

WARRENVILLE FIRE PROTECTION DISTRICT
AGENDA FOR TRUSTEE BOARD MEETING
February 21, 2024
5:00 PM
3S472 Batavia Road, Warrenville, IL 60555

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVE AGENDA**
- 5. PUBLIC COMMENTS**
- 6. ROUTINE BUSINESS**
 - a) Approval of Minutes
 1. Regular meeting on 01/17/2024
 2. Decennial Committee meeting on 01/16/2024
 - b) Financial Reports
 - c) Approval of Bills
 - d) Other Finance
 1. Discussion and possible action on transferring investment money to The Illinois Funds
 - e) Closed Session
- 7. COMMUNICATIONS**
 - a) Fire Chief's Report
 - b) Trustees
 - c) Firefighters' Appreciation
 - d) Attorney
 - e) Logistics Report
 - f) Training Report
 - g) EMS Report
 - h) Apparatus Report
 - i) Fire Bureau Report
 - j) Personnel
 - i. Discussion and possible action on pay rate increases for non-bargaining unit personnel
- 8. UNFINISHED BUSINESS**
 - a) Discussion and possible action on capital cost reimbursement
 - b) Discussion and possible action on contract renewal for IT services not to exceed \$26,115
 - c) Status update on jurisdiction of Fire Protection District boundaries
- 9. NEW BUSINESS**
 - a) Status update on WFPD strategic plan project
 - b) Discussion on City of Warrenville strategic plan meetings
 - c) Review and discuss long-term Capital Improvement Plan
 - d) Review and discuss draft Ordinance 24-01 BUDGET AND APPROPRIATIONS FY24-25
- 10. ADJOURN**

**WARRENVILLE FIRE PROTECTION DISTRICT
3S472 Batavia Road, Warrenville, IL 60555**

**Minutes of Trustee Meeting
January 17, 2024**

CALL TO ORDER

President Perkins called the meeting to order at 1700 hours.

PLEDGE OF ALLEGIANCE

The meeting started with the pledge of allegiance to the flag.

ROLL CALL

Present for the meeting were President Kate Perkins, Secretary Joe Rogers, Treasurer Denise Pertell, Trustee Jeff Carstens, Trustee Al Thompson, Fire Chief Andy Dina, Assistant Chief Jamie Clark, Assistant Chief Joe Levy, Financial Analyst Amber Nadeau, and Administrative Assistant Jenna Reavy.

Guests were Fire Marshal Carl Voda (left at 1749 hours, returned at 1806 hours), Captain Bill Zabler (left at 1732 hours, returned at 1806 hours), Lieutenant Matt Banaszek (arrived at 1822 hours), and Fire Commissioner Ryan McIntyre (left at 1749 hours).

APPROVAL OF AGENDA

A motion was made by Trustee Carstens, seconded by Trustee Pertell, to approve the agenda with the recruitment and retention presentation moved after public comments.

5 AYES MOTION CARRIED

PUBLIC COMMENTS

None.

NEW BUSINESS

Trustee Thompson and Fire Commissioner McIntyre gave a presentation about recruitment and retention for the District. They previously researched a retention bonus, but that didn't seem to be enough incentive. Trustee Thompson and Fire Commissioner McIntyre reviewed the exit interviews from the previous two years. In the last five years, about 87 members have left the District. Trustee Thompson provided additional data for average pay in the area for full-time and part-time firefighters, as well as a current list of open firefighter positions showing plenty of employment opportunities in the area. Trustee Thompson and Fire Commissioner McIntyre recommended that the Board of Trustees look into hiring a third-party HR company to complete missing exit interviews as well as survey current employees regarding their satisfaction. Trustee Rogers commented that the cost could be \$18,000 or more. Trustee Thompson and Fire Commissioner McIntyre will create an RFP for the Board of Trustees to review so quotes can be collected.

APPROVAL OF MINUTES

A motion was made by Trustee Pertell, seconded by Trustee Thompson, to approve the regular minutes of the regular meeting on December 20, 2023 with additional wording to clarify the location of the vehicle pre-emption system that the District is responsible for.

5 AYES MOTION CARRIED

A motion was made by Trustee Carstens, seconded by Trustee Rogers, to approve the closed session minutes of the regular meeting on December 20, 2023.

5 AYES MOTION CARRIED

FINANCIAL REPORTS

Chief Dina presented the financial reports. The “Total Cash” from the Summary of Cash report is equal to the “Ending Cash Balance” on the Cash Activity Report. The Cash Activity Report included a beginning cash balance of \$6,983,512.77 and an ending cash balance of \$6,663,218.43 as recorded in the December 2023 financial reports.

Chief Dina noted the December ambulance revenues were \$113,471.42. The Fire Recovery revenue was \$568.32. The Fire Bureau revenue was \$1,757.00.

Chief Dina said the District is on track to surpass the total budgeted revenue in January, so anything received after that can go towards Capital.

Chief Dina noted that Little Friends is putting in for property tax exemption for their new building, which would amount to \$10,000. They already received a property tax exemption for their current building for \$10,000.

Chief Dina submitted the names for the Volunteer Emergency Worker Tax Credit. Some of the stipulations were that the employee had to work for at least 9 months and earn less than \$5,000 in 2023. There were three people that qualified for the credit. Each person has to apply for it with their personal taxes.

A motion was made by Trustee Pertell, seconded by Trustee Thompson, to accept the monthly accounting reports as presented.

ROLL CALL:
Carstens – AYE
Perkins – AYE
Pertell – AYE
Rogers – AYE
Thompson – AYE
MOTION CARRIED

APPROVAL OF BILLS

None.

OTHER FINANCE

None.

CLOSED SESSION

At 1749 hours, a motion was made by Trustee Carstens, seconded by Trustee Thompson, to go into closed session for the semiannual review of closed session minutes, personnel matters, and collective negotiating matters in accordance with 5 ILCS 120/2(c)(21), 5 ILCS 120/2(c)(1) and 5 ILCS 120/2(c)(2).

5 AYES MOTION CARRIED

Guests left during the closed session.
Closed session ended at 1806 hours.

APPROVAL OF MINUTES

After reviewing the closed session minutes in closed session at this meeting, a motion was made by President Perkins, seconded by Trustee Pertell, to open the closed session minutes of the following meetings: 04/05/2023 and 11/15/2023.

