

Warrenville Fire Protection District
Fire Commission Special Meeting
November 8, 2022 5:30pm
Minutes

CALL TO ORDER @ 17:34 by Commissioner McIntyre

ROLL CALL - Present for the meeting were Fire Commissioner Ryan McIntyre, Fire Commissioner Tim Gornik, Fire Commissioner Nelda Byers, Administrative Assistant Jenna Reavy and Fire Chief Andy Dina (17:54)
Guests were: Assistant Chief Joe Levy (18:04)
Absent were:

PLEDGE OF ALLEGIANCE – The meeting started with the pledge of allegiance to the flag.

APPROVAL OF AGENDA – 1st Commissioner Gornik 2nd Commissioner McIntyre

All Ayes
MOTION CARRIED

PUBLIC COMMENT – None.

ROUTINE BUSINESS

APPROVAL OF MINUTES

Regular Meeting Minutes on 07/12/2022, 09/13/2022
– 1st Commissioner Gornik 2nd Commissioner Byers

All Ayes
MOTION CARRIED

Closed Session Meeting Minutes

- (1) 01/04/2020, 03/10/2020, 09/08/2020, 11/10/2020
- (2) 03/09/2021, 03/16/2021, 06/14/2021, 09/30/2021, 10/28/2021, 12/08/2021
- (3) 05/10/2022, 6/14/2022, 06/28/2022

Commissioner Gornik motioned to approve closed session minutes listed on agenda, with the addition of the 9/13/22 minutes.

– 1st Commissioner Gornik 2nd Commissioner McIntyre

All Ayes
MOTION CARRIED

Commissioner McIntyre motioned to pause the meeting at 17:46 to wait for Chief Dina to join.

– 1st Commissioner McIntyre 2nd Commissioner Gornik

All Ayes
MOTION CARRIED

Meeting was called back to order at 17:54 with Fire Commissioner Ryan McIntyre, Fire Commissioner Tim Gornik, Administrative Assistant Jenna Reavy and Fire Chief Andy Dina all present.

– 1st Commissioner McIntyre 2nd Commissioner Gornik

All Ayes
MOTION CARRIED

Assistant Chief Levy joined meeting @ 18:04.

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FINANCIAL REPORT-

Chief Dina discussed the financial analysis that that the District has been working on with our accounting firm, Sikich. The financial analysis should provide a picture of the District's financial future through 2026. Chief Dina said that it is not yet finalized, but is projecting a tight but overall okay outlook.

APPROVAL OF BILLS – None.

CLOSED SESSION –

Closed session start at 18:06 hours via to discuss personnel matters in accordance with 5 ILCS 120/2(c)(1).
– 1st Commissioner McIntyre 2nd Commissioner Byers

All Ayes
MOTION CARRIED

Role was re-taken and all were still present as listed above. Ended at 18:20 Hours.

CLOSED SESSION MINUTES

Commissioner Gornik motioned to approve all Closed Minutes as agenda states them:

(4) 01/04/2020, 03/10/2020, 09/08/2020, 11/10/2020

(5) 03/09/2021, 03/16/2021, 06/14/2021, 09/30/2021, 10/28/2021, 12/08/2021

(6) 05/10/2022, 6/14/2022, 06/28/2022

– 1st Commissioner Gornik 2nd Commissioner McIntyre

All Ayes
MOTION CARRIED

COMMUNICATIONS

CHIEF'S REPORT

Chief Dina presented the Chief's report for September and October 2022.

Chief Dina reported for the months of September/October 2022, the District responded to 313 calls for service, and that the District is on track for 1866 calls for the year.

Chief Dina reported that there have been recent events in which the District has provided an ambulance with medics on stand-by, and that is a new stream of revenue.

Chief Dina mentioned the District is working on recruitment and retention, and has recently updated the policies for cadets, part-timers, and paid-on-call requirements respectively. Chief would like to initiate a new program that would refresh the current cadet program, which he will present to the Trustees at this month's meeting.

The District's Family Christmas Party will be held on December 4th at the Station.

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TRUSTEES REPORT – None.

ATTORNEY

Chief Dina noted that the updated policies for cadets, part-timers, and paid-on-call personnel, and the job application, have been sent to the attorney for review.

PERSONNEL

Chief Dina reported that FF Yager has completed his probationary period and that permanent part-timer Jackson is currently in transition from deployment and slated to be back to work approximately February 2023.

Chief Dina stated the District is still awaiting word regarding the SAFER Grant funding and clarified that once that is known, the District plans to hire permanent part-timer Jackson into a full-time position and then two more full-timers from the current eligibility list.

UNFINISHED BUSINESS

Commissioner McIntyre motioned to complete approval of probationary FF Reavy and FF Volpe off probation from the discussion at the July meeting.

- 1st Commissioner McIntyre 2nd Commissioner Gornik

All Ayes
MOTION CARRIED

NEW BUSINESS- None.

ADJOURN @18:25 hours, - 1st Commissioner McIntyre 2nd Commissioner Gornik

All Ayes
MOTION CARRIED

Meeting adjourned at 18:25 hours.

Next Regular Meeting: Tuesday, January 10, 5:30pm