIntyre

All Ayes
MOTION CARRIED

PUBLIC COMMENT – None.

ROUTINE BUSINESS

APPROVAL OF MINUTES

Commissioner McIntyre motioned to review minutes from Special Meeting 7/12/22, in regards to if a motion was made to approve probationary firefighters' completion of probation. If found motion was not made, motion will be added to a future special meeting or next regular meeting.

– 1st Commissioner McIntyre 2nd Commissioner Gornik

All Ayes
MOTION CARRIED

FINANCIAL REPORT-

Chief Dina reported that the Commissioners have 78% remaining in payroll, which is equivalent to \$2300. Testing and promotions has 96% available, which is around \$19,000. Chief Dina noted that is a more significant amount as the District has to account for any unexpected promotional testing examinations that may come up and that the cost of those exams are roughly \$16-17,000. Overall, the District is on track with revenue projections, and just slightly below as expected. The District is also expecting a \$232,971 check from LARPA revenue.

APPROVAL OF BILLS – None.

CLOSED SESSION –

Closed session start at 19:05 hours via to discuss personnel matters in accordance with 5 ILCS 120/2(c)(1).
Ended at 19:10.

Warrenville Fire Protection District
Fire Commission Special Meeting
September 13, 2022 7:00 pm
Minutes

CLOSED SESSION MINUTES

Commissioner Gornik motioned to approve all Closed Minutes as agenda states them:

(1) 01/04/2020, 03/10/2020, 09/08/2020, 11/10/2020

(2) 03/09/2021, 03/16/2021, 06/14/2021, 09/30/2021, 10/28/2021, 12/08/2021

(3) 05/10/2022, 6/14/2022, 06/28/2022

– 1st Commissioner Gornik 2nd Commissioner McIntyre

All Ayes

MOTION CARRIED

COMMUNICATIONS

CHIEF'S REPORT

Chief Dina presented the Chief's report for August 2022. Chief Dina stated that the District responded to 185 calls for service during the month, which is up 23% / 35 calls from the previous month of July.

Chief Dina reported there were specialty team call outs for August 2022. These included 6 structure fires, 2 water related rescue calls, and 1 hazardous materials incident.

The District personnel participated in various community events including; the Fourth of July events and parade, Summer Daze, National Night Out, and Cop on a Rooftop.

The District completed department photograph and final proof turned out very well.

Chief Dina and Chief Kleinwachter attended the Metropolitan Fire Chiefs Retiree lunch and meeting.

The District met with Sikich Accounting to begin the financial analysis of the District funds in regards to seeing where the District stands going into Union negotiations and hiring new personnel.

Water Rescue Team members participated in dive rescue operations at Blackwell's Silver Lake.

The District made an investment in new phone and internet systems to provide a more reliable and efficient system. The infrastructure for a fiber optic line has been installed by AT&T and the line has been pulled to the building. The new line is waiting to be activated. New phones are installed and have been ported over to the existing phone numbers. There is fail over internet on First Net 5G LTE cellular service that provides a reliable VoIP system.

The Mobile Stroke Unit training was completed and placed into service. We have utilized them three times since implementation.

The Office of the Illinois State Fire Marshal conducted our 2020 and 2021 audit, the process was completed rather easily.

Warrenville Fire Protection District
Fire Commission Special Meeting
September 13, 2022 7:00 pm
Minutes

TRUSTEES REPORT – None.

ATTORNEY – None.

PERSONNEL

Chief Dina reported that the core group firefighters recently hired are all doing really well.

UNFINISHED BUSINESS

Chief Dina reported that the District internal background investigator is back to work and has already provided a completed background report to the Board of Commissioners the previous hiring process.

Commissioner Gornik made a motion that if contract allows, Chief Dina is approved to cancel contract with external background company – CLS Investigations.

- 1st Commissioner Gornik 2nd Commissioner McIntyre

All Ayes
MOTION CARRIED

Assistant Chief Levy asked if the Commissioners would be available to meet at an earlier time than the previously stated 7pm time. The Commissioners agreed to try out 5:30pm for the next regular meeting.

NEW BUSINESS- None.

ADJOURN @19:19 hours, - 1st Commissioner Gornik 2nd Commissioner McIntyre.

All Ayes
MOTION CARRIED

Meeting adjourned at 19:19 hours.

MOTION CARRIED

Next Regular Meeting: Tuesday, November 8, 2022.