5 AYES MOTION CARRIED

FIRE CHIEF'S REPORT

Chief Dina reported there were 150 calls for service in the month of December 2023, which included 112 EMS calls and 38 fire and rescue calls. Chief Dina noted that 2023 was the busiest year on record with a total of 2,009 calls.

Chief Dina reported there were one significant incident in Warrenville for December 2023, which was a vehicle vs. school bus accident with no injuries. There was a mutual aid call as part of the DuPage County Fire Investigation Task Force for a residential fire investigation.

Chief Dina reported that the community was able to “Keep the Wreath Red” during the month of December, which means there were no holiday-related structure fires.

Chief Dina was installed as the President of Metropolitan Fire Chiefs Association of Illinois at the luncheon held on December 7th.

Financial Analyst Nadeau received her certificate of completion for the Executive Support Personnel Program at the Illinois Fire Service Administrative Professionals luncheon on December 15th.

Chief Dina attended a one-day MABAS training at Fermilab particle physics and accelerator laboratory.

The District held candidate testing for the position of full-time Firefighter/Paramedic.

The Warrenville Police Department along with the Illinois State Police held police officer training in the District’s training room and apparatus bay.

Chiefs Dina and AC Levy attended a meeting with the Fire Prevention Bureau at Johnson School to assist in creating their severe weather sheltering plan.

Chief Dina and AC Levy continue to meet weekly with Emergency Services Consulting International to complete the Strategic Plan. There was a discussion about the role of the Board of Trustees in the Strategic Plan process.

Admin staff have been meeting with the IT services provider to renew our current contract.

Warrenville crews assisted Operation North Pole in delivering Christmas gifts to a pediatric cancer patient in Warrenville.

TRUSTEES

None.

FIREFIGHTERS' APPRECIATION

Administrative Assistant Reavy said save-the date invites went out in January. The link to RSVP will go out in February.

ATTORNEY

None.

LOGISTICS

Assistant Chief Levy presented the Logistics Report. Nicor recently came out to do a survey and found two leaks in the gas pipe that goes to the generator, which are being repaired.

TRAINING

Captain Zabler presented the Training Report. There were 839 training hours completed in December. The District completed a total of 9,846 training hours in 2023.

EMS

Assistant Chief Levy presented the EMS Report. The District had 1,346 EMS calls in 2023.

APPARATUS

Assistant Chief Levy presented the Apparatus Report.

FIRE BUREAU

Fire Marshal Voda presented the Fire Bureau Report.

PERSONNEL

Chief Dina said the test for full-time firefighter/paramedic was completed on December 9th. There were only 6 people that took the test. FF/PM Eddie Clark was hired from the previous list. Chief Dina said there are two people being processed from the new list. However, the new list is almost exhausted, so the Fire Commissioners are working with the testing company to get another test scheduled soon.

President Perkins reminded the Board about the process used for Chief Dina's performance evaluation. Chief Dina will write a self-assessment and give to the Board of Trustees in early March. The Board will hold a special meeting in March to review and discuss the evaluation. Chief Dina will also write new personal goals for the next year.

UNFINISHED BUSINESS

Chief Dina is collecting information from the City of Warrenville before finalizing a plan for the capital cost reimbursement. The Fire District is the only District that does not receive any money from TIF 3 and 4. The library, park district, and schools receive money each year.

NEW BUSINESS

A motion was made by Trustee Carstens, seconded by Trustee Pertell, to appoint Financial Analyst Amber Nadeau as the OMA and FOA Officer for the District.

5 AYES MOTION CARRIED

Chief Dina presented the quote for the contract renewal for IT services. The contract would be for two years beginning May 1, 2024. Chief Dina noted there is an increase to the monthly fee. On-site work is not included in the monthly cost, so that is extra and somewhat expensive. Overall, staff is happy with their service. Chief Dina collected information from a few other IT companies, which he found similar pricing but not 24-hour service. Chief Dina will research if multiple quotes are required since the cost is over \$25,000 and bring to the next meeting.

Chief Dina has been doing some research on the county tax website. He found that the Forest Preserve District of DuPage County uses the District’s services for special events and ambulance standby, but not for 911 calls. The Forest Preserve does not pay property taxes, but Warrenville is assigned as their Fire District. Chief Dina also found that the Wheaton Fire Protection District has an IGA that says they are to provide fire service to the Forest Preserve. Warrenville Fire Protection District could receive ambulance billing fees. Chief Dina also found contiguous unincorporated areas of Warrenville Fire Protection District that are not assigned or paying property taxes for fire protection services. This includes about 84 properties. The District can request to have these properties annexed into the District and receive property taxes for them. Per the attorney’s advice, the Board of Trustees directed Chief Dina to pursue all of the properties discussed.

ADJOURNMENT

At 1848 hours, a motion was made by Trustee Carstens, seconded by Trustee Thompson, to adjourn the meeting.

5 AYES MOTION CARRIED

Present at the end of the meeting were President Kate Perkins, Secretary Joe Rogers, Treasurer Denise Pertell, Trustee Jeff Carstens, Trustee Al Thompson, Fire Chief Andy Dina, Assistant Chief Jamie Clark, Assistant Chief Joe Levy, Financial Analyst Amber Nadeau, and Administrative Assistant Jenna Reavy.

Guests present at the end of the meeting were Fire Marshal Carl Voda, Captain Bill Zabler, and Lieutenant Matt Banaszek.

The meeting adjourned at 1848 hours.

President

Secretary

WARRENVILLE FIRE PROTECTION DISTRICT
AGENDA FOR DECENNIAL COMMITTEE on
LOCAL GOVERNMENT EFFICIENCY ACT MEETING

January 16, 2024

5:00 PM

3S472 Batavia Road, Warrenville, IL 60555

CALL TO ORDER - @ 17:00 by Trustee Perkins

PLEDGE OF ALLEGIANCE - The meeting started with the pledge of allegiance to the flag.

ROLL CALL - Present for the meeting were Trustee Kate Perkins, Trustee Denise Pertell, Trustee Joe Rogers (entered 17:02), Trustee Jeff Carstens, Trustee Al Thompson, Fire Chief Andy Dina, Administrative Assistant Jenna Reavy, and Resident Beth Fairbanks

Guests were: Assistant Chief Joe Levy

Absent were: Resident Randy Price, and Resident Jeff Krischel (resigned from committee December 2023)

APPROVAL OF AGENDA – 1st Trustee Pertell 2nd Trustee Carstens

All Ayes
MOTION CARRIED

PUBLIC COMMENTS – None.

