

WARRENVILLE FIRE PROTECTION DISTRICT
AGENDA FOR TRUSTEE BOARD MEETING
August 16, 2023
5:00 PM
3S472 Batavia Road, Warrenville, IL 60555

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVE AGENDA**
- 5. PUBLIC COMMENTS**
- 6. ROUTINE BUSINESS**
 - a) Approval of Minutes (07/19)
 - b) Financial Reports
 - c) Approval of Bills
 - d) Other Finance
 1. Approve annual audit for fiscal year ending 04/30/2023
 - i. GASB 67&68 Report (GASB 68 Fire District)
 - ii. GASB 74&75 Valuation Report (OPEB)
 2. Receive annual audit from Warrenville Firefighter Pension Board
 3. Receive Levy Request from Warrenville Firefighter Pension Board
 - e) Closed Session
 1. Personnel
- 7. COMMUNICATIONS**
 - a) Fire Chief's Report
 - b) Trustees
 - a) Firefighters' Appreciation
 - b) Attorney
 - c) Logistics Report
 - d) Training Report
 - e) EMS Report
 - f) Apparatus Report
 - g) Fire Bureau Report
 - h) Personnel
 1. Swearing-in ceremony
- 8. UNFINISHED BUSINESS**
 - a) Discuss capital cost reimbursement
 - b) Discuss and vote on strategic plan proposal
 - c) Discuss station security
- 9. NEW BUSINESS**
 - a) Discuss and vote on surplus disposal and/or sale on GovDeals for various equipment
 - b) Discuss and vote on hiring bonus for new hires
- 10. ADJOURN**

**WARRENVILLE FIRE PROTECTION DISTRICT
3S472 Batavia Road, Warrenville, IL 60555**

**Minutes of Trustee Meeting
July 19, 2023**

CALL TO ORDER

President Perkins called the meeting to order at 1700 hours.

PLEDGE OF ALLEGIANCE

The meeting started with the pledge of allegiance to the flag.

ROLL CALL

Present for the meeting were President Kate Perkins, Secretary Joe Rogers, Treasurer Denise Pertell, Trustee Jeff Carstens, Fire Chief Andy Dina, Assistant Chief Jamie Clark, Assistant Chief Joe Levy, Financial Analyst Amber Nadeau, and Administrative Assistant Jenna Reavy. Absent from the meeting was Trustee Al Thompson.

Guests were Fire Marshal Carl Voda, Captain Jeff Fiene, Captain Nic Tosto (arrived at 1702 hours, left at 1722 hours, returned at 1723 hours), Lieutenant Matt Banaszek (arrived at 1804 hours), and Fire Commissioner Nelda Byers.

APPROVAL OF AGENDA

A motion was made by Trustee Pertell, seconded by Trustee Carstens, to approve the agenda as presented.

4 AYES 1 ABSENT MOTION CARRIED

PUBLIC COMMENTS

Fire Commissioner Nelda Byers addressed the Board regarding station security. She said it was up to the Trustee Board to decide the level of access, and that the Board is responsible to the public. She noted that she personally has 24/7 access to the station. Trustee Rogers questioned the topic. President Perkins responded that the original access for the Trustee Board was to be 24/7, but there seemed to be a recent change to Trustee Pertell's access.

APPROVAL OF MINUTES

A motion was made by Trustee Rogers, seconded by Trustee Pertell, to approve the regular minutes of the regular meeting on June 21, 2023 and special meeting on June 28, 2023.

4 AYES 1 ABSENT MOTION CARRIED

A motion was made by Trustee Pertell, seconded by Trustee Carstens, to approve the closed session minutes of the regular meeting on June 21, 2023.

4 AYES 1 ABSENT MOTION CARRIED

FINANCIAL REPORTS

Chief Dina presented the financial reports. The “Total Cash” from the Summary of Cash report is equal to the “Ending Cash Balance” on the Cash Activity Report. The Cash Activity Report included a beginning cash balance of \$4,709,705.50 and an ending cash balance of \$6,233,605.24 as recorded in the June 2023 financial reports. He said this is the largest cash balance the District has had in at least two years.

Chief Dina noted the June ambulance revenues were \$101,259.17.

President Perkins inquired about the invoices written-off for Fire Prevention Bureau billing. Chief Dina explained that when the District switched to electronic invoicing in March 2023, it went back to January 2022 to collect on outstanding invoices. The invoices that were written-off were uncollectable due to financial hardships and sale of properties. Financial Analyst Nadeau noted that the District did receive payment on the other older outstanding invoices.

Trustee Pertell noted she saw a note on the Fifth Third credit card statement that referred to an annual fee from the bank. Financial Analyst said no annual fee has been billed to the District.

A motion was made by Trustee Pertell, seconded by Trustee Carstens, to accept the monthly accounting reports as presented.

ROLL CALL:
Carstens – AYE
Perkins – AYE
Pertell – AYE
Rogers – AYE
Thompson – ABSENT
MOTION CARRIED

APPROVAL OF BILLS

Chief Dina explained that last month the Trustee Board approved the purchase for a LUCAS compression device up to \$21,000.00. The price was contingent on also purchasing LifePak monitors, which the District is not purchasing. Chief Dina presented the updated amount. Chief Dina also presented the quote for four sets of turnout gear.

A motion was made by Trustee Rogers, seconded by Trustee Carstens, to approve the purchases of a LUCAS compression device not to exceed \$23,000.00 and turnout gear not to exceed \$15,000.00.

ROLL CALL:
Carstens – AYE
Perkins – AYE
Pertell – AYE
Rogers – AYE
Thompson – ABSENT
MOTION CARRIED

OTHER FINANCE

None.

CLOSED SESSION

None.

FIRE CHIEF'S REPORT

Chief Dina reported there were 190 calls for service in the month of June 2023, which included 125 EMS calls and 65 fire and rescue calls.

Chief Dina reported there were several significant incidents for June 2023. In Warrenville, there was a cooking fire, two structure fires, and a vehicle fire. There were mutual aid calls including a structure fire in Naperville and structure fire in West Chicago.

Chief Dina and Assistant Chief Levy attended July 4th safety meetings and Summer Daze preparation meetings.

CBA negotiations with the mediator occurred on June 2nd.

Staff hosted a lunch with the Brycer group, the District's third-party inspection vendor.

Financial Analyst Nadeau hosted the audit kickoff meeting with Lauterbach & Amen.

Chief Dina attended the first annual Illinois Fire Service Conference and MABAS Executive Board meeting. Trustee Thompson also attended.

Chief Dina met with the new City of Warrenville Community and Economic Development Director Amy Emery.

Chief Dina hosted a station tour for Senator Seth Lewis and State Representative Amy Grant.

Chief Dina and Fire Marshal Voda met with CMV Law to assist with emergency planning.

The new fire station server was successfully installed. The project ran late June to early July.

TRUSTEES

Trustee Pertell said Trinity Church hosts a free breakfast on the first Saturday of every month from 8am-10am and all are welcome to attend.

FIREFIGHTERS' APPRECIATION

None.

ATTORNEY

None.

BUILDINGS

Captain Fiene presented the Logistics Report. He noted that the Department of Energy rejected our grant application due to our organization size being too small.

TRAINING

Assistant Chief Levy presented the Training Report. There were 841 training hours in June.

EMS

Captain Tosto presented the EMS Report verbally, since no paper copy was available at the time. President Perkins requested a copy of the report.

EQUIPMENT

Assistant Chief Levy presented the Monthly Apparatus Operating Cost Report.

FIRE BUREAU

Fire Marshal Voda presented the Fire Bureau Report. President Perkins asked what the plan was for National Night Out. Fire Marshal Voda said he plans to hand out a variety of promotional items including lunch bags, cups, hats, bracelets, reflector lights, and pens/pencils. He said the event also has a touch-a-truck with the firefighters and chiefs.

PERSONNEL

Chief Dina said the hiring test was on Saturday, July 15th. There were 19 applications received, with 15 candidates eligible to take the test. There were 10 candidates that showed up to take the test and 7 that passed it. He noted that all current District employees that took the test, passed it.

Chief Dina said there are currently five vacant positions. There is about two to four weeks of steps left in the process before the list is finalized and candidates can be hired. President Perkins said there will probably be a need to do another test soon since it appears the list will be exhausted quickly. Fire Commissioner Byers agreed and said the Board of Fire Commissioners plan to do another test and that the testing company has been notified.

UNFINISHED BUSINESS

Chief Dina provided an update regarding the capital cost reimbursement. Certified letters were sent to School District #200 and #204, which they have since received. School District #200 will post the item to their school board. School District #204 will contact Chief Dina next week. Chief Dina provided a sample IGA to the Trustee Board. Chief Dina is waiting for approval from the school districts before brining the IGA to the Trustee Board for approval.

NEW BUSINESS

Chief Dina provided information about creating a strategic plan for the District. Chief Dina said it is an ongoing plan that needs frequent assessment. Having an outside company do the initial legwork along with a community survey and demographic and community profile would cost about \$40,000. With out the survey and profile, the base cost is about \$20,000. Chief Dina explained the benefits of a strategic plan, including being a guide for decision making, tracking progress on goals, finding weaknesses to improve, and putting everyone to task.

Trustee Rogers was concerned that the value may not be enough for the expense. Trustee Pertell asked to revisit the idea after the Decennial Committee work is completed. President Perkins requested that Chief Dina get estimate of how much staff time would be still be involved even with hiring an outside company to complete the project.

Trustee Pertell provided background regarding station security. She recalled the Trustee Board approved the program in 2018 to install door scanners and provide key fobs to personnel. At the time, Chief Rogers said the Trustee Board would have 24/7 access to the station. It is unknown if that was how the access was setup. Trustee Pertell recently tried to access the station late at night, but her key fob would not work. Trustee Pertell spoke with Fire Commissioner Byers, who stated she has 24/7 access. She also spoke with retirees, who stated they had 24/7 access until COVID happened.

Chief Dina explained that only one person can change the access, which is Assistant Chief Levy. Assistant Chief Levy confirmed he has not changed any access for the Trustee Board. Chief Dina said when he was an Assistant Chief, it was known that the setup declined access at a certain time of day. Assistant Chief Clark spoke about the security access in City buildings for City officials.

The Trustee Board directed Chief Dina to provide a list of groups and their station access with a proposal of changes to the next regular meeting.

ADJOURNMENT

At 1810 hours, a motion was made by Trustee Carstens, seconded by Trustee Rogers, to adjourn the meeting.

4 AYES 1 ABSENT MOTION CARRIED

Present at the end of the meeting were President Kate Perkins, Secretary Joe Rogers, Treasurer Denise Pertell, Trustee Jeff Carstens, Fire Chief Andy Dina, Assistant Chief Jamie Clark, Assistant Chief Joe Levy, Financial Analyst Amber Nadeau, and Administrative Assistant Jenna Reavy.

Guests present at the end of the meeting were Fire Marshal Carl Voda, Captain Jeff Fiene, Captain Nic Tosto, Lieutenant Matt Banaszek, and Fire Commissioner Nelda Byers.

The meeting adjourned at 1810 hours.

President

Secretary

Warrenville Fire Protection District
Cash Activity
July 2023

Beginning Cash Balance 6,233,605.24

Revenues:

Receipts from the Monthly Receipts report	141,879.93	
PAYA Write Off	-	
Interest Income and Gain (Loss) on 5/3 Investment account	1,178.20	
Interest Income 5/3 Money Market account	3,354.92	
Foreign Fire Revenues	-	
Total Revenues		146,413.05

Expenses:

Vendor checks from the Check Register report	(59,426.73)	
Payroll disbursements and fees from the Precision payroll reports	(221,496.73)	
Auto Disbursements	(51,891.44)	
Foreign Fire Disbursements	-	
Foreign Fire Disbursements Paid on 5/3 Credit Card and reimbursed to District	-	
Bank fee 5/3 Checking Account	-	
Bank fee 5/3 Investment Account	(151.50)	
Bank fee Hinsdale Lockbox Account	-	
Bank fee Money Market	-	
Credit Card Service Fee	(95.22)	
Paramedic Billing Fee	(4,630.68)	
Total Expenses		<u>(337,692.30)</u>

Ending Cash Balance 6,042,325.99

Bank Account Balances at month end:

* Fifth-Third Checking	1,839,534.73
Fifth-Third Money Market	3,678,704.90
Fifth-Third Trust Investment	458,306.18
Fifth-Third Lockbox Checking	357.56
Hinsdale Bank and Trust Co Lockbox	-
Fifth Third Foreign Fire Tax	65,422.62
	<u><u>6,042,325.99</u></u>

* Note: The Fifth-Third Checking account balance displayed represents the general ledger balance not the bank balance. There are reconciling items such as outstanding checks and deposits in transit at month end.

