

WARRENVILLE FIRE PROTECTION DISTRICT
AGENDA FOR TRUSTEE BOARD MEETING

May 17, 2023

5:00 PM

3S472 Batavia Road, Warrenville, IL 60555

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVE AGENDA**
5. **PUBLIC COMMENTS**
6. **ELECTIONS AND APPOINTMENTS**
 - a) Swearing in of Trustee Denise Pertell and Trustee Al Thompson
 - b) Election of officer positions for Trustee Board
 - c) Swearing in of reappointed Fire Commissioner Nelda Byers
7. **ROUTINE BUSINESS**
 - a) Approval of Minutes (04/19)
 - b) Financial Reports
 - c) Approval of Bills
 - d) Other Finance
 - e) Closed Session
 - i. Personnel
 - ii. Collective negotiating matters
8. **COMMUNICATIONS**
 - a) Fire Chief's Report
 - b) Trustees
 - i. Approve Resolution 2023-02, PROXY AGREEMENT WITH THE ILLINOIS ASSOCIATION OF FIRE PROTECTION DISTRICTS
 - a) Firefighters' Appreciation
 - b) Attorney
 - c) Logistics Report
 - d) Training Report
 - e) EMS Report
 - f) Apparatus Report
 - g) Fire Bureau Report
 - h) Personnel
 - i. Approval to fill vacant full-time Firefighter/Paramedic position
 - ii. Discuss and approve payroll increases for non-bargaining unit personnel
9. **UNFINISHED BUSINESS**
10. **NEW BUSINESS**
 - a) Approve Ordinance 23-02, DECENNIAL COMMITTEE EFFICIENCY ACT
 - b) Discuss capital cost reimbursement
 - c) Approve surplus disposal for obsolete SCBA masks and PASS devices
 - d) Approve surplus disposal/donation for expired disinfectant wipes
 - e) Approve surplus floor scrubber to be posted for sale on GovDeals
11. **ADJOURN**

**WARRENVILLE FIRE PROTECTION DISTRICT
3S472 Batavia Road, Warrenville, IL 60555**

**Minutes of Trustee Meeting
April 19, 2023**

CALL TO ORDER

President Perkins called the meeting to order at 1701 hours.

PLEDGE OF ALLEGIANCE

The meeting started with the pledge of allegiance to the flag.

ROLL CALL

Present for the meeting were President Kate Perkins, Treasurer Denise Pertell, Secretary Jeff Carstens (let at 1910 hours), Trustee Randy Price, Trustee Joe Rogers, Fire Chief Andy Dina, Assistant Chief Joe Levy, and Financial Analyst Amber Nadeau.

Guests were Fire Marshal Carl Voda (left at 1757 hours, returned at 1827 hours), Captain Jeff Fiene (arrived at 1827 hours), Captain Bill Zabler (left at 1744 hours), Captain Nic Tosto (left at 1757 hours, returned at 1827 hours, left at 1945 hours), Beth Fairbanks (left at 1738 hours), incoming Trustee Al Thompson (left at 1734 hours, returned at 1738 hours), and Mitch Backes representing Assured Partners (left at 1737 hours).

APPROVAL OF AGENDA

A motion was made by Trustee Pertell, seconded by Trustee Price, to approve the agenda with the property and casualty and crime insurance renewals moved before public comments.

5 AYES MOTION CARRIED

NEW BUSINESS

Mitch Backes, representing Assured Partners, presented the quote from the meeting packet for the property and casualty and crime insurance renewals. Last year, the policies were extended to align with the fiscal year. Mr. Backes provided an overview of the insurance policies.

**PUBLIC HEARING FOR ORDINANCE 23-01, BUDGET AND APPROPRIATION
FY23-24**

At 1715 hours, a motion was made by Trustee Carstens, seconded by Trustee Price, to start the public hearing for Ordinance 23-01, BUDGET AND APPROPRIATION FOR FY23-24.

5 AYES MOTION CARRIED

President Perkins noted the public hearing notice was published in the Daily Herald newspaper. There was a special meeting on April 5, 2023 for a budget workshop to review the proposed budget in detail. The packet includes the original proposed budget from the March 15, 2023 meeting as well as the updated proposed budget for this meeting with changes highlighted.

At 1717 hours, a motion was made by Trustee Pertell, seconded by Trustee Price, to end the public hearing for Ordinance 23-01, BUDGET AND APPROPRIATION FOR FY23-24.

5 AYES MOTION CARRIED

NEW BUSINESS

Mitch Backes, representing Assured Partners, continued his presentation for the property and casualty and crime insurance renewals. The workers compensation, AHPI, and crime insurance policies are automatically renewed. The workers compensation insurance rates have decreased, but there is an increase in payroll that raised the total annual premium to \$177,282.

There were three quotes for the property and casualty and cyber liability insurance. One quote was received from Selective Insurance for \$44,339, another from Provident Insurance for \$36,415, and lastly from FirstFire Services for \$35,657. Mr. Backes explained that the District has been with Selective Insurance in the past. The quote for FirstFire Services includes a 3-year rate lock, with the policy renewal and payment done annually. From last year to this year, the changes to coverage include increased vehicle replacement coverage and increased cyber liability coverage.

Trustee Price asked if the District has any trends in claims that are concerning. Mr. Backes said there have been a handful of claims, but nothing alarming.

Chief Dina recommended the quote from FirstFire Services.

A motion was made by Trustee Price, seconded by Trustee Pertell, to approve the quote from FirstFire Services for the property and casualty and cyber liability insurance.

ROLL CALL:
Carstens – AYE
Perkins – AYE
Pertell – AYE
Price – AYE
Rogers – AYE
MOTION CARRIED

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

A motion was made by Trustee Price, seconded by Trustee Rogers, to approve the regular minutes of the regular meeting on March 15, 2023 and the special meeting on April 5, 2023.

5 AYES MOTION CARRIED

President Perkins requested to discuss changes to the closed session minutes of the regular meeting on March 15, 2023 and the special meeting on April 5, 2023 during closed session.

FINANCIAL REPORTS

Chief Dina presented the financial reports. The “Total Cash” from the Summary of Cash report is equal to the “Ending Cash Balance” on the Cash Activity Report. The Cash Activity Report included a beginning cash balance of \$5,098,756.18 and an ending cash balance of \$4,814,116.90 as recorded in the March 2023 financial reports.

Chief Dina noted the March ambulance revenues were over \$116,000. The Fire Recovery revenue was \$1,862.00. The Fire Bureau revenue was \$3,158.20.

Financial Analyst Nadeau pointed out two new reports in the packet: “General Ledger FMB-Plan Review” and “Aged Receivables”. These reports show the Fire Bureau billing and payments. The General Ledger report shows the total billed for the month in the amount of \$11,019.13. This includes invoices billed in previous months in order to get them entered into the financial software to allow credit card payments. The Aged Receivables report shows the outstanding invoices as of the end of the month and how many days past due. This report shows a balance of \$7,860.93.

There was a GEMT payment made to the State of Illinois in the amount of \$72,059.67 for 2022 Q1 and Q2. The state is behind on billing so that’s why the latest one was for 2022. Chief Dina explained that half of all GEMT revenue received is reimbursed to the State of Illinois.

Trustee Pertell inquired about the total amount paid to Courtyard Banquets. Financial Analyst Nadeau said she would provide Trustee Pertell with the invoices and total cost.

President Perkins inquired about the ESP training for Nadeau. Financial Analyst Nadeau explained it is a training program hosted by the Illinois Fire Service Administrative Professionals (IFSAP) for the Support Executive Program (ESP). The ESP training is a 12-week long class attended once a week at various fire stations to learn about and receive hands-on training for many aspects of the fire service.

A motion was made by Trustee Pertell, seconded by Trustee Price, to accept the monthly accounting reports. The reports are approved and hereby ratified.

ROLL CALL:
Carstens – AYE
Perkins – AYE
Pertell – AYE
Price – AYE
Rogers – AYE
MOTION CARRIED

APPROVAL OF BILLS

Chief Dina said the invoice has been received for the turnout gear that was approved at a previous meeting.

OTHER FINANCE

Financial Analyst Nadeau outlined the updates to Ordinance 23-01, BUDGET AND APPROPRIATION FOR FY23-24. Since the Trustee Meeting on March 15, 2023, the District has received the final property tax revenue amounts. In the updated ordinance, the changes include updating all of the property tax revenue amounts, increasing the expense line for IT software from \$30,800 to \$32,700 due to vendor increases, and increasing the expense line for medical supplies from \$30,000 to \$55,000 due to adding the purchase of a CPR compression device. There were also updates to the Liability Insurance Fund, Workers Compensation Fund, and Audit Fund expense lines to match the property tax revenues for those funds. The total appropriation was \$6,091,952.00.

A motion was made by Trustee Price, seconded by Trustee Rogers, to approve Ordinance 23-01, BUDGET AND APPROPRIATION FOR FY23-24.

ROLL CALL:
Carstens – AYE
Perkins – AYE
Pertell – AYE
Price – AYE
Rogers – AYE
MOTION CARRIED

The Trustee Board reviewed the engagement letter for Sikich accounting services.

A motion was made by Trustee Carstens, seconded by Trustee Price, to approve the engagement letter with Sikich.

ROLL CALL:
Carstens – AYE
Perkins – AYE
Pertell – AYE
Price – AYE
Rogers – AYE
MOTION CARRIED

CLOSED SESSION

At 1757 hours, a motion was made by Trustee Pertell, seconded by Trustee Price, to go into closed session to discuss the semiannual review of closed session minutes, personnel matters, and collective negotiating matters in accordance with 5 ILCS 120/2(c)(21), 5 ILCS 120/2(c)(1), and 5 ILCS 120/2(c)(2).

5 AYES MOTION CARRIED

The guests, except for incoming Trustee Al Thompson, left during the closed session.

Closed session ended at 1826 hours.

PERSONNEL

The retirement ceremony took place from 1827 hours to 1913 hours.

APPROVAL OF MINUTES

After reviewing the closed session minutes in closed session at this meeting, a motion was made by President Perkins, seconded by Trustee Price, to open the closed session minutes of the 02/28/2023 meeting.

4 AYES 1 ABSENT MOTION CARRIED

A motion was made by President Perkins, seconded by Trustee Price, to approve the closed session minutes of the regular meeting on March 15, 2023 as is and the closed session minutes of the special meeting on April 5, 2023 with minor wording changes.

4 AYES 1 ABSENT MOTION CARRIED

FIRE CHIEF'S REPORT

Chief Dina reported there were 161 calls for service in the month of March 2023, which included 113 EMS calls and 48 fire and rescue calls.

Chief Dina reported there were two significant incidents for March 2023, including one structure fire in Warrenville and one Hazardous Materials response in Warrenville.

The District hosted the League of Women Voters candidate forum on March 9th.

The District helped Warrenville Police raise funds for Illinois Special Olympics by having members jump into freezing cold water at the 2023 Polar Plunge. Nearly \$4,000 was raised by both fire and police agencies.

The District hosted the annual employee appreciation dinner at the Courtyard Banquets Hall in Warrenville.

Staff continued collective bargaining agreement meetings for the upcoming contract renewal period.

Staff held new hire orientation for our new full-time FF/PM.

All of the carcinogenic PFAS firefighting foam was removed from the station and disposed of by a hazardous materials waste disposal company.

Members attended the Division 16 arson investigation training in Bolingbrook.

MRI safety training at the Northwestern Medicine Cancer Center was delivered over 3 days.

Chief Dina, President Perkins, and Trustee Pertell attended the State of the City Address at Warrenville City Hall.

Chief Dina received training on the updated foreign fire insurance board laws from attorneys at Lauterbach and Amen.

Chief Dina attended the Metropolitan Fire Chiefs Symposium for presentations on the Bartlett, IL document storage facility fire and the Highland Park, IL active shooter event.

Chief Dina attended an intergovernmental meeting at Warrenville City Hall with representatives from the City of Warrenville, Warrenville Park District, and School District 200 representatives.

The new pre-plan software FlowMSP was implemented. Staff are currently in the process of moving the pre-plans over to the new platform.

There will be a fundraising event at Markito's on May 13th.

TRUSTEES

Trustee Price is retiring from the Trustee Board at the end of this month. Trustee Price thanked the District and the employees for their hard work.

