

Warrenville Fire Protection District
Fire Commission Meeting
January 10, 2023
5:30pm
Minutes

CALL TO ORDER @ 17:35 by Commissioner Byers

ROLL CALL - Present for the meeting were Fire Commissioner Tim Gornik, Fire Commissioner Nelda Byers, Fire Chief Andy Dina, and Administrative Assistant Jenna Reavy

Guests were: Assistant Chief Joe Levy and Trustee President Kate Perkins

Absent were: Fire Commissioner Ryan McIntyre

PLEDGE OF ALLEGIANCE – The meeting started with the pledge of allegiance to the flag.

APPROVAL OF AGENDA – 1st Commissioner Byers 2nd Commissioner Gornik

All Ayes
MOTION CARRIED

PUBLIC COMMENT – None.

ROUTINE BUSINESS

APPROVAL OF MINUTES

Regular Meeting Minutes on 11/08/2022

– 1st Commissioner Byers 2nd Commissioner Gornik

All Ayes
MOTION CARRIED

Closed Session Meeting Minutes

(1) 01/04/2020, 03/10/2020, 09/08/2020, 11/10/2020

(2) 03/09/2021, 03/16/2021, 06/14/2021, 09/30/2021, 10/28/2021, 12/08/2021

(3) 05/10/2022, 6/14/2022, 06/28/2022, 9/13/22, 11/08/22

– 1st Commissioner Byers 2nd Commissioner Gornik

All Ayes
MOTION CARRIED

FINANCIAL REPORT

Chief Dina reported that the District had a Financial Analysis conducted by the accounting firm, Sikich. The analysis projected for three years, and was promising. Chief reported that financials looked tight with the incoming three full-time new hires, but noted those salaries have also already been included in the District's budget the last two years.

Chief Dina reported that the District on the new fiscal year budget that begins in May, and that they are including budgeting for eligibility testing and promotion testing.

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Chief Dina also reported that revenue has been good, and that the District met its yearly projection last month (December 2022) already.

APPROVAL OF BILLS – None.

CLOSED SESSION –

Closed session start at 17:41 hours via to discuss personnel matters in accordance with 5 ILCS 120/2(c)(1).
– 1st Commissioner Byers 2nd Commissioner Gornik

All Ayes
MOTION CARRIED

COMMUNICATIONS

CHIEF'S REPORT

Chief Dina reported that the District responded to 203 calls for service in the month of December. Most were related to the extremely cold temperatures and wind.

2022 became the District's busiest year on record with 1924 calls for service.

Chief Dina reported there were specialty call outs for December 2022. There was a box alarm for a structure fire in West Chicago that Tower 11 responded to, to calls involving the Mobile Stroke Unit, and a forced entry for a well-being check.

Other items of interest included:

Financial Analyst Nadeau and Chief Dina attended the Illinois Fire Service Administrative Professionals Luncheon.

Chief Dina met with the new Warrenville Police Chief Sam Bonilla.

Fire Prevention continues to work with the City of Warrenville on their Code update.

The District continues to work on and improve its IT system.

Northwestern Medicine, our EAP provider, conducted EAP training for all personnel.

Six month preventive maintenance was performed on all AED's and cardiac monitors.

The District will begin negotiations on a new contract this month.

Swearing-in ceremony for three full-time firefighters will be held on January 18.

TRUSTEES REPORT

President Perkins reminded the Commissioners that the annual Firefighters' Appreciation Dinner is coming up in March.

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There are currently three candidates running for two open spots on the Board. President Perkins said that she is looking into whether the City will be hosting a candidate's forum or if the District will hold one internally.

ATTORNEY- None.

PERSONNEL – None.

UNFINISHED BUSINESS

The Commissioners reviewed and signed letters for eligibility list candidates.

Commissioner Gornik noted it might be a good idea to start inquiring about eligibility testing soon and getting that process started. To be put on the next agenda.

NEW BUSINESS- None.

ADJOURN @18:08 hours, - 1st Commissioner Gornik

2nd Commissioner Byers

All Ayes

MOTION CARRIED

Meeting adjourned at 18:08 hours.