ROUTINE BUSINESS

A motion was made by Trustee Pertell, Seconded by Trustee Carstens to approve the minutes of the meeting on November 15, 2023.

1st Trustee Pertell 2nd Trustee Carstens

All Ayes
MOTION CARRIED

UNFINISHED BUSINESS

- a) Status update on the Efficiency Report

Chief Dina stated the committee has made great progress on the efficiency report and that it is likely ready to close it out tonight. Trustee Perkins stated she feels like the content is nearly all there, that just a few editorial changes are needed. Chief Dina also noted that he believes the report will be helpful for future planning; like with the strategic plan and applying for grants.

NEW BUSINESS

- a) Reports from Committee Two and Three

Team 3: Trustee Pertell and Resident Krischel (resigned from committee December 2023)

Topics: Transparency (website & social media), Internal Efficiencies / Cost Saving Measures, Services & Programs, Education (WFPD)

Trustee Pertell presented her findings on Transparency, Internal Efficiencies / Cost Saving Measures, Services & Programs, Education (WFPD).

Her approach: Team meetings with Chief Dina and President Perkins, and input from other board members and the community.

Findings: The District’s website provides easily accessible information related to the Fire District, including information related to most FOIA requests. The District will continue to make inhouse updates and inquire about website analytics. The District also provides a magnitude of services and programs.

Recommendations: Inquire about strategies to increase social media following and interaction. Investigate the use of Hootsuite and other social media platforms, mainly Instagram. For job applications – post on Instagram to engage younger targeted audience, and investigate “promoting” on Facebook. Investigate the utilization of QR codes to website / relay district information.

WARRENVILLE FIRE PROTECTION DISTRICT
AGENDA FOR DECENNIAL COMMITTEE on
LOCAL GOVERNMENT EFFICIENCY ACT MEETING
January 16, 2024
5:00 PM
3S472 Batavia Road, Warrenville, IL 60555

Team 2: Resident Fairbanks and Resident Price

Topics: Ordinances, Policies, and Procedures

Resident Fairbanks presented the team's findings on ordinances, policies, and procedures.

Approach: Both residents were familiar with District's ordinances, policies, and procedures, and reviewed them to look for areas needing improvement.

Findings: The City of Warrenville is the authority within the city's boundaries, then the County, followed by the Fire Prevention Bureau.

The Union's Collective Bargaining Agreement covers most policies, in addition to those created by the District in the Policy Handbook.

Recommendations: Create and establish a Warrenville Fire specific manual for the Board of Trustees, like that of the one for the Pension Board. This would be in addition to the Handbook for Trustees of Illinois Fire Protection Districts.

Further positive findings were noted: Throughout the whole team investigation progress, the Chief and administrative staff have had a responsive attitude and are committed to looking into issues brought forward regarding any update requests. An example was that it was noted that the district did not have a policy in place for when a baby is brought to the station under the Safe Haven Law / Abandoned Newborn Infant Protection Act. Assistant Chief responded quickly and said he would work on getting one in place.

Trustee Pertell noted that a template for district policies had previously been created, and to potentially utilize that for future use and standardization.

b) Discuss committee conclusion and February meeting

The committee decided to have Chief Dina and Assistant Chief Levy provide the final details and editing needed to the Efficiency Report. Once completed they will send it out to the committee via email for review.

Trustee Thompson made a motion that once completed, the Efficiency Report and the minutes from this meeting (1/16/24), will be approved via email after a 10-day review.

1st Trustee Thompson 2nd Resident Fairbanks

All Ayes
MOTION CARRIED

DISTRIBUTE AND COLLECT SURVEY

The survey was distributed to Assistant Chief Levy and was recorded.

ADJOURNMENT

17:30 hours, motion made by Trustee Thompson, seconded by Resident Fairbanks, to adjourn the meeting

Meeting adjourned at 17:30 hours.

Warrenville Fire Protection District
Cash Activity
Jan 2024

Beginning Cash Balance		6,663,218.43
Revenues:		
Receipts from the Monthly Receipts report	106,688.25	
PAYA Write Off	-	
Interest Income and Gain (Loss) on 5/3 Investment account	1,241.01	
Interest Income 5/3 Money Market account	10,548.67	
Foreign Fire Revenues	-	
Total Revenues		118,477.93
Expenses:		
Vendor checks from the Check Register report	(67,890.07)	
Payroll disbursements and fees from the Precision payroll reports	(196,117.02)	
Auto Disbursements	(82,778.29)	
Foreign Fire Disbursements	(13,207.95)	
Foreign Fire Disbursements Paid on 5/3 Credit Card and reimbursed to District	13,207.95	
Bank fee 5/3 Checking Account	-	
Bank fee 5/3 Investment Account	(157.02)	
Bank fee Hinsdale Lockbox Account	-	
Bank fee Money Market	-	
Credit Card Service Fee	(20.02)	
Paramedic Billing Fee	(5,114.61)	
Total Expenses		<u>(352,077.03)</u>
Ending Cash Balance		<u><u>6,429,619.33</u></u>
Bank Account Balances at month end:		
* Fifth-Third Checking		1,575,769.04
Fifth-Third Money Market		4,292,033.55
Fifth-Third Trust Investment		472,872.05
Fifth-Third Lockbox Checking		-
Hinsdale Bank and Trust Co Lockbox		-
Fifth Third Foreign Fire Tax		88,944.69
		<u><u>6,429,619.33</u></u>

* Note: The Fifth-Third Checking account balance displayed represents the general ledger balance not the bank balance. There are reconciling items such as outstanding checks and deposits in transit at month end.

