

WARRENVILLE FIRE PROTECTION DISTRICT  
AGENDA FOR TRUSTEE BOARD MEETING

July 17, 2024

5:00 PM

3S472 Batavia Road, Warrenville, IL 60555

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. APPROVE AGENDA**

**5. PUBLIC COMMENTS**

**6. ELECTIONS AND APPOINTMENTS**

- a) Swearing in of newly appointed Trustee Michael Karl
- b) Election of officer positions for Trustee Board
- c) Swearing in of reappointed Fire Commissioner Tim Gornik

**7. ROUTINE BUSINESS**

- a) Approval of Minutes
  - 1. Regular meeting 06/18/2024
  - 2. Special meetings 06/19/2024 and 07/01/2024
  - 3. Approve the release of closed session minutes from semiannual review
  - 4. Approve the destruction of all closed session recordings from December 2023 and prior
- b) Financial Reports
- c) Approval of Bills
- d) Other Finance
- e) Closed Session
  - 1. Semiannual review of closed session minutes
  - 2. Personnel
  - 3. Collective negotiating matters

**8. COMMUNICATIONS**

- a) Fire Chief's Report
- b) Trustees
- c) Firefighters' Appreciation
- d) Attorney
- e) Logistics Report
- f) Training Report
- g) EMS Report
- h) Apparatus Report
- i) Fire Bureau Report
- j) Personnel

**9. UNFINISHED BUSINESS**

- a) Discussion and possible action on capital cost reimbursement
- b) Status update on WFPD strategic plan project

**10. NEW BUSINESS**

- a) Status update from Warrenville Firefighters' Auxiliary
- b) Discussion and possible action on Capital Plan

**11. ADJOURN**

**WARRENVILLE FIRE PROTECTION DISTRICT**  
**3S472 Batavia Road, Warrenville, IL 60555**

**Minutes of Trustee Meeting**  
**June 18, 2024**

**CALL TO ORDER**

President Perkins called the meeting to order at 1700 hours.

**PLEDGE OF ALLEGIANCE**

The meeting started with the pledge of allegiance to the flag.

**ROLL CALL**

Present for the meeting were President Kate Perkins, Treasurer Denise Pertell, Secretary Jeff Carstens, Trustee Al Thompson, Fire Chief Andy Dina, Assistant Chief Joe Levy, Financial Analyst Amber Nadeau, and Administrative Assistant Jenna Reavy.

Guests were Fire Marshal Carl Voda (left at 1717 hours, returned at 1814 hours), Captain Bill Zabler, (left at 1717 hours, returned at 1814 hours), and Lieutenant Bryan LaForge (left at 1717 hours).

**APPROVAL OF AGENDA**

A motion was made by Trustee Carstens, seconded by Trustee Thompson, to approve the agenda as presented.

4 AYES      MOTION CARRIED

**PUBLIC COMMENTS**

None.

**APPROVAL OF MINUTES**

A motion was made by Trustee Pertell, seconded by Trustee Thompson, to approve the regular minutes of the regular meeting on May 15, 2024.

4 AYES      MOTION CARRIED

A motion was made by Trustee Pertell, seconded by Trustee Carstens, to approve the closed session minutes of the regular meeting on May 15, 2024.

4 AYES      MOTION CARRIED

**FINANCIAL REPORTS**

Chief Dina presented the financial reports. The “Total Cash” from the Summary of Cash report is equal to the “Ending Cash Balance” on the Cash Activity Report. The Cash Activity Report included a beginning cash balance of \$5,670,112.23 and an ending cash balance of \$5,913,017.59 as recorded in the May 2024 financial reports.

Financial Analyst Nadeau noted the Cash Activity Report now shows the interest rates for the Fifth Third Bank Money Market account and The Illinois Funds Investment account.

Chief Dina noted the May ambulance revenues were \$118,275.18. The Fire Recovery revenue was \$1,781.86. The Fire Bureau revenue was \$525.00.

Chief Dina said the cardiac monitor and stair chairs that were approved at the last meeting have been purchased and they will show up in next month's financial reports.

Chief Dina said the District no longer makes an annual contribution to the Warrenville Fireman's Association Benevolent Fund and they are dissolved.

A motion was made by Trustee Pertell, seconded by Trustee Thompson, to accept the monthly accounting reports as presented.

ROLL CALL:  
Carstens – AYE  
Perkins – AYE  
Pertell – AYE  
Thompson – AYE  
MOTION CARRIED

#### **APPROVAL OF BILLS**

Lieutenant LaForge provided a brief demonstration of the new stair chair.

Chief Dina said the front apron of the station is in the process of getting replaced by the City of Warrenville. There is a portion of the bill that the District will need to pay, which should happen in July. Chief Dina is collecting quotes to get the apparatus floor repaired and epoxied. The apparatus floor is scheduled for next fiscal year in the Capital Plan, but the District can use the apron savings to cover it.

#### **OTHER FINANCE**

None.

#### **CLOSED SESSION**

At 1717 hours, a motion was made by Trustee Pertell, seconded by Trustee Carstens, to go into closed session to discuss personnel matters and collective negotiating matters in accordance with 5 ILCS 120/2(c)(1) and 5 ILCS 120/2(c)(2).

ROLL CALL:  
Carstens – AYE  
Perkins – AYE  
Pertell – AYE  
Thompson – AYE  
MOTION CARRIED

Guests left during the closed session.  
Closed session ended at 1814 hours.

## **FIRE CHIEF'S REPORT**

Chief Dina reported there were 193 calls for service in the month of May 2024, which included 124 EMS calls and 69 fire and rescue calls.

Chief Dina reported there were no significant incidents in Warrenville for May 2024. There were two mutual aid calls, including a structure fire in West Chicago and structure fire in Lisle-Woodridge.

The Junior Road Rally was held at the Park District. For its first year, this was a successful event. Thank you to the Warrenville Firefighters Auxiliary for sponsoring this event and supplying handouts.

Warrenville shift personnel, along with AC Levy, attended the Bower Elementary School Bike to School Day. This was Ms. Pam's last Bike to School Day before her retirement. AC Levy presented her with a gift from the Warrenville Fire Protection District in recognition of her service.

The District held its first annual Diversity, Equity, and Inclusion training for all operational and administrative employees as well as elected and appointed officials. The training was successful and included breakout team building sessions.

Assistant Chief Levy and Chief Dina attended an Autism Friendly City initiative planning meeting along with City of Warrenville, Warrenville Parks, and Warrenville Library. The end goal is to achieve an Autism Friendly City designation by April 1, 2025.

The District hosted the City of Warrenville Police and Emergency Management Agency personnel for CPR training in the station training room.

The Board of Fire Commissioners met with AC Levy and Chief Dina to approve the initial and final eligibility register for the position of full-time firefighter/paramedic. The final list has three eligible people and they are being processed for hire.

The next test for the position of full-time firefighter/paramedic is scheduled for August.

Lieutenant Mia Ingram, Firefighters Nadia Slates and Evan LeMaster, and Chief Dina attended the College of DuPage Basic Operations Firefighter graduation to congratulate the District's two graduates Genevieve LeMaster and Austin Slocum. They are both paid-on-call Firefighter/EMT's.

Crews assisted the police department with their Cop on a Rooftop Special Olympics Illinois fundraiser until noon. Crews also placed ground ladders at each Dunkin Donuts location in Warrenville so the police could access the roof.

Chief Dina attended the Illinois Fire Chiefs Symposium in Peoria. This was a three-day event which focused on leadership, recruitment, decision making, and networking with Chiefs from the State of Illinois.

Warrenville Fire personnel attended and assisted with the City of Warrenville Bike Rodeo.

The annual medical examinations began in May and will run through June.

The budget ordinance has been filed with the County.

### **TRUSTEES**

Trustee Pertell requested to have all of the communications reports using the same letterhead. She also inquired about taking DEI training that she missed. Chief Dina said there is a recording to watch for those that were absent.

President Perkins reminded the Trustee Board that the District is providing CPR training to the Trustee Board.

### **FIREFIGHTERS' APPRECIATION**

None.

### **ATTORNEY**

None.

### **LOGISTICS**

Assistant Chief Levy presented the Logistics Report.

### **TRAINING**

Captain Zabler presented the Training Report. The month of May had 995 training hours.

### **EMS**

Assistant Chief Levy presented the EMS Report.

### **APPARATUS**

Assistant Chief Levy presented the Apparatus Report.

### **FIRE BUREAU**

Fire Marshal Voda presented the Fire Bureau Report.

### **PERSONNEL**

None.

### **UNFINISHED BUSINESS**

Chief Dina continues to work with the City of Warrenville for the capital cost reimbursement. Chief Dina met with the City and the attorneys and he continues to provide data to the City.

Chief Dina provided an update on the District's strategic plan project. The strategic plan is available on the website now. There have not been any other implementation meetings to assign leaders and tasks.

**NEW BUSINESS**

The Board of Trustees received the Fire Commission Annual Report.

There is a special meeting scheduled for tomorrow to interview the remaining candidates for the vacant Trustee position.