Warrenville Fire Protection District
Summary of Cash
July 31, 2023

ASSETS

Corporate Fund

Fifth-Third Checking Pooled	\$ 1,380,442.03	
Fifth-Third Lockbox Checking	357.56	
Fifth-Third Money Market	2,569,158.66	
Fifth-Third Pooled Trust Inves	561,430.59	
Fifth-Third Pooled Trust MTMkt	(103,124.41)	
Total Corporate Fund		4,408,264.43

Audit Fund

Fifth-Third Checking Pooled	787.17	
Total Audit Fund		787.17

Liability Insurance Fund

Fifth-Third Checking Pooled	20,562.49	
Total Liability Insurance Fund		20,562.49

Workers Compensation Fund

Fifth-Third Checking Pooled	107,853.71	
Total Workers Compensation Fund		107,853.71

Foreign Fire Fund

Fifth-Third Foreign Fire Tax	65,422.62	
Total Foreign Fire Fund		65,422.62

Capital Projects Fund

Fifth-Third Pooled Checking	329,889.33	
Fifth-Third Money Market	1,109,546.24	
Total Capital Projects Fund		1,439,435.57

Total Cash	\$	6,042,325.99
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Warrenville Fire Protection District
Monthly Receipts
For the Period From Jul 1, 2023 to Jul 31, 2023

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transactio	Line Description	Debit Amnt	Credit Amnt
7/1/23	10-00-4250-10 01-00-1000-00	000028224	FMB-Public Education Corp - Closed CPR bank account Warrenville Fire CPR	2,797.03	2,797.03
7/6/23	10-00-1290-00 01-00-1000-00	220403	Invoice: FP23-22 AMS Mechanical Systems, Inc.	450.00	450.00
7/10/23	10-01-6770-00 01-00-1000-00	1317	Reim Client Relations Fund 10 - Pass thru for WFPD Auxiliary fundraiser Markitos Bar & Grill	450.00	450.00
7/10/23	10-00-4700-00 01-00-1000-00	219379636	Miscellaneous-Corporate - Record request Lexis Nexis	20.00	20.00
7/19/23	10-00-4310-00 10-00-1030-00	07192023	Amb Billing Fund 10 Amb Deposits Fund 10	357.56	357.56
7/20/23	10-00-4100-00 01-00-1000-00	AC4286709	Replacement Tax-Corporate Illinois State Comptroller/Treasurer Off	15,358.23	15,358.23
7/20/23	10-00-1290-00 10-00-1290-00 10-00-1290-00 01-00-1000-00	000221386	Invoice: FP-23-24 Invoice: FP-23-26 Invoice: FP-23-25 Arrowhead Golf Club	1,350.00	450.00 450.00 450.00
7/21/23	10-00-1290-00 01-00-1000-00	ALQTFJHG	Invoice: FP23-30 LaMarco Systems, Inc.	2,094.00	2,094.00
7/27/23	10-00-1290-00 01-00-1000-00	HA9IMLUD	Invoice: FP23-31 Metropolitan Fire Protection, Inc.	725.00	725.00
7/28/23	10-00-4000-00 30-00-4000-00 40-00-4000-00 50-00-4000-00 10-00-4050-00 01-00-1000-00	07282023	Property Tax-Corporate Property Tax-Audit Property Tax-Liability Insur Property Tax-Work Comp Property Tax - Corp Emer&Rescu DuPage County Treasurer	32,188.67	26,005.97 93.59 321.71 1,667.04 4,100.36
7/31/23	10-00-4310-00 10-01-6115-00 01-00-1000-00	07312023	Amb Billing Fund 10 Paramedic Bill Fee Fund 10 Amb Deposits Fund 10	4,630.68 2,578.77	7,209.45
7/31/23	10-00-4310-00 10-00-1031-00	07312023-1	Amb Billing Fund 10 Amb Deposits Fund 10	78,879.99	78,879.99
				141,879.93	141,879.93

Warrenville Fire Protection District
Aged Receivables
As of Jul 31, 2023

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Summary Format.

Customer Bill To Contact	0-30	31-60	61-90	Over 90 days	Amount Due
CONTECH Fire Alarm Company	515.00				515.00
Cosgrove Construction Inc.				242.00	242.00
Nayi, Viren				110.00	110.00
Northwestern Medicine	330.00				330.00
Thompson Electronics	1,550.00				1,550.00
US Alliance Fire Protection, Inc.	525.00				525.00
	2,920.00			352.00	3,272.00

Warrenville Fire Protection District
Cash Receipts Journal
For the Period From Jul 1, 2023 to Jul 31, 2023

Filter Criteria includes: 1) Customer Types from Bureau to Bureau. Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transaction Ref	Line Description	Debit Amnt	Credit Amnt
7/6/23	10-00-1290-00 01-00-1000-00	220403	Invoice: FP23-22 AMS Mechanical Systems, Inc.	450.00	450.00
7/20/23	10-00-1290-00 10-00-1290-00 10-00-1290-00 01-00-1000-00	0002213866	Invoice: FP-23-24 Invoice: FP-23-26 Invoice: FP-23-25 Arrowhead Golf Club	1,350.00	450.00 450.00 450.00
7/21/23	10-00-1290-00 01-00-1000-00	ALQTFJHGGMG	Invoice: FP23-30 LaMarco Systems, Inc.	2,094.00	2,094.00
7/27/23	10-00-1290-00 01-00-1000-00	HA9IMLUDSW	Invoice: FP23-31 Metropolitan Fire Protection, Inc.	725.00	725.00
				<u>4,619.00</u>	<u>4,619.00</u>

Warrenville Fire Protection District
Check Register
For the Period From Jul 1, 2023 to Jul 31, 2023

Filter Criteria includes: 1) Check Numbers from 10000 to 13000. Report order is by Check Number.

Payee	Check	Amount	Account ID	Account Description
Illinois Public Risk Fund	11116	14,774.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Warrenville Firemen's Auxili	11117	450.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
VOID	11118		10-01-9000-00 01-00-1000-00	Miscellaneous Fifth-Third Pooled Checking
VOID	11119		10-01-9000-00 01-00-1000-00	Miscellaneous Fifth-Third Pooled Checking
Stump, Alec	11120	64.26	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Ace Hardware - Warrenville	11121	33.18	10-00-2000-00 10-00-2000-00 01-00-1000-00	Accounts Payable Accounts Payable Fifth-Third Pooled Checking
Century Drywall, Inc.	11122	3,930.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Du-Comm	11123	20,392.03	10-00-2000-00 10-00-2000-00 01-00-1000-00	Accounts Payable Accounts Payable Fifth-Third Pooled Checking
Forest Preserve Dist. of Du	11124	6,078.03	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Central DuPage Hospital / E	11125	1,479.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
City of Warrenville	11126	479.85	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
ComEd	11127	1,224.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
GearGrid Corporation	11128	1,968.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Nicor Gas	11129	234.63	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Pomp's Tire Service, Inc.	11130	1,097.09	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Electrical Solutions Service	11131	600.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Konica Minolta Premier Fina	11132	312.87	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Lauterbach & Amen, LLP	11133	2,860.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
PROMOS 911	11134	3,449.79	10-00-2000-00 10-00-2000-00 01-00-1000-00	Accounts Payable Accounts Payable Fifth-Third Pooled Checking
	Total	59,426.73		

Warrenville Fire Protection District
Check Register
For the Period From Jul 1, 2023 to Jul 31, 2023

Filter Criteria includes: 1) Check Numbers from 170 to 800. Report order is by Check Number.

Payee	Check	Amount	Account ID	Account Description
Aflac	638	584.46	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Blue Cross Blue Shield of Ill	639	22,355.04	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Guardian Dental Plan	640	975.75	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Fifth Third Bank - Procurem	641	25,810.61	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Blue Cross Blue Shield of Ill	642	592.44	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
IMRF - IL Municipal Retirem	643	1,573.14	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
	Total	51,891.44		

Warrenville Fire Protection District

Purchase Journal

For the Period From Jul 1, 2023 to Jul 31, 2023

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor Name. Repo

Name	Date	Account ID	Account Description	Line Description	Debit	Credit
Ace Hardware - Warrenville	7/2/23	10-01-7010-00	Operating Supplies	Hardware	2.60	
Ace Hardware - Warrenville	7/2/23	10-00-2000-00	Accounts Payable	Ace Hardware - Warrenville		2.60
Ace Hardware - Warrenville	7/11/23	10-01-6500-00	Maintenance Buildings-	Cleaning powder	30.58	
Ace Hardware - Warrenville	7/11/23	10-00-2000-00	Accounts Payable	Ace Hardware - Warrenville		30.58
Aflac	7/1/23	10-00-2160-00	Insurance - Aflac Payabl	Accident insurance for June	584.46	
Aflac	7/1/23	10-00-2000-00	Accounts Payable	Aflac		584.46
Blue Cross Blue Shield of Illinois	7/1/23	10-01-5200-00	Insurance-Health	Health insurance for July	22,355.04	
Blue Cross Blue Shield of Illinois	7/1/23	10-00-2000-00	Accounts Payable	Blue Cross Blue Shield of Illinois		22,355.04
Blue Cross Blue Shield of Illinois	7/1/23	10-01-5200-05	Insurance-Vision	Vision insurance for July	186.23	
Blue Cross Blue Shield of Illinois	7/1/23	10-01-5200-20	Insurance-Life	Life insurance for July	406.21	
Blue Cross Blue Shield of Illinois	7/1/23	10-00-2000-00	Accounts Payable	Blue Cross Blue Shield of Illinois		592.44
Central DuPage Hospital / EAP	7/5/23	10-01-5300-00	Health & Wellness	EAP annual renewal for 60 employees	1,479.00	
Central DuPage Hospital / EAP	7/5/23	10-00-2000-00	Accounts Payable	Central DuPage Hospital / EAP		1,479.00
Century Drywall, Inc.	7/1/23	10-01-6500-00	Maintenance Buildings-	Repair bay ceiling drywall	3,930.00	
Century Drywall, Inc.	7/1/23	10-00-2000-00	Accounts Payable	Century Drywall, Inc.		3,930.00
City of Warrenville	7/10/23	10-01-6800-20	Utilities-Water	Water utility for 04/30-06/30	479.85	
City of Warrenville	7/10/23	10-00-2000-00	Accounts Payable	City of Warrenville		479.85
ComEd	7/12/23	10-01-6800-00	Utilities-Electric	Electricity services for 06/12-07/12	1,224.00	
ComEd	7/12/23	10-00-2000-00	Accounts Payable	ComEd		1,224.00
Du-Comm	7/1/23	10-01-6110-00	DuComm Dispatch	Dispatch facility lease share 08/01-10/31	846.28	
Du-Comm	7/1/23	10-00-2000-00	Accounts Payable	Du-Comm		846.28
Du-Comm	7/1/23	10-01-6110-00	DuComm Dispatch	Dispatch usage share 08/01-10/31	19,545.75	
Du-Comm	7/1/23	10-00-2000-00	Accounts Payable	Du-Comm		19,545.75
Electrical Solutions Services LLC	7/26/23	10-01-6500-00	Maintenance Buildings-	Electrical work for door bell, generator, and apparatus bay	600.00	
Electrical Solutions Services LLC	7/26/23	10-00-2000-00	Accounts Payable	Electrical Solutions Services LLC		600.00
Forest Preserve Dist. of DuPage Cou	7/1/23	10-01-7000-00	Motor Fuel	Motor fuel for 04/01-06/30	6,078.03	
Forest Preserve Dist. of DuPage Cou	7/1/23	10-00-2000-00	Accounts Payable	Forest Preserve Dist. of DuPage County		6,078.03
GearGrid Corporation	7/19/23	10-01-6500-00	Maintenance Buildings-	Gear locker door kits	1,968.00	
GearGrid Corporation	7/19/23	10-00-2000-00	Accounts Payable	GearGrid Corporation		1,968.00
Guardian Dental Plan	7/1/23	10-01-5200-10	Insurance-Dental	Dental insurance for July	975.75	
Guardian Dental Plan	7/1/23	10-00-2000-00	Accounts Payable	Guardian Dental Plan		975.75
Illinois Public Risk Fund	7/1/23	50-00-5400-00	Worker's Compensation	Workers comp insurance for July	14,774.00	
Illinois Public Risk Fund	7/1/23	10-00-2000-00	Accounts Payable	Illinois Public Risk Fund		14,774.00
IMRF - IL Municipal Retirement Fund	7/1/23	10-00-2163-00	IMRF Payable - Employe	Employee pension contributions for June	503.50	
IMRF - IL Municipal Retirement Fund	7/1/23	10-01-5200-27	IMRF District Contributic	Employer pension contributions for June	1,069.64	
IMRF - IL Municipal Retirement Fund	7/1/23	10-00-2000-00	Accounts Payable	IMRF - IL Municipal Retirement Fund		1,573.14
Konica Minolta Premier Finance	7/19/23	10-01-7100-00	Office Supplies	Copier lease and usage for 07/12-08/12	312.87	
Konica Minolta Premier Finance	7/19/23	10-00-2000-00	Accounts Payable	Konica Minolta Premier Finance		312.87