Warrenville Fire Protection District
Summary of Cash
January 31, 2024

ASSETS

Corporate Fund

Fifth-Third Checking Pooled	\$	1,253,086.57	
Fifth-Third Money Market		3,173,815.50	
Fifth-Third Pooled Trust Inves		566,816.10	
Fifth-Third Pooled Trust MTMkt		(93,944.05)	
Total Corporate Fund			4,899,774.12

Ambulance Fund

Total Ambulance Fund			0.00
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Audit Fund

Fifth-Third Checking Pooled		4,047.87	
Total Audit Fund			4,047.87

Liability Insurance Fund

Fifth-Third Checking Pooled		38,646.18	
Total Liability Insurance Fund			38,646.18

Workers Compensation Fund

Fifth-Third Checking Pooled		137,132.13	
Total Workers Compensation Fund			137,132.13

Foreign Fire Fund

Fifth-Third Foreign Fire Tax		88,944.69	
Total Foreign Fire Fund			88,944.69

Capital Projects Fund

Fifth-Third Pooled Checking		142,856.29	
Fifth-Third Money Market		1,118,218.05	
Total Capital Projects Fund			1,261,074.34

Total Cash	\$	6,429,619.33	

Warrenville Fire Protection District
Account Reconciliation
As of Jan 31, 2024
01-00-1000-00 - Fifth-Third Pooled Checking
Bank Statement Date: January 31, 2024

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance			1,883,617.18
Add: Cash Receipts			25,749.31
Less: Cash Disbursements			(150,773.24)
Add (Less) Other			<u>(182,824.21)</u>
Ending GL Balance			<u>1,575,769.04</u>
Ending Bank Balance			1,585,725.16
Add back deposits in transit			
	C4X3QQXA	110.00	
	FKEGBFXF	<u>525.00</u>	
Total deposits in transit			635.00
(Less) outstanding checks			
	Jan 18, 2024	11215	(350.97)
	Jan 18, 2024	11216	(3,767.25)
	Jan 29, 2024	11220	(199.94)
	Jan 29, 2024	11221	(1,265.92)
	Jan 29, 2024	11222	(281.87)
	Jan 29, 2024	11223	(1,284.79)
	Jan 29, 2024	11224	(3,335.50)
	Jan 19, 2024	16092	<u>(104.88)</u>
Total outstanding checks			(10,591.12)
Add (Less) Other			
Total other			
Unreconciled difference			<u>0.00</u>
Ending GL Balance			<u><u>1,575,769.04</u></u>

Warrenville Fire Protection District
Monthly Receipts
For the Period From Jan 1, 2024 to Jan 31, 2024

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transactio	Line Description	Debit Amnt	Credit Am
1/11/24	10-00-1290-00 01-00-1000-00	DWU7FCW	Invoice: FP24-02 Securitas Technology	340.00	340.00
1/17/24	10-00-1290-00 01-00-1000-00	IOVAYBUU	Invoice: Fp24-03 Chicago Metropolitan Fire Prev, Co.	963.40	963.40
1/22/24	10-00-4350-00 01-00-1000-00	53855	Fire Recovery - Corp Fire Recovery USA LLC	1,395.24	1,395.24
1/22/24	10-00-4100-00 01-00-1000-00	AC5047342	Replacement Tax-Corporate Illinois State Comptroller/Treasuer Off	8,736.23	8,736.23
1/22/24	10-00-4500-00 01-00-1000-00	250007668	Grant - Corporate American Water	1,000.00	1,000.00
1/23/24	10-00-1290-00 01-00-1000-00	FS1LGR2A	Invoice: FP23-48 DND Fire Protection, Inc.	577.50	577.50
1/23/24	10-00-4310-00 01-00-1000-00	01232024	Amb Billing Fund 10 - Refund GEMT commission 2022 Q3&4 and 2023 Q1&2 Amb Deposits Fund 10	7,792.56	7,792.56
1/25/24	10-00-1290-00 01-00-1000-00	11152	Invoice: FP24-01 The Pride Stores, Inc.	1,498.60	1,498.60
1/25/24	10-00-4700-00 01-00-1000-00	565088	Miscellaneous-Corporate - Refund account credit Pomp's Tire Service	100.00	100.00
1/30/24	10-00-1290-00 01-00-1000-00	FKEGBFXF	Invoice: FP24-05 DND Fire Protection, Inc.	525.00	525.00
1/31/24	10-00-4310-00 10-01-6115-00 01-00-1000-00	01312024	Amb Billing Fund 10 Paramedic Bill Fee Fund 10 Amb Deposits Fund 10	5,114.61 2,710.78	7,825.39
1/31/24	10-00-1290-00 01-00-1000-00	C4X3QQXA	Invoice: FP24-04 Black Cirlce Creative	110.00	110.00
1/31/24	10-00-4310-00 10-00-1031-00	01312024-1	Amb Billing Fund 10 Amb Deposits Fund 10	75,824.33	75,824.33
				106,688.25	106,688.25

Warrenville Fire Protection District Aged Receivables As of Jan 31, 2024

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Summary Format.

Customer Bill To Contact	0-30	31-60	61-90	Over 90 days	Amount Due
American Back Flow & Fire Prote	220.00				220.00
Black Cirlice Creative					
Ridge Construction & Plumbing				192.50	192.50
	220.00			192.50	412.50

Warrenville Fire Protection District
FMB-Plan Review Cash Receipts
January 2024

Date Paid	Invoice Number	Customer Name	Amount Paid
1/11/2024	FP24-02	Securitas	340.00
1/17/2024	FP24-03	Chicago Metropolitan	963.40
1/23/2024	FP23-48	DND Fire Protection, Inc	577.50
1/25/2024	FP24-01	The Pride Stores	1,498.60
1/30/2024	FP24-05	DND Fire Protection	525.00
1/31/2024	FP24-04	Black Circle Creative	110.00
Total FMB cash received			\$ 4,014.50
Fees charged on payments not received			(52.50)
Total current month revenue in account 10-00-4250-20			<u>\$ 3,962.00</u>

Warrenville Fire Protection District
Check Register
For the Period From Jan 1, 2024 to Jan 31, 2024

Filter Criteria includes: 1) Check Numbers from 10000 to 13000. Report order is by Check Number.