FIREFIGHTERS' APPRECIATION

Chief Dina said the date for next year's Appreciation Dinner event will be March 9, 2024.

ATTORNEY

None.

BUILDINGS

Captain Tosto presented the Logistics Report. President Perkins asked why a handyman from Wheaton is being considered instead of finding one from Warrenville. Captain Tosto explained it has been difficult to find one and is open to suggestions for one from Warrenville. President Perkins asked about the heating and air conditioning on the admin side of the building. Captain Tosto explained the thermostat is in Chief Dina's office (where it is cold), but other rooms like the conference room, Captain's office, and server room get very warm. Captain Tosto is working on getting an estimate to see what it would cost to correct this issue.

TRAINING

Captain Fiene presented the Training Report. There were 907 training hours completed in March.

EMS

Assistant Chief Levy presented the EMS Report. The updated report was handed out.

EQUIPMENT

Assistant Chief Levy presented the Monthly Apparatus Operating Cost Report.

FIRE BUREAU

Fire Marshal Voda presented the Fire Bureau Report. FM Voda is working on a project to update to the 2021 fire codes, which means passing a new ordinance at an upcoming meeting.

PERSONNEL

President Perkins commented that the performance evaluation for Chief Dina has concluded.

A motion was made by Trustee Rogers, seconded by Trustee Price, to approve the employment contract for Assistant Chief Joseph Levy for the period of May 1, 2023 to April 30, 2024.

ROLL CALL:
Carstens – ABSENT
Perkins – AYE
Pertell – AYE
Price – AYE
Rogers – AYE
MOTION CARRIED

A motion was made by Trustee Pertell, seconded by Trustee Price, to approve the employment contract for Fire Chief Andrew Dina for the period of May 1, 2023 to April 30, 2024.

ROLL CALL:
Carstens – ABSENT
Perkins – AYE
Pertell – AYE
Price – AYE
Rogers – AYE
MOTION CARRIED

UNFINISHED BUSINESS

None.

NEW BUSINESS

President Perkins noted that the appointment for the Pension Board secretary position is chosen by the Trustee Board President only. It is not something that gets voted on by the Trustee Board. President Perkins informed the Trustee Board that she re-appointed Beth Fairbanks.

The term for Fire Commissioner, Nelda Byers, is coming to an end. This position is appointed by the Trustee Board.

A motion was made by President Perkins, seconded by Trustee Price, to appoint Nelda Byers for another term to the Board of Fire Commissioners.

4 AYES 1 ABSENT MOTION CARRIED

Chief Dina presented the 2022 Annual Report for the Warrenville Fire Protection District to the Board. It is available on the website. President Perkins commented that she thought it was a great report. Chief Dina said everyone had a part and it came together nicely.

President Perkins spoke about the development of a strategic plan. President Perkins and Trustee Pertell met with Fire Chief Krestan and other staff at the Lisle-Woodridge Fire Protection District to discuss their strategic plan process. Lisle-Woodridge FPD is in their third or fourth cycle of a strategic plan. They hired a consultant that helped with gathering data and developing a plan. Their plan consists of four priorities, including Financial Sustainability, Community Involvement, Operational Effectiveness, and Workforce Development.

President Perkins said it would take a fair amount of staff time and consultant costs to create our own strategic plan. She noted that there is not anything budgeted for this project. She added that it would be better to start this project after completing the work required for the Decennial Committees on Local Government Act.

Trustee Rogers suggested a less-robust plan is created in order to save money and staff efforts.

ADJOURNMENT

At 1952 hours, a motion was made by Trustee Rogers, seconded by Trustee Price, to adjourn the meeting.

4 AYES 1 ABSENT MOTION CARRIED

Present at the end of the meeting were President Kate Perkins, Treasurer Denise Pertell, Trustee Randy Price, Trustee Joe Rogers, Fire Chief Andy Dina, Assistant Chief Joe Levy, and Financial Analyst Amber Nadeau.

Guests present at the end of the meeting were Fire Marshal Carl Voda, Captain Jeff Fiene, and incoming Trustee Al Thompson.

The meeting adjourned at 1952 hours.

President

Secretary

Warrenville Fire Protection District
Cash Activity
April 2023

Beginning Cash Balance		4,814,116.90
Revenues:		
Receipts from the Monthly Receipts report	105,901.05	
5/3 Credit Card Reward	-	
Interest Income and Gain (Loss) on 5/3 Investment account	840.57	
Interest Income 5/3 Money Market account	3,004.29	
Foreign Fire Revenues	-	
Total Revenues		109,745.91
Expenses:		
Vendor checks from the Check Register report	(190,142.96)	
Payroll disbursements and fees from the Precision payroll reports	(178,670.71)	
Auto Disbursements	(40,332.36)	
Foreign Fire Disbursements	(6,393.72)	
Foreign Fire Disbursements Paid on 5/3 Credit Card and reimbursed to District	6,393.72	
Bank fee 5/3 Checking Account	-	
Bank fee 5/3 Investment Account	(153.25)	
Bank fee Hinsdale Lockbox Account	-	
Bank fee Money Market	-	
Credit Card Service Fee	(22.45)	
Paramedic Billing Fee	(5,363.20)	
Total Expenses		<u>(414,684.93)</u>
Ending Cash Balance		<u><u>4,509,177.88</u></u>
Bank Account Balances at month end:		
* Fifth-Third Checking		565,306.49
Fifth-Third Money Market		3,415,749.00
Fifth-Third Trust Investment		462,504.19
Fifth-Third Lockbox Checking		-
Hinsdale Bank and Trust Co Lockbox		-
Fifth Third Foreign Fire Tax		65,618.20
		<u><u>4,509,177.88</u></u>

* Note: The Fifth-Third Checking account balance displayed represents the general ledger balance not the bank balance. There are reconciling items such as outstanding checks and deposits in transit at month end.

Warrenville Fire Protection District
Summary of Cash
April 30, 2023

ASSETS

Corporate Fund

Fifth-Third Checking Pooled	\$	371,933.28	
Fifth-Third Money Market		2,309,191.54	
Fifth-Third Pooled Trust Inves		560,249.14	
Fifth-Third Pooled Trust MTMkt		(97,744.95)	
Total Corporate Fund			3,143,629.01

Audit Fund

Fifth-Third Checking Pooled		3,915.36	
Total Audit Fund			3,915.36

Liability Insurance Fund

Total Liability Insurance Fund			0.00

Workers Compensation Fund

Fifth-Third Checking Pooled		45,618.66	
Total Workers Compensation Fund			45,618.66

Foreign Fire Fund

Fifth-Third Foreign Fire Tax		65,618.20	
Total Foreign Fire Fund			65,618.20

Capital Projects Fund

Fifth-Third Pooled Checking		143,839.19	
Fifth-Third Money Market		1,106,557.46	
Total Capital Projects Fund			1,250,396.65

Total Cash	\$	4,509,177.88	

Warrenville Fire Protection District
Account Reconciliation
As of Apr 30, 2023
01-00-1000-00 - Fifth-Third Pooled Checking
Bank Statement Date: April 30, 2023

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance			948,729.88
Add: Cash Receipts			18,583.37
Less: Cash Disbursements			(232,270.72)
Add (Less) Other			(169,736.04)
Ending GL Balance			<u>565,306.49</u>
Ending Bank Balance			<u>655,078.14</u>
Add back deposits in transit			
Total deposits in transit			
(Less) outstanding checks			
	Feb 28, 2023	11041	(63.55)
	Apr 25, 2023	11076	(336.65)
	Apr 27, 2023	11078	(2,373.00)
	Apr 30, 2023	11079	(10.78)
	Apr 30, 2023	11080	(750.00)
	Apr 30, 2023	11081	(2,710.40)
	Apr 30, 2023	11082	(60.01)
	Apr 30, 2023	11083	(72,059.67)
	Apr 30, 2023	11084	(80.00)
	Apr 30, 2023	11085	(170.20)
	Apr 30, 2023	11086	(1,014.30)
	Feb 17, 2023	16084	(104.88)
	Mar 17, 2023	16086	(52.44)
	Apr 28, 2023	16088	(94.38)
	Apr 30, 2023	626	(321.05)
Total outstanding checks			(80,201.31)
Add (Less) Other			
	Apr 28, 2023	Payroll Regul	(9,570.34)
Total other			(9,570.34)
Unreconciled difference			<u>0.00</u>
Ending GL Balance			<u><u>565,306.49</u></u>

Warrenville Fire Protection District
Monthly Receipts
For the Period From Apr 1, 2023 to Apr 30, 2023

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transactio	Line Description	Debit Amnt	Credit Am
4/7/23	10-00-1290-00 10-00-1000-00	COXCRPR	Invoice: FP23-17 Advanced Fire Equipment	515.00	515.00
4/10/23	10-00-1290-00 10-00-1000-00	D9YSSAI6F	Invoice: FP23-02 Durnil, Terry	253.00	253.00
4/13/23	10-00-1290-00 01-00-1000-00	1067	Invoice: FP22-68 Midwest Fire Suppression	374.00	374.00
4/13/23	10-00-4350-00 01-00-1000-00	48246	Fire Recovery - Corp Fire Recovery USA LLC	480.00	480.00
4/13/23	10-00-4100-00 01-00-1000-00	AC3941947	Replacement Tax-Corporate Illinois State Comptroller/Treasurer Off	11,708.59	11,708.59
4/13/23	10-00-4700-00 01-00-1000-00	5403	Miscellaneous-Corporate - Records request Sandman, Levy, Petrich Attorneys LLC	30.00	30.00
4/24/23	10-00-1290-00 01-00-1000-00	7401	Invoice: FP23-18 Century Automatic Sprinkler Co.	840.00	840.00
4/24/23	10-00-4710-00 01-00-1000-00	102519	Credit Card Rebates - Corp - 2022 Annual Rebate Fifth Third Bank CC Rebates	2,036.21	2,036.21
4/30/23	10-00-4310-00 10-01-6115-00 01-00-1000-00	04302023-1	Amb Billing Fund 10 Paramedic Bill Fee Fund 10 Amb Deposits Fund 10	5,363.20 3,114.57	8,477.77
4/30/23	10-00-4310-00 10-00-1031-00	04302023-2	Amb Billing Fund 10 Amb Deposits Fund 10	81,186.48	81,186.48
				105,901.05	105,901.05

Warrenville Fire Protection District
Aged Receivables
As of Apr 30, 2023

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Summary Format.

Customer Bill To Contact	0-30	31-60	61-90	Over 90 days	Amount Due
Avondale Electric	253.00				253.00
Bassily, Baher	110.00				110.00
Cosgrove Construction Inc.	242.00				242.00
DynaCom Management, Inc.	1,763.08				1,763.08
Esscoe, LLC	2,698.85				2,698.85
Fox Valley Fire & Safety Co., Inc.	341.00				341.00
High Rise Security System, LLC	616.00				616.00
Johnson Controls, Inc.	445.50				445.50
MazTec Network Solutions	242.00				242.00
Mirza, Ahsan	110.00				110.00
Nayi, Viren	110.00				110.00
US Alliance Fire Protection, Inc.	192.50				192.50
Philip Vail	132.00				132.00
	7,255.93				7,255.93

**Warrenville Fire Protection District
General Ledger**

For the Period From Apr 1, 2023 to Apr 30, 2023

Filter Criteria includes: 1) IDs from 10-00-4250-20 to 10-00-4250-20. Report order is by ID. Report is printed with shortened descriptions and with Hide Period Subtotals on Multi-Period Report and in Summary By Transaction Format.

Account ID Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
10-00-4250-20	4/1/23	Beginning Balance			-21,019.50
FMB-Plan Review	4/4/23	Advanced Fire Equ		515.00	
	4/18/23	Century Automatic		840.00	
	4/30/23			605.00	
		Change		1,960.00	-1,960.00
	4/30/23	Ending Balance			-22,979.50

Warrenville Fire Protection District
Check Register
For the Period From Apr 1, 2023 to Apr 30, 2023

Filter Criteria includes: 1) Check Numbers from 10000 to 13000. Report order is by Check Number.