Warrenville Fire Protection District
Purchase Journal
For the Period From Jul 1, 2023 to Jul 31, 2023

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor Name. Repo

Name	Date	Account ID	Account Description	Line Description	Debit	Credit
Lauterbach & Amen, LLP	7/14/23	30-00-6005-00	Audit Fees	Annual audit OPEB report	2,860.00	
Lauterbach & Amen, LLP	7/14/23	10-00-2000-00	Accounts Payable	Lauterbach & Amen, LLP		2,860.00
Nicor Gas	7/10/23	10-01-6800-10	Utilities-Gas	Gas utility for 06/08-07/09	234.63	
Nicor Gas	7/10/23	10-00-2000-00	Accounts Payable	Nicor Gas		234.63
Pomp's Tire Service, Inc.	7/13/23	10-01-6520-08	Maint App - 2012 M0215	Replace 2 tires for M12	1,097.09	
Pomp's Tire Service, Inc.	7/13/23	10-00-2000-00	Accounts Payable	Pomp's Tire Service, Inc.		1,097.09
PROMOS 911	7/18/23	10-01-6745-00	Public Education	Promotional items	1,357.92	
PROMOS 911	7/18/23	10-00-2000-00	Accounts Payable	PROMOS 911		1,357.92
PROMOS 911	7/31/23	10-01-6710-00	Fire Prevention Bureau	Promotional items	2,091.87	
PROMOS 911	7/31/23	10-00-2000-00	Accounts Payable	PROMOS 911		2,091.87
Stump, Alec	7/3/23	10-01-6745-00	Public Education	Reim for CPR instructor	64.26	
Stump, Alec	7/3/23	10-00-2000-00	Accounts Payable	Stump, Alec		64.26
Warrenville Firemen's Auxiliary	7/1/23	10-01-6770-00	Client Relations Expenses	Pass thru for WFPD Auxiliary fundraiser	450.00	
Warrenville Firemen's Auxiliary	7/1/23	10-00-2000-00	Accounts Payable	Warrenville Firemen's Auxiliary		450.00
					85,507.56	85,507.56

Warrenville Fire Protection District
Purchase Journal - Fifth Third Pro Card
For the Period From Jul 1, 2023 to Jul 31, 2023

Filter Criteria includes: 1) Vendor IDs: Fifth Third Pro Card; 2) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Name	Date	Account ID	Account Description	Line Description	Trans Amount
Fifth Third Bank - Procurem	7/1/23	10-01-7220-90	Uniforms-Other	Fireground Supply - Badges and nameplates	597.93
		10-01-7100-00	Office Supplies	Amazon - Coffee filters	16.79
		10-01-7100-00	Office Supplies	USPS - Postage	10.55
		10-01-7100-00	Office Supplies	Amazon - Badge holder clips	17.99
		10-01-6520-03	Maint App - 2009 E5026 (E1	Interstate Power Systems - Repairs for E13	4,827.50
		10-01-6700-05	Training-Certification Classe	American Heart Association - BLS CPR course licenses	1,292.00
		10-01-6745-00	Public Education	Edward Hospital - CPR cards	24.15
		10-01-6500-00	Maintenance Buildings-Stat	Menards - Carpet cleaner vacuum	60.16
		10-01-6750-00	Travel/Hotel Expense	Marriott - IFSC hotel for Dina	185.15
		10-01-6750-00	Travel/Hotel Expense	Marriott - IFSC hotel for Dina	600.45
		10-01-7100-00	Office Supplies	Amazon - Item returned	-19.99
		10-01-6600-00	IT Hardware	Amazon - Computer mouse	12.49
		10-01-7100-00	Office Supplies	USPS - Postage	11.00
		10-01-7100-00	Office Supplies	USPS - Stamps	63.00
		10-01-7100-00	Office Supplies	Amazon - Dry erase markers	7.98
		10-01-7100-00	Office Supplies	USPS - Postage	3.42
		10-01-6700-50	Training - Fire Commissione	Staybridge Suites - IFSC hotel for Thompson	483.74
		10-01-7100-00	Office Supplies	Amazon - Copy paper	39.99
		10-01-7100-00	Office Supplies	USPS - Postage	9.56
		10-01-6600-05	IT Computer Software	Zoom - Video conference fee for June	15.99
		10-01-6600-05	IT Computer Software	Deneb Corporation - Email hosting fee for June	479.75
		10-01-7300-00	Medical Supplies	Linde Gas - Oxygen cylinder rentals	444.04
		10-01-6810-00	Telephone-Land Line	AT&T - Internet service for 05/07-06/06	497.15
		10-01-6810-00	Telephone-Land Line	AT&T - Station phone service for 05/07-06/06	725.55
		10-01-6600-05	IT Computer Software	FlowMSP - Preplan software annual fee	2,500.00
		10-01-6840-00	Cable	Comcast - Cable TV service for 05/15-06/14	61.31
		10-01-6500-00	Maintenance Buildings-Stat	Colley Elevator - Quarterly elevator service for 06/01-08/31	260.00
		10-01-7010-00	Operating Supplies	Family Pride - Laundry service lease for June	50.00
		10-01-6730-00	Testing and Promotion	BioScan Tek - Background checks	184.00
		10-01-6810-10	Telephone-Cell Phones	Verizon - Wireless router service for 05/07-06/06	385.72
		10-01-7200-00	Firefighters Pers Prot Equip	Amazon - Gear tags	112.97
		10-01-6170-00	GIS Maintenance	Cleverbridge - GIS Corel Draw annual subscription	269.00
		10-01-6500-00	Maintenance Buildings-Stat	Amazon - Duct tape	16.68
		10-01-6810-10	Telephone-Cell Phones	AT&T - Monthly fee	12.28
		10-01-6520-13	Maint App - 2021 Ford (I11)	Voegtles Auto Service - Oil change for I-11	24.18
		10-01-7010-00	Operating Supplies	Carquest - Oil absorbent and diesel exhaust fluid	169.40
		10-01-6520-20	Maint App - Antique Van	Voegtles Auto Service - Oil change and repairs for Antique truck	399.23
		10-01-6810-10	Telephone-Cell Phones	AT&T - FirstNet mobile phone for 04/26-05/25	469.12
		10-01-6040-00	Legal	Ottosen - Legal services for May	2,262.50
		10-01-6500-00	Maintenance Buildings-Stat	Amazon - Electrical plugs	121.42
		10-01-6500-00	Maintenance Buildings-Stat	Cintas - Recharge fire extinguishers	375.97
		10-01-6520-24	Maint App - 2020 E1976 (E1	MacQueen - Repairs for E11	1,991.58
		10-01-6520-00	Maintenance-Apparatus	Carquest - Vehicle fuse	4.49
		10-01-6520-10	Maint App - 2016 Ford (A11)	Midwest911 - Equipment installation for A-11	1,154.16
		10-01-7110-00	Cleaning Supplies	Warehouse Direct - Cleaning supplies	356.81
		10-01-6810-10	Telephone-Cell Phones	Verizon - Wireless router service for 06/07-07/06	385.98
		10-01-7110-00	Cleaning Supplies	Warehouse Direct - Cleaning supplies	31.85
		10-01-6150-00	SCBA Maintenance and Part	MES - SCBA repairs	111.60

Warrenville Fire Protection District
Purchase Journal - Fifth Third Pro Card
For the Period From Jul 1, 2023 to Jul 31, 2023

Filter Criteria includes: 1) Vendor IDs: Fifth Third Pro Card; 2) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Name	Date	Account ID	Account Description	Line Description	Trans Amount
		10-01-7220-00	Uniforms-Employees	Air One Equipment - Tool for Sheahan	57.00
		10-01-7220-00	Uniforms-Employees	Air One Equipment - Extrication gloves for Sheahan	67.00
		10-01-6500-00	Maintenance Buildings-Stat	Alarm Detection Systems - Door access cards	114.45
		10-01-7220-00	Uniforms-Employees	Air One Equipment - Fire hood for Schaul	132.00
		10-01-7220-00	Uniforms-Employees	Air One Equipment - Tool for Schaul	289.00
		10-01-7220-00	Uniforms-Employees	Air One Equipment - Tools for LaForge	361.00
		10-01-7220-00	Uniforms-Employees	Air One Equipment - Uniform items for Reavy	362.00
		10-01-7300-00	Medical Supplies	Linde Gas - Oxygen cylinder rentals	446.57
		10-01-6700-05	Training-Certification Classe	Romeoville Fire Academy - VMO class for Reavy and Yager	1,700.00
		10-01-6150-00	SCBA Maintenance and Part	Air One Equipment - SCBA air test	165.00
		10-00-2000-00	Accounts Payable	Fifth Third Bank - Procurement Card	-25,810.61
					-25,810.61

Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Three Months Ending July 31, 2023