**ADJOURNMENT**

At 1846 hours, a motion was made by Trustee Carstens, seconded by Trustee Thompson, to adjourn the meeting.

4 AYES      MOTION CARRIED

Present at the end of the meeting were President Kate Perkins, Treasurer Denise Pertell, Secretary Jeff Carstens, Trustee Al Thompson, Fire Chief Andy Dina, Assistant Chief Joe Levy, Financial Analyst Amber Nadeau, and Administrative Assistant Jenna Reavy.

Guests present at the end of the meeting were Fire Marshal Voda and Captain Bill Zabler.

The meeting adjourned at 1846 hours.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

**WARRENVILLE FIRE PROTECTION DISTRICT  
3S472 Batavia Road, Warrenville, IL 60555**

**Minutes of Special Trustee Meeting  
June 19, 2024**

**CALL TO ORDER**

President Perkins called the meeting to order at 1800 hours.

**PLEDGE OF ALLEGIANCE**

The meeting started with the pledge of allegiance to the flag.

**ROLL CALL**

Present for the meeting were President Kate Perkins, Secretary Jeff Carstens, and Trustee Al Thompson. Absent was Treasurer Denise Pertell.

Guests were Sherri Potter (left at 1838 hours), Mike Smith (arrived at 1855 hours, left at 1942 hours), and Danielle Woodward (arrived at 1952 hours, left at 2025 hours).

**APPROVAL OF AGENDA**

A motion was made by Trustee Carstens, seconded by Trustee Thompson, to approve the agenda as presented.

3 AYES      1 ABSENT      MOTION CARRIED

**PUBLIC COMMENTS**

None.

**CLOSED SESSION**

At 1801 hours, a motion was made by Trustee Carstens, seconded by Trustee Thompson, to go into closed session to discuss personnel issues in accordance with 5 ILCS 120/2(c)(1).

3 AYES      1 ABSENT      MOTION CARRIED

Closed session ended at 1849 hours.

A brief recess took place at 1849 hours and the meeting reconvened at 1855 hours.

**CLOSED SESSION**

At 1855 hours, a motion was made by Trustee Thompson, seconded by Trustee Carstens, to go into closed session to discuss personnel issues in accordance with 5 ILCS 120/2(c)(1).

3 AYES      1 ABSENT      MOTION CARRIED

Closed session ended at 2037 hours.

**PERSONNEL**

The Board of Trustees will have a second round of interviews of select candidates for the vacant Trustee position. The special meeting will take place on July 1st.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

None.

**ADJOURNMENT**

At 2042 hours, a motion was made by Trustee Thompson, seconded by Trustee Carstens, to adjourn the meeting.

3 AYES      1 ABSENT      MOTION CARRIED

Present at the end of the meeting were President Kate Perkins, Secretary Jeff Carstens, and Trustee Al Thompson.

There were no guests present at the end of the meeting.

The meeting adjourned at 2042 hours.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary



**WARRENVILLE FIRE PROTECTION DISTRICT  
3S472 Batavia Road, Warrenville, IL 60555**

**Minutes of Special Trustee Meeting  
July 1, 2024**

**CALL TO ORDER**

President Perkins called the meeting to order at 1800 hours.

**PLEDGE OF ALLEGIANCE**

The meeting started with the pledge of allegiance to the flag.

**ROLL CALL**

Present for the meeting were President Kate Perkins (left at 1851 hours, returned at 1852 hours), Secretary Jeff Carstens, Treasurer Denise Pertell (left at 1847 hours, returned at 1849 hours), and Trustee Al Thompson (via zoom).

Guests were Mike Karl (left at 1841 hours) and Natalie Clemens (arrived at 1852 hours, left at 1922 hours)

A motion was made by President Perkins, seconded by Trustee Pertell, to allow Trustee Thompson to attend and participate remotely via zoom due to a family emergency.

ROLL CALL:  
Carstens – AYE  
Perkins – AYE  
Pertell – AYE  
Thompson – ABSTAIN  
MOTION CARRIED

**APPROVAL OF AGENDA**

A motion was made by President Perkins, seconded by Trustee Thompson, to approve the agenda as presented.

ROLL CALL:  
Carstens – AYE  
Perkins – AYE  
Pertell – AYE  
Thompson – AYE  
MOTION CARRIED

**PUBLIC COMMENTS**

None.

**CLOSED SESSION**

At 1803 hours, a motion was made by President Perkins, seconded by Trustee Pertell, to go into closed session to discuss personnel issues in accordance with 5 ILCS 120/2(c)(1).

ROLL CALL:  
Carstens – AYE  
Perkins – AYE  
Pertell – AYE  
Thompson – AYE  
MOTION CARRIED

Closed session ended at 1929 hours.

**PERSONNEL**

A motion was made by Trustee Pertell, seconded by Trustee Thompson, to approve the appointment of Mike Karl to fill the vacant Trustee position for the remainder of the term.

ROLL CALL:  
Carstens – AYE  
Perkins – AYE  
Pertell – AYE  
Thompson – AYE  
MOTION CARRIED

**NEW BUSINESS**

President Perkins noted that there is no action needed for an additional part-time fire inspector position. Chief Dina has assigned an employee to light duty so it is not an additional position.

**ADJOURNMENT**

At 1931 hours, a motion was made by Trustee Carstens, seconded by Trustee Thompson, to adjourn the meeting.

ROLL CALL:  
Carstens – AYE  
Perkins – AYE  
Pertell – AYE  
Thompson – AYE  
MOTION CARRIED

Present at the end of the meeting were President Kate Perkins, Secretary Jeff Carstens, Treasurer Denise Pertell, and Trustee Al Thompson.

There were no guests present at the end of the meeting.

The meeting adjourned at 1931 hours.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

**Warrenville Fire Protection District**  
**Cash Activity**  
**June 2024**

Beginning Cash Balance		5,913,017.59
Revenues:		
Receipts from the Monthly Receipts report	1,882,065.22	
PAYA Write Off	-	
Interest Income IL Funds account	2,132.06	
Interest Income 5/3 Money Market account	11,487.65	
Personal Property Replacement Tax Direct Deposit	2,476.16	
Total Revenues		1,898,161.09
Expenses:		
Vendor checks from the Check Register report	(39,516.28)	
Payroll disbursements and fees from the Precision payroll reports	(200,076.29)	
Auto Disbursements	(132,619.69)	
Foreign Fire Disbursements	-	
Foreign Fire Disbursements Paid on 5/3 Credit Card and reimbursed to District	-	
Bank fee 5/3 Checking Account	-	
Bank fee Hinsdale Lockbox Account	-	
Bank fee Money Market	-	
Credit Card Processing Fee	(38.65)	
Ambulance Billing Fee	(5,648.39)	
Total Expenses		<u>(377,899.30)</u>
Ending Cash Balance		<u><u>7,433,279.38</u></u>
Bank Account Balances at month end:		
* Fifth-Third Checking		2,110,245.01
Fifth-Third Money Market (2.99%)		4,778,668.91
The Illinois Funds Investments (4.64%)		479,705.19
Fifth-Third Lockbox Checking		-
Hinsdale Bank and Trust Co Lockbox		-
Fifth Third Foreign Fire Tax		64,660.27
		<u><u>7,433,279.38</u></u>

\* Note: The Fifth-Third Checking account balance displayed represents the general ledger balance not the bank balance. There are reconciling items such as outstanding checks and deposits in transit at month end.

Warrenville Fire Protection District  
Summary of Cash  
June 30, 2024

ASSETS

Corporate Fund

Fifth-Third Checking Pooled	\$ 1,480,517.64	
The Illinois Funds Investments	479,705.19	
Fifth-Third Money Market	<u>1,632,450.30</u>	
Total Corporate Fund		3,592,673.13

Audit Fund

Fifth-Third Checking Pooled	<u>1,555.40</u>	
Total Audit Fund		1,555.40

Liability Insurance Fund

Fifth-Third Checking Pooled	<u>18,913.26</u>	
Total Liability Insurance Fund		18,913.26

Workers Compensation Fund

Fifth-Third Checking Pooled	<u>167,676.24</u>	
Total Workers Compensation Fund		167,676.24

Foreign Fire Fund

Fifth-Third Foreign Fire Tax	<u>64,660.27</u>	
Total Foreign Fire Fund		64,660.27

Capital Projects Fund

Fifth-Third Pooled Checking	441,582.47	
Fifth-Third Money Market	<u>3,146,218.61</u>	
Total Capital Projects Fund		<u>3,587,801.08</u>

Total Cash	\$	<u><u>7,433,279.38</u></u>
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**Warrenville Fire Protection District**  
**Account Reconciliation**  
**As of Jun 30, 2024**  
**01-00-1000-00 - Fifth-Third Pooled Checking**  
**Bank Statement Date: June 30, 2024**