Payee	Check	Amount	Account ID	Account Description
			10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Ace Hardware - Warrenville	11079	10.78	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Air One Equipment, Inc.	11080	750.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
ASE Environmental, LLC	11081	2,710.40	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
City of Warrenville	11082	60.01	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
IL Health & Family - Emerg.	11083	72,059.67	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Kammes Auto & Truck Rep	11084	80.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Municipal Emergency Servi	11085	170.20	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Paddock Publications, Inc.	11086	1,014.30	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
	Total	190,142.96		

Warrenville Fire Protection District
Check Register
For the Period From Apr 1, 2023 to Apr 30, 2023

Filter Criteria includes: 1) Check Numbers from 170 to 800. Report order is by Check Number.

Payee	Check	Amount	Account ID	Account Description
IL Health & Family - Emerg.	618V	-72,059.67	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Aflac	619	876.69	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Blue Cross Blue Shield of Ill	620	23,519.94	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Blue Cross Blue Shield of Ill	621	701.07	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Guardian Dental Plan	622	1,079.55	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
IMRF - IL Municipal Retirem	623	2,360.03	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Fifth Third Bank - Procurem	624	52,333.38	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Fifth Third Bank - Procurem	625	31,200.32	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Fifth Third Bank - Procurem	626	321.05	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
	Total	40,332.36		

Warrenville Fire Protection District
Purchase Journal
For the Period From Apr 1, 2023 to Apr 30, 2023

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor Name. Repo

Name	Date	Account ID	Account Description	Line Description	Debit	Credit
Ace Hardware - Warrenville	4/1/23	10-01-6500-00	Maintenance Buildings-S	Spray paint, wall spackle, and outlet cover	63.87	
Ace Hardware - Warrenville	4/1/23	10-00-2000-00	Accounts Payable	Ace Hardware - Warrenville		63.87
Ace Hardware - Warrenville	4/19/23	10-01-6160-00	Hose and Appliances	Tape	10.78	
Ace Hardware - Warrenville	4/19/23	10-00-2000-00	Accounts Payable	Ace Hardware - Warrenville		10.78
Aflac	4/1/23	10-00-2160-00	Insurance - Aflac Payable	Accident insurance for March	876.69	
Aflac	4/1/23	10-00-2000-00	Accounts Payable	Aflac		876.69
Air One Equipment, Inc.	4/19/23	10-01-7200-00	Firefighters Pers Prot Eq	6 sets firefighter turnout gear	21,222.00	
Air One Equipment, Inc.	4/19/23	10-00-2000-00	Accounts Payable	Air One Equipment, Inc.		21,222.00
Air One Equipment, Inc.	4/27/23	10-01-6530-00	Small Tools	Pike poles	750.00	
Air One Equipment, Inc.	4/27/23	10-00-2000-00	Accounts Payable	Air One Equipment, Inc.		750.00
Andrew Kloska	4/20/23	10-01-6700-48	Career Training	Reim for Advanced FF class	500.00	
Andrew Kloska	4/20/23	10-01-6750-00	Travel/Hotel Expense	Reim for Advanced FF class mileage and hotel	914.57	
Andrew Kloska	4/20/23	10-01-6700-25	Training- Per Diem	Reim for Advanced FF class per diem	295.00	
Andrew Kloska	4/20/23	10-00-2000-00	Accounts Payable	Andrew Kloska		1,709.57
ASE Environmental, LLC	4/3/23	10-01-7230-00	Fire & Rescue Equipmen	PFAS foam disposal	2,710.40	
ASE Environmental, LLC	4/3/23	10-00-2000-00	Accounts Payable	ASE Environmental, LLC		2,710.40
Assured Partners	4/1/23	10-01-6030-00	General Insurance	AHPI policy renewal for 05/01/23-04/30/24	2,433.00	
Assured Partners	4/1/23	10-00-2000-00	Accounts Payable	Assured Partners		2,433.00
Assured Partners	4/24/23	40-00-6035-00	Liability Insurance	Annual liability, cyber, and vehicle insurance thru FirstFire Insurance	35,657.00	
Assured Partners	4/24/23	10-00-2000-00	Accounts Payable	Assured Partners		35,657.00
Blue Cross Blue Shield of Illinois	4/1/23	10-01-5200-00	Insurance-Health	Health insurance for April	23,519.94	
Blue Cross Blue Shield of Illinois	4/1/23	10-00-2000-00	Accounts Payable	Blue Cross Blue Shield of Illinois		23,519.94
Blue Cross Blue Shield of Illinois	4/1/23	10-01-5200-05	Insurance-Vision	Vision insurance for April	186.23	
Blue Cross Blue Shield of Illinois	4/1/23	10-01-5200-20	Insurance-Life	Life insurance for April	514.84	
Blue Cross Blue Shield of Illinois	4/1/23	10-00-2000-00	Accounts Payable	Blue Cross Blue Shield of Illinois		701.07
City of Warrenville	4/1/23	10-01-6500-00	Maintenance Buildings-S	Annual elevator certification inspection	77.00	
City of Warrenville	4/1/23	10-00-2000-00	Accounts Payable	City of Warrenville		77.00
City of Warrenville	4/28/23	10-01-7000-00	Motor Fuel	Shared fuel per IGA - 2023 Jan-Mar	60.01	
City of Warrenville	4/28/23	10-00-2000-00	Accounts Payable	City of Warrenville		60.01
ComEd	4/12/23	10-01-6800-00	Utilities-Electric	Electricity services for 03/14-04/12	1,146.49	
ComEd	4/12/23	10-00-2000-00	Accounts Payable	ComEd		1,146.49
Forest Preserve Dist. of DuPage County	4/1/23	10-01-7000-00	Motor Fuel	Motor fuel for 01/01-03/31	5,931.84	
Forest Preserve Dist. of DuPage County	4/1/23	10-00-2000-00	Accounts Payable	Forest Preserve Dist. of DuPage County		5,931.84
Guardian Dental Plan	4/1/23	10-01-5200-10	Insurance-Dental	Dental insurance for April	1,079.55	
Guardian Dental Plan	4/1/23	10-00-2000-00	Accounts Payable	Guardian Dental Plan		1,079.55
IL Health & Family - Emerg. Transport	4/1/23	10-01-6060-00	GEMT 50% Payment Exp	GEMT 50% payment expense		72,059.67
IL Health & Family - Emerg. Transport	4/1/23	10-00-2000-00	Accounts Payable	IL Health & Family - Emerg. Transport	72,059.67	
IL Health & Family - Emerg. Transport	4/1/23	10-01-6060-00	GEMT 50% Payment Exp	GEMT 50% payment expense	72,059.67	
IL Health & Family - Emerg. Transport	4/1/23	10-00-2000-00	Accounts Payable	IL Health & Family - Emerg. Transport		72,059.67

Warrenville Fire Protection District

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Name	Date	Account ID	Account Description	Line Description	Debit	Credit
Illinois Public Risk Fund	4/1/23	50-00-5400-00	Worker's Compensation	Workers comp insurance for April	13,872.00	
Illinois Public Risk Fund	4/1/23	10-00-2000-00	Accounts Payable	Illinois Public Risk Fund		13,872.00
IMRF - IL Municipal Retirement Fund	4/1/23	10-00-2163-00	IMRF Payable - Employee	Employee pension contributions for March	755.35	
IMRF - IL Municipal Retirement Fund	4/1/23	10-01-5200-27	IMRF District Contributor	Employer pension contributions for March	1,604.68	
IMRF - IL Municipal Retirement Fund	4/1/23	10-00-2000-00	Accounts Payable	IMRF - IL Municipal Retirement Fund		2,360.03
Kammes Auto & Truck Repair, Inc.	4/26/23	10-01-6520-08	Maint App - 2012 M0215	M12 state test	40.00	
Kammes Auto & Truck Repair, Inc.	4/26/23	10-01-6520-03	Maint App - 2009 E5026	E13 state test	40.00	
Kammes Auto & Truck Repair, Inc.	4/26/23	10-00-2000-00	Accounts Payable	Kammes Auto & Truck Repair, Inc.		80.00
Konica Minolta Premier Finance	4/18/23	10-01-7100-00	Office Supplies	Copier lease and usage for 04/12-05/12	336.65	
Konica Minolta Premier Finance	4/18/23	10-00-2000-00	Accounts Payable	Konica Minolta Premier Finance		336.65
Municipal Emergency Services, Inc.	4/25/23	10-01-6150-00	SCBA Maintenance and	Hydrotest SCBA	170.20	
Municipal Emergency Services, Inc.	4/25/23	10-00-2000-00	Accounts Payable	Municipal Emergency Services, Inc.		170.20
Nicor Gas	4/10/23	10-01-6800-10	Utilities-Gas	Gas utility for 03/09-04/10	1,005.12	
Nicor Gas	4/10/23	10-00-2000-00	Accounts Payable	Nicor Gas		1,005.12
Ntiva, Inc.	4/1/23	10-01-6600-10	IT Support Services	IT support services for April	1,700.00	
Ntiva, Inc.	4/1/23	10-00-2000-00	Accounts Payable	Ntiva, Inc.		1,700.00
Ntiva, Inc.	4/10/23	10-01-8020-00	Capital Outlay-Operating	Down payment for server replacement equipment	5,781.91	
Ntiva, Inc.	4/10/23	10-00-2000-00	Accounts Payable	Ntiva, Inc.		5,781.91
Ntiva, Inc.	4/10/23	10-01-8020-00	Capital Outlay-Operating	Down payment for server replacement labor	6,626.30	
Ntiva, Inc.	4/10/23	10-00-2000-00	Accounts Payable	Ntiva, Inc.		6,626.30
Ntiva, Inc.	4/19/23	10-01-8020-00	Capital Outlay-Operating	Final payment for server replacement equipment	5,781.91	
Ntiva, Inc.	4/19/23	10-00-2000-00	Accounts Payable	Ntiva, Inc.		5,781.91
Paddock Publications, Inc.	4/30/23	10-01-6040-00	Legal	Publish budget ordinance	1,014.30	
Paddock Publications, Inc.	4/30/23	10-00-2000-00	Accounts Payable	Paddock Publications, Inc.		1,014.30
PROMOS 911	4/1/23	10-01-6710-00	Fire Prevention Bureau	Promotional items	1,170.94	
PROMOS 911	4/1/23	10-00-2000-00	Accounts Payable	PROMOS 911		1,170.94
Sikich, LLP - Accounting	4/20/23	10-01-6000-00	Accounting-Sikich	Accounting services for March	3,647.00	
Sikich, LLP - Accounting	4/20/23	10-00-2000-00	Accounts Payable	Sikich, LLP - Accounting		3,647.00
The Locker Shop	4/1/23	10-01-7220-00	Uniforms-Employees	Uniform for Miller	62.00	
The Locker Shop	4/1/23	10-00-2000-00	Accounts Payable	The Locker Shop		62.00
The Locker Shop	4/1/23	10-01-7220-00	Uniforms-Employees	Uniform for Hagen	56.00	
The Locker Shop	4/1/23	10-00-2000-00	Accounts Payable	The Locker Shop		56.00
The Locker Shop	4/1/23	10-01-7220-00	Uniforms-Employees	Uniform for Fiene	324.00	
The Locker Shop	4/1/23	10-00-2000-00	Accounts Payable	The Locker Shop		324.00
The Locker Shop	4/1/23	10-01-7220-00	Uniforms-Employees	Uniform for Sheahan	942.00	
The Locker Shop	4/1/23	10-00-2000-00	Accounts Payable	The Locker Shop		942.00
The Locker Shop	4/1/23	10-01-7220-00	Uniforms-Employees	Uniform for Schaul	268.00	
The Locker Shop	4/1/23	10-00-2000-00	Accounts Payable	The Locker Shop		268.00
The Locker Shop	4/1/23	10-01-7220-00	Uniforms-Employees	Uniform for N. Cochran	686.00	
The Locker Shop	4/1/23	10-00-2000-00	Accounts Payable	The Locker Shop		686.00