Payee	Check	Amount	Account ID	Account Description
Illinois Public Risk Fund	11210	14,774.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Byers, Nelda	11211	70.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
CDS Office Technologies	11212	13,454.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
City of Warrenville	11213	1,257.40	10-00-2000-00 10-00-2000-00 01-00-1000-00	Accounts Payable Accounts Payable Fifth-Third Pooled Checking
Forest Preserve Dist. of Du	11214	6,053.23	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Ace Hardware - Warrenville	11215	350.97	10-00-2000-00 10-00-2000-00 01-00-1000-00	Accounts Payable Accounts Payable Fifth-Third Pooled Checking
Bio Tron, Inc.	11216	3,767.25	10-00-2000-00 10-00-2000-00 01-00-1000-00	Accounts Payable Accounts Payable Fifth-Third Pooled Checking
City of Warrenville	11217	421.65	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Du-Comm	11218	20,362.03	10-00-2000-00 10-00-2000-00 01-00-1000-00	Accounts Payable Accounts Payable Fifth-Third Pooled Checking
Nicor Gas	11219	1,011.52	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Ace Hardware - Warrenville	11220	199.94	10-00-2000-00 10-00-2000-00 01-00-1000-00	Accounts Payable Accounts Payable Fifth-Third Pooled Checking
ComEd	11221	1,265.92	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Konica Minolta Premier Fina	11222	281.87	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
PROMOS 911	11223	1,284.79	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Sikich, LLP - Accounting	11224	3,335.50	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Total		67,890.07		

Warrenville Fire Protection District
Check Register
For the Period From Jan 1, 2024 to Jan 31, 2024

Filter Criteria includes: 1) Check Numbers from 170 to 800. Report order is by Check Number.

Payee	Check	Amount	Account ID	Account Description
Aflac	676	749.46	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Blue Cross Blue Shield of Ill	677	27,170.36	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Blue Cross Blue Shield of Ill	678	687.94	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Guardian Dental Plan	679	1,079.83	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
IMRF - IL Municipal Retirem	680	1,690.02	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Fifth Third Bank - Procurem	681	13,302.99	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Nationwide	682	38,097.69	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
	Total	82,778.29		

Warrenville Fire Protection District
Purchase Journal
For the Period From Jan 1, 2024 to Jan 31, 2024

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor Name. Repo

Name	Date	Account ID	Account Description	Line Description	Debit	Credit
Ace Hardware - Warrenville	1/15/24	10-01-7220-00	Uniforms-Employees	Winter coats for Chiefs	233.98	
Ace Hardware - Warrenville	1/15/24	10-00-2000-00	Accounts Payable	Ace Hardware - Warrenville		233.98
Ace Hardware - Warrenville	1/15/24	10-01-7220-00	Uniforms-Employees	Winter coat for Chief	116.99	
Ace Hardware - Warrenville	1/15/24	10-00-2000-00	Accounts Payable	Ace Hardware - Warrenville		116.99
Ace Hardware - Warrenville	1/23/24	10-01-6700-40	Training-Supplies	Training supplies	8.99	
Ace Hardware - Warrenville	1/23/24	10-00-2000-00	Accounts Payable	Ace Hardware - Warrenville		8.99
Ace Hardware - Warrenville	1/24/24	10-01-6500-00	Maintenance Buildings-Sta	Salt spreader	190.95	
Ace Hardware - Warrenville	1/24/24	10-00-2000-00	Accounts Payable	Ace Hardware - Warrenville		190.95
Aflac	1/1/24	10-00-2160-00	Insurance - Aflac Payable	Accident insurance for December	749.46	
Aflac	1/1/24	10-00-2000-00	Accounts Payable	Aflac		749.46
Bio Tron, Inc.	1/1/24	10-01-7300-00	Medical Supplies	Cardiac monitor annual maintenance contract	2,600.00	
Bio Tron, Inc.	1/1/24	10-00-2000-00	Accounts Payable	Bio Tron, Inc.		2,600.00
Bio Tron, Inc.	1/1/24	10-01-7300-00	Medical Supplies	Repair cardiac monitor screen	1,167.25	
Bio Tron, Inc.	1/1/24	10-00-2000-00	Accounts Payable	Bio Tron, Inc.		1,167.25
Blue Cross Blue Shield of Illinois	1/1/24	10-01-5200-00	Insurance-Health	Health insurance for January	27,170.36	
Blue Cross Blue Shield of Illinois	1/1/24	10-00-2000-00	Accounts Payable	Blue Cross Blue Shield of Illinois		27,170.36
Blue Cross Blue Shield of Illinois	1/1/24	10-01-5200-05	Insurance-Vision	Vision insurance for January	216.49	
Blue Cross Blue Shield of Illinois	1/1/24	10-01-5200-20	Insurance-Life	Life insurance for January	471.45	
Blue Cross Blue Shield of Illinois	1/1/24	10-00-2000-00	Accounts Payable	Blue Cross Blue Shield of Illinois		687.94
Byers, Nelda	1/8/24	10-01-6700-50	Training - Fire Commissior	Reim for IFPCA canceled dinner	70.00	
Byers, Nelda	1/8/24	10-00-2000-00	Accounts Payable	Byers, Nelda		70.00
CDS Office Technologies	1/1/24	55-01-5150-00	Foreign Fire Tax	Toughbook vehicle laptops for Foreign Fire	13,118.00	
CDS Office Technologies	1/1/24	10-01-6600-00	IT Hardware	Toughbook vehicle laptops warranty	336.00	
CDS Office Technologies	1/1/24	10-00-2000-00	Accounts Payable	CDS Office Technologies		13,454.00
City of Warrenville	1/1/24	10-01-7000-00	Motor Fuel	Shared fuel per IGA for July-Sept	117.40	
City of Warrenville	1/1/24	10-00-2000-00	Accounts Payable	City of Warrenville		117.40
City of Warrenville	1/3/24	10-01-6700-00	Training-Seminars/Lecture	Leadership & Image Skills class for Levy	1,140.00	
City of Warrenville	1/3/24	10-00-2000-00	Accounts Payable	City of Warrenville		1,140.00
City of Warrenville	1/10/24	10-01-6800-20	Utilities-Water	Water utility for 10/31-12/31	421.65	
City of Warrenville	1/10/24	10-00-2000-00	Accounts Payable	City of Warrenville		421.65
ComEd	1/12/24	10-01-6800-00	Utilities-Electric	Electricity services for 12/11-01/12	1,265.92	
ComEd	1/12/24	10-00-2000-00	Accounts Payable	ComEd		1,265.92
Du-Comm	1/4/24	10-01-6110-00	DuComm Dispatch	Dispatch facility lease share 02/01-04/30	846.28	
Du-Comm	1/4/24	10-00-2000-00	Accounts Payable	Du-Comm		846.28
Du-Comm	1/4/24	10-01-6110-00	DuComm Dispatch	Dispatch usage share 02/01-04/30	19,515.75	
Du-Comm	1/4/24	10-00-2000-00	Accounts Payable	Du-Comm		19,515.75
Forest Preserve Dist. of DuPage County	1/1/24	10-01-7000-00	Motor Fuel	Motor fuel for 10/01-12/31	6,053.23	
Forest Preserve Dist. of DuPage County	1/1/24	10-00-2000-00	Accounts Payable	Forest Preserve Dist. of DuPage County		6,053.23
Guardian Dental Plan	1/1/24	10-01-5200-10	Insurance-Dental	Dental insurance for January	1,079.83	
Guardian Dental Plan	1/1/24	10-00-2000-00	Accounts Payable	Guardian Dental Plan		1,079.83
Illinois Public Risk Fund	1/1/24	50-00-5400-00	Worker's Compensation E	Workers comp insurance for January	14,774.00	
Illinois Public Risk Fund	1/1/24	10-00-2000-00	Accounts Payable	Illinois Public Risk Fund		14,774.00
IMRF - IL Municipal Retirement Fund	1/1/24	10-00-2163-00	IMRF Payable - Employee	Employee pension contributions for December	540.91	
IMRF - IL Municipal Retirement Fund	1/1/24	10-01-5200-27	IMRF District Contribution	Employer pension contributions for December	1,149.11	
IMRF - IL Municipal Retirement Fund	1/1/24	10-00-2000-00	Accounts Payable	IMRF - IL Municipal Retirement Fund		1,690.02
Konica Minolta Premier Finance	1/19/24	10-01-7100-00	Office Supplies	Copier lease and usage for 01/12-02/12	281.87	
Konica Minolta Premier Finance	1/19/24	10-00-2000-00	Accounts Payable	Konica Minolta Premier Finance		281.87