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available	
Corporate Fund						
Revenues						
10-00-4000-00	Property Tax Revenue	\$ 26,005.97	\$ 1,662,196.39	\$ 3,121,515.00	1,459,318.61	46.75
10-00-4010-00	Property Tax Revenue - Pension	4,400.83	281,279.90	537,804.00	256,524.10	47.70
10-00-4050-00	PropTax Rev - Emer&Rescue Fund	4,100.36	262,078.20	492,168.00	230,089.80	46.75
10-00-4100-00	State Replacement Tax Revenue	15,358.23	34,355.23	65,000.00	30,644.77	47.15
10-00-4250-10	FMB-Public Education	2,797.03	2,797.03	0.00	(2,797.03)	0.00
10-00-4250-20	FMB-Plan Review	4,267.00	3,699.32	20,000.00	16,300.68	81.50
10-00-4310-00	Ambulance Service Fees	86,447.00	275,738.19	950,000.00	674,261.81	70.97
10-00-4350-00	Fire Recovery	0.00	592.00	16,000.00	15,408.00	96.30
10-00-4400-00	Reimbursements	0.00	0.00	15,000.00	15,000.00	100.00
10-00-4500-00	Grant Revenue	0.00	0.00	14,000.00	14,000.00	100.00
10-00-4700-00	Other Income	20.00	1,175.00	2,500.00	1,325.00	53.00
10-00-4800-00	Interest Income	3,468.55	10,150.34	13,000.00	2,849.66	21.92
10-00-4801-00	Unrealized Gain/Loss on Invest	3,385.19	(2,175.76)	0.00	2,175.76	0.00
10-00-4802-00	Gain/Loss on Sale of Invest.	(3,203.70)	(3,203.70)	0.00	3,203.70	0.00
	Total Revenues	147,046.46	2,528,682.14	5,246,987.00	2,718,304.86	51.81
Expenses						
Personal Services						
10-01-5000-00	Payroll-Full Time Firefighters	149,031.51	395,891.25	1,850,000.00	1,454,108.75	78.60
10-01-5005-00	Payroll-Part Time Firefighters	28,104.61	68,759.00	565,000.00	496,241.00	87.83
10-01-5010-00	Payroll-Office & Staff	7,830.38	21,106.94	131,200.00	110,093.06	83.91
10-01-5015-00	Payroll-Part Time Supervisory	2,526.66	6,510.00	28,100.00	21,590.00	76.83
10-01-5020-00	Overtime	15,188.48	43,216.91	100,000.00	56,783.09	56.78
10-01-5022-00	Payroll-Special-Rate	274.63	1,578.36	10,000.00	8,421.64	84.22
10-01-5025-00	Payroll-Holiday Pay	3,193.64	4,168.37	58,000.00	53,831.63	92.81
10-01-5030-00	Payroll-Fireman POC	7,565.00	15,395.00	150,000.00	134,605.00	89.74
10-01-5080-00	Trustee Compensation	1,406.25	4,031.25	16,875.00	12,843.75	76.11
10-01-5090-00	Fire Commissioner Compensation	166.66	499.98	3,000.00	2,500.02	83.33
10-01-5100-00	Payroll Taxes	6,571.91	16,655.60	116,000.00	99,344.40	85.64
10-01-5200-00	Insurance-Health	23,010.56	61,716.90	324,000.00	262,283.10	80.95
10-01-5200-05	Insurance-Vision	186.23	551.09	2,200.00	1,648.91	74.95
10-01-5200-10	Insurance-Dental	975.75	2,958.57	11,750.00	8,791.43	74.82
10-01-5200-20	Insurance-Life	406.21	1,266.47	5,250.00	3,983.53	75.88
10-01-5200-25	VEBA	0.00	0.00	35,000.00	35,000.00	100.00
10-01-5200-26	457 District Contribution	0.00	600.00	2,400.00	1,800.00	75.00
10-01-5200-27	IMRF District Contribution	1,069.64	3,233.31	18,420.00	15,186.69	82.45
10-01-5300-00	Health & Wellness	1,479.00	1,479.00	32,000.00	30,521.00	95.38

Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Three Months Ending July 31, 2023

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
10-01-5500-00 Pension Contribution	4,400.83	281,279.90	536,900.00	255,620.10	47.61
Total Personal Services	253,387.95	930,897.90	3,996,095.00	3,065,197.10	76.70
<u>Contractual Services</u>					
10-01-6000-00 Accounting-Sikich	0.00	7,268.00	35,000.00	27,732.00	79.23
10-01-6010-00 Dues	0.00	1,180.00	4,700.00	3,520.00	74.89
10-01-6020-00 Firefighters Appreciation Fund	0.00	0.00	10,000.00	10,000.00	100.00
10-01-6030-00 General Insurance	0.00	0.00	2,550.00	2,550.00	100.00
10-01-6040-00 Legal	2,262.50	4,730.00	33,000.00	28,270.00	85.67
10-01-6045-00 Payroll Service Fee	325.15	1,007.26	5,600.00	4,592.74	82.01
10-01-6060-00 GEMT 50% Payment Expense	0.00	0.00	140,000.00	140,000.00	100.00
10-01-6110-00 DuComm Dispatch	20,392.03	41,740.31	82,500.00	40,759.69	49.41
10-01-6115-00 Ambulance Billing Fees	4,630.68	12,696.75	42,750.00	30,053.25	70.30
10-01-6120-00 Haz-Mat Equipment	0.00	969.31	5,000.00	4,030.69	80.61
10-01-6130-00 Dive/Water Rescue	0.00	0.00	12,000.00	12,000.00	100.00
10-01-6140-00 Technical Rescue Equipment	0.00	0.00	2,500.00	2,500.00	100.00
10-01-6145-00 TEMS - (SWAT)	0.00	0.00	2,000.00	2,000.00	100.00
10-01-6150-00 SCBA Maintenance and Parts	276.60	276.60	15,000.00	14,723.40	98.16
10-01-6160-00 Hose and Appliances	0.00	0.00	6,000.00	6,000.00	100.00
10-01-6170-00 GIS Maintenance	269.00	269.00	2,200.00	1,931.00	87.77
10-01-6180-00 Credit Card Processing Fees	95.22	138.40	800.00	661.60	82.70
10-01-6200-00 Comm/Radio Equipment	0.00	0.00	17,000.00	17,000.00	100.00
10-01-6500-00 Maintenance Buildings-Stat 1	7,477.26	9,115.75	35,000.00	25,884.25	73.96
10-01-6510-00 Maintenance-Equipment	0.00	0.00	2,500.00	2,500.00	100.00
10-01-6520-00 Maintenance-Apparatus	4.49	4.49	65,000.00	64,995.51	99.99
10-01-6520-03 Maint App - 2009 E5026 (E13)	4,827.50	4,827.50	0.00	(4,827.50)	0.00
10-01-6520-08 Maint App - 2012 M0215 (M12)	1,097.09	3,285.28	0.00	(3,285.28)	0.00
10-01-6520-10 Maint App - 2016 Ford (A11)	1,154.16	2,297.63	0.00	(2,297.63)	0.00
10-01-6520-13 Maint App - 2021 Ford (I11)	24.18	24.18	0.00	(24.18)	0.00
10-01-6520-20 Maint App - Antique Van	399.23	399.23	0.00	(399.23)	0.00
10-01-6520-24 Maint App - 2020 E1976 (E11)	1,991.58	2,211.26	0.00	(2,211.26)	0.00
10-01-6530-00 Small Tools	0.00	0.00	4,000.00	4,000.00	100.00
10-01-6600-00 IT Hardware	12.49	111.49	12,000.00	11,888.51	99.07
10-01-6600-05 IT Computer Software	2,995.74	8,460.56	32,700.00	24,239.44	74.13
10-01-6600-10 IT Support Services	0.00	3,400.00	28,000.00	24,600.00	87.86
10-01-6700-00 Training-Seminars/Lecture	0.00	200.00	4,000.00	3,800.00	95.00
10-01-6700-05 Training-Certification Classes	2,992.00	2,992.00	25,000.00	22,008.00	88.03
10-01-6700-10 Training-Books/Manuals	0.00	0.00	2,000.00	2,000.00	100.00
10-01-6700-15 Training-Building Mat/Props	0.00	0.00	5,000.00	5,000.00	100.00
10-01-6700-20 Training-Audio Visual/Comp	0.00	0.00	3,000.00	3,000.00	100.00
10-01-6700-25 Training- Per Diem	0.00	708.00	3,500.00	2,792.00	79.77

Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Three Months Ending July 31, 2023

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
10-01-6700-40 Training-Supplies	0.00	0.00	5,000.00	5,000.00	100.00
10-01-6700-48 Career Training	0.00	0.00	20,000.00	20,000.00	100.00
10-01-6700-50 Training - Fire Commissioners	483.74	1,164.62	4,300.00	3,135.38	72.92
10-01-6710-00 Fire Prevention Bureau	2,091.87	2,126.87	3,000.00	873.13	29.10
10-01-6730-00 Testing and Promotion	184.00	184.00	20,000.00	19,816.00	99.08
10-01-6745-00 Public Education	1,446.33	1,446.33	3,500.00	2,053.67	58.68
10-01-6750-00 Travel/Hotel Expense	785.60	2,572.99	6,000.00	3,427.01	57.12
10-01-6770-00 Client Relations Expense	0.00	77.07	4,000.00	3,922.93	98.07
10-01-6800-00 Utilities-Electric	1,224.00	3,342.78	12,000.00	8,657.22	72.14
10-01-6800-10 Utilities-Gas	234.63	903.25	12,000.00	11,096.75	92.47
10-01-6800-20 Utilities-Water	479.85	791.35	2,000.00	1,208.65	60.43
10-01-6810-00 Telephone-Land Line	1,222.70	1,222.70	15,000.00	13,777.30	91.85
10-01-6810-10 Telephone-Cell Phones	1,253.10	1,734.50	10,800.00	9,065.50	83.94
10-01-6830-00 Alarm Expense	0.00	784.20	4,000.00	3,215.80	80.40
10-01-6840-00 Cable	61.31	122.62	700.00	577.38	82.48
Total Contractual Services	60,694.03	124,786.28	762,600.00	637,813.72	83.64

Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Three Months Ending July 31, 2023

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Commodities</u>					
10-01-7000-00 Motor Fuel	6,078.03	6,098.03	32,000.00	25,901.97	80.94
10-01-7010-00 Operating Supplies	222.00	416.09	2,000.00	1,583.91	79.20
10-01-7100-00 Office Supplies	473.16	1,512.99	8,000.00	6,487.01	81.09
10-01-7110-00 Cleaning Supplies	388.66	423.86	3,500.00	3,076.14	87.89
10-01-7200-00 Firefighters Pers Prot Equip	112.97	112.97	40,000.00	39,887.03	99.72
10-01-7220-00 Uniforms-Employees	1,268.00	1,681.00	27,000.00	25,319.00	93.77
10-01-7220-90 Uniforms-Other	597.93	1,169.92	6,000.00	4,830.08	80.50
10-01-7230-00 Fire & Rescue Equipment	0.00	0.00	20,000.00	20,000.00	100.00
10-01-7300-00 Medical Supplies	890.61	2,149.98	55,000.00	52,850.02	96.09
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Total Commodities	10,031.36	13,564.84	193,500.00	179,935.16	92.99
<u>Capital Outlay</u>					
	<hr/>	<hr/>	<hr/>	<hr/>	
Total Capital Outlay	0.00	0.00	0.00	0.00	0.00
<u>Other</u>					
10-01-9000-00 Miscellaneous	151.50	457.25	0.00	(457.25)	0.00
10-01-9500-60 Transfers to Capital Projects	0.00	200,000.00	200,000.00	0.00	0.00
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Total Other	151.50	200,457.25	200,000.00	(457.25)	(0.23)
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Total Expenses	324,264.84	1,269,706.27	5,152,195.00	3,882,488.73	75.36
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Net Revenue over Expenses	\$ (177,218.38)	\$ 1,258,975.87	\$ 94,792.00	(1,164,183.87)	(1,228.15)
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Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Three Months Ending July 31, 2023

<u>Audit Fund</u>		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Revenues</u>						
30-00-4000-00	Property Tax Revenue	\$ 93.59	\$ 5,981.81	\$ 11,233.00	5,251.19	46.75
	Total Revenues	93.59	5,981.81	11,233.00	5,251.19	46.75
<u>Expenses</u>						
30-00-6005-00	Audit Fees	2,860.00	9,110.00	11,233.00	2,123.00	18.90
	Total Personal Services	2,860.00	9,110.00	11,233.00	2,123.00	18.90
	Net Revenue over Expenses	\$ (2,766.41)	\$ (3,128.19)	\$ 0.00	3,128.19	0.00
<u>Liability Insurance Fund</u>						
<u>Revenues</u>						
40-00-4000-00	Property Tax Revenue	\$ 321.71	\$ 20,562.49	\$ 38,615.00	18,052.51	46.75
	Total Revenues	321.71	20,562.49	38,615.00	18,052.51	46.75
<u>Expenses</u>						
40-00-6035-00	Liability Insurance	0.00	0.00	38,615.00	38,615.00	100.00
	Total Personal Services	0.00	0.00	38,615.00	38,615.00	100.00
	Net Revenue over Expenses	\$ 321.71	\$ 20,562.49	\$ 0.00	(20,562.49)	0.00

Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Three Months Ending July 31, 2023

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Workers Compensation Fund</u>						
<u>Revenues</u>						
50-00-4000-00	Property Tax Revenue	\$ 1,667.04	\$ 106,551.05	\$ 200,097.00	93,545.95	46.75
	Total Revenues	<u>1,667.04</u>	<u>106,551.05</u>	<u>200,097.00</u>	<u>93,545.95</u>	46.75
<u>Expenses</u>						
50-00-5400-00	Worker's Compensation Expense	14,774.00	44,316.00	200,097.00	155,781.00	77.85
	Total Personal Services	14,774.00	44,316.00	200,097.00	155,781.00	77.85
	Net Revenue over Expenses	\$ <u><u>(13,106.96)</u></u>	\$ <u><u>62,235.05</u></u>	\$ <u><u>0.00</u></u>	<u><u>(62,235.05)</u></u>	0.00

Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Three Months Ending July 31, 2023

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Foreign Fire Fund</u>						
<u>Revenues</u>						
55-00-4150-00	Foreign Fire Tax Revenue	\$ 0.00	\$ 0.00	\$ 35,000.00	35,000.00	100.00
	Total Revenues	<u>0.00</u>	<u>0.00</u>	<u>35,000.00</u>	<u>35,000.00</u>	100.00
<u>Expenses</u>						
55-01-5150-00	Foreign Fire Tax	0.00	195.58	35,000.00	34,804.42	99.44
	Total Personal Services	0.00	195.58	35,000.00	34,804.42	99.44
	Net Revenue over Expenses	<u>\$ 0.00</u>	<u>\$ (195.58)</u>	<u>\$ 0.00</u>	<u>195.58</u>	0.00

Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Three Months Ending July 31, 2023

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Capital Projects Fund</u>						
<u>Revenues</u>						
60-00-4800-00	Interest Income	\$ 1,011.89	\$ 2,988.78	\$ 3,000.00	11.22	0.37
60-00-4900-10	Transfers from Corp Fund	0.00	200,000.00	200,000.00	0.00	0.00
	Total Revenues	<u>1,011.89</u>	<u>202,988.78</u>	<u>203,000.00</u>	<u>11.22</u>	<u>0.01</u>
<u>Expenses</u>						
60-01-8010-00	Capital Outlay - Building	0.00	13,949.86	100,000.00	86,050.14	86.05
60-01-8015-00	Capital Outlay - Apparatus	0.00	0.00	131,000.00	131,000.00	100.00
60-01-8020-00	Capital Outlay - Operating Equ	0.00	0.00	70,000.00	70,000.00	100.00
	Total Expenses	<u>0.00</u>	<u>13,949.86</u>	<u>301,000.00</u>	<u>287,050.14</u>	<u>95.37</u>
	Net Revenue over Expenses	<u>\$ 1,011.89</u>	<u>\$ 189,038.92</u>	<u>\$ (98,000.00)</u>	<u>(287,038.92)</u>	<u>292.90</u>

Recommendations for Compensation of New Firefighters

Provided by: Warrenville Fire Commission

Dated: August 16, 2023

The Warrenville Fire Protection District (WFPD) has experienced high turnover in the past three years. Specifically, we see a drop-off rate of three new hire firefighters/year since 2021. This proposal will cover data provided by Chief Dina and Assistant Chief Levy in conjunction with additional research and calculations done by the Warrenville Fire Commissioners to make recommendations to the WFPD Board of Trustees.

Fire Fighters Departure Data Since 2021

The following is a cost breakdown of what firefighters have cost that have departed the WFPD along with the timeframe they have departed. Data has been made anonymous for the trustee’s public meeting (See Appendix A For Cost Details).

Year	Firefighter	Cost	Timing	Penalty	Net Loss
2021	Anon FF 1	\$9,750	< 12 Months	\$5,000	\$4,750
	Anon FF 2	\$11,175	13 Months	\$3,750	\$7,425
	Anon FF 3	\$11,175	13 Months	\$3,750	\$7,425
2022	Anon FF 4	\$12,600	17 Months	\$3,750	\$8,850
	Anon FF 5	\$9,750	< 12 Months	\$5,000	\$4,750
	Anon FF 6	\$9,750	< 12 Months	\$5,000	\$4,750
2023	Anon FF 7	\$9,750	< 12 Months	\$5,000	\$4,750
	Anon FF 8	\$9,750	< 12 Months	\$5,000	\$4,750
				Avg Net Loss:	\$6,525

Conclusions Regarding Firefighter Departure Data

Firefighters that have left the WFPD have most recently left in under 12 Months. However, in 2021, we had a couple of firefighters leave at 12 Months plus 3-4 days to drop their penalty by \$1,250 each respectively. Further:

- If we can incentivize Firefighters to stay until 24 months, we believe we will have a higher retention overall and a very high probability to retain them for their career
- If the WFPD proceeds with a sign-on bonus structure, any payouts should be reserved until at least the 18-24 month mark
- The average net loss does not take into account other soft costs associated with a firefighter departing such as: loss of experience and negative morale impacts

Compensation at Other Departments in the Area

We looked at other Fire Departments surrounding WFPD and found the following (our starting salary is \$74,000+ for reference). We looked at advertising in The Blue Line (www.theblueline.com) and Apply to Serve (www.applytoserve.com) – blanks in the Sign-on Bonus indicate we cannot find one:

Department/District Location	Starting Salary	Sign-on Bonus
Naperville FD	\$71,751	
Sugar Grove FPD	\$69,464	
Wood Dale FPD	\$80,126	
Deerfield-Bannockburn FPD	\$79,171 - \$115,053	
Hinsdale FD	\$73,347	
Manteno FPD	\$63,745	
Bridgeview FD	\$64,912	
Pingree Grove and Countryside FPD	\$61,121	
Villa Park FD	\$73,676 - \$102,434	
Bedford Park FD	\$68,860	Stipend (EMT vs Paramedic)
City of Dekalb FD	\$69,842	
Village of Chicago Ridge FD	\$55,257	
Bensenville FPD	\$62,915	
Wilmington FPD	\$65,854	
Geneva FD	\$67,067	Tuition Reimbursement after 1 Year
Mundelein FD	\$69,500 - \$99,486	
Aurora FD	\$67,857	

(where a salary range exists - it indicates the salary range for years 1-5)

Conclusions Regarding Compensation at Other Departments in the Area

The team came to a few conclusions about the above data:

- We were unable to find local Fire Departments or Fire Protection Districts that advertise a sign-on bonus – although we have heard that they are out there - it's an opportunity for WFPD to potentially differentiate in the Greater Chicago Area
- We did note a lot of private EMT/Paramedic companies offering bonuses of \$5k to \$7.5k (example: Tri City Ambulance - \$80k Start w/ \$7.5k Sign-on Bonus)
- Our starting salary is above the vast majority of the surrounding districts and we remain very competitive even without a sign-on bonus
- We do NOT have a track record of our departures going to external PRIVATE companies – they have all left for other Fire Departments or Fire Protection Districts

Union Contract Impact

Per an inquiry to the IFPCA attorney, this matter not only requires approval of the Trustees, but will require an update to the Union Contract. It is the recommendation of the Commission that if we wish to pursue a sign-on bonus, it be on a go forward basis only to stay competitive with neighboring departments and retain our talent.

Overall Conclusions and Recommendations

Generally, the Commission has concluded that the sign-on bonus should be considered by the Trustees.

We generally recommend the following:

- A sign-on bonus should be attractive in size: between \$5,000 and \$7,500 as the general hard cost for a firefighter departing is already costing \$6,525
- Sign-on bonus should be on a go-forward basis only and applicable for any hires made IF the Union Contract is updated
- Payout for the sign-on bonus should be one of the following two constructs:
 - Paid in full after 24 months of service
 - Half paid at 18 months and the other half at 24 months of service
 - While we have seen a range of constructs at other private firms, this is based on departure data we've reviewed at WFPD

Thank you and please let us know if you have questions,
The WFPD Fire Commissioner Team

(Appendices on Following Pages)

Appendix A – Employee Costs

Expense Item	One-time	Annual
Annual Physical		\$750
Background Check	\$100	
Training / Certification		\$1100
Uniform (initial)	\$900	
Uniform (ongoing)		\$500
Turnout gear / PPE	\$5900	
District Email Account		\$120
DUCOMM Active 911 Account		\$15
Target Solutions Account		\$85
Aladtec Account		\$90
ESO Account		\$95
I-Solved Payroll Account		\$95
	\$6,900	\$2,850
Rolled Up Costs for Year 1	\$9,750	
Rolled Up Costs for Subsequent Years	\$2,850/year	

Appendix B – Contractual Severance Penalty

Departure Timeframe	Penalty Paid by Departing FF
Less than 12 months	\$5,000
12 months – 18 months	\$3,750
19 months – 24 months	\$2,500
25 month – 36 months	\$1,250
37+ months	\$0



WARRENVILLE FIRE PROTECTION DISTRICT

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Trustee – Treasurer

Joseph Rogers
Trustee – Secretary

Jeff Carstens
Trustee

Alasdair Thompson
Trustee

Andrew Dina
Fire Chief

Fire Chief's Report to the Trustees Warrenville Fire Protection District July, 2023

The month of July, 2023 was the busiest month of record in the previous two years with 233 calls for service. Of those calls, 143 were EMS related and 90 were fire and rescue calls. This is an increase of 43 calls from the previous month.

Specialty Team Call Outs/Significant Incidents

1. July 1 - Structure fire 2S600 block of Hampton Drive. Warrenville along with mutual aid companies extinguished a fire that was determined to be incendiary in nature.
2. July 8 – Assistant 11 responded as part of the DuPage Fire Investigation Task Force to the 2300 block of Barnhart Street in West Chicago to assist with the investigation of a fatal house fire.
3. July 11 – Battalion 11 responded to the 300 block of Ozark Street in Bolingbrook as part of the Division 16 Incident Management Team to assist with the Box Alarm Structure Fire.
4. July 11 – Tower 11 responded to Roosevelt Road and Winfield Road to assist Winfield with the extrication of victims from a motor vehicle accident.
5. July 22 – Structure fire 3S600 block of Everton Drive. Kitchen fire that extended to and damaged cabinetry and microwave. Fire mostly extinguished upon arrival. Crews checked for extension and secured electric circuit.

Other Items of Interest

1. Crews participated in the Warrenville Friends of the Fourth parade, festival, and fireworks. We provided first aid throughout the event and maintained a command presence.
2. The Warrenville Fireman's Association sponsored the annual water fights.
3. Financial Analyst Nadeau met with Lauterbach and Amen to discuss records management services.
5. Warrenville hosted the MABAS Division 16 July meeting.
6. Chief Dina has now met with superintendents of both School District 200 and 204 to discuss TIF District funding.
7. Chief Dina and Assistant Chief Levy attended a going away party for Public Works Employee Kristin Youngmeyer.
8. Chief Dina attended the IPP trailhead ribbon cutting ceremony.
9. Chief Dina met with DUCOMM Director Jessica Robb to discuss and provide an update on radio templates and code plugs.
10. Aerial and Ground ladder testing has been completed.
11. IDPH ambulance inspections were completed.
12. Crews continued to attend rescue task force training throughout the month.
13. Crews attended the WWS car wash fundraiser with the engine.