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance		637,828.01
Add: Cash Receipts		1,842,191.75
Less: Cash Disbursements		(172,135.97)
Add (Less) Other		<u>(197,638.78)</u>
Ending GL Balance		<u>2,110,245.01</u>
Ending Bank Balance		2,133,819.72
Add back deposits in transit		
Total deposits in transit		
(Less) outstanding checks		
	Feb 21, 2024	11231 (100.00)
	Apr 2, 2024	11268 (150.00)
	Jun 20, 2024	11323 (897.00)
	Jun 20, 2024	11327 (1,300.00)
	Jun 20, 2024	11328 (4,351.72)
	Jun 30, 2024	11329 (869.26)
	Jun 30, 2024	11330 (372.60)
	Jun 30, 2024	11331 (6,500.00)
	Jun 30, 2024	11332 (8,053.00)
	Jun 30, 2024	11333 (876.25)
	Jan 19, 2024	16092 (104.88)
Total outstanding checks		<u>(23,574.71)</u>
Add (Less) Other		
Total other		
Unreconciled difference		<u>0.00</u>
Ending GL Balance		<u><u>2,110,245.01</u></u>

## Warrenville Fire Protection District Monthly Receipts For the Period From Jun 1, 2024 to Jun 30, 2024

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transactio	Line Description	Debit Amnt	Credit Amnt
6/5/24	10-00-1290-00 01-00-1000-00	DPNNKUQ	Invoice: FP24-23 High Rise Security System, LLC	1,242.30	1,242.30
6/6/24	10-00-1290-00 01-00-1000-00	2274409	Invoice: FP24-18 Northwestern Medicine	440.00	440.00
6/7/24	10-00-1290-00 01-00-1000-00	FQLIN6GL	Invoice: FP23-35 Ridge Construction & Plumbing	192.50	192.50
6/7/24	10-00-1290-00 01-00-1000-00	C6S8DEVU	Invoice: FP24-25 Interforum Development	525.00	525.00
6/7/24	10-00-4000-00 30-00-4000-00 40-00-4000-00 50-00-4000-00 10-00-4050-00 01-00-1000-00	06072024	Property Tax-Corporate Property Tax-Audit Property Tax-Liability Insur Property Tax-Work Comp Property Tax - Corp Emer&Rescu DuPage County Treasurer	1,303,878.04	1,072,308.22 2,934.12 11,285.08 62,745.04 154,605.58
6/12/24	10-00-1290-00 01-00-1000-00	DGHMCFL	Invoice: FP24-24 Interforum Development	525.00	525.00
6/13/24	10-00-4350-00 01-00-1000-00	57224	Fire Recovery - Corp Fire Recovery USA LLC	2,444.37	2,444.37
6/13/24	10-00-4500-00 01-00-1000-00	25601	Grant - Corporate - Safety Grant Illinois Public Risk Fund	20,171.00	20,171.00
6/19/24	10-00-1290-00 01-00-1000-00	BVVQDRLT	Invoice: FP24-27 Arrowhead Golf Club	450.00	450.00
6/19/24	10-00-1290-00 01-00-1000-00	FIKXZQ3PV	Invoice: FP24-26 Arrowhead Golf Club	450.00	450.00
6/20/24	10-00-1290-00 01-00-1000-00	24519	Invoice: FP24-28 Monarch Fire Protection	1,199.20	1,199.20
6/28/24	10-00-4000-00 30-00-4000-00 40-00-4000-00 50-00-4000-00 10-00-4050-00 01-00-1000-00	06282024	Property Tax-Corporate Property Tax-Audit Property Tax-Liability Insur Property Tax-Work Comp Property Tax - Corp Emer&Rescu DuPage County Treasurer	508,001.25	417,779.81 1,143.16 4,396.75 24,445.97 60,235.56
6/30/24	10-00-4310-00 10-01-6115-00 01-00-1000-00	06302024	Amb Billing Fund 10 Paramedic Bill Fee Fund 10 Amb Deposits Fund 10	5,648.39 2,673.09	8,321.48
6/30/24	10-00-4310-00 10-00-1031-00	06302024-1	Amb Billing Fund 10 Amb Deposits Fund 10	34,225.08	34,225.08
				<b>1,882,065.22</b>	<b>1,882,065.22</b>

**Warrenville Fire Protection District**  
**Aged Receivables**  
**As of Jun 30, 2024**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Summary Format.

Customer Bill To Contact	0-30	31-60	61-90	Over 90 days	Amount Due
Alarm Detection Systems, Inc.	110.00				110.00
Johnson Controls, Inc.	110.00				110.00
K'Odak Mechanical Inc	875.20				875.20
Northwestern Medicine		384.00			384.00
	<b>1,095.20</b>	<b>384.00</b>			<b>1,479.20</b>

**Warrenville Fire Protection District  
FMB-Plan Review Cash Receipts  
June 2024**

<b>Date Paid</b>	<b>Invoice Number</b>	<b>Customer Name</b>	<b>Amount Paid</b>
6/5/2024	FP24-23	High Rise Security System	1,242.30
6/6/2024	FP24-18	Northwestern Medicine	440.00
6/7/2024	FP23-25	Ridge Constructin & Plumbing	192.50
6/7/2024	FP24-25	Interforum Development	525.00
6/12/2024	FP24-24	Interforum Development	525.00
6/19/2024	FP24-27	Arrowhead Golf Club	450.00
6/19/2024	FP24-26	Arrowhead Golf Club	450.00
6/20/2024	FP24-28	Monarch Fire Protection	1,199.20
Total FMB cash received			\$ 5,024.00
Minus invoices recorded as revenue at 4/30/24			(632.50)
Total current month revenue in account 10-00-4250-20			\$ 4,391.50



**Warrenville Fire Protection District**  
**Check Register**  
**For the Period From Jun 1, 2024 to Jun 30, 2024**

Filter Criteria includes: 1) Check Numbers from 10000 to 13000. Report order is by Check Number.

Payee	Check	Amount	Account ID	Account Description
Illinois Public Risk Fund	11320	15,146.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Illinois Firefighter's Associat	11321	140.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
City of Warrenville	11322	231.96	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Du-Comm	11323	897.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
The Locker Shop	11324	437.00	10-00-2000-00 10-00-2000-00 10-00-2000-00 01-00-1000-00	Accounts Payable Accounts Payable Accounts Payable Fifth-Third Pooled Checking
NAPA Auto Parts	11325	122.72	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Nicor Gas	11326	218.77	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
NIPSTA	11327	1,300.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Ntiva, Inc.	11328	4,351.72	10-00-2000-00 10-00-2000-00 01-00-1000-00	Accounts Payable Accounts Payable Fifth-Third Pooled Checking
Janiec, Andrew	11329	869.26	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Konica Minolta Premier Fina	11330	372.60	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Lauterbach & Amen, LLP	11331	6,500.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Sikich, LLP - Accounting	11332	8,053.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Slates, Nadia	11333	876.25	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
<b>Total</b>		<b>39,516.28</b>		

**Warrenville Fire Protection District**  
**Check Register**  
**For the Period From Jun 1, 2024 to Jun 30, 2024**

Filter Criteria includes: 1) Check Numbers from 170 to 800. Report order is by Check Number.

<b>Payee</b>	<b>Check</b>	<b>Amount</b>	<b>Account ID</b>	<b>Account Description</b>
Aflac	707	749.46	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Blue Cross Blue Shield of Ill	708	25,192.93	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Blue Cross Blue Shield of Ill	709	587.27	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Guardian Dental Plan	710	986.95	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
IMRF - IL Municipal Retirem	711	1,374.31	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Fifth Third Bank - Procurem	712	52,454.95	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Fifth Third Bank - Procurem	713	51,273.82	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
	<b>Total</b>	<b>132,619.69</b>		

**Warrenville Fire Protection District**  
**Purchase Journal**  
**For the Period From Jun 1, 2024 to Jun 30, 2024**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor Name. Repo