Warrenville Fire Protection District
Purchase Journal
For the Period From Jan 1, 2024 to Jan 31, 2024

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor Name. Repo

Name	Date	Account ID	Account Description	Line Description	Debit	Credit
Nationwide	1/12/24	10-01-5200-25	VEBA	Annual VEBA converted benefits contribution for career employees	26,943.84	
Nationwide	1/12/24	10-01-5200-25	VEBA	Annual VEBA converted benefits contribution for staff employees	11,153.85	
Nationwide	1/12/24	10-00-2000-00	Accounts Payable	Nationwide		38,097.69
Nicor Gas	1/8/24	10-01-6800-10	Utilities-Gas	Gas utility for 12/06-01/05	1,011.52	
Nicor Gas	1/8/24	10-00-2000-00	Accounts Payable	Nicor Gas		1,011.52
PROMOS 911	1/25/24	10-01-6020-00	Firefighters Appreciation F	Appreciation dinner gift blankets	1,284.79	
PROMOS 911	1/25/24	10-00-2000-00	Accounts Payable	PROMOS 911		1,284.79
Sikich, LLP - Accounting	1/19/24	10-01-6000-00	Accounting-Sikich	Accounting services for December	3,335.50	
Sikich, LLP - Accounting	1/19/24	10-00-2000-00	Accounts Payable	Sikich, LLP - Accounting		3,335.50
					137,365.37	137,365.37

Warrenville Fire Protection District
Purchase Journal - Fifth Third Pro Card
For the Period From Jan 1, 2024 to Jan 31, 2024

Filter Criteria includes: 1) Vendor IDs: Fifth Third Pro Card; 2) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Name	Date	Account ID	Account Description	Line Description	Trans Amount
Fifth Third Bank - Pro	1/1/24	10-01-7300-00	Medical Supplies	Bound Tree Medical - Medical supplies	41.58
		10-01-7100-00	Office Supplies	USPS - Postage	9.65
		10-01-7100-00	Office Supplies	Amazon - Batteries	32.72
		10-01-6770-00	Client Relations Expense	Target - Food for awards presentation	23.98
		10-01-6520-10	Maint App - 2016 Ford (A11)	Mr. Jim's Automotive - Oil change and repairs for A11	3,192.23
		10-01-7100-00	Office Supplies	Costco - Coffee for station	262.50
		10-01-7100-00	Office Supplies	Amazon - Glass board markers	12.99
		10-01-6520-03	Maint App - 2009 E5026 (E13)	Interstate Power Systems - Battery for E13	673.68
		10-01-6520-04	Maint App - 1998 Ladder (T11)	Interstate Power Systems - Repair for T11	243.08
		10-01-6770-00	Client Relations Expense	Menards - Replacement mailbox for resident	32.35
		10-01-6500-00	Maintenance Buildings-Stat 1	Menards - Humidifier treatment	17.98
		10-01-7220-90	Uniforms-Other	Eagle Engraving - Plaque line engraving	8.00
		55-01-5150-00	Foreign Fire Tax	Amazon - Microphone system for Foreign Fire	89.95
		10-01-7100-00	Office Supplies	Amazon - Return donation boxes	-158.64
		10-01-7100-00	Office Supplies	Menards - Donation collection boxes	33.75
		10-01-6770-00	Client Relations Expense	Sympathy Floral - Sympathy flowers for Downs	101.95
		10-01-7100-00	Office Supplies	Amazon - Donation collection boxes	154.18
		10-01-7100-00	Office Supplies	Amazon - Printer toner	33.99
		10-01-6700-50	Training - Fire Commissioners	IFPCA - Refund conference for Byers	-140.00
		10-01-7100-00	Office Supplies	Amazon - Printer toner	69.26
		10-01-6600-05	IT Computer Software	Zoom - Video conference fee for December	15.99
		10-01-6810-00	Telephone-Land Line	AT&T - Internet service for 11/07-12/06	497.15
		10-01-6600-05	IT Computer Software	Deneb Corporation - Email hosting fee for December	701.88
		10-01-6810-00	Telephone-Land Line	AT&T - Station phone service for 11/07-12/06	745.79
		10-01-7100-00	Office Supplies	Amazon - Laminating pouches	8.99
		10-01-7010-00	Operating Supplies	Family Pride - Laundry service lease for December	50.00
		10-01-5300-00	Health & Wellness	Edward Occupational Health - Physical	965.00
		10-01-6840-00	Cable	Comcast - CAble TV service for 11/15-12/14	61.31
		10-01-7220-00	Uniforms-Employees	Air One Equipment - Uniform item for A. Carstens	37.50
		10-01-7220-00	Uniforms-Employees	Air One Equipment - Uniform item for Miller	37.50
		10-01-7220-00	Uniforms-Employees	Air One Equipment - Uniform item for N. Tosto	55.45
		10-01-6730-00	Testing and Promotion	BioScan Tek - Background check	92.00
		10-01-7200-00	Firefighters Pers Prot Equip	Air One Equipment - Extrication gloves	138.00
		10-01-6530-00	Small Tools	Dinges Fire - TIC lanyard	150.53
		10-01-7200-00	Firefighters Pers Prot Equip	Air One Equipment - Firefighting gloves	214.00
		10-01-6010-00	Dues	IAFC - Annual membership for Levy	215.00
		10-01-7300-00	Medical Supplies	Linde Gas - Oxygen cylinder rentals	449.57
		10-01-6700-40	Training-Supplies	Dinges Fire - Smoke machine liquid and parts	522.50
		10-01-6150-00	SCBA Maintenance and Parts	MES - SCBA repairs	133.48
		10-01-6500-00	Maintenance Buildings-Stat 1	Colley Elevator - Quarterly elevator service for 12/01-02/28	260.00
		10-01-6500-00	Maintenance Buildings-Stat 1	Amazon - Faucet repair part	1.51
		10-01-7300-00	Medical Supplies	Amazon - Exam gloves	79.92
		10-01-7300-00	Medical Supplies	Amazon - Thermometers	450.54
		10-01-6810-10	Telephone-Cell Phones	AT&T - Monthly fee	12.36
		10-01-6810-10	Telephone-Cell Phones	AT&T - FirstNet mobile phone for 10/26-11/25	529.77
		10-01-6130-00	Dive/Water Rescue	Amazon - WRT canopy tent	155.99
		10-01-6810-10	Telephone-Cell Phones	Verizon - Wireless router service for 12/07-01/06	385.60
		10-01-7100-00	Office Supplies	Amazon - Wall file organizer	19.95