Previous Month ▾

Jul 1, 2023 - Jul 31, 2023 ▾

01:03

MM:SS
Average Turnout Time

58%

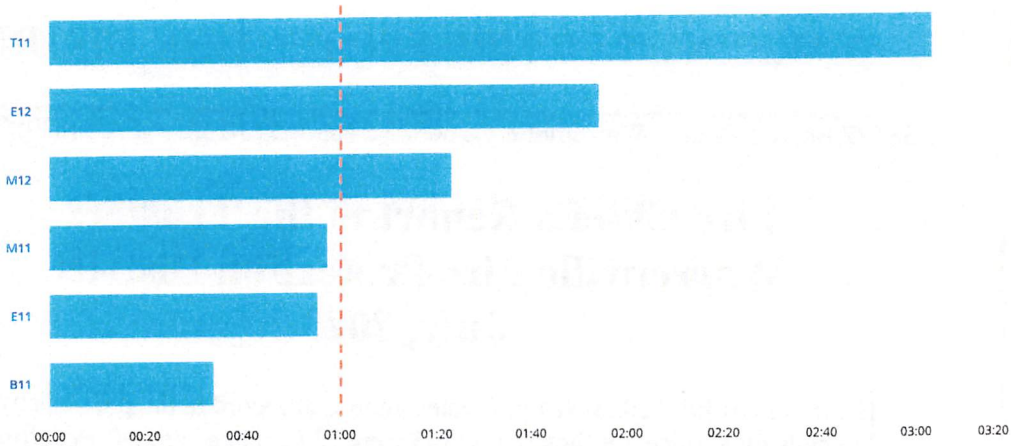
Of Responses
Turnout Time 01:00

228

Incidents
in Selected Time Slice

31

DAYS
In Selected Time Slice



Counts

% Rows

% Columns

% All

	00:00 - 00:29	00:30 - 00:59	01:00 - 01:29	01:30 - 01:59	02:00 - 02:59	03:00 - 04:59	05:00 - 09:59	Total
B11	10	5	3	2				20
E11	41	62	42	19	8		1	173
E12	8			2	2	2	2	16
M11	49	32	33	11	13	3		141
M12	12	6	3	3	5	3	1	33
T11	3			1	2	1	3	10
Total	123	105	81	38	30	9	7	393
Exceptions								91



Previous Month ▾ Jul 1, 2023 - Jul 31, 2023 ▾

38%

FIRE
Percentage of Total Incidents

62%

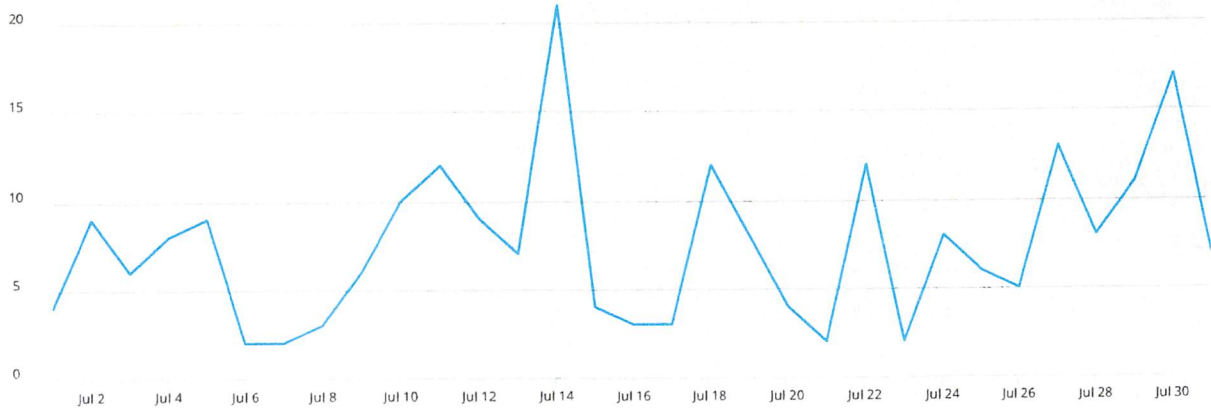
EMS
Percentage of Total Incidents

233

INCIDENTS
In Selected Time Slice

31

DAYS
In Selected Time Slice



Counts % Rows % Columns % All

Week Ending	7/2/23	7/9/23	7/16/23	7/23/23	7/30/23	8/6/23	8/13/23	8/20/23	8/27/23	9/3/23	9/10/23	9/17/23	9/24/23	Total
(11) Structure Fire	1		1	2	1									5
(14) Natural vegetation fire					1									1
(15) Outside rubbish fire				1										1
(31) Medical assist		1	1		1									3
(32) Emergency medical service (EMS) incident	5	16	35	33	46	5								140
(35) Extrication, rescue			2	1										3
(36) Water or ice-related rescue					1									1
(38) Rescue or EMS standby		1												1
(41) Combustible/f., spills & leaks	1				1									2
(44) Electrical wiring/equipm. problem		1	10	1	1									13
(51) Person in distress		1	1											2
(52) Water problem		1	1		1									3
(55) Public service assistance	1	4	1	2		1								9
(57) Cover assignment, standby at fire station, move-up	1	2												3
(61) Dispatched and canceled en route		1	1	1	2									5

Week Ending	7/2/23	7/9/23	7/16/23	7/23/23	7/30/23	8/6/23	8/13/23	8/20/23	8/27/23	9/3/23	9/10/23	9/17/23	9/24/23	Total
(62) Wrong location, no emergency found			1		1									2
(65) Steam, other gas mistaken for smoke		1	1	1	2									5
(71) Malicious, mischievous false alarm	1	1	1		2									5
(73) System or detector malfunction		3	2	1		1								7
(74) Unintentional system/detect... operation (no fire)	2	3	7		8									20
UNK	1		1											2
Total	13	36	66	43	68	7								233



Current and Previous Year

Jan 1, 2022 - Aug 8, 2023

35%

FIRE
Percentage of Total Incidents

65%

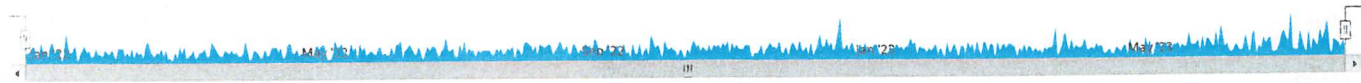
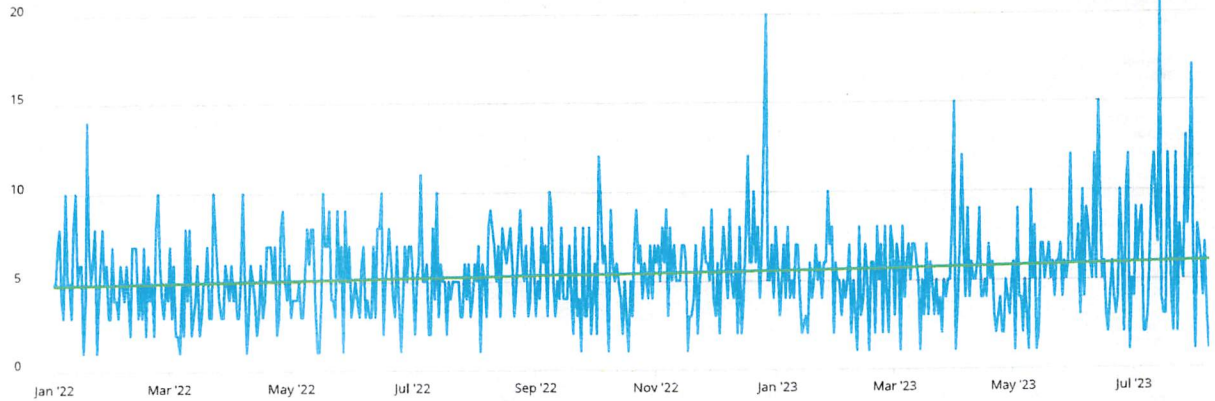
EMS
Percentage of Total Incidents

3,143

INCIDENTS
In Selected Time Slice

585

DAYS
In Selected Time Slice



	Counts	% Rows	% Columns	% All										
	Q1 2022	Q2 2022	Q3 2022	Q4 2022	Q1 2023	Q2 2023	Q3 2023	Q4 2023	Q1 2024	Q2 2024	Q3 2024	Q4 2024	Q1 2025	Total

(11) Structure Fire	6	7	2	4	5	12	5							41
(13) Mobile property (vehicle) fire	1					2								3
(14) Natural vegetation fire			3	2	4	8	2							19
(15) Outside rubbish fire	3	3	2			2	1							11
(16) Special outside fire		2				2								4
(17) Cultivated vegetation, crop fire		2												2
(21) Overpressure rupture from steam (no ensuing fire)				1										1
(24) Explosion (no fire)						1								1
(25) Excessive heat, scorch burns with no ignition	1													1
(31) Medical assist	241	247	273	291	232	2	1							1,287
(32) Emergency medical service (EMS) incident	30	33	35	65	87	329	164							743
(34) Search for lost person						1								1
(35) Extrication, rescue			1	1		1	3							6
(36) Water or ice-related rescue			3	1			1							5
(38) Rescue or EMS standby			2	2	3		1							8

	Q1 2022	Q2 2022	Q3 2022	Q4 2022	Q1 2023	Q2 2023	Q3 2023	Q4 2023	Q1 2024	Q2 2024	Q3 2024	Q4 2024	Q1 2025	Total
(41) Combustible/f.. spills & leaks	7	3	9		9	6	3							37
(42) Chemical release, reaction, or toxic condition	3	1		3	1	8								16
(44) Electrical wiring/equipm. problem	7	11	6	5	4	6	13							52
(45) Biological hazard			1											1
(46) Accident, potential accident				1										1
(51) Person in distress	5	3	4	3	4	2	3							24
(52) Water problem	1	1	2	8	5		3							20
(53) Smoke, odor problem			2	1		1								4
(55) Public service assistance	34	20	22	16	8	9	10							119
(56) Unauthorized burning						1								1
(57) Cover assignment, standby at fire station, move-up	2	14	1	4	4	18	4							47
(60) Good intent call, other			1		1									2
(61) Dispatched and canceled en route	19	18	17	18	25	14	8							119
(62) Wrong location, no emergency found	4	3	5	5	3	10	2							32
(63) Controlled burning	3			2	1									6
(65) Steam, other gas mistaken for smoke	1	3	6	3	3	1	7							24
(67) HazMat release investigation w/no HazMat		2		1		1								4
(70) False alarm and false call, other			1	1	2									4
(71) Malicious, mischievous false alarm	5	11	14	17	3	6	6							62
(73) System or detector malfunction	29	16	12	31	14	12	8							122
(74) Unintentional system/detect... operation (no fire)	42	58	56	51	34	41	22							304
(90) Special type of incident, other	2					1								3
NULL	1							1						2
UNK				2				2						4
Total	447	458	480	539	452	497	270							3,143



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Andrew Dina
Fire Chief

Logistics Officer's Report to the Trustees - July 2023

Station Maintenance:

- Pending Projects:
 - None for report at this time
- On Going Projects:
 - Installation of work shop cabinets – in progress
- Completed Projects:
 - Doorbell replaced
 - Extractor (gear washer) repaired
 - Bay floor exit signs (3) removed
 - GFCIs installed into shore lines
 - Mr. Handyman repairs
 - Gear Grid Locker door installation
 - Station sprinkler leak in bunkroom

Personal Protective Equipment & Other Assigned Gear:

- Disposed
 - Turnout pants (1) – repair costs exceeded value
- Pending Repairs
 - Turnout pants (3) – knee & other damage
- Repaired
 - None
- Ordered
 - None
- Other
 - None

Please note, logistics does not handle or track SCBA equipment.

Pending Surplus Requests:

- Utility wench
- Electric fan approximately 25x25x17 (2)
- Electric fan approximately 19x19x13 (2)
- Gas fan approximately 25x27x17
- Gas powered saw
- Portable lights (2)
- Office Shelf approximately 18x48 (3)
- Wire Shelf (4)
- Fire hose car ramps (6)
- Cabinet approximately 32x20x14
- Firefighter gear shelving

Other:



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TRAINING DIVISION REPORT

“ TRAIN LIKE YOUR LIFE DEPENDS ON IT, BECAUSE IT DOES!”