<b>Name</b>	<b>Date</b>	<b>Account ID</b>	<b>Account Description</b>	<b>Line Description</b>	<b>Debit</b>	<b>Credit</b>
Aflac	6/1/24	10-00-2160-00	Insurance - Aflac Payable	Accident insurance for May	749.46	
Aflac	6/1/24	10-00-2000-00	Accounts Payable	Aflac		749.46
Blue Cross Blue Shield of Illinois	6/1/24	10-01-5200-00	Insurance-Health	Health insurance for June	25,192.93	
Blue Cross Blue Shield of Illinois	6/1/24	10-00-2000-00	Accounts Payable	Blue Cross Blue Shield of Illinois		25,192.93
Blue Cross Blue Shield of Illinois	6/1/24	10-01-5200-05	Insurance-Vision	Vision insurance for June	201.29	
Blue Cross Blue Shield of Illinois	6/1/24	10-01-5200-20	Insurance-Life	Life insurance for June	385.98	
Blue Cross Blue Shield of Illinois	6/1/24	10-00-2000-00	Accounts Payable	Blue Cross Blue Shield of Illinois		587.27
City of Warrenville	6/10/24	10-01-6800-20	Utilities-Water	Water utility for 04/30-05/31	231.96	
City of Warrenville	6/10/24	10-00-2000-00	Accounts Payable	City of Warrenville		231.96
Du-Comm	6/6/24	10-01-6110-00	DuComm Dispatch	Active 911 service renewal 05/31/24-05/30/25	897.00	
Du-Comm	6/6/24	10-00-2000-00	Accounts Payable	Du-Comm		897.00
Guardian Dental Plan	6/1/24	10-01-5200-10	Insurance-Dental	Dental insurance for June	986.95	
Guardian Dental Plan	6/1/24	10-00-2000-00	Accounts Payable	Guardian Dental Plan		986.95
Illinois Firefighter's Association, Inc	6/1/24	10-01-6010-00	Dues	Annual dues	140.00	
Illinois Firefighter's Association, Inc	6/1/24	10-00-2000-00	Accounts Payable	Illinois Firefighter's Association, Inc		140.00
Illinois Public Risk Fund	6/1/24	50-00-5400-00	Worker's Compensation Expense	Workers comp insurance for June	15,146.00	
Illinois Public Risk Fund	6/1/24	10-00-2000-00	Accounts Payable	Illinois Public Risk Fund		15,146.00
IMRF - IL Municipal Retirement Fund	6/1/24	10-00-2163-00	IMRF Payable - Employee	Employee pension contributions for May	571.05	
IMRF - IL Municipal Retirement Fund	6/1/24	10-01-5200-27	IMRF District Contribution	Employer pension contributions for May	803.26	
IMRF - IL Municipal Retirement Fund	6/1/24	10-00-2000-00	Accounts Payable	IMRF - IL Municipal Retirement Fund		1,374.31
Janiec, Andrew	6/29/24	10-01-6700-05	Training-Certification Classes	Reim for FAE class	800.00	
Janiec, Andrew	6/29/24	10-01-6700-10	Training-Books/Manuals	Reim for FAE textbook	69.26	
Janiec, Andrew	6/29/24	10-00-2000-00	Accounts Payable	Janiec, Andrew		869.26
Konica Minolta Premier Finance	6/18/24	10-01-7100-00	Office Supplies	Copier lease and usage for 06/12-07/12	372.60	
Konica Minolta Premier Finance	6/18/24	10-00-2000-00	Accounts Payable	Konica Minolta Premier Finance		372.60
Lauterbach & Amen, LLP	6/28/24	30-00-6005-00	Audit Fees	Audit fees for FYE 04/30/2024	6,500.00	
Lauterbach & Amen, LLP	6/28/24	10-00-2000-00	Accounts Payable	Lauterbach & Amen, LLP		6,500.00
NAPA Auto Parts	6/17/24	10-01-6520-03	Maint App - 2009 E5026 (E13)	Repair parts for E13	122.72	
NAPA Auto Parts	6/17/24	10-00-2000-00	Accounts Payable	NAPA Auto Parts		122.72
Nicor Gas	6/6/24	10-01-6800-10	Utilities-Gas	Gas utility for 05/08-06/05	218.77	
Nicor Gas	6/6/24	10-00-2000-00	Accounts Payable	Nicor Gas		218.77
NIPSTA	6/1/24	10-01-6700-48	Career Training	VMT class for Wiedmyer	1,300.00	
NIPSTA	6/1/24	10-00-2000-00	Accounts Payable	NIPSTA		1,300.00
Ntiva, Inc.	6/1/24	10-01-6600-10	IT Support Services	IT support services for May	2,175.86	
Ntiva, Inc.	6/1/24	10-00-2000-00	Accounts Payable	Ntiva, Inc.		2,175.86
Ntiva, Inc.	6/5/24	10-01-6600-10	IT Support Services	IT support services for June	2,175.86	
Ntiva, Inc.	6/5/24	10-00-2000-00	Accounts Payable	Ntiva, Inc.		2,175.86
Sikich, LLP - Accounting	6/30/24	10-01-6000-00	Accounting-Sikich	Accounting services for May	8,053.00	
Sikich, LLP - Accounting	6/30/24	10-00-2000-00	Accounts Payable	Sikich, LLP - Accounting		8,053.00
Slates, Nadia	6/29/24	10-01-6700-05	Training-Certification Classes	Reim for FAE class	800.00	
Slates, Nadia	6/29/24	10-01-6700-10	Training-Books/Manuals	Reim for FAE textbook	76.25	
Slates, Nadia	6/29/24	10-00-2000-00	Accounts Payable	Slates, Nadia		876.25
The Locker Shop	6/1/24	10-01-7220-00	Uniforms-Employees	Uniform for Schaul	72.00	
The Locker Shop	6/1/24	10-00-2000-00	Accounts Payable	The Locker Shop		72.00
The Locker Shop	6/1/24	10-01-7220-00	Uniforms-Employees	Uniform for M. Banaszek	94.00	
The Locker Shop	6/1/24	10-00-2000-00	Accounts Payable	The Locker Shop		94.00
The Locker Shop	6/1/24	10-01-7220-00	Uniforms-Employees	Uniform for O'hare	271.00	
The Locker Shop	6/1/24	10-00-2000-00	Accounts Payable	The Locker Shop		271.00
					<b>68,407.20</b>	<b>68,407.20</b>

**Warrenville Fire Protection District**  
**Purchase Journal - Fifth Third Pro Card**  
**For the Period From Jun 1, 2024 to Jun 30, 2024**

Filter Criteria includes: 1) Vendor IDs: Fifth Third Pro Card; 2) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Name	Date	Account ID	Account Description	Line Description	Trans Amount
Fifth Third Bank - Proc	6/1/24	10-01-6700-00	Training-Seminars/Lecture	Metro Fire Chiefs Association - Meeting fee for Dina & Levy	40.00
		10-01-7010-00	Operating Supplies	NAPA Auto Parts - Diesel exhaust fluid	164.76
		10-01-7100-00	Office Supplies	USPS - Postage	9.85
		10-01-6120-00	Haz-Mat Equipment	Amazon - Batteries	20.29
		10-01-7300-00	Medical Supplies	Target - Water bottles for apparatus	42.90
		10-01-6530-00	Small Tools	Amazon - Tool batteries	240.00
		10-01-6520-24	Maint App - 2020 E1976 (E1	Interstate Power Systems - Repair parts for E11	974.00
		10-01-6700-00	Training-Seminars/Lecture	FDIC - Refund FDIC class for Schaul	-75.00
		10-01-6745-00	Public Education	Edward Health Training - CPR class cards	354.95
		10-01-6750-00	Travel/Hotel Expense	Hilton - Dina hotel for congressional institute	393.07
		10-01-6600-00	IT Hardware	Best Buy - Monitor screen for FPB plan reviews	389.99
		10-01-7000-00	Motor Fuel	Shell - Fuel for C11	29.66
		10-01-6750-00	Travel/Hotel Expense	Paradice Hotel - IFCA symposium hotel for Dina	256.48
		10-01-6770-00	Client Relations Expense	Tribute Store - Sympathy flowers for Tosto family	77.93
		10-01-6600-05	IT Computer Software	Zoom - Video conference fee for May	15.99
		10-01-6600-05	IT Computer Software	Deneb Corporation - Email hosting fee for May	584.38
		10-01-7100-00	Office Supplies	USPS - Postage	10.88
		10-01-7100-00	Office Supplies	Amazon - Bankers boxes	38.51
		10-01-6810-00	Telephone-Land Line	AT&T - Internet service for 04/07-05/06	497.15
		10-01-6810-00	Telephone-Land Line	AT&T - Station phone service for 04/07-05/06	740.80
		10-01-7100-00	Office Supplies	Amazon - File dividers	14.05
		10-01-6840-00	Cable	Comcast - Cable TV service for 04/15-05/14	61.15
		10-01-6200-00	Comm/Radio Equipment	Amazon - Phone cases and chargers	192.63
		10-01-6500-00	Maintenance Buildings-Stat	Quench - Admin water cooler 6-mo maint contract	463.50
		10-01-6600-05	IT Computer Software	FlowMSP - Preplan software annual fee	2,700.00
		10-01-6600-05	IT Computer Software	Aladtec - Timekeeping software annual renewal	5,267.08
		10-01-6500-00	Maintenance Buildings-Stat	Alarm Detection Systems - Door access cards	339.20
		10-01-6830-00	Alarm Expense	Alarm Detection Systems - Quarterly service for Jun-Aug	819.48
		10-01-7100-00	Office Supplies	Amazon - Dry erase markers	13.68
		10-01-7010-00	Operating Supplies	Family Pride - Laundry service lease for May	50.00
		10-01-6520-03	Maint App - 2009 E5026 (E1	Interstate Power Systems - Repairs for E13	11,653.76
		10-01-6120-00	Haz-Mat Equipment	First Line Technology - Hybrid decontamination kit	4,800.00
		10-01-6810-10	Telephone-Cell Phones	Tmobile - Mobile phones for 03/18-04/20	302.40
		10-01-6040-00	Legal	Ottosen - Legal services for April	2,507.50
		10-01-7100-00	Office Supplies	Amazon - Bankers boxes	32.43
		10-01-6500-00	Maintenance Buildings-Stat	Quench - Repairs for station side water cooler	49.00
		10-01-6810-10	Telephone-Cell Phones	AT&T - Monthly fee	12.36
		10-01-6810-10	Telephone-Cell Phones	AT&T - FirstNet mobile phone for 03/26-04/25	517.11
		10-01-6810-10	Telephone-Cell Phones	Premier Wireless - Contacts manager app for mobile phones	168.00
		10-01-6730-00	Testing and Promotion	BioScan Tek - Background checks	368.00
		10-01-7300-00	Medical Supplies	Linde Gas - Oxygen cylinder rentals	486.41
		10-01-6800-00	Utilities-Electric	ComEd - Electricity services for 04/16-05/15	990.72
		10-01-7110-00	Cleaning Supplies	Warehouse Direct - Cleaning supplies	276.46
		10-01-6810-10	Telephone-Cell Phones	Verizon - Wireless router service for 05/07-06/06	625.58
		10-01-7300-00	Medical Supplies	Stryker Medical - Power cord for stair chair	61.40
		10-01-6500-00	Maintenance Buildings-Stat	Cintas - Fire extinguisher repairs	143.66
		10-01-6010-00	Dues	NFPA - Annual membership for Dina	175.00
		10-01-6010-00	Dues	NFPA - Annual membership for Levy	175.00