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The Locker Shop	4/1/23	10-01-7220-00	Uniforms-Employees	Uniform for Hamman	414.00	
The Locker Shop	4/1/23	10-00-2000-00	Accounts Payable	The Locker Shop		414.00
The Locker Shop	4/10/23	10-01-7220-00	Uniforms-Employees	Uniform for Wiedmyer	169.00	
The Locker Shop	4/10/23	10-00-2000-00	Accounts Payable	The Locker Shop		169.00
The Locker Shop	4/10/23	10-01-7220-00	Uniforms-Employees	Uniform for Slates	118.00	
The Locker Shop	4/10/23	10-00-2000-00	Accounts Payable	The Locker Shop		118.00
The Locker Shop	4/10/23	10-01-7220-00	Uniforms-Employees	Uniform for Strong	62.00	
The Locker Shop	4/10/23	10-00-2000-00	Accounts Payable	The Locker Shop		62.00
The Locker Shop	4/10/23	10-01-7220-00	Uniforms-Employees	Uniform for N. Cochran	258.00	
The Locker Shop	4/10/23	10-00-2000-00	Accounts Payable	The Locker Shop		258.00
The Locker Shop	4/10/23	10-01-7220-00	Uniforms-Employees	Uniform for Koelper	917.00	
The Locker Shop	4/10/23	10-00-2000-00	Accounts Payable	The Locker Shop		917.00
The Locker Shop	4/10/23	10-01-7220-00	Uniforms-Employees	Uniform for Yager	169.00	
The Locker Shop	4/10/23	10-00-2000-00	Accounts Payable	The Locker Shop		169.00
The Locker Shop	4/21/23	10-01-7220-00	Uniforms-Employees	Uniform for Yager	49.00	
The Locker Shop	4/21/23	10-00-2000-00	Accounts Payable	The Locker Shop		49.00
The Locker Shop	4/21/23	10-01-7220-00	Uniforms-Employees	Uniform for Koelper	51.00	
The Locker Shop	4/21/23	10-00-2000-00	Accounts Payable	The Locker Shop		51.00
The Locker Shop	4/21/23	10-01-7220-00	Uniforms-Employees	Uniform for Ruiz	323.00	
The Locker Shop	4/21/23	10-00-2000-00	Accounts Payable	The Locker Shop		323.00
The Locker Shop	4/21/23	10-01-7220-00	Uniforms-Employees	Uniform for LeMaster	257.00	
The Locker Shop	4/21/23	10-00-2000-00	Accounts Payable	The Locker Shop		257.00
					290,739.91	290,739.91

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Name	Date	Account ID	Account Description	Line Description	Trans Amount
Fifth Third Bank - Pro	4/1/23	10-01-6130-00	Dive/Water Rescue	Rock N Rescue - Carabiners	101.00
		10-01-6130-00	Dive/Water Rescue	Rescue Direct - Rescue kit for swiftwater	1,700.74
		10-01-6130-00	Dive/Water Rescue	Firstout Rescue - SCUBA quick fill kit	279.05
		10-01-6700-15	Training-Building Mat/Props	Menards - SCBA maze repairs	749.48
		10-01-6130-00	Dive/Water Rescue	Columbus Supply - PFD vests	218.98
		10-01-6600-00	IT Hardware	Amazon - MDT power inverter	22.99
		10-01-7100-00	Office Supplies	Costco - Coffee for station	143.94
		10-01-6500-00	Maintenance Buildings-Stat	Menards - Softener salt	69.90
		10-01-6520-23	Maint App - 2018 M3263 (M	Interstate Power Systems - Repair parts for M11	371.79
		10-01-6600-05	IT Computer Software	Zoom - Video conference fee for March	14.99
		10-01-6130-00	Dive/Water Rescue	DJ Scuba Locker - Dry suit repairs	1,969.00
		10-01-6600-05	IT Computer Software	Deneb Corporation - Email hosting fee for March	470.25
		10-01-6700-00	Training-Seminars/Lecture	Metro Fire Chiefs Association - Luncheon for 1 person	40.00
		10-01-6840-00	Cable	Comcast - Cable TV service for 02/15-03/14	61.31
		10-01-6810-00	Telephone-Land Line	AT&T - Internet service for 02/07-03/06	497.15
		10-01-6810-00	Telephone-Land Line	AT&T - Station phone service for 02/07-03/06	726.57
		10-01-6040-00	Legal	Ottosen - Legal service for January	1,856.50
		10-01-6600-00	IT Hardware	CDS - Toughbook and docking station	2,942.00
		10-01-7200-00	Firefighters Pers Prot Equip	Amazon - Soap dispenser	17.90
		10-01-7010-00	Operating Supplies	Family Pride - Laundry service lease for March	50.00
		10-01-6500-00	Maintenance Buildings-Stat	Amazon - Fitness equipment cleaner	59.99
		10-01-6700-00	Training-Seminars/Lecture	Metro Fire Chiefs Association - Luncheon for 2 people	80.00
		10-01-6730-00	Testing and Promotion	BioScan Tek - Background checks	276.00
		10-01-6810-10	Telephone-Cell Phones	Verizon - Wireless router service for 03/07-04/06	385.66
		10-01-6500-00	Maintenance Buildings-Stat	Waterlogic - Annual PM contract for station water cooler	340.39
		10-01-7100-00	Office Supplies	Amazon - Cup holders and utensil organizers	52.75
		10-01-7110-00	Cleaning Supplies	Warehouse Direct - Cleaning supplies	607.62
		10-01-6770-00	Client Relations Expense	Paypal - Fraud charges	65.44
		10-01-6770-00	Client Relations Expense	Temu.com - Fraud charges	30.69
		10-01-6770-00	Client Relations Expense	Sweet Rice - Fraud charges	40.86
		10-01-6600-05	IT Computer Software	ESO Solutions - Record management software annual fee	6,712.32
		10-01-7200-00	Firefighters Pers Prot Equip	Amazon - Returned dispensers	-17.90
		10-01-6810-10	Telephone-Cell Phones	AT&T - Monthly fee	12.32
		10-01-7010-00	Operating Supplies	Carquest - Diesel exhaust fluid	68.00
		10-01-6500-00	Maintenance Buildings-Stat	Colley Elevator - Quarterly elevator inspection	260.00
		10-01-6500-00	Maintenance Buildings-Stat	Colley Elevator - Elevator state inspection fee	300.00
		10-01-6810-10	Telephone-Cell Phones	AT&T - FirstNet mobile phone for 01/26-02/25	469.72
		10-01-6020-00	Firefighters Appreciation Fu	Eagle Engraving - Awards for Appreciation Dinner	647.00
		10-01-6520-12	Maint App - 2005 Ford (G11)	Primo Pumps - Repair part for G11	28.28
		10-01-6500-00	Maintenance Buildings-Stat	Amazon - Beverage station cabinet	89.00
		10-01-6040-00	Legal	Ottosen - Legal services for February	2,115.00
		55-01-5150-00	Foreign Fire Tax	Amazon - Kitchen plates for Foreign Fire	87.66
		10-01-7110-00	Cleaning Supplies	Warehouse Direct - Cleaning supplies	40.50
		10-01-5300-00	Health & Wellness	Elmhurst Occupational Health - Physicals	1,100.00
		10-01-5300-00	Health & Wellness	Edward Occupational Health - Physicals	3,790.00
		10-01-6040-00	Legal	Daily Herald - Publish credit card hearing notice	48.30
		10-01-6160-00	Hose and Appliances	Air One Equipment - Extinguisher carrying straps	183.00
		10-01-6500-00	Maintenance Buildings-Stat	Cintas - Recharge extinguisher	352.88

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Name	Date	Account ID	Account Description	Line Description	Trans Amount
		10-01-7300-00	Medical Supplies	Linde Gas - Oxygen cylinder rentals	404.89
		10-01-7200-00	Firefighters Pers Prot Equip	WS Darley - Firefighting gloves and hoods	1,637.80
		10-01-6150-00	SCBA Maintenance and Part	MES - Annual SCBA flow tests	5,595.57
		10-01-6500-00	Maintenance Buildings-Stat	Mattress Firm - Replacement mattresses	4,340.91
		55-01-5150-00	Foreign Fire Tax	Mattress Firm - Replacement mattresses for Foreign Fire	1,989.00
		10-01-7110-00	Cleaning Supplies	Amazon - Opticide cleaner	47.90
		55-01-5150-00	Foreign Fire Tax	Dreamseats - Conference room chairs for Foreign Fire	3,544.91
		55-01-5150-00	Foreign Fire Tax	Uncle Jims Farm - Gardening supplies for Foreign Fire	76.44
		10-01-6500-00	Maintenance Buildings-Stat	Menards - Softener salt	69.90
		10-01-7300-00	Medical Supplies	Emergency Medical Products - Medical supplies	1,046.87
		10-01-7300-00	Medical Supplies	Zoll Medical - Monitor paper	78.64
		10-01-7300-00	Medical Supplies	Zoll Medical - Monitor sensors	1,868.50
		10-01-7100-00	Office Supplies	USPS - Postage	2.94
		10-01-7100-00	Office Supplies	Amazon - Printer toner	94.99
		10-01-6770-00	Client Relations Expense	Debi Designs - Sympathy flowers for Wiedmyer	60.00
		10-01-7100-00	Office Supplies	Amazon - Coffee for station	97.98
		10-01-7100-00	Office Supplies	Amazon - Manilla folders	14.82
		55-01-5150-00	Foreign Fire Tax	Amazon - Car wash supplies for Foreign Fire	195.92
		55-01-5150-00	Foreign Fire Tax	Amazon - Car wash supplies for Foreign Fire	439.99
		55-01-5150-00	Foreign Fire Tax	Amazon - Car wash supplies for Foreign Fire	59.80
		10-01-6500-00	Maintenance Buildings-Stat	Amazon - Gallon pumps	23.91
		10-01-7100-00	Office Supplies	USPS - Postage	3.18
		10-01-6500-00	Maintenance Buildings-Stat	Amazon - Safety gas can	109.50
		10-00-2000-00	Accounts Payable	Fifth Third Bank - Procurement Card	-52,333.38
Fifth Third Bank - Pro	4/1/23	10-01-6520-08	Maint App - 2012 M0215 (M	Voegtles Auto Service - Oil change and repairs for M12	446.79
		10-01-6770-00	Client Relations Expense	Markitos - Retirement gift for Trustee Price	100.00
		10-01-7100-00	Office Supplies	USPS - Postage	9.65
		10-01-7200-00	Firefighters Pers Prot Equip	Fire & EMS LLC - Turnout gear cleaner	171.94
		10-01-7300-00	Medical Supplies	Bound Tree Medical - N95 masks	190.74
		10-01-6520-04	Maint App - 1998 Ladder (T1	Interstate Power Systems - T11 repairs	4,450.43
		10-01-6520-04	Maint App - 1998 Ladder (T1	Interstate Power Systems - T11 repairs	501.89
		10-01-7220-00	Uniforms-Employees	Netpro Patches - Patches	106.00
		10-01-7220-00	Uniforms-Employees	Netpro Patches - Lieutenant patches	106.00
		10-01-6520-09	Maint App - 2019 Ford (C11)	Voegtles Auto Service - Oil change and brakes for C11	772.95
		10-01-6700-00	Training-Seminars/Lecture	Metro Fire Chiefs Association - Meeting fee for Dina	20.00
		10-01-7100-00	Office Supplies	USPS - Postage	1.74
		10-01-6700-00	Training-Seminars/Lecture	IFIA - Seminar for Voda	30.00
		10-01-7100-00	Office Supplies	USPS - Postage	2.22
		10-01-7100-00	Office Supplies	Amazon - Copy paper	78.20
		10-01-6770-00	Client Relations Expense	Potbelly - DuComm Telecommunications gifts	160.76
		10-01-6770-00	Client Relations Expense	Potbelly - DuComm Telecommunications gifts	321.52
		10-01-7100-00	Office Supplies	USPS - Postage	14.13
		10-01-7010-00	Operating Supplies	Amazon - Phone belt clips	204.80
		10-01-7100-00	Office Supplies	Amazon - Cardstock paper	13.79
		10-01-6600-05	IT Computer Software	Zoom - Video conference fee for April	15.99
		10-01-6600-05	IT Computer Software	Deneb Corporation - Email hosting fee for April	475.00
		10-01-6810-00	Telephone-Land Line	AT&T - Internet service for 03/07-04/06	497.15