SUBMITTED BY: BILL ZABLER

July 2023

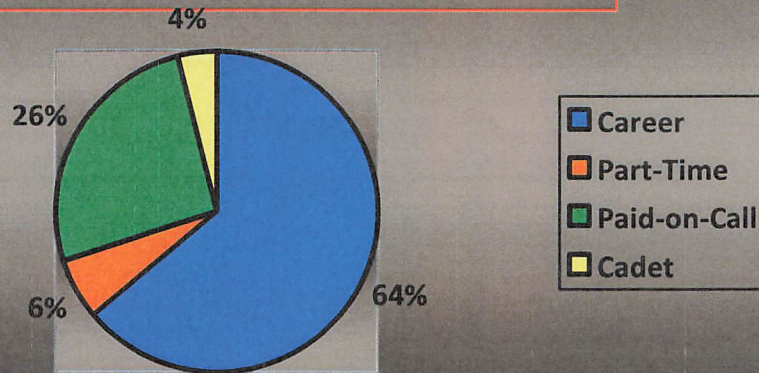
The month of July was a productive month for the Training Division. A continuation of orientation was completed for (4) new Paid-on-Call Firefighters. All of them are cleared to respond to the station for call-backs and attend drill, two are cleared and certified to respond on incidents. EMS licencing and system entry is a major hold-up on the progress to work as a member of the duty crew. Lisle-Woodridge FPD and DuPage County Sherrif’s Office conducted RTF (Active Shooter) drills at Glenbard South HS, all 3 shifts sent an Engine company and one sent Batt. 11. July 12th was the last scheduled CPR Recertification Class for the year. The training topics for the Paid-on-Call Firefighters included Engine Pumping from a Hydrant, Engine Pumping from a Draft, and two Wednesdays of Watercraft operations and Trailing.

Notable Events:

- Working with a homeowner on an acquired structure for Training.
- Aaron Carstens completed Tower Driver Program
- Coordinating additional Paid-On-Call Firefighters attending College of DuPage Fire Academy.

District Training Data:

Percentage of Training Hours of Firefighters by Classification



ISO Training Hours:

<u>Types of Hours</u>	<u>Quantity</u>	<u>Percentage</u>
Firefighter/Company/SCBA	308	47%
Driver/Operator	133	20%
Officer/Fire Prevention	53	8%
Hazardous Materials	105	16%
Special Operations	21	3%
Probationary	35	6%
Total	655	100%

Monthly Training Hour Leaders:

Career	<i>Bryan LaForge</i>	52
Paid-on-Call	<i>Mia Ingram</i>	41
Part-Time	<i>Chloe Schaul</i>	35

Total Training Hours by Month:

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
955	719	907	846	861	841	655	-	-	-	-	-	5784



WARRENVILLE FIRE DISTRICT EMS MONTHLY REPORT



JULY 2023

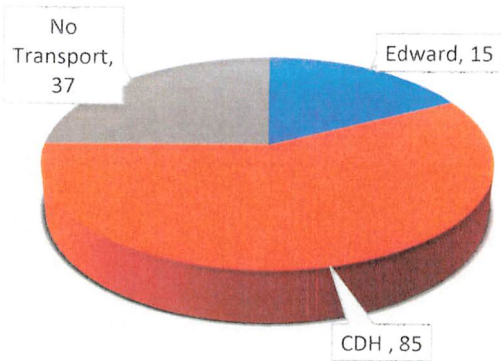
For the Month of July, the District ran a total of 137 EMS related calls.
There wasn't continuing education for the month of July.

Notable Events:

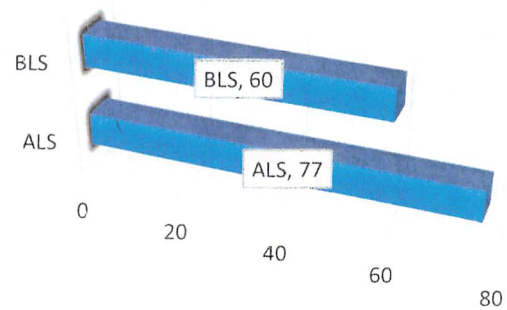
- Currently waiting on Edward Hospital EMS System Coordinator to provide Zoll Portal Access to all career Captains and Lieutenants

Field Data:

Trip Count by Destination



Trip Count by Outcome



Incident Totals by Month

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
104	102	113	98	108	118	137						780



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July Maintenance Report

- 2009 E-One (E5026) – Annual Ladder Inspection, Repair Multiple Pump Discharge Valves, Replace Air Horn Foot Switch, Replace Crank Case Breather
- 2020 Pierce Engine (E1976) – Annual Ladder Inspection, Replace Discharge Compound Pressure Gauge
- 2004 E-One (E8372) – Annual Ladder Inspection
- 2012 Dodge Ambulance (M0215) – Repair Sliding Door, Replace Tires
- 1998 E-One (T11) – Annual Ladder Inspection, Safety Lane
- 2015 Ford F-350 (U11) – Change Oil and Filter

2009 E-One (E5026)	\$ 2,825.53
2020 Pierce Engine (E1976)	\$ 332.07
2004 E-One (E8372)	\$ 96.85
2012 Dodge Ambulance (M0215)	\$ 1,647.57
1998 E-One (T11)	\$ 1,659.50
Current Month Total	\$ 6,561.52
Fiscal Year 23-24 Budget	\$ 65,000.00

FISCAL YEAR-TO-DATE





Fire Prevention Bureau Report July 2023

The Fire Prevention Bureau accomplished the following activities during the last month...

PUB EDUCATION EVENTS

1	Station Tours
	Block Party / Birthday drive by
3	Community Event (description) July 3 & 4, WPD Picnic, WGSA Party
1	Touch a truck

COMMUNITY RISK REDUCTION

4	Senior smoke detector installed
	Senior KNOX BOX installed
1	Senior Event S.A.L.T.
	School Talks/Programs (Bower, Johnson, Hubble)
	Preschool Talks
	WYFS Quest Hot Shots
1	Fire Extinguisher Training (Fuel Tech)

FIRE BUREAU

4	Plan Reviews
	Annual Inspections
	Re-inspections
	School Inspections
1	Sprinkler hydrostatic test & above ceiling inspections
5	Fire Alarm Test (new, existing and repaired)
4	Final Occupancy permit issued
	KNOX BOX installed/keys acquired or replaced
1	Fire Drills (Fuel Tech)
2	Fire works (Warrenville's & Arrowhead GC)
7	Refer to Bureau
56	TCE Reports Reviewed
1	New Businesses Inspected

Respectfully,

Carl Voda

Carl Voda
Fire Marshal

Surplus request for 08/16/2023 Trustee Meeting:

Note: Items to be posted on GovDeals unless they are damaged beyond usefulness.

- Utility winch
- Electric fan approximately 25x25x 17 (2)
- Electric fan approximately 19x19x13 (2)
- Gas fan approximately 25x27x 17
- Gas powered saw
- Portable lights (2)
- Office shelf approximately 18x48 (3)
- Wire shelf (4)
- Fire hose car ramps (6)
- Cabinet approximately 32x20x14
- Firefighter gear shelving



WARRENVILLE FIRE PROTECTION DISTRICT
PENSION

3S472 Batavia Road * Warrenville, IL 60555 * (630) 393-1381 * FAX (630) 393-4608

BOARD OF TRUSTEES
PENSION BOARD:

Assist. Fire Chief Joe Levy
President
Denise Pertell
Treasurer - Ex officio
Beth Fairbanks
Secretary
Terese Krafcheck
Trustee
Alasdair Thompson
Trustee
Austin Wiedmyer
Trustee

August 16, 2023

Board of Trustees
Warrenville Fire Protection District

Trustees,

As President of the Warrenville Fire Protection District's Pension Fund, I would like to request, on behalf of the Pension Board, the District to levy \$561,566 for the Firefighters' Pension Fund, as recommended by the Actuarial Valuation Report from Lauterbach and Amen.

Along with this request is the Municipal Compliance Report for the Year Ended April 30, 2023.

Sincerely,

A handwritten signature in black ink, appearing to be "Joe Levy", written in a cursive style.

Joe Levy
President
WFPD Pension Board

**WARRENVILLE FIRE PROTECTION DISTRICT
FIREFIGHTERS' PENSION FUND**

**House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended April 30, 2023**

The Pension Board certifies to the Board of Trustees of the Municipality on the condition of the Pension Fund at the end of its most recently completed fiscal year the following information:

1. The total net assets of the fund in its custody at the end of the fiscal year and the current market value of those assets:

Total Net Assets (at Market Value)	\$ 6,333,251
Actuarial Value of Assets (see item 8 for explanation)	\$ 6,992,802

2. The estimated receipts during the next succeeding fiscal year from deductions from the salaries of firefighters and from other sources:

Estimated Receipts - Employee Contributions	\$ 153,356
Estimated Receipts - All Other Sources	
Investment Earnings	N/A
Municipal Contributions	\$ 561,566

3. The estimated amount required during the next succeeding fiscal year to (a) pay all pensions and other obligations provided in Article 4 of the Illinois Pension Code, and to meet the annual requirements of the fund as provided in Sections 4-118 and 4-120 and (c) the increase in employer pension contributions resulting from the implementation of P.A. 93-0689:

(a) Pay all Pensions and Other Obligations	\$ 561,566
(b) Annual Requirement of the Fund as Determined by:	
Illinois Firefighters' Pension Investment Fund – Report Dated *	\$ *
Private Actuary - Report Dated August 10, 2023 (Entry Age Normal - Level Percent)	\$ 561,566
Private Actuary - Report Dated August 10, 2023 (PA096-1495)	\$ 321,536
(c) Private Actuary Report Dated August 10, 2023	\$ N/A

**WARRENVILLE FIRE PROTECTION DISTRICT
FIREFIGHTERS' PENSION FUND**

**House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended April 30, 2023**

4. The total net income received from investment of assets along with the assumed investment return and actual investment return received by the fund during its most recently completed fiscal year compared to the total net income, assumed investment return, and actual investment return received during the preceding fiscal year:

	Current Fiscal Year 2023	Preceding Fiscal Year 2022
Net Income Received from Investment of Assets	\$ 53,568	\$ (412,571)
Assumed Investment Return Illinois Firefighters' Pension Investment Fund – Report Dated *	* %	7.125 %
Private Actuary – Report Dated August 10, 2023	6.50 %	6.25 %
Actual Investment Return	0.16 %	(7.04) %

5. The total number of active employees who are financially contributing to the fund:

Number of Active Members	<u>17</u>
--------------------------	-----------

6. The total amount that was disbursed in benefits during the fiscal year, including the number of and total amount disbursed to (i) annuitants in receipt of a regular retirement pension, (ii) recipients being paid a disability pension, and (iii) survivors and children in receipt of benefits:

	Number of	Total Amount Disbursed
(i) Regular Retirement Pension	5	\$ 312,510
(ii) Disability Pension	3	\$ 147,084
(iii) Survivors and Child Benefits	1	\$ 579

**WARRENVILLE FIRE PROTECTION DISTRICT
FIREFIGHTERS' PENSION FUND**

**House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended April 30, 2023**

7. The funded ratio of the fund:

	Current Fiscal Year 2023	Preceding Fiscal Year 2022
Illinois Firefighters' Pension Investment Fund – Report Dated *	* %	78.10 %
Private Actuary – Report Dated August 10, 2023	72.73 %	69.60 %

8. The unfunded liability carried by the fund, along with an actuarial explanation of the unfunded liability:

Unfunded Liability: Illinois Firefighters' Pension Investment Fund – Report Dated *	\$ *
Private Actuary – Report Dated August 10, 2023	\$ 2,596,160

The accrued liability is the actuarial present value of the portion of the projected benefits that has been accrued as of the valuation date based upon the actuarial valuation method and the actuarial assumptions employed in the valuation. The unfunded accrued liability is the excess of the accrued liability over the actuarial value of assets.

9. The investment policy of the Pension Board under the statutory investment restrictions imposed on the fund.

Investment Policy - See Attached

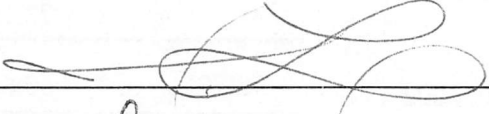
*Illinois Firefighters' Pension Investment Fund prior year information is based on data as of April 30, 2022 from the December 2, 2022 report (previously provided by the Illinois Department of Insurance). Information as of April 30, 2023 is not available at this time.