**Warrenville Fire Protection District**  
**Purchase Journal - Fifth Third Pro Card**  
**For the Period From Jun 1, 2024 to Jun 30, 2024**

Filter Criteria includes: 1) Vendor IDs: Fifth Third Pro Card; 2) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Name	Date	Account ID	Account Description	Line Description	Trans Amount
		10-01-6010-00	Dues	NFPA - Annual membership for Voda	175.00
		10-01-7200-00	Firefighters Pers Prot Equip	Air One Equipment - Firefighting helmet	345.00
		10-01-6040-00	Legal	Daily Herald - Publish budget ordinance	1,014.30
		10-01-7300-00	Medical Supplies	Stryker Medical - Stair chair 5-year warranty	2,572.50
		10-01-7300-00	Medical Supplies	Stryker Medical - Stair chair	10,276.00
		10-00-2000-00	Accounts Payable	Fifth Third Bank - Procurement Card	-52,454.95
Fifth Third Bank - Proc	6/17/24	60-01-8020-00	Capital Outlay - Operating E	Zoll Medical - Cardiac monitor and warranty	51,273.82
		10-00-2000-00	Accounts Payable	Fifth Third Bank - Procurement Card	-51,273.82
					-51,273.82
					-51,273.82

Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the Two Months Ending June 30, 2024

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available	
<u>Corporate Fund</u>						
<u>Revenues</u>						
10-00-4000-00	Property Tax Revenue	\$ 1,490,088.03	\$ 1,797,138.18	\$ 3,425,202.00	1,628,063.82	47.53
10-00-4010-00	Property Tax Revenue - Pension	227,729.28	274,655.50	562,053.00	287,397.50	51.13
10-00-4050-00	PropTax Rev - Emer&Rescue Fund	214,841.14	259,111.68	493,970.00	234,858.32	47.55
10-00-4100-00	State Replacement Tax Revenue	2,476.16	13,585.16	70,000.00	56,414.84	80.59
10-00-4250-20	FMB-Plan Review	4,391.50	4,916.50	20,000.00	15,083.50	75.42
10-00-4310-00	Ambulance Service Fees	42,546.56	160,821.74	1,060,000.00	899,178.26	84.83
10-00-4350-00	Fire Recovery	2,444.37	4,226.23	10,000.00	5,773.77	57.74
10-00-4500-00	Grant Revenue	20,171.00	20,171.00	21,000.00	829.00	3.95
10-00-4700-00	Other Income	0.00	0.00	3,000.00	3,000.00	100.00
10-00-4800-00	Interest Income	6,056.38	12,134.21	40,000.00	27,865.79	69.66
	<b>Total Revenues</b>	<b>2,010,744.42</b>	<b>2,546,760.20</b>	<b>5,705,225.00</b>	<b>3,158,464.80</b>	<b>55.36</b>
<u>Expenses</u>						
<u>Personal Services</u>						
10-01-5000-00	Payroll-Full Time Firefighters	147,941.56	293,279.52	2,200,000.00	1,906,720.48	86.67
10-01-5005-00	Payroll-Part Time Firefighters	23,876.50	47,202.50	500,000.00	452,797.50	90.56
10-01-5010-00	Payroll-Office & Staff	7,897.29	16,855.61	125,000.00	108,144.39	86.52
10-01-5015-00	Payroll-Part Time Supervisory	2,255.00	4,510.00	27,000.00	22,490.00	83.30
10-01-5020-00	Overtime	5,254.61	6,503.19	100,000.00	93,496.81	93.50
10-01-5022-00	Payroll-Special-Rate	414.50	1,023.95	10,000.00	8,976.05	89.76
10-01-5025-00	Payroll-Holiday Pay	1,418.33	1,418.33	59,000.00	57,581.67	97.60
10-01-5030-00	Payroll-Fireman POC	6,280.00	11,280.00	115,000.00	103,720.00	90.19
10-01-5080-00	Trustee Compensation	1,125.00	2,268.15	16,875.00	14,606.85	86.56
10-01-5090-00	Fire Commissioner Compensation	249.99	499.98	3,000.00	2,500.02	83.33
10-01-5100-00	Payroll Taxes	5,916.07	11,612.71	114,000.00	102,387.29	89.81
10-01-5200-00	Insurance-Health	23,001.33	51,934.95	365,000.00	313,065.05	85.77
10-01-5200-05	Insurance-Vision	201.29	432.98	2,800.00	2,367.02	84.54
10-01-5200-10	Insurance-Dental	986.95	2,229.97	13,500.00	11,270.03	83.48
10-01-5200-20	Insurance-Life	385.98	868.70	6,000.00	5,131.30	85.52
10-01-5200-25	VEBA	0.00	0.00	43,000.00	43,000.00	100.00
10-01-5200-26	457 District Contribution	600.00	600.00	1,600.00	1,000.00	62.50
10-01-5200-27	IMRF District Contribution	803.26	1,567.77	11,000.00	9,432.23	85.75
10-01-5300-00	Health & Wellness	0.00	0.00	33,000.00	33,000.00	100.00
10-01-5500-00	Pension Contribution	227,729.28	274,655.50	562,053.00	287,397.50	51.13
	<b>Total Personal Services</b>	<b>456,336.94</b>	<b>728,743.81</b>	<b>4,307,828.00</b>	<b>3,579,084.19</b>	<b>83.08</b>

Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the Two Months Ending June 30, 2024

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Contractual Services</u>					
10-01-6000-00 Accounting-Sikich	8,053.00	11,367.00	35,000.00	23,633.00	67.52
10-01-6000-10 Accounting-Lauterbach & Amen	0.00	0.00	1,500.00	1,500.00	100.00
10-01-6010-00 Dues	665.00	2,579.00	6,730.00	4,151.00	61.68
10-01-6020-00 Firefighters Appreciation Fund	0.00	0.00	12,000.00	12,000.00	100.00
10-01-6030-00 General Insurance	0.00	0.00	2,610.00	2,610.00	100.00
10-01-6040-00 Legal	3,521.80	3,521.80	33,000.00	29,478.20	89.33
10-01-6045-00 Payroll Service Fee	347.47	685.03	5,000.00	4,314.97	86.30
10-01-6060-00 GEMT 50% Payment Expense	0.00	0.00	190,000.00	190,000.00	100.00
10-01-6080-00 Other Professional Services	0.00	0.00	20,000.00	20,000.00	100.00
10-01-6110-00 DuComm Dispatch	897.00	22,570.75	88,095.00	65,524.25	74.38
10-01-6115-00 Ambulance Billing Fees	5,648.39	5,648.39	48,000.00	42,351.61	88.23
10-01-6120-00 Haz-Mat Equipment	4,820.29	4,820.29	5,000.00	179.71	3.59
10-01-6130-00 Dive/Water Rescue	0.00	0.00	11,000.00	11,000.00	100.00
10-01-6140-00 Technical Rescue Equipment	0.00	0.00	2,500.00	2,500.00	100.00
10-01-6145-00 TEMS - (SWAT)	0.00	0.00	2,000.00	2,000.00	100.00
10-01-6150-00 SCBA Maintenance and Parts	0.00	0.00	20,000.00	20,000.00	100.00
10-01-6160-00 Hose and Appliances	0.00	0.00	6,000.00	6,000.00	100.00
10-01-6170-00 GIS Maintenance	0.00	0.00	800.00	800.00	100.00
10-01-6180-00 Credit Card Processing Fees	38.65	122.83	1,000.00	877.17	87.72
10-01-6200-00 Comm/Radio Equipment	192.63	192.63	20,000.00	19,807.37	99.04
10-01-6500-00 Maintenance Buildings-Stat 1	995.36	1,135.36	36,000.00	34,864.64	96.85
10-01-6510-00 Maintenance-Equipment	0.00	0.00	2,000.00	2,000.00	100.00
10-01-6520-00 Maintenance-Apparatus	0.00	0.00	70,000.00	70,000.00	100.00
10-01-6520-03 Maint App - 2009 E5026 (E13)	11,776.48	11,776.48	0.00	(11,776.48)	0.00
10-01-6520-24 Maint App - 2020 E1976 (E11)	974.00	974.00	0.00	(974.00)	0.00
10-01-6530-00 Small Tools	240.00	240.00	4,000.00	3,760.00	94.00
10-01-6600-00 IT Hardware	389.99	389.99	14,000.00	13,610.01	97.21
10-01-6600-05 IT Computer Software	8,567.45	8,567.45	34,000.00	25,432.55	74.80
10-01-6600-10 IT Support Services	4,351.72	4,351.72	36,000.00	31,648.28	87.91
10-01-6700-00 Training-Seminars/Lecture	(35.00)	5,690.00	11,000.00	5,310.00	48.27
10-01-6700-05 Training-Certification Classes	1,600.00	1,641.00	40,000.00	38,359.00	95.90
10-01-6700-10 Training-Books/Manuals	145.51	145.51	2,200.00	2,054.49	93.39
10-01-6700-15 Training-Building Mat/Props	0.00	0.00	6,200.00	6,200.00	100.00
10-01-6700-20 Training-Audio Visual/Comp	0.00	0.00	3,200.00	3,200.00	100.00
10-01-6700-25 Training- Per Diem	0.00	0.00	4,500.00	4,500.00	100.00
10-01-6700-40 Training-Supplies	0.00	0.00	5,500.00	5,500.00	100.00
10-01-6700-48 Career Training	1,300.00	1,300.00	40,000.00	38,700.00	96.75
10-01-6700-50 Training - Fire Commissioners	0.00	159.46	4,800.00	4,640.54	96.68
10-01-6710-00 Fire Prevention Bureau	0.00	0.00	4,000.00	4,000.00	100.00
10-01-6730-00 Testing and Promotion	368.00	368.00	24,600.00	24,232.00	98.50
10-01-6745-00 Public Education	354.95	694.00	6,500.00	5,806.00	89.32

Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the Two Months Ending June 30, 2024

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
10-01-6750-00	Travel/Hotel Expense	649.55	649.55	6,500.00	5,850.45	90.01
10-01-6770-00	Client Relations Expense	77.93	77.93	4,500.00	4,422.07	98.27
10-01-6800-00	Utilities-Electric	990.72	990.72	13,000.00	12,009.28	92.38
10-01-6800-10	Utilities-Gas	218.77	567.00	12,000.00	11,433.00	95.28
10-01-6800-20	Utilities-Water	231.96	674.75	3,000.00	2,325.25	77.51
10-01-6810-00	Telephone-Land Line	1,237.95	1,237.95	15,000.00	13,762.05	91.75
10-01-6810-10	Telephone-Cell Phones	1,625.45	1,625.45	11,500.00	9,874.55	85.87
10-01-6830-00	Alarm Expense	819.48	819.48	4,000.00	3,180.52	79.51
10-01-6840-00	Cable	61.15	61.15	750.00	688.85	91.85
		<hr/>	<hr/>	<hr/>	<hr/>	
	Total Contractual Services	61,125.65	95,644.67	928,985.00	833,340.33	89.70



Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the Two Months Ending June 30, 2024

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Commodities</u>					
10-01-7000-00 Motor Fuel	29.66	29.66	32,000.00	31,970.34	99.91
10-01-7010-00 Operating Supplies	214.76	214.76	2,500.00	2,285.24	91.41
10-01-7100-00 Office Supplies	492.00	870.03	8,500.00	7,629.97	89.76
10-01-7110-00 Cleaning Supplies	276.46	276.46	4,000.00	3,723.54	93.09
10-01-7200-00 Firefighters Pers Prot Equip	345.00	345.00	30,000.00	29,655.00	98.85
10-01-7220-00 Uniforms-Employees	437.00	437.00	32,000.00	31,563.00	98.63
10-01-7220-90 Uniforms-Other	0.00	0.00	6,000.00	6,000.00	100.00
10-01-7230-00 Fire & Rescue Equipment	0.00	0.00	20,000.00	20,000.00	100.00
10-01-7300-00 Medical Supplies	13,439.21	13,439.21	51,600.00	38,160.79	73.96
	<hr/>	<hr/>	<hr/>	<hr/>	
Total Commodities	15,234.09	15,612.12	186,600.00	170,987.88	91.63
<u>Other</u>					
10-01-9500-60 Transfers to Capital Projects	0.00	200,000.00	200,000.00	0.00	0.00
	<hr/>	<hr/>	<hr/>	<hr/>	
Total Other	0.00	200,000.00	200,000.00	0.00	0.00
	<hr/>	<hr/>	<hr/>	<hr/>	
Total Expenses	532,696.68	1,040,000.60	5,623,413.00	4,583,412.40	81.51
	<hr/>	<hr/>	<hr/>	<hr/>	
Net Revenue over Expenses	\$ 1,478,047.74	\$ 1,506,759.60	\$ 81,812.00	(1,424,947.60)	(1,741.73)
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	

Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the Two Months Ending June 30, 2024

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Audit Fund</u>						
<u>Revenues</u>						
30-00-4000-00	Property Tax Revenue	\$ 4,077.28	\$ 4,917.45	\$ 9,415.00	4,497.55	47.77
	Total Revenues	<u>4,077.28</u>	<u>4,917.45</u>	<u>9,415.00</u>	<u>4,497.55</u>	47.77
<u>Expenses</u>						
30-00-6005-00	Audit Fees	<u>6,500.00</u>	<u>7,410.00</u>	<u>9,415.00</u>	<u>2,005.00</u>	21.30
	Total Personal Services	<u>6,500.00</u>	<u>7,410.00</u>	<u>9,415.00</u>	<u>2,005.00</u>	21.30
	Net Revenue over Expenses	<u>\$ (2,422.72)</u>	<u>\$ (2,492.55)</u>	<u>\$ 0.00</u>	<u>2,492.55</u>	0.00
<u>Liability Insurance Fund</u>						
<u>Revenues</u>						
40-00-4000-00	Property Tax Revenue	\$ 15,681.83	\$ 18,913.26	\$ 36,214.00	17,300.74	47.77
	Total Revenues	<u>15,681.83</u>	<u>18,913.26</u>	<u>36,214.00</u>	<u>17,300.74</u>	47.77
<u>Expenses</u>						
40-00-6035-00	Liability Insurance	<u>0.00</u>	<u>0.00</u>	<u>36,214.00</u>	<u>36,214.00</u>	100.00
	Total Personal Services	<u>0.00</u>	<u>0.00</u>	<u>36,214.00</u>	<u>36,214.00</u>	100.00
	Net Revenue over Expenses	<u>\$ 15,681.83</u>	<u>\$ 18,913.26</u>	<u>\$ 0.00</u>	<u>(18,913.26)</u>	0.00

Warrenville Fire Protection District  
 Revenues and Expenses  
 Compared with Budget  
 For the Two Months Ending June 30, 2024

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Workers Compensation Fund</u>						
<u>Revenues</u>						
50-00-4000-00	Property Tax Revenue	\$ 87,191.01	\$ 105,157.74	\$ 200,630.00	95,472.26	47.59
	Total Revenues	<u>87,191.01</u>	<u>105,157.74</u>	<u>200,630.00</u>	<u>95,472.26</u>	47.59
 <u>Expenses</u>						
50-00-5400-00	Worker's Compensation Expense	<u>15,146.00</u>	<u>30,293.00</u>	<u>200,630.00</u>	<u>170,337.00</u>	84.90
	Total Personal Services	<u>15,146.00</u>	<u>30,293.00</u>	<u>200,630.00</u>	<u>170,337.00</u>	84.90
	Net Revenue over Expenses	<u><u>\$ 72,045.01</u></u>	<u><u>\$ 74,864.74</u></u>	<u><u>\$ 0.00</u></u>	<u><u>(74,864.74)</u></u>	0.00

Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the Two Months Ending June 30, 2024

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Foreign Fire Fund</u>						
<u>Revenues</u>						
55-00-4150-00	Foreign Fire Tax Revenue	\$ 0.00	\$ 0.00	\$ 35,000.00	35,000.00	100.00
	Total Revenues	0.00	0.00	35,000.00	35,000.00	100.00
<u>Expenses</u>						
55-01-5150-00	Foreign Fire Tax	0.00	0.00	35,000.00	35,000.00	100.00
	Total Personal Services	0.00	0.00	35,000.00	35,000.00	100.00
	Net Revenue over Expenses	\$ 0.00	\$ 0.00	\$ 0.00	0.00	0.00

Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the Two Months Ending June 30, 2024

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Capital Projects Fund</u>						
<u>Revenues</u>						
60-00-4800-00	Interest Income	\$ 7,563.33	\$ 15,222.96	\$ 8,000.00	(7,222.96)	(90.29)
60-00-4900-10	Transfers from Corp Fund	0.00	200,000.00	200,000.00	0.00	0.00
	Total Revenues	<u>7,563.33</u>	<u>215,222.96</u>	<u>208,000.00</u>	<u>(7,222.96)</u>	<u>(3.47)</u>
<u>Expenses</u>						
60-01-8010-00	Capital Outlay - Building	0.00	0.00	120,000.00	120,000.00	100.00
60-01-8015-00	Capital Outlay - Apparatus	0.00	0.00	281,000.00	281,000.00	100.00
60-01-8020-00	Capital Outlay - Operating Equ	51,273.82	51,273.82	40,000.00	(11,273.82)	(28.18)
	Total Expenses	<u>51,273.82</u>	<u>51,273.82</u>	<u>441,000.00</u>	<u>389,726.18</u>	<u>88.37</u>
	Net Revenue over Expenses	<u>\$ (43,710.49)</u>	<u>\$ 163,949.14</u>	<u>\$ (233,000.00)</u>	<u>(396,949.14)</u>	<u>170.36</u>