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		10-01-6810-00	Telephone-Land Line	AT&T - Station phone service for 03/07-04/06	738.80
		10-01-6830-00	Alarm Expense	Alarm Detection Systems - Quarterly service for Mar-May	881.68
		10-01-6840-00	Cable	Comcast - Cable TV service for 03/15-04/14	61.31
		10-01-6500-00	Maintenance Buildings-Stat	Mattress Firm - Mattress protectors	269.91
		10-01-6770-00	Client Relations Expense	Paypal - Refund fraud charges	-65.44
		10-01-6770-00	Client Relations Expense	Temu.com - Refund fraud charges	-30.69
		10-01-6770-00	Client Relations Expense	Sweet Rice - Refund fraud charges	-40.86
		10-01-7010-00	Operating Supplies	Family Pride - Laundry service lease for April	50.00
		10-01-6500-00	Maintenance Buildings-Stat	Hogan Plumbing - Repair toilet	415.00
		10-01-6600-05	IT Computer Software	Target Solutions - Annual subscription	5,852.63
		10-01-6040-00	Legal	Ottosen - Legal services for March	2,514.50
		10-01-6200-00	Comm/Radio Equipment	CDS Office Technologies - Vehicle docking station and mounts	629.21
		10-01-6130-00	Dive/Water Rescue	DJS Scuba Locker - Annual PM for dive gear	3,625.99
		10-01-6010-00	Dues	IAFC - Annual membership for Dina 02/2023-01/2024	265.00
		10-01-6810-10	Telephone-Cell Phones	Verizon - Wireless router service for 04/07-05/06	385.67
		10-01-6810-10	Telephone-Cell Phones	AT&T - Monthly fee	12.32
		10-01-6700-48	Career Training	Edward Training - BLS Instructor course for Reavy	250.00
		10-01-6530-00	Small Tools	Air One Equipment - Roof hook and axe	297.00
		10-01-6810-10	Telephone-Cell Phones	AT&T - FirstNet mobile phone for 02/26-03/25	469.72
		10-01-6810-00	Telephone-Land Line	AT&T - Internet service for 04/07-05/06	497.15
		10-01-6810-00	Telephone-Land Line	AT&T - Station phone service for 04/07-05/06	725.55
		10-01-5300-00	Health & Wellness	Elmhurst Occupational Health - Physical	860.00
		10-01-6520-08	Maint App - 2012 M0215 (M	Stryker - Annual PM for M12 power cot	1,731.75
		10-01-6520-23	Maint App - 2018 M3263 (M	Stryker - Annual PM for M11 power cot	826.00
		10-01-7010-00	Operating Supplies	Carquest - Diesel exhaust fluid	101.65
		10-01-6170-00	GIS Maintenance	ESRI - GIS annual fee	440.00
		10-01-7300-00	Medical Supplies	Linde Gas - Oxygen cylinder rentals	446.57
		10-01-6770-00	Client Relations Expense	Eagle Engraving - Retirement axe for M. Karl	312.00
		10-01-7110-00	Cleaning Supplies	Warehouse Direct - Cleaning supplies	307.26
		10-00-2000-00	Accounts Payable	Fifth Third Bank - Procurement Card	-31,521.37

Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Twelve Months Ending April 30, 2023

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available	
<u>Corporate Fund</u>						
<u>Revenues</u>						
10-00-4000-00	Property Tax Revenue	\$ 0.00	\$ 2,892,289.47	\$ 2,886,400.00	(5,889.47)	(0.20)
10-00-4010-00	Property Tax Revenue - Pension	0.00	518,672.26	518,500.00	(172.26)	(0.03)
10-00-4050-00	PropTax Rev - Emer&Rescue Fund	0.00	505,383.91	515,534.00	10,150.09	1.97
10-00-4100-00	State Replacement Tax Revenue	11,708.59	99,567.00	45,000.00	(54,567.00)	(121.26)
10-00-4250-10	FMB-Public Education	0.00	70.00	0.00	(70.00)	0.00
10-00-4250-20	FMB-Plan Review	1,960.00	22,979.50	70,000.00	47,020.50	67.17
10-00-4300-00	Public Education Donations	0.00	110.00	0.00	(110.00)	0.00
10-00-4310-00	Ambulance Service Fees	89,664.25	1,276,100.12	800,000.00	(476,100.12)	(59.51)
10-00-4350-00	Fire Recovery	480.00	18,114.40	18,000.00	(114.40)	(0.64)
10-00-4400-00	Reimbursements	471.23	4,315.85	15,000.00	10,684.15	71.23
10-00-4500-00	Grant Revenue	0.00	257,535.11	16,000.00	(241,535.11)	(1,509.59)
10-00-4700-00	Other Income	30.00	6,916.00	2,500.00	(4,416.00)	(176.64)
10-00-4710-00	Credit Card Rebates	2,036.21	2,036.21	0.00	(2,036.21)	0.00
10-00-4800-00	Interest Income	3,143.92	27,377.19	13,000.00	(14,377.19)	(110.59)
10-00-4801-00	Unrealized Gain/Loss on Invest	724.12	(2,697.23)	0.00	2,697.23	0.00
10-00-4802-00	Gain/Loss on Sale of Invest.	(50.75)	(4,623.00)	0.00	4,623.00	0.00
	Total Revenues	110,167.57	5,624,146.79	4,899,934.00	(724,212.79)	(14.78)
<u>Expenses</u>						
<u>Personal Services</u>						
10-01-5000-00	Payroll-Full Time Firefighters	130,691.80	1,471,901.45	1,700,000.00	228,098.55	13.42
10-01-5005-00	Payroll-Part Time Firefighters	23,908.50	463,424.84	500,000.00	36,575.16	7.32
10-01-5010-00	Payroll-Office & Staff	6,641.03	83,574.68	107,000.00	23,425.32	21.89
10-01-5015-00	Payroll-Part Time Supervisory	2,038.34	27,836.23	32,300.00	4,463.77	13.82
10-01-5020-00	Overtime	6,106.62	100,811.02	100,000.00	(811.02)	(0.81)
10-01-5022-00	Payroll-Special-Rate	518.53	5,689.03	10,000.00	4,310.97	43.11
10-01-5025-00	Payroll-Holiday Pay	0.00	21,459.73	52,000.00	30,540.27	58.73
10-01-5030-00	Payroll-Fireman POC	5,835.00	67,110.00	150,000.00	82,890.00	55.26
10-01-5080-00	Trustee Compensation	1,406.25	16,875.00	16,875.00	0.00	0.00
10-01-5090-00	Fire Commissioner Compensation	166.66	1,999.92	3,000.00	1,000.08	33.34
10-01-5100-00	Payroll Taxes	5,430.18	78,689.22	105,000.00	26,310.78	25.06
10-01-5200-00	Insurance-Health	20,675.16	236,122.02	259,200.00	23,077.98	8.90
10-01-5200-05	Insurance-Vision	186.23	2,019.68	2,448.00	428.32	17.50
10-01-5200-10	Insurance-Dental	1,079.55	10,143.40	11,280.00	1,136.60	10.08
10-01-5200-20	Insurance-Life	514.84	5,310.40	4,320.00	(990.40)	(22.93)
10-01-5200-25	VEBA	0.00	31,734.58	45,000.00	13,265.42	29.48
10-01-5200-26	457 District Contribution	0.00	1,200.00	2,400.00	1,200.00	50.00

Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Twelve Months Ending April 30, 2023

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
10-01-5200-27	IMRF District Contribution	1,604.68	14,491.46	14,000.00	(491.46)	(3.51)
10-01-5300-00	Health & Wellness	5,750.00	23,246.40	31,800.00	8,553.60	26.90
10-01-5500-00	Pension Contribution	0.00	518,672.26	519,000.00	327.74	0.06
	Total Personal Services	212,553.37	3,182,311.32	3,665,623.00	483,311.68	13.18
<u>Contractual Services</u>						
10-01-6000-00	Accounting-Sikich	3,647.00	32,011.00	35,000.00	2,989.00	8.54
10-01-6000-10	Accounting-Lauterbach & Amen	0.00	750.00	0.00	(750.00)	0.00
10-01-6010-00	Dues	265.00	4,140.00	3,000.00	(1,140.00)	(38.00)
10-01-6020-00	Firefighters Appreciation Fund	647.00	8,863.22	9,700.00	836.78	8.63
10-01-6030-00	General Insurance	2,433.00	4,598.00	3,318.00	(1,280.00)	(38.58)
10-01-6040-00	Legal	7,548.60	18,957.60	30,000.00	11,042.40	36.81
10-01-6045-00	Payroll Service Fee	339.88	4,876.82	4,000.00	(876.82)	(21.92)
10-01-6060-00	GEMT 50% Payment Expense	0.00	133,518.69	120,000.00	(13,518.69)	(11.27)
10-01-6110-00	DuComm Dispatch	0.00	76,744.79	76,809.00	64.21	0.08
10-01-6115-00	Ambulance Billing Fees	5,363.20	53,760.82	36,000.00	(17,760.82)	(49.34)
10-01-6120-00	Haz-Mat Equipment	0.00	7,777.38	4,600.00	(3,177.38)	(69.07)
10-01-6130-00	Dive/Water Rescue	7,894.76	8,790.13	13,000.00	4,209.87	32.38
10-01-6140-00	Technical Rescue Equipment	0.00	1,987.94	2,000.00	12.06	0.60
10-01-6145-00	TEMS - (SWAT)	0.00	0.00	2,000.00	2,000.00	100.00
10-01-6150-00	SCBA Maintenance and Parts	5,765.77	15,325.33	25,000.00	9,674.67	38.70
10-01-6160-00	Hose and Appliances	193.78	2,257.21	6,000.00	3,742.79	62.38
10-01-6170-00	GIS Maintenance	440.00	639.00	2,200.00	1,561.00	70.95
10-01-6180-00	Credit Card Processing Fees	22.45	22.45	0.00	(22.45)	0.00
10-01-6200-00	Comm/Radio Equipment	629.21	3,284.10	16,000.00	12,715.90	79.47
10-01-6500-00	Maintenance Buildings-Stat 1	6,842.16	28,413.15	27,000.00	(1,413.15)	(5.23)
10-01-6510-00	Maintenance-Equipment	0.00	1,033.38	2,600.00	1,566.62	60.25
10-01-6520-00	Maintenance-Apparatus	0.00	40.00	55,000.00	54,960.00	99.93
10-01-6520-02	Maint App - 2004 E8372 (E12)	0.00	14,261.77	0.00	(14,261.77)	0.00
10-01-6520-03	Maint App - 2009 E5026 (E13)	40.00	4,882.80	0.00	(4,882.80)	0.00
10-01-6520-04	Maint App - 1998 Ladder (T11)	4,952.32	16,388.54	0.00	(16,388.54)	0.00
10-01-6520-05	Maint App - 1993 Ford (V12)	0.00	80.00	0.00	(80.00)	0.00
10-01-6520-08	Maint App - 2012 M0215 (M12)	2,218.54	3,644.47	0.00	(3,644.47)	0.00
10-01-6520-09	Maint App - 2019 Ford (C11)	772.95	1,281.13	0.00	(1,281.13)	0.00
10-01-6520-10	Maint App - 2016 Ford (A11)	0.00	2,414.45	0.00	(2,414.45)	0.00
10-01-6520-11	Maint App - 2015 Ford (U11)	0.00	121.98	0.00	(121.98)	0.00
10-01-6520-12	Maint App - 2005 Ford (G11)	28.28	244.27	0.00	(244.27)	0.00
10-01-6520-13	Maint App - 2021 Ford (I11)	0.00	29.98	0.00	(29.98)	0.00
10-01-6520-15	Maint App - 14ft Zodiac Boat	0.00	117.84	0.00	(117.84)	0.00
10-01-6520-18	Maint App - 2017 Ford (B11)	0.00	138.30	0.00	(138.30)	0.00
10-01-6520-23	Maint App - 2018 M3263 (M11)	1,197.79	3,205.76	0.00	(3,205.76)	0.00

Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Twelve Months Ending April 30, 2023