**WARRENVILLE FIRE PROTECTION DISTRICT
FIREFIGHTERS' PENSION FUND**

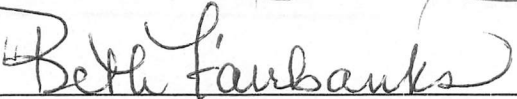
**House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended April 30, 2023**

CERTIFICATION OF MUNICIPAL FIRE
PENSION FUND COMPLIANCE REPORT

We, the undersigned Trustees of the Warrenville FPD Fire Pension Fund, based upon information and belief, and to the best of our knowledge, certify pursuant to §5/4-134 of the Illinois Pension Code, that the preceding report is true and accurate.



President



Secretary

Dated: 08/16/2023



August 1, 2023

Members of the Board of Trustees
Warrenville Fire Protection District
Warrenville, Illinois

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Warrenville Fire Protection District, (the District), Illinois for the year ended April 30, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated August 1, 2023. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the District are described in the Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended April 30, 2023. We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the governmental activities' financial statements were:

Management's estimate of the depreciation expense on capital assets is based on assumed useful lives of the underlying capital assets, the net pension liability is based on estimated assumptions used by the actuary, and the total OPEB liability is based on estimated assumptions used by the actuary. We evaluated the key factors and assumptions used to develop the depreciation expense, the net pension liability, and the total OPEB liability estimates in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Significant Audit Findings – Continued

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Any material misstatements detected as a result of audit procedures were corrected by management.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated August 1, 2023.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the other supplementary information and supplemental schedules, which accompanies the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with the accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restrictions on Use

This information is intended solely for the use of the Board of Trustees and management of the District and is not intended to be, and should not be, used by anyone other than these specified parties.

We wish to express our gratitude to the Board of Trustees and staff (in particular the Finance Department) of the Warrenville Fire Protection District, Illinois for their valuable cooperation throughout the audit engagement.

Lauterbach & Amen, LLP
LAUTERBACH & AMEN, LLP



Lauterbach & Amen, LLP

CERTIFIED PUBLIC ACCOUNTANTS

Warrenville Fire Protection District Firefighters' Pension Fund Reporting

For the Contribution Year Ending April 30, 2024 for Funding Purposes
For the Fiscal Year Ending April 30, 2023 for Financial Statement Reporting

Presented by:
Anthony Gedvilas, Actuarial Consultant

Actuarial

Audit

**Financial
Services**

Pension

Tax

Recommended Contribution & Funded Status

Page 8 in Report

	Prior Valuation	Current Valuation	Difference
Recommended Contribution	\$536,900	\$561,566	\$24,666 (4.59% Increase)
Fair Value of Assets (FVA)	\$6,130,400	\$6,333,300	\$202,900
Actuarial Value of Assets (AVA)	\$6,499,400	\$6,922,800	\$423,400
Actuarial Accrued Liability	\$9,338,300	\$9,519,000	\$180,700
EAN Unfunded Actuarial Accrued Liability/(Surplus)	\$2,838,900	\$2,596,200	(\$242,700)
Percent Funded (AVA)	69.60%	72.73%	3.13%
Percent Funded (FVA)	65.65%	66.53%	0.88%

Current Funding Policy is level % pay contributions to a 100% funding target over a layered amortization period of 15 years.

Recommended Contribution Reconciliation

Page 15 in Report

	Actuarial Liability	Recommended Contribution
Expected Changes	\$449,700	\$17,500
Salary Increases Greater than Expected	(\$27,600)	\$5,600
Actuarial Experience	\$128,000	\$51,400
Assumption Changes	(\$338,800)	(\$48,000)
Plan Changes	(\$30,700)	(\$16,600)
Funding Policy Changes	\$0	\$0
Investment Return Less than Expected	\$0	\$14,500
Contributions Less than Expected	\$0	\$250
Net Increase/(Decrease)	\$180,600	\$24,700

Recommended Contribution Breakdown

Page 25 in Report

	Prior Valuation	Current Valuation	Difference
Employer Normal Cost (with interest)	\$232,890	\$253,765	\$20,875
Amortization of Unfunded Accrued Liability/(Surplus)	\$304,010	\$307,801	\$3,791
Recommended Contribution	\$536,900	\$561,566	\$24,666

The Recommended Contribution has Increased by 4.59% from the Prior Valuation.

Demographic Changes

Page 13-14 in Report

- There were 4 Members who were hired during the year. This increased the Recommended Contribution by approximately \$39,800.
- There were 9 inactive Members who continued to collect benefits. This increased the Recommended Contribution by approximately \$11,100.
- Other demographic changes experienced during the year were minimal.

Age and Service Distribution

Page 34 in Report

5/1/2023 Age and Service Distribution - Tier 1|Tier 2 Active Members

Age	Service	Under 1	1 to 4	5 to 9	10 to 14	15 to 19	20 to 24	25 to 29	30 to 34	35 to 39	40 & up	Total
Under 25		0 2										0 2
25 to 29		0 1	0 4									0 5
30 to 34				0 1								0 1
35 to 39		0 1	0 2	0 1		2 0						2 4
40 to 44												
45 to 49				0 1								0 1
50 to 54				0 1								0 1
55 to 59			1 0									1 0
60 to 64												
65 to 69												
70 & up												
Total		0 4	1 6	0 4		2 0						3 14



Expected Benefit Payments

Page 9 & 33 in Report

Current Valuation	
Total Active Members	17
Total Inactive Members	14
Current Benefit Payments	\$460,200
Expected Benefit Payments in 5 Years	\$573,400
Expected Benefit Payments in 10 Years	\$677,400

Benefit Payments are Anticipated to Increase 25% in the Next 5 Years and 47% in the Next 10 Years.



Assumption Changes

Page 14 in Report

- In the current valuation, we have updated the Expected Rate of Return on Investments assumption from 6.25% to 6.50%.

Plan Changes

Page 14 in Report

- Late in 2022, the IDOI Public Pension Division issued an unofficial opinion that Tier II disabled Members are entitled to an initial COLA increase on the later of the January 1st after the pensioner turns age 60 or the January 1st after the benefit date anniversary equal to the lesser of 3% of the original benefit or ½ CPI-U. The prior interpretation from the IDOI Public Pension Division was that Tier II disabled members were entitled to an initial COLA increase on the later of the January 1st after the pensioner turns age 60 or the January 1st after the benefit date anniversary equal to 3% of the original monthly benefit *for each full year that has passed since the pension began*.
 - In accordance with the new opinion, we have included a change in liability due to a change in the substantive plan, which includes written provisions as well as administrative interpretations.

Change in Fair Value of Assets

Page 17 in Report

Current Valuation	
Beginning Fair Value of Assets	\$6,130,400
Employer Contributions	\$518,700
Member Contributions	\$134,400
Return on Investments	\$53,600
Benefits and Refunds	(\$460,200)
Other Expenses	(\$43,600)
Change in Fair Value	\$202,800
Ending Fair Value of Assets	\$6,333,300

The Rate of Return on Investments on a Fair Value of Assets Basis for the Fund was Approximately 0.16% Net of Administrative Expense. The Expected Rate of Return on Investments is 6.50%.

Risk Management

Page 11, 13, & 22 in Report

- The Fair Value of Assets (\$6.3M) is less than the Actuarial Accrued Liability for inactive Members (\$7.1M).
- The ratio of benefit payments to the Fair Value of Assets is 7.27%, compared to an Expected Rate of Return on Investments of 6.50%.
- Based on the number of active Members in the Plan, there is a moderate demographic risk.

	0.25% Decrease (6.25%)	Current Expected Rate of Return on Investments (6.50%)	0.25% Increase (6.75%)
Recommended Contribution	\$610,354	\$561,566	\$514,954
Dollar Impact	\$48,788		(\$46,612)
Percentage Impact	8.69%		(8.30%)

Alternative Contribution

Page 29 in Report

	Current Valuation
Alternative Contribution	\$321,536
PUC Unfunded Actuarial Accrued Liability/(Surplus)	\$3,749,900
Alternative Contribution Funded Percentage (AVA)	64.86%

*Alternative
Contribution Funding
Policy is Level % Pay
Contributions to a
90% Funding Target
Over the Remaining
17 Years.*



Five-Year Employer Contribution History

Page 33 in GASB 67/68 Report

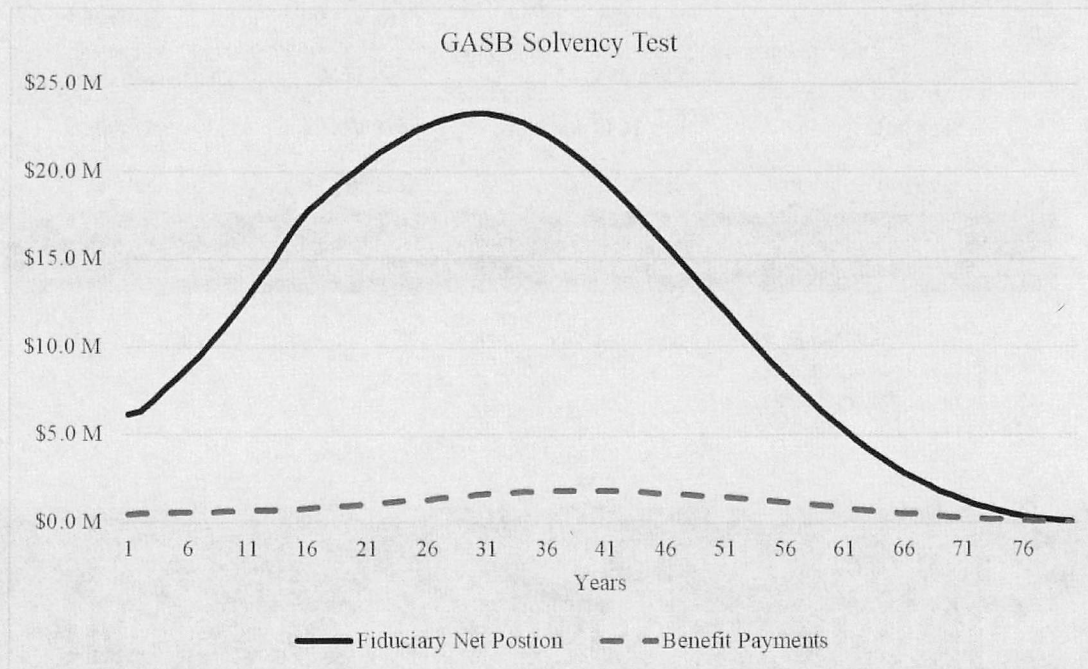
Fiscal Year End	Employer Contribution	Actuarially Determined Contribution (ADC)	% of ADC
4/30/2023	\$518,672	\$518,352	100.06%
4/30/2022	\$525,930	\$521,419	100.87%
4/30/2021	\$425,430	\$380,436	111.83%
4/30/2020	\$376,897	\$384,003	98.15%
4/30/2019	\$363,433	\$365,719	99.37%
5 - Year Average			102.06%

The Actuarially Determined Contribution for the Current Year is the Recommended Contribution from the May 1, 2021 Actuarial Valuation Completed by Lauterbach & Amen, LLP.



GASB Solvency Test

Page 42 in GASB 67/68 Report



*The Plan's Projected
Fiduciary Net
Position is
Anticipated to Cover
Projected Benefit
Payments in Full for
the Current
Employees.*



Actuarial Certification

- The valuation results summarized in this presentation are from the May 1, 2023 Actuarial Funding Report & May 1, 2022 GASB 67/68 Report, which have been reviewed by Actuarial Consultants that meet the Qualification Standards of the American Academy of Actuaries.
 - This report is not intended for purposes other than determining the Recommended Contribution, under the selected Funding Policy, and the Alternative Contribution.
 - This report contains the full description of the data, assumptions, methods, and provisions used to produce these actuarial results.
 - For any rounded figures shown in this presentation, please refer to the Actuarial Funding Report for more exact figures.