# WARRENVILLE FIRE PROTECTION DISTRICT

3S472 Batavia Road \* Warrenville, IL 60555 \* (630) 393-1381 \* FAX (630) 393-4608

## BOARD OF TRUSTEES:

Kathleen Perkins  
President

Denise Pertell  
Trustee – Treasurer

Jeff Carstens  
Trustee– Secretary

Alasdair Thompson  
Trustee

Michael Karl  
Trustee

Andrew Dina  
Fire Chief

## Fire Chief's Report to the Trustees Warrenville Fire Protection District June 2024

For the month of June we responded to 175 calls for service. This is 18 less calls than we responded to in the previous month. May reports indicated that 117 of the calls were for Emergency Medical Service requests and 58 were fire and rescue related. At the current rate, we are on track to respond to approximately 2063 calls in 2024.

### Specialty Team Call Outs/Significant Incidents

1. June 21 – Warrenville crews were requested to the intersection of Butterfield Road and Route 59 for a semi-truck vs car accident with an unknown fluid leaking out of the truck. Upon arrival, crews checked the bill of lading and discovered that the several hundred gallons of liquid that had been released from the container was molasses. Engine 11 assisted in washing down the product after conferring with the DuPage Office of Homeland Security and Emergency Management.

### Other Items of Interest

1. The duty crew attended a Fun Fair held at Trinity Lutheran Church.
2. Our Firefighters Auxiliary held their annual fundraiser at Markito's
3. We completed CPR training for the Warrenville Police Department
4. We completed ground and aerial ladder testing of all ground ladders and Tower 11 aerial ladder in our fleet in compliance with NFPA 1932 and NFPA 1914. All passed.
5. Work continues on the Batavia Road project. Both sides of our front ramp have been poured and look good. Next phase of the project is to remove and replace Batavia Road which is scheduled to begin July 15 and take up two weeks.
6. Lauterbach and Amen conducted the On-Site Fieldwork portion of the annual audit for the Fire District.
7. The Fire Commissioners interviewed three applicants to assist in filling the four vacancies that currently exist.
8. We continue to meet with Little Friends regarding the Autism Safe Community.
9. Several members attended electric vehicle extinguisher training in Naperville.
10. Chief Dina attended and provided introductions to guests and dignitaries at the Metropolitan Fire Chiefs Home Day event in River Grove Illinois.

Previous Month ▾ Jun 1, 2024 - Jun 30, 2024 ▾

**33%**

**FIRE**  
Percentage of Total Incidents

**67%**

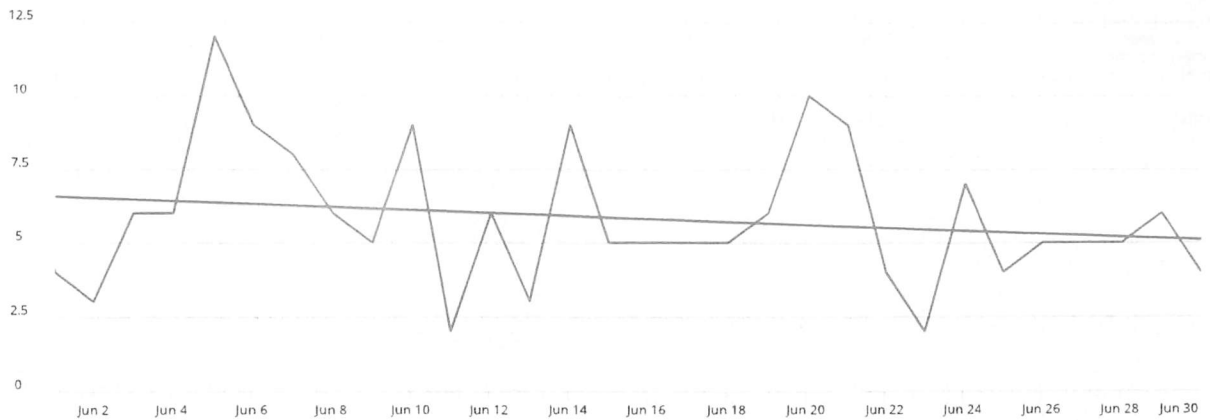
**EMS**  
Percentage of Total Incidents

**175**

**INCIDENTS**  
In Selected Time Slice

**30**

**DAYS**  
In Selected Time Slice



	Counts	% Rows	% Columns	% All										
Week Ending	6/2/24	6/9/24	6/16/24	6/23/24	6/30/24	7/7/24	7/14/24	7/21/24	7/28/24	8/4/24	8/11/24	8/18/24	8/25/24	Total
(13) Mobile property (vehicle) fire		1			1									2
(14) Natural vegetation fire			1											1
(15) Outside rubbish fire			1	2										3
(31) Medical assist				1	1									2
(32) Emergency medical service (EMS) incident	4	36	23	27	25									115
(41) Combustible/f.. spills & leaks		2	2	1										5
(42) Chemical release, reaction, or toxic condition				1										1
(44) Electrical wiring/equipm. problem		1			1									2
(50) Service call, other		1												1
(52) Water problem		1												1
(55) Public service assistance			3											3
(56) Unauthorized burning					1									1
(61) Dispatched and canceled en route	1		1		2									4
(62) Wrong location, no emergency found		1												1
(65) Steam, other gas mistaken for smoke		1												1

Week Ending	6/2/24	6/9/24	6/16/24	6/23/24	6/30/24	7/7/24	7/14/24	7/21/24	7/28/24	8/4/24	8/11/24	8/18/24	8/25/24	Total
(70) False alarm and false call, other			1											1
(73) System or detector malfunction	1		1	3	2									7
(74) Unintentional system/detect... operation (no fire)	1	8	6	6	3									24
Total	7	52	39	41	36									175





Last 180 Days

Jan 10, 2024 - Jul 7, 2024

01:00

MM:SS

Average Turnout Time

58%

Of Responses

Turnout Time < 01:00

1,002

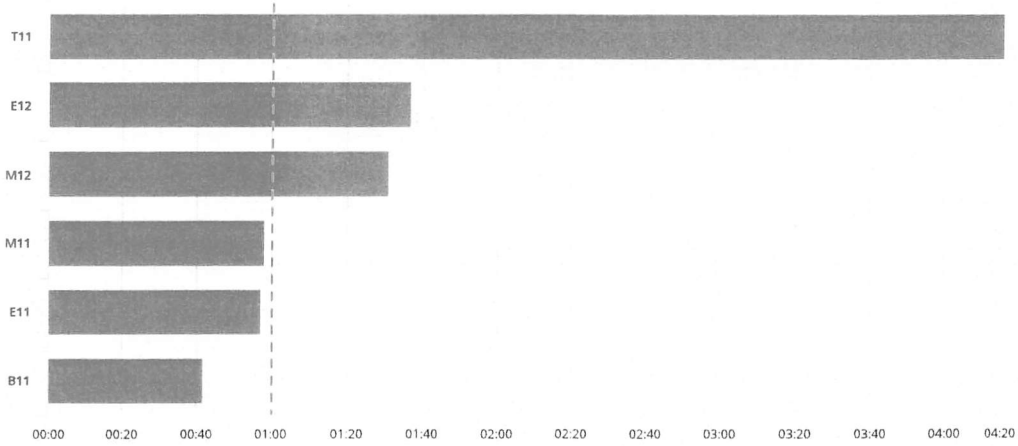
Incidents

In Selected Time Slice

180

DAYS

In Selected Time Slice



Counts

% Rows

% Columns

% All

	00:00 - 00:29	00:30 - 00:59	01:00 - 01:29	01:30 - 01:59	02:00 - 02:59	03:00 - 04:59	05:00 - 09:59	Total
B11	58	35	24	12	5			134
E11	191	236	183	91	33	6	1	741
E12	9	1	1		4		2	17
E13								
M11	161	251	170	71	49	5	2	709
M12	14	16	12	10	9	5	3	69
T11	2				5	6	5	18
Total	435	539	390	184	105	22	13	1,688
Exceptions								386



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Trustee

**Michael Karl**  
Trustee

**Andrew Dina**  
Fire Chief

## Logistics Officer's Report to the Trustees - July 2024

### Station Maintenance:

- Pending Projects:
  - Water filter system in kitchen unrepairable, needs replacement – awaiting administration approval for replacement. Please note filter system is partially functional. – Awaiting admin approval to replace.
  - Awaiting estimate from Mr. Handyman for: Electrical EMT (conduit) loose from ceiling – needs to be reconnected to ceiling in a joist, kitchen Cabinet door repair, grout repair day room, threshold piece from day room to kitchen, elevator room door repair, probable replacement, & light above North East stairwell exterior door retaining water
  - Dishwasher starting to have issues, still functional, will likely need replacement in near future.
  - Hose tower door needs service – asked Mr. Handyman if possible to add to pending estimate, awaiting response.
- On Going Projects:
  - South-East bunk room window cracked – Mr. Handyman estimate approved, awaiting them to schedule.
- Completed Projects:
  - Shore line GFCI repair, & 2 GFCI installation into spare shore lines
  - Main sewer line serviced
  - Elevator repair – problem has not persisted

### Personal Protective Equipment & Other Assigned Gear:

Please note, logistics does not assist with SCBA equipment.