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available	
10-01-6520-24	Maint App - 2020 E1976 (E11)	0.00	4,827.54	0.00	(4,827.54)	0.00
10-01-6530-00	Small Tools	1,047.00	3,974.65	4,700.00	725.35	15.43
10-01-6600-00	IT Hardware	2,964.99	8,141.42	8,000.00	(141.42)	(1.77)
10-01-6600-05	IT Computer Software	13,541.18	27,730.91	24,700.00	(3,030.91)	(12.27)
10-01-6600-10	IT Support Services	1,700.00	27,569.15	22,400.00	(5,169.15)	(23.08)
10-01-6700-00	Training-Seminars/Lecture	170.00	3,605.00	4,000.00	395.00	9.88
10-01-6700-05	Training-Certification Classes	0.00	12,841.00	30,000.00	17,159.00	57.20
10-01-6700-10	Training-Books/Manuals	0.00	172.88	1,000.00	827.12	82.71
10-01-6700-15	Training-Building Mat/Props	749.48	2,278.48	2,500.00	221.52	8.86
10-01-6700-20	Training-Audio Visual/Comp	0.00	1,744.34	2,500.00	755.66	30.23
10-01-6700-25	Training- Per Diem	295.00	590.00	2,500.00	1,910.00	76.40
10-01-6700-40	Training-Supplies	0.00	1,605.87	10,000.00	8,394.13	83.94
10-01-6700-48	Career Training	750.00	6,059.14	20,000.00	13,940.86	69.70
10-01-6700-50	Training - Fire Commissioners	0.00	1,397.30	4,300.00	2,902.70	67.50
10-01-6710-00	Fire Prevention Bureau	1,170.94	2,553.20	3,000.00	446.80	14.89
10-01-6730-00	Testing and Promotion	276.00	1,437.95	20,000.00	18,562.05	92.81
10-01-6745-00	Public Education	0.00	2,244.03	2,500.00	255.97	10.24
10-01-6750-00	Travel/Hotel Expense	914.57	3,653.59	3,000.00	(653.59)	(21.79)
10-01-6770-00	Client Relations Expense	954.28	4,067.21	5,000.00	932.79	18.66
10-01-6800-00	Utilities-Electric	1,146.49	11,908.45	12,000.00	91.55	0.76
10-01-6800-10	Utilities-Gas	1,005.12	12,236.01	10,000.00	(2,236.01)	(22.36)
10-01-6800-20	Utilities-Water	0.00	1,894.87	3,000.00	1,105.13	36.84
10-01-6810-00	Telephone-Land Line	3,682.37	18,248.51	20,000.00	1,751.49	8.76
10-01-6810-10	Telephone-Cell Phones	1,735.41	12,590.19	11,600.00	(990.19)	(8.54)
10-01-6830-00	Alarm Expense	881.68	4,122.52	4,000.00	(122.52)	(3.06)
10-01-6840-00	Cable	122.62	692.70	650.00	(42.70)	(6.57)
	Total Contractual Services	84,348.82	632,789.21	704,577.00	71,787.79	10.19

Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Twelve Months Ending April 30, 2023

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Commodities</u>					
10-01-7000-00 Motor Fuel	5,991.85	29,610.54	20,000.00	(9,610.54)	(48.05)
10-01-7010-00 Operating Supplies	474.45	1,736.60	2,000.00	263.40	13.17
10-01-7100-00 Office Supplies	866.98	11,084.41	7,280.00	(3,804.41)	(52.26)
10-01-7110-00 Cleaning Supplies	1,003.28	4,199.90	3,500.00	(699.90)	(20.00)
10-01-7200-00 Firefighters Pers Prot Equip	23,031.74	30,172.42	36,000.00	5,827.58	16.19
10-01-7220-00 Uniforms-Employees	5,337.00	19,690.95	24,000.00	4,309.05	17.95
10-01-7220-90 Uniforms-Other	0.00	5,258.18	2,500.00	(2,758.18)	(110.33)
10-01-7230-00 Fire & Rescue Equipment	2,710.40	15,623.35	20,000.00	4,376.65	21.88
10-01-7300-00 Medical Supplies	4,036.21	20,316.93	26,000.00	5,683.07	21.86
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Total Commodities	43,451.91	137,693.28	141,280.00	3,586.72	2.54
<u>Capital Outlay</u>					
	<hr/>	<hr/>	<hr/>	<hr/>	
Total Capital Outlay	0.00	0.00	0.00	0.00	0.00
<u>Other</u>					
10-01-9000-00 Miscellaneous	153.25	2,904.38	0.00	(2,904.38)	0.00
10-01-9500-60 Transfers to Capital Projects	0.00	300,000.00	300,000.00	0.00	0.00
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Total Other	153.25	302,904.38	300,000.00	(2,904.38)	(0.97)
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Total Expenses	340,507.35	4,255,698.19	4,811,480.00	555,781.81	11.55
	<hr/>	<hr/>	<hr/>	<hr/>	
Net Revenue over Expenses	\$ (230,339.78)	\$ 1,368,448.60	\$ 88,454.00	(1,279,994.60)	(1,447.07)
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Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Twelve Months Ending April 30, 2023

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Audit Fund</u>						
<u>Revenues</u>						
30-00-4000-00	Property Tax Revenue	\$ 0.00	\$ 11,334.45	\$ 10,700.00	(634.45)	(5.93)
	Total Revenues	0.00	11,334.45	10,700.00	(634.45)	(5.93)
<u>Expenses</u>						
30-00-6005-00	Audit Fees	0.00	8,860.00	10,700.00	1,840.00	17.20
	Total Personal Services	0.00	8,860.00	10,700.00	1,840.00	17.20
	Net Revenue over Expenses	\$ 0.00	\$ 2,474.45	\$ 0.00	(2,474.45)	0.00
<u>Liability Insurance Fund</u>						
<u>Revenues</u>						
40-00-4000-00	Property Tax Revenue	\$ 0.00	\$ 35,336.87	\$ 35,000.00	(336.87)	(0.96)
	Total Revenues	0.00	35,336.87	35,000.00	(336.87)	(0.96)
<u>Expenses</u>						
40-00-6035-00	Liability Insurance	35,657.00	35,657.00	35,000.00	(657.00)	(1.88)
	Total Personal Services	35,657.00	35,657.00	35,000.00	(657.00)	(1.88)
	Net Revenue over Expenses	\$ (35,657.00)	\$ (320.13)	\$ 0.00	320.13	0.00

Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Twelve Months Ending April 30, 2023

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Workers Compensation Fund</u>						
<u>Revenues</u>						
50-00-4000-00	Property Tax Revenue	\$ 0.00	\$ 180,018.02	\$ 180,000.00	(18.02)	(0.01)
	Total Revenues	0.00	180,018.02	180,000.00	(18.02)	(0.01)
<u>Expenses</u>						
50-00-5400-00	Worker's Compensation Expense	13,872.00	134,913.36	180,000.00	45,086.64	25.05
	Total Personal Services	13,872.00	134,913.36	180,000.00	45,086.64	25.05
	Net Revenue over Expenses	\$ (13,872.00)	\$ 45,104.66	\$ 0.00	(45,104.66)	0.00

Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Twelve Months Ending April 30, 2023

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Foreign Fire Fund</u>						
<u>Revenues</u>						
55-00-4150-00	Foreign Fire Tax Revenue	\$ 0.00	\$ 43,324.98	\$ 25,000.00	(18,324.98)	(73.30)
	Total Revenues	<u>0.00</u>	<u>43,324.98</u>	<u>25,000.00</u>	<u>(18,324.98)</u>	<u>(73.30)</u>
 <u>Expenses</u>						
55-01-5150-00	Foreign Fire Tax	<u>6,393.72</u>	<u>23,715.33</u>	<u>25,000.00</u>	<u>1,284.67</u>	5.14
	Total Personal Services	<u>6,393.72</u>	<u>23,715.33</u>	<u>25,000.00</u>	<u>1,284.67</u>	5.14
	Net Revenue over Expenses	<u><u>\$ (6,393.72)</u></u>	<u><u>\$ 19,609.65</u></u>	<u><u>\$ 0.00</u></u>	<u><u>(19,609.65)</u></u>	0.00

Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Twelve Months Ending April 30, 2023

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Capital Projects Fund</u>						
<u>Revenues</u>						
60-00-4800-00	Interest Income	\$ 973.26	\$ 8,005.98	\$ 0.00	(8,005.98)	0.00
60-00-4900-10	Transfers from Corp Fund	0.00	300,000.00	300,000.00	0.00	0.00
	Total Revenues	<u>973.26</u>	<u>308,005.98</u>	<u>300,000.00</u>	<u>(8,005.98)</u>	(2.67)
 <u>Expenses</u>						
60-01-8010-00	Capital Outlay - Building	0.00	10,980.00	100,000.00	89,020.00	89.02
60-01-8015-00	Capital Outlay - Apparatus	0.00	130,713.03	131,000.00	286.97	0.22
60-01-8020-00	Capital Outlay - Operating Equ	18,190.12	18,190.12	0.00	(18,190.12)	0.00
	Total Expenses	<u>18,190.12</u>	<u>159,883.15</u>	<u>231,000.00</u>	<u>71,116.85</u>	30.79
	Net Revenue over Expenses	<u>\$ (17,216.86)</u>	<u>\$ 148,122.83</u>	<u>\$ 69,000.00</u>	<u>(79,122.83)</u>	(114.67)



WARRENVILLE FIRE PROTECTION DISTRICT

3S472 Batavia Road * Warrenville, IL 60555 * (630) 393-1381 * FAX (630) 393-4608

BOARD OF TRUSTEES:

Kathleen Perkins
President

Denise Pertell
Trustee – Treasurer

Jeffrey Carstens
Trustee – Secretary

Joseph Rogers
Trustee

Alasdair Thompson
Trustee

Andrew Dina
Fire Chief

Fire Chief's Report to the Trustees Warrenville Fire Protection District April, 2023

For the month of April 2023, the Warrenville Fire Protection District responded to 144 calls for service; of those calls, 98 were EMS related and 46 were fire and rescue calls. This is a decrease of 17 calls from the previous month.

Specialty Team Call Outs/Significant Incidents

1. April 11 & 13 – Assist Federal agency with evidence search
2. April 13 – Structure Fire - 30W200 block of Ferry Road – Structure Fire response for fire in a single story unoccupied detention center. Fire contained to room of origin. Building was uninhabitable as a result of this fire.
3. April 17 – Dive Box – 400 block of Aurora Avenue Naperville – V11 with one diver and A11 IMAT responded to assist Naperville search for a reported drowning victim. Incident was unfounded.
4. April 30 – Structure Fire – 3S700 block of Delles – Structure fire response for a fire in the single family residence in an unincorporated area. Home was uninhabitable as a result of this fire.

Other Items of Interest

1. Administrative Professional week. We celebrated our administrative professionals with a lunch to show our appreciation for all of their hard work.
2. National Telecommunicator week. We provided lunch for three shifts of dispatchers at DUCOMM in recognition of their efforts throughout the year.
3. Crews provided a ride for the Easter Bunny to attend the Easter egg hunt at the VFW.
4. Continued collective bargaining agreement meeting for the upcoming contract renewal period.
5. Administrative Assistant attended the IFSAP annual conference in Galena IL.
6. Crews began annual hose testing of all fire hose.
7. Medic 12 attended the Warrenville Park District Health Fair.
8. Chief Dina and AC Levy attended the GADCS GEMT seminar.
9. Two paid on call personnel started the Naperville Fire Academy.

RESOLUTION NO. 2023-02

**A RESOLUTION AUTHORIZING
THE WARRENVILLE FIRE PROTECTION DISTRICT
TO ENTER INTO A PROXY AGREEMENT WITH THE
ILLINOIS ASSOCIATION OF FIRE PROTECTION DISTRICTS**

WHEREAS, the Board of Trustees hereinafter (the "Board") of the Warrenville Fire Protection District, DuPage County, Illinois, hereinafter (the "District") has the duty and authority to enter into agreements on behalf of the District for carrying into effect the purpose for which the District was formed (70 ILCS 705/6); and

WHEREAS, the District is a member in good standing of the Illinois Association of Fire Protection Districts (the "IAFPD"); and

WHEREAS, the Board desires to allow a specifically designated member of the IAFPD (Fire Chief Andrew Dina) to vote on behalf of the District at the IAFPD annual conference which will be held on June 14-17, 2023, in Peoria, Illinois; and

WHEREAS, the Board has determined that it is in the best interest of the District to enter into a Proxy Agreement with the IAFPD.

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Warrenville Fire Protection District, DuPage County, Illinois, as follows:

Section One: The President and Secretary of the Board are authorized to enter into a Proxy Agreement with the Illinois Association of Fire Protection Districts in substantially the same form as the "Agreement" attached hereto and made a part hereof as **Exhibit A**.

Section Two: This Resolution shall be in full force and effect upon its adoption and shall supersede any agreement, resolution, or motion in conflict with any part herein, any such agreement, resolution, or motion or part thereof is hereby repealed.

ADOPTED this 17th day of May, 2023, by a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

In addition, the undersigned reflects the proxy vote results of Exhibit A:

	AYE	NAY	ABSENT
Jeffrey Carstens – Trustee	_____	_____	_____
<i>signed</i> _____			
Kathleen Perkins – Trustee	_____	_____	_____
<i>signed</i> _____			
Denise Pertell – Trustee	_____	_____	_____
<i>signed</i> _____			
Joe Rogers – Trustee	_____	_____	_____
<i>signed</i> _____			
Al Thompson – Trustee	_____	_____	_____
<i>signed</i> _____			

President, Board of Trustees
Warrenville Fire Protection District

ATTEST:

Secretary, Board of Trustees
Warrenville Fire Protection District

STATE OF ILLINOIS)
)
COUNTY OF DUPAGE) SS

SECRETARY'S CERTIFICATE

I, _____, the duly qualified and acting Secretary of the Board of Trustees of the Warrenville Fire Protection District, DuPage County, Illinois, do hereby state that attached hereto is a true and correct copy of a Resolution entitled:

RESOLUTION NO. 2023-02

**A RESOLUTION AUTHORIZING
THE WARRENVILLE FIRE PROTECTION DISTRICT
TO ENTER INTO A PROXY AGREEMENT WITH THE
ILLINOIS ASSOCIATION OF FIRE PROTECTION DISTRICTS**

which Resolution was duly adopted by said Board of Trustees at a meeting held on the 17th day of May, 2023.

I do further certify that a quorum of said Board of Trustees was present at said meeting, and that the Board complied with all requirements of the Illinois Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto set my hand this 17th day of May, 2023.

Secretary, Board of Trustees
Warrenville Fire Protection District

Exhibit A

Credentials Certification



IAFPD 2022 Annual Membership Meeting
5:00 pm - Friday, June 16, 2023, Peoria, IL 61602

The undersigned certifies that he or she is the duly appointed and acting Secretary of the Board of Trustees of Warrenville Fire Protection District and that the persons listed herein are the duly appointed or elected Trustees of said Fire Protection District as of _____, 2023:

- _____ (Print name of Trustee)
- _____ (Print name of Trustee)
- _____ (Print name of Trustee)
- _____ (Print name of Trustee)
- _____ (Print name of Trustee)
- _____ (Print name of Trustee)
- _____ (Print name of Trustee)
- _____ Secretary

Note: The foregoing Credentials should be completed and signed by the Secretary of the Board of Trustees and returned to the IAFPD Office at 1201 S. 6th Street, Springfield, Illinois 62703, prior to or at the time of the Annual Conference, to entitle the member district to participate in the Conference and meetings of the Members.

PROXY _____

The Warrenville Fire Protection District, being an active member in good standing of the Illinois Association of Fire Protection Districts (IAFPD), does herewith appoint the President of the IAFPD, or such other person as may be designated by the Executive Committee of the Board of Directors of the IAFPD, as Proxy for the Fire Protection District, with the authority to exercise all voting rights, as such Proxy, at the Annual Meeting of the Membership of the Association to be held at the 1st Annual Illinois Fire Service Conference, to be held in Peoria, IL, Friday, June 16, and at any adjournment thereof. The undersigned, on behalf of the said Fire Protection District, do hereby ratify, confirm and approve any and all action taken pursuant to this Proxy. This Proxy shall revoke all prior Proxies which may have been issued by the said Fire Protection District.

- | | |
|------------------------------|------------------------------|
| _____ (Signature of Trustee) | _____ (Signature of Trustee) |
| _____ (Signature of Trustee) | _____ (Signature of Trustee) |
| _____ (Signature of Trustee) | _____ (Signature of Trustee) |
| _____ (Signature of Trustee) | _____ (Signature of Trustee) |

The undersigned certifies that he or she is the duly appointed and acting Secretary of the Warrenville Fire Protection District, and does herewith certify that the signatures hereto affixed above are the duly appointed or elected Trustees of the aforesaid Fire Protection District, and that this Proxy was executed by said Trustees after passage of a Resolution authorizing that act.

Date: May 17, 2023 _____ Secretary

Note: In order to make the above Proxy effective, the Board of Trustees should adopt a Resolution authorizing the Proxy and a majority of the members of the Board of Trustees of the Fire Protection District must sign this Proxy. It should then be returned to the Illinois Association of Fire Protection Districts, 1201 S. 6th Street, Springfield, Illinois 62703.

May 17th , 2023

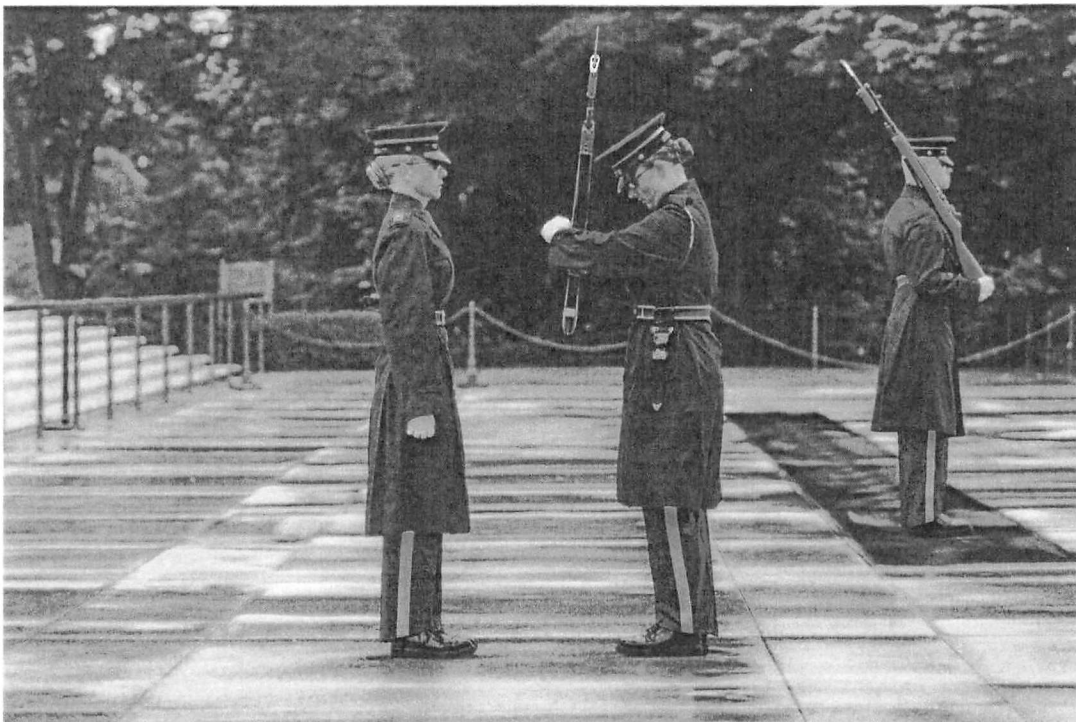


MONTHLY LOGISTICS REPORT

Drywall repairs in bay will be started when approved.

Contractor was out to give estimate on numerous repairs.

I will be relieved of my Logistics duty by Captain Fiene.





WARRENVILLE FIRE PROTECTION DISTRICT

3S472 Batavia Road * Warrenville, IL 60555 * (630) 393-1381 * FAX (630) 393-4608

BOARD OF TRUSTEES:

Kathleen Perkins
President

Denise Pertell
Trustee – Treasurer

Jeffrey Carstens
Trustee – Secretary

Randy Price
Trustee

Joseph Rogers
Trustee

Andrew Dina
Fire Chief

Training Officer's Report to the Trustees - April 2023

Monthly Training Totals

Prior months data listed below reflects personnel active at the time that month's report was completed.

Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.
955	719	907	846								

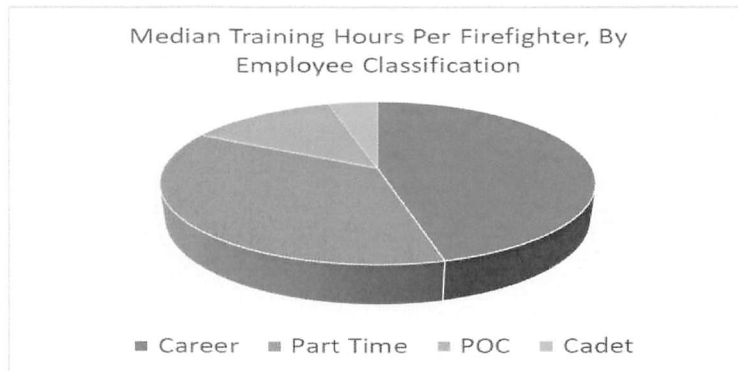
Calendar Year to Date Training

Active firefighters have completed a total of 3,427 hours of training year to date.

- Career personnel have completed 2,215 hours
- Part time personnel have completed 493 hours
- Paid on call personnel have completed 692 hours of training.
- Cadets have completed 28 hours of training.

Median training hours per firefighter, by classification year to date:

- Career personnel: 147
- Part time personnel: 117
- Paid on call personnel: 42
- Cadet: 14



Training hours are based on rostered personnel, month to month. Numbers will change with turnover of personnel. Please note, calendar year to date training numbers only reflects active personnel, and does not include personnel who have left the district, or are on a leave of absence.

Training Items of Interest

Cpt. Zabler is the training officer starting May 1st.



WARRENVILLE FIRE DISTRICT EMS MONTHLY REPORT



SUBMITTED BY: BILL ZABLER

April 2023

For the Month of April, the District ran a total of 98 EMS related calls which accounted for 68% of the total call volume for the month. The continuing Education topic for the month of April was Cardiac Arrest.

Notable Events:

- Due to a server issue at Edward Hospital, PCR's are transferring from our Tablets to the hospital. This is an issue with billing, transferring to medical records at the hospitals, and completing run data for this month. **Zoll Medical and Edward Hospital are actively working on the issue.** Paramedic Billing Services has also been made aware of the issue and prepared to work through the situation when resolved. **This issue was Resolved April 14th!!**
- Resolved issues with PBS for Billing, due to Edward Server issue.
- Evaluations forms sent out for the Life-Pak trial monitors. The trial ends on May 31st.
- Worked with Edward EMS and PBS to provide Capt. Tosto access for Captains Collateral duty switch on May 1st.



WARRENVILLE FIRE PROTECTION DISTRICT

3S472 Batavia Road * Warrenville, IL 60555 * (630) 393-1381 * FAX (630) 393-4608

BOARD OF TRUSTEES:

Kathleen Perkins
President

Denise Pertell
Trustee – Treasurer

Jeffrey Carstens
Trustee – Secretary

Randy Price
Trustee

Joseph Rogers
Trustee

Andrew Dina
Fire Chief

April Maintenance Report

- 2012 Dodge Ambulance (M0215) – Safety Lane
- 2020 Pierce Engine (E1976) – Safety Lane
- 1998 E-One (T11) – Repair Water Release, Wiring, and Door Latch, Find and Repair Air Leak
- 2019 Ford Explorer (C11) – Change Engine Oil/Filter, Inspect Vehicle, and Replace Front Brakes

2012 Dodge Ambulance (M0215)	\$40.00
2020 Pierce Engine (E1976)	\$40.00
1998 E-One (T11)	\$4,952.32
2019 Ford Explorer (C11)	\$772.95
Current Month Total	\$5,805.27
FY 2023 Fiscal Year Total	\$57,241.15
FY 2023 Budgeted Amount	\$55,000.00 (-2,241.15)





Fire Prevention Bureau Report

April
2023

The Fire Prevention Bureau accomplished the following activities during the last month...