- Disposed
  - None
- Pending Repairs
  - 1 pair pants – being sent for repair estimate
- Repaired
  - 2 firefighter pants – repair estimate approved, awaiting return from service
- Ordered
  - None
- Other
  - Remain very low in spare pants
  - Rental information for turnout gear provided to administration. District would be responsible for any damage & needed repairs caused by use.



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Fire Chief

# TRAINING DIVISION REPORT

*“TRAIN LIKE YOUR LIFE DEPENDS ON IT, BECAUSE IT DOES!”*

SUBMITTED BY: **BILL ZABLER**

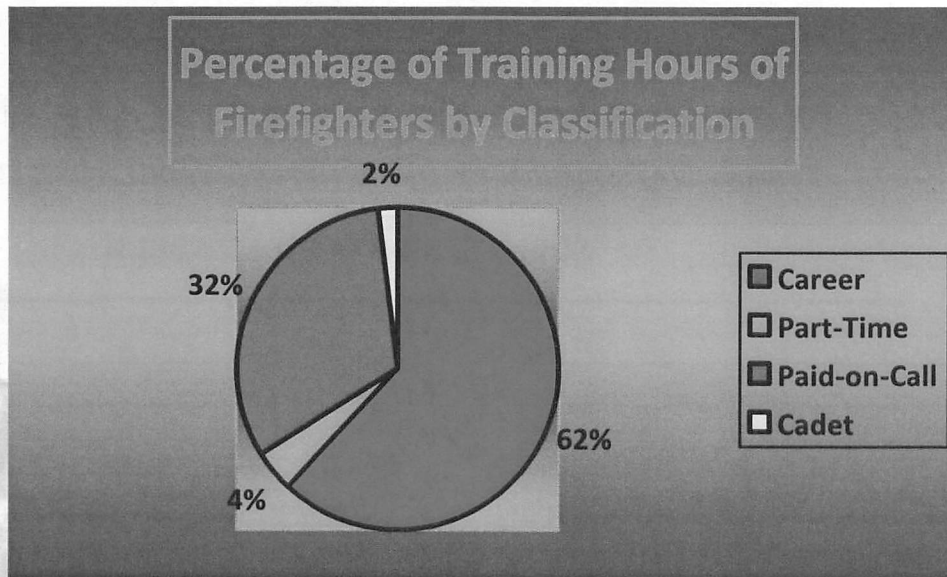
June 2024

The month of June continued to be a busy training month. All 3 Shifts are wrapping up annual fire hose testing and annual fire inspections. A large portion of the training hour this month was spend on EMS. The system generated several trainings on changes to our Standing Medical Orders. June is also the month the District completes Annual CPR training. This year we included everyone from Trustee down to cadets to be certified in CPR. This aligns with components of the Strategic Plan. EMS is not graphed by the Training Division, since ISO does not give credit towards EMS Training. The Paid-On-Call Training for the Month was CPR re-certification, Practice Water Fights, and Advanced Auto Extrication. The Cadets are wrapping up our Program and 1 (Ben Schrage) is being sponsored for Fire Academy this fall. Ben has also expressed interest in attending the Cadet/Explorer Fire Weekend at IFSI in July. Still working with Admin for scheduling of orientation for new hires and fire academy graduates.

### Notable Events:

- FF Clark, FF Janiec, FF Slates and FF Stump completed Fire Apparatus Engineer Course.
- FF Reavy and FF Yager completed Truck Company Operations Course through IFSI.

## District Training Data:



### ISO Training Hours:

<u>Types of Hours</u>	<u>Quantity</u>	<u>Percentage</u>
Firefighter/Company/SCBA	494	68%
Driver/Operator	169	19%
Officer/Fire Prevention	40	4%
Hazardous Materials	62	7%
Special Operations	42	1%
Probationary	7	1%
<b>Total</b>	<b>814</b>	<b>100%</b>

### Monthly Training Hour Leaders:

<b>Career</b>	<i>James Reavy</i>	<b>63</b>
<b>Paid-on-Call</b>	<i>Nadia Slates</i>	<b>75</b>
<b>Part-Time</b>	<i>Chloe Schaul</i>	<b>38</b>

### Total Training Hours by Month:

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
1076	810	819	860	995	814							<b>5374</b>





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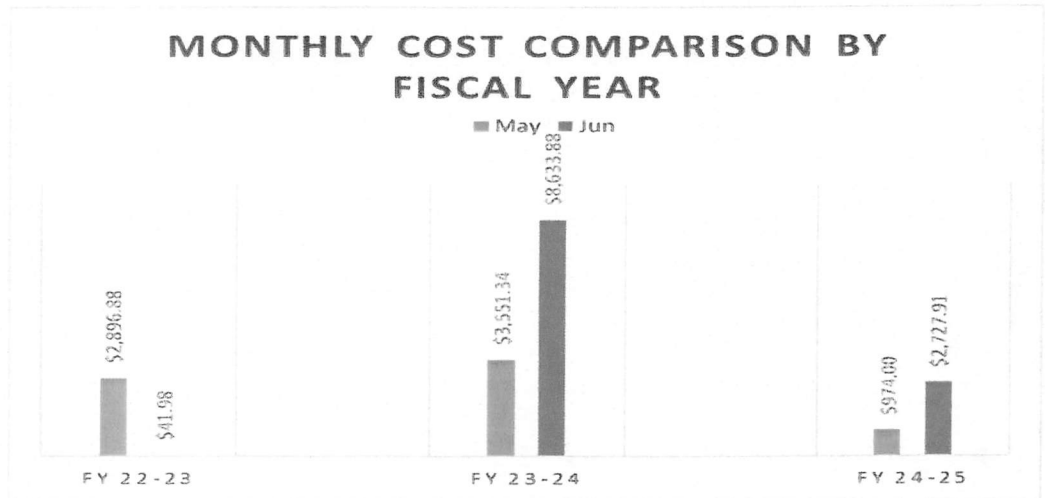
**Michael Karl**  
Trustee

**Andrew Dina**  
Fire Chief

## June Apparatus Report

- 2009 E-One (E5026) – Check Engine Light
- 2018 Ford Ambulance (M3263) – Tire Replacement
- 2019 Ford Explorer (C11) – Battery Replacement

<b>2009 E-One (E5026)</b>	<b>\$ 191.21</b>
<b>2018 Ford Ambulance (M3263)</b>	<b>\$ 1,446.92</b>
<b>2019 Ford Explorer (C11)</b>	<b>\$ 115.78</b>
<b>Current Month Total</b>	<b>\$ 1,753.91</b>
<b>Fiscal Year-to-Date Total</b>	<b>\$ 2,727.91</b>
<b>Fiscal Year 23-24 Budget</b>	<b>\$ 70,000.00</b>



### Apparatus Out-of-Service

2018 Ford Ambulance (M3263)	6/17-6/28	<i>Mechanical: Front/Rear Brakes; Tire Rod</i>
2009 E-One (E5026)	6/28-7/1	<i>Mechanical: Check Engine Light</i>

### Other Items of Interest

- 1998 E-One (T11)
  - Emergency Lights (Front & Side Strobes)
  - Ladder Maintenance
- ALS Apparatus (Frontline Engine & 2 Ambulances)
  - Completed IDPH EMS State Inspection & EHEEMSS EMS System Non-Transport Inspection



## Fire Prevention Bureau Report June 2024

The Fire Prevention Bureau accomplished the following activities during the last month...

### PUB EDUCATION EVENTS

	Station Tours
	Block Party / Birthday drive by
1	Community Event (description) Touch-a-Truck
	Breakfast/pizza with the firefighters and ride to school

### COMMUNITY RISK REDUCTION

	Senior smoke detector installed
	Senior KNOX BOX installed
	Senior Event S.A.L.T.
	School Talks/Programs (Bower, Johnson, Hubble)
	Preschool Talks
	WYFS Quest Hot Shots
7	CPR 43 students in all

### FIRE BUREAU

1	Plan Reviews
	Annual Inspections
15	Re-inspections
	School Inspections
1	Sprinkler hydrostatic test & above ceiling inspections
14	Fire Alarm Test (new, existing and repaired)
	Final Occupancy permit issued
	KNOX BOX installed/keys acquired or replaced
1	Pre-Application Meeting
2	Fire works
10	Refer to Bureau
120	TCE Reports Reviewed
	New Businesses Inspected

Respectfully,

*Carl Voda*

Carl Voda  
Fire Marshal