PUB EDUCATION EVENTS

1	Station Tours
	Block Party / Birthday drive by
	National Night Out
1	Community Event (description)
	Breakfast/pizza with the firefighters and ride to school

COMMUNITY RISK REDUCTION

	Senior smoke detector installed
1	Senior KNOX BOX installed
1	Senior Event
1	School Talks/Programs (Bower , 4 th Grade)
4	Preschool Talks
1	WYFS Quest Hot Shots
	CPR

FIRE BUREAU

2	Plan Reviews
	Annual Inspections
2	Re-inspections
	School Inspections
	Hydrant Flow test / Water main flush test
16	Sprinkler hydrostatic test & above ceiling inspections
2	Fire Alarm Test (new, existing and repaired)
	Temporary Occupancy permit issued
1	Final Occupancy permit issued
1	KNOX BOX installed/keys acquired or replaced
	Fire Drills

	FOIA (Freedom of Information) requests
	Fire works
2	Refer to Bureau
25	TCE Reports Reviewed
1	New Businesses Inspected

The Bureau also billed out...

\$	0.00	Fines billed
\$	0.00	Fines waived
\$	0.00	Fines paid

Respectfully,

Carl Voda

Carl Voda
Fire Marshal

Proposed pay rates for non-bargaining unit employees

Position	Current rate 04/30/2023	Proposed rate effective 05/01/2023	% Increase
Administrative Assistant	\$ 23.00	\$ 24.38	6.00%
Assistant Fire Chief (<i>salary</i>)	\$ 130,000.00	\$ 137,800.00	6.00%
Assistant Fire Marshal	\$ 31.40	\$ 28.00	-10.83%
Financial Analyst	\$ 26.00	\$ 27.56	6.00%
Fire Chief (<i>salary</i>)	\$ 140,000.00	\$ 140,000.00	0.00%
Fire Investigator/Background Checker	\$ 16.00	\$ 17.00	6.25%
Fire Marshal (<i>salary</i>)	\$ 75,000.00	\$ 79,500.00	6.00%
GIS Coordinator	\$ 22.52	\$ 23.86	5.95%
Mechanic	\$ 37.68	\$ 39.94	6.00%
Part-time/POC shift pay FF/Paramedic	\$ 22.50	\$ 23.86	6.04%
Part-time/POC shift pay FF/EMT	\$ 18.00	\$ 18.00	0.00%
POC extended call base pay	\$ 13.22	\$ 18.00	36.16%
POC monthly per call pay	\$ 15.00	\$ 18.00	20.00%
POC monthly per training pay	\$ 30.00	\$ 36.00	20.00%

CLIENT ALERT

April 2023



New Duties Imposed by the Decennial Committees on Local Government Act Impact on Fire Protection Districts

by Shawn P. Flaherty and John E. Motylinski

The Decennial Committees on Local Government Efficiency Act (P.A. 102-1088; 50 ILCS 70/1 *et seq.*) became effective in June 2022. The Act requires fire protection districts, among other units of local government, to form a committee to study the topic of efficiency once every ten years. Below is a list of required actions that fire protection district boards must act upon:

1. **Form an Efficiency Act Committee no later than June 10, 2023.** The Act requires fire districts to form an Efficiency Act Committee on or before June 10, 2023. The Committee must consist of the members of the board of trustees, the fire chief (or analogous executive officer), and at least two members of the public who reside within the boundaries of the district. If desired, the Committee can add any other persons to the Committee. Efficiency Act Committee members serve without compensation but may be reimbursed for any expenses incurred. 50 ILCS 70/10(b). We have drafted a model ordinance that fire protection district boards may adopt in establishing the Efficiency Act Committee.
2. **Meet as a Committee no fewer than three times.** Once the Committee has been formed, the clock for final action begins to tick. The Committee is required to meet no fewer than three times within the following eighteen-month period to review the district's current practices, rules, powers, procedures, interrelationships with other governmental units, and any other way the district might be more efficient and accountable to the public. Efficiency Act Committee meetings must be handled in the same manner as regular meetings of the board of trustees, including as follows:

- All Committee meetings must fully comply with the Open Meetings Act, and an agenda must be posted in compliance with OMA ahead of the Committee's meetings.
 - The Committee may meet during the public body's regularly scheduled board meetings, provided that the regular board meeting agenda notes this and the Committee meeting's agenda was posted separately.
 - All members need not be present for the Committee to meet; a majority will suffice.
 - Each Committee meeting must provide an opportunity for public comment for persons to be heard for at least three minutes per speaker.
 - The public body must survey any members of the public who attend the Committee meeting. The survey may be conducted directly after the meeting through handing out a paper form, or the public body may collect the email addresses of attendees who wish to provide them and send an electronic survey. 50 ILCS 70/20.
3. **Write and submit a written report to the county.** Once the Committee has met and studied the local government's accountability and efficiencies, the Committee must prepare and submit a written report to the county. The third or final meeting of the Committee should be reserved for this purpose. The report becomes due eighteen months after the Committee is created and must be made available to the public.

The Act does not say much about the required content and depth of the written report, other than it must summarize the "work and findings" of the Committee and "shall include recommendations in respect to increased accountability and efficiency." 50 ILCS 25. We intend to assist our fire protection district clients in the formulation of a model "Efficiency Act Report" that may be used as a starting point in identification of the issues and considerations that the Committee may use in the completion of their reports. Committees also are empowered to employ specialists such as "consultants, analysts, investigators and assistants as it considers appropriate" to assist in preparation of the report. 50 ILCS 70/10 (c).

Please feel free to reach out to our office if you have any questions about the Act or its requirements.

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OTTOSEN DINOLFO HASENBALG & CASTALDO, LTD.
1804 North Naper Boulevard, Suite 350, Naperville, Illinois 60563
(630) 682-0085 ottosenlaw.com

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ORDINANCE NO. 23-02

**AN ORDINANCE CREATING AND AUTHORIZING
A COMMITTEE PURSUANT TO AND IN COMPLIANCE WITH
THE DECENNIAL COMMITTEES ON LOCAL GOVERNMENT EFFICIENCY ACT**

WHEREAS, the Warrenville Fire Protection District (the "District") is a fire protection district duly organized under the laws of the State of Illinois (70 ILCS 705/1); and

WHEREAS, the Board of Trustees of the District (the "Board") has full power pursuant to Section 6 of the Illinois Fire Protection District Act (70 ILCS 705/6) to pass all necessary ordinances, and rules and regulations for the proper management and conduct of the business of the Board for carrying into effect the objects for which the District was formed; and

WHEREAS, the Illinois General Assembly passed the Decennial Committees on Local Government Efficiency Act (the "Act"; P.A. 102-1088; 50 ILCS 70/1 *et seq.*) requiring all units of local government that may levy any tax, with the exception of counties and municipalities, to establish committees by June 10, 2023 and at least once every ten (10) years thereafter, to study local efficiencies and report recommendations to the county in which the governmental unit is located; and

WHEREAS, Section 10 of the Act (50 ILCS 70/10) requires that the committee be comprised of the elected or appointed members of the governing board of the governmental unit, at least two (2) residents of the governmental unit who are appointed by the chair of the board with the advice and consent of the board, any chief executive officer or other officer of the governmental unit, and any additional members appointed by the chairperson of the committee as he or she deems appropriate; and

WHEREAS, the committee shall file a written report which summarizes its findings and includes recommendations in respect to increased accountability and efficiency with the county board in which the governmental unit is located no later than 18 months after the formation of the committee; and

WHEREAS, the President of the Board of Trustees, with the advice and consent of the remainder of the Board, has authorization to appoint two residents as committee members pursuant to 50 ILCS 70/10, as set forth in **Exhibit A** to this Ordinance; and

WHEREAS, pursuant to the Act, the Board is authorized and required to create a committee for the purpose of studying the District's accountability and efficiency; and

WHEREAS, it is the opinion of the Board of Trustees of the Warrenville Fire Protection District that it is in the best interests of the health, welfare and safety of the District to create a committee for the purposes set forth herein.

NOW, THEREFORE, BE IT ORDAINED, in open meeting assembled, by the Board of Trustees of the Warrenville Fire Protection District, DuPage County, Illinois, as follows:

Section One – Recitals

The Board of Trustees hereby finds that all of the recitals hereinbefore stated as contained in the preamble to this ordinance are full, true and correct and do hereby, by reference, incorporate and make them part of this ordinance as legislative findings.

Section Two – Creation of Committee

The Board of Trustees of the Warrenville Fire Protection District hereby creates the Decennial Committee on Local Government Efficiency (hereinafter, the “Committee”) which shall consist of those members listed in **Exhibit A** on this date: May 17th, 2023.

Section Three – Mission, Duties and Responsibilities

The Committee shall perform the requirements as set forth in the Act which shall include but not be limited to the following:

- Study the governmental unit’s governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements and interrelationships with other governmental units and the State.
- Collect data, research and analysis to assist in the preparation of the report as required herein.
- Conduct at least three (3) public meetings. Said meetings may be run during the District’s regularly scheduled Board of Trustees meetings, but separate notice of the Committee meeting must be given in conformance with the Open Meetings Act, a majority of Committee members must be present, and the committee meeting must be listed on the regular meeting’s agenda.
- Upon conclusion of each public meeting the Committee shall conduct a survey of all residents in attendance at the public meeting, soliciting input on the meeting agenda and related discussion topics.
- Prepare and submit a written report to the County Board of DuPage County within 18 months from the date of the creation of the Committee which shall set forth recommendations for the increased accountability and efficiency of the District.

The Committee shall automatically be dissolved upon the submittal of the required report to the County Board.

Section Four – Meeting Dates and Time

The Decennial Committee on Local Government Efficiency shall hold three (3) mandatory and required meetings on the dates and times listed in **Exhibit B**. The Committee shall publish a public notice and meeting agenda as required by the Open Meetings Act. The Committee at its sole discretion may elect to meet on additional dates as it deems necessary provided that the Committee publishes the meeting date and times pursuant to the Open Meetings Act.

Section Five – Authorization of Expenditures

The Board of Trustees hereby authorizes and directs the expenditure of all costs related to and required by the Committee, additionally, the District is authorized and directed to allocate and spend all necessary funds to fulfill the requirements of this ordinance.

Section Six – Effective Date

This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Section Seven – Conflict Clause

All ordinances, parts of ordinances or board actions in conflict herewith are hereby repealed to the extent of such conflict.

ADOPTED this 17th day of May, 2023, by a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

President, Board of Trustees
Warrenville Fire Protection District

ATTEST:

Secretary, Board of Trustees
Warrenville Fire Protection District

ORDINANCE NO. 23-02

**AN ORDINANCE CREATING AND AUTHORIZING
A COMMITTEE PURSUANT TO AND IN COMPLIANCE WITH
THE DECENNIAL COMMITTEES ON LOCAL GOVERNMENT EFFICIENCY ACT**

**EXHIBIT A
DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY MEMBERSHIP**

MEMBER NAME	MEMBER TITLE
Jeff Carstens	Trustee
Kathleen Perkins	Trustee
Denise Pertell	Trustee
Joe Rogers	Trustee
Al Thompson	Trustee
Andrew Dina	Fire Chief
Beth Fairbanks	Resident
Jeff Krischel	Resident
Randy Price	Resident

ORDINANCE NO. 23-02

**AN ORDINANCE CREATING AND AUTHORIZING
A COMMITTEE PURSUANT TO AND IN COMPLIANCE WITH
THE DECENNIAL COMMITTEES ON LOCAL GOVERNMENT EFFICIENCY ACT**

**EXHIBIT B
DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY
MEETING DATES AND TIMES**

MEETING	DATE	TIME
Meeting 1		
Meeting 2		
Meeting 3		

Note: Meeting dates are subject to change with proper notice provided as set forth in the Illinois Open Meetings Act.

STATE OF ILLINOIS)
)
) SS
COUNTY OF DUPAGE)

SECRETARY'S CERTIFICATE

I, _____, the duly qualified Secretary of the Board of Trustees of the Warrenville Fire Protection District, DuPage County, Illinois, do hereby certify that the attached hereto is a true and correct copy of an Ordinance entitled:

ORDINANCE NO. 23-02

**AN ORDINANCE CREATING AND AUTHORIZING
A COMMITTEE PURSUANT TO AND IN COMPLIANCE WITH
THE DECENNIAL COMMITTEES ON LOCAL GOVERNMENT EFFICIENCY ACT**

which Ordinance was adopted by the Board of Trustees of the Warrenville Fire Protection District at a meeting held on May 17th, 2023. I do further certify that a quorum of said Board was present in person at said meeting, or by electronic means at said meeting, and that the Board complied with all requirements of the Illinois Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto set my hand this 17th day of May, 2023.

Secretary, Board of Trustees
Warrenville Fire Protection District