Warrenville Fire Protection District
Purchase Journal - Fifth Third Pro Card
For the Period From Jan 1, 2024 to Jan 31, 2024

Filter Criteria includes: 1) Vendor IDs: Fifth Third Pro Card; 2) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Name	Date	Account ID	Account Description	Line Description	Trans Amount
		10-01-7010-00	Operating Supplies	Carquest - Diesel exhaust fluid	86.24
		10-01-6730-00	Testing and Promotion	BioScan Tek - Background checks	184.00
		10-01-7200-00	Firefighters Pers Prot Equip	Air One Equipment - Turnout gear cleaner	296.00
		10-01-7300-00	Medical Supplies	Linde Gas - Oxygen cylinder rentals	486.41
		10-01-6520-23	Maint App - 2018 M3263 (M11)	Stryker Medical - Power cot replacement mattress for M11	527.88
		10-00-2000-00	Accounts Payable	Fifth Third Bank - Procurement Card	-13,302.99
					-13,302.99
					-13,302.99

Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Nine Months Ending January 31, 2024

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Corporate Fund</u>						
<u>Revenues</u>						
10-00-4000-00	Property Tax Revenue	\$ 0.00	\$ 3,124,016.45	\$ 3,121,515.00	(2,501.45)	(0.08)
10-00-4010-00	Property Tax Revenue - Pension	0.00	528,651.40	537,804.00	9,152.60	1.70
10-00-4050-00	PropTax Rev - Emer&Rescue Fund	0.00	492,563.09	492,168.00	(395.09)	(0.08)
10-00-4100-00	State Replacement Tax Revenue	8,736.23	59,772.01	65,000.00	5,227.99	8.04
10-00-4250-10	FMB-Public Education	0.00	2,957.03	0.00	(2,957.03)	0.00
10-00-4250-20	FMB-Plan Review	3,962.00	26,893.82	20,000.00	(6,893.82)	(34.47)
10-00-4300-00	Public Education Donations	0.00	600.00	0.00	(600.00)	0.00
10-00-4310-00	Ambulance Service Fees	91,442.28	915,134.53	950,000.00	34,865.47	3.67
10-00-4350-00	Fire Recovery	1,395.24	9,884.01	16,000.00	6,115.99	38.22
10-00-4400-00	Reimbursements	0.00	8,000.00	15,000.00	7,000.00	46.67
10-00-4500-00	Grant Revenue	1,000.00	9,092.00	14,000.00	4,908.00	35.06
10-00-4700-00	Other Income	100.00	4,201.48	2,500.00	(1,701.48)	(68.06)
10-00-4800-00	Interest Income	8,854.99	39,292.14	13,000.00	(26,292.14)	(202.25)
10-00-4801-00	Unrealized Gain/Loss on Invest	732.35	7,723.35	0.00	(7,723.35)	0.00
10-00-4802-00	Gain/Loss on Sale of Invest.	0.00	(3,922.45)	0.00	3,922.45	0.00
	Total Revenues	116,223.09	5,224,858.86	5,246,987.00	22,128.14	0.42
<u>Expenses</u>						
<u>Personal Services</u>						
10-01-5000-00	Payroll-Full Time Firefighters	143,576.87	1,289,952.98	1,850,000.00	560,047.02	30.27
10-01-5005-00	Payroll-Part Time Firefighters	23,290.00	197,183.50	565,000.00	367,816.50	65.10
10-01-5010-00	Payroll-Office & Staff	8,658.73	72,490.79	131,200.00	58,709.21	44.75
10-01-5015-00	Payroll-Part Time Supervisory	2,170.00	19,530.00	28,100.00	8,570.00	30.50
10-01-5020-00	Overtime	4,513.67	107,066.08	100,000.00	(7,066.08)	(7.07)
10-01-5022-00	Payroll-Special-Rate	62.82	4,413.17	10,000.00	5,586.83	55.87
10-01-5025-00	Payroll-Holiday Pay	3,307.84	40,233.21	58,000.00	17,766.79	30.63
10-01-5030-00	Payroll-Fireman POC	6,000.00	61,035.00	150,000.00	88,965.00	59.31
10-01-5080-00	Trustee Compensation	1,406.25	12,468.75	16,875.00	4,406.25	26.11
10-01-5090-00	Fire Commissioner Compensation	166.66	1,499.94	3,000.00	1,500.06	50.00
10-01-5100-00	Payroll Taxes	5,781.18	52,607.72	116,000.00	63,392.28	54.65
10-01-5200-00	Insurance-Health	24,790.95	196,016.85	324,000.00	127,983.15	39.50
10-01-5200-05	Insurance-Vision	216.49	1,742.98	2,200.00	457.02	20.77
10-01-5200-10	Insurance-Dental	1,079.83	9,203.11	11,750.00	2,546.89	21.68
10-01-5200-20	Insurance-Life	471.45	4,019.67	5,250.00	1,230.33	23.43
10-01-5200-25	VEBA	38,097.69	38,097.69	35,000.00	(3,097.69)	(8.85)
10-01-5200-26	457 District Contribution	0.00	600.00	2,400.00	1,800.00	75.00
10-01-5200-27	IMRF District Contribution	1,149.11	10,877.18	18,420.00	7,542.82	40.95

Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Nine Months Ending January 31, 2024

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
10-01-5300-00	Health & Wellness	965.00	11,901.00	32,000.00	20,099.00	62.81
10-01-5500-00	Pension Contribution	0.00	528,651.40	536,900.00	8,248.60	1.54
	Total Personal Services	265,704.54	2,659,591.02	3,996,095.00	1,336,503.98	33.45
<u>Contractual Services</u>						
10-01-6000-00	Accounting-Sikich	3,335.50	26,859.50	35,000.00	8,140.50	23.26
10-01-6010-00	Dues	215.00	4,324.00	4,700.00	376.00	8.00
10-01-6020-00	Firefighters Appreciation Fund	1,284.79	3,284.79	10,000.00	6,715.21	67.15
10-01-6030-00	General Insurance	0.00	100.00	2,550.00	2,450.00	96.08
10-01-6040-00	Legal	0.00	17,448.75	33,000.00	15,551.25	47.13
10-01-6045-00	Payroll Service Fee	853.45	3,646.90	5,600.00	1,953.10	34.88
10-01-6060-00	GEMT 50% Payment Expense	0.00	173,168.05	140,000.00	(33,168.05)	(23.69)
10-01-6110-00	DuComm Dispatch	20,362.03	83,218.37	82,500.00	(718.37)	(0.87)
10-01-6115-00	Ambulance Billing Fees	5,114.61	41,560.17	42,750.00	1,189.83	2.78
10-01-6120-00	Haz-Mat Equipment	0.00	2,488.73	5,000.00	2,511.27	50.23
10-01-6130-00	Dive/Water Rescue	155.99	490.99	12,000.00	11,509.01	95.91
10-01-6140-00	Technical Rescue Equipment	0.00	0.00	2,500.00	2,500.00	100.00
10-01-6145-00	TEMS - (SWAT)	0.00	0.00	2,000.00	2,000.00	100.00
10-01-6150-00	SCBA Maintenance and Parts	133.48	575.08	15,000.00	14,424.92	96.17
10-01-6160-00	Hose and Appliances	0.00	3,098.00	6,000.00	2,902.00	48.37
10-01-6170-00	GIS Maintenance	0.00	269.00	2,200.00	1,931.00	87.77
10-01-6180-00	Credit Card Processing Fees	20.02	653.33	800.00	146.67	18.33
10-01-6200-00	Comm/Radio Equipment	0.00	0.00	17,000.00	17,000.00	100.00
10-01-6500-00	Maintenance Buildings-Stat 1	470.44	25,652.56	35,000.00	9,347.44	26.71
10-01-6510-00	Maintenance-Equipment	0.00	645.97	2,500.00	1,854.03	74.16
10-01-6520-00	Maintenance-Apparatus	0.00	4.49	65,000.00	64,995.51	99.99
10-01-6520-02	Maint App - 2004 E8372 (E12)	0.00	1,856.93	0.00	(1,856.93)	0.00
10-01-6520-03	Maint App - 2009 E5026 (E13)	673.68	10,959.37	0.00	(10,959.37)	0.00
10-01-6520-04	Maint App - 1998 Ladder (T11)	243.08	1,902.58	0.00	(1,902.58)	0.00
10-01-6520-05	Maint App - 1993 Ford (V12)	0.00	45.00	0.00	(45.00)	0.00
10-01-6520-08	Maint App - 2012 M0215 (M12)	0.00	5,701.65	0.00	(5,701.65)	0.00
10-01-6520-09	Maint App - 2019 Ford (C11)	0.00	1,306.85	0.00	(1,306.85)	0.00
10-01-6520-10	Maint App - 2016 Ford (A11)	3,192.23	5,909.99	0.00	(5,909.99)	0.00
10-01-6520-11	Maint App - 2015 Ford (U11)	0.00	89.84	0.00	(89.84)	0.00
10-01-6520-12	Maint App - 2005 Ford (G11)	0.00	661.24	0.00	(661.24)	0.00
10-01-6520-13	Maint App - 2021 Ford (I11)	0.00	24.18	0.00	(24.18)	0.00
10-01-6520-18	Maint App - 2017 Ford (B11)	0.00	987.79	0.00	(987.79)	0.00
10-01-6520-20	Maint App - Antique Van	0.00	399.23	0.00	(399.23)	0.00
10-01-6520-23	Maint App - 2018 M3263 (M11)	527.88	2,175.71	0.00	(2,175.71)	0.00
10-01-6520-24	Maint App - 2020 E1976 (E11)	0.00	4,686.00	0.00	(4,686.00)	0.00
10-01-6530-00	Small Tools	150.53	294.50	4,000.00	3,705.50	92.64

Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Nine Months Ending January 31, 2024

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available	
10-01-6600-00	IT Hardware	336.00	1,160.87	12,000.00	10,839.13	90.33
10-01-6600-05	IT Computer Software	717.87	14,856.01	32,700.00	17,843.99	54.57
10-01-6600-10	IT Support Services	0.00	7,458.75	28,000.00	20,541.25	73.36
10-01-6700-00	Training-Seminars/Lecture	1,140.00	2,930.00	4,000.00	1,070.00	26.75
10-01-6700-05	Training-Certification Classes	0.00	13,039.00	25,000.00	11,961.00	47.84
10-01-6700-10	Training-Books/Manuals	0.00	506.81	2,000.00	1,493.19	74.66
10-01-6700-15	Training-Building Mat/Props	0.00	188.53	5,000.00	4,811.47	96.23
10-01-6700-20	Training-Audio Visual/Comp	0.00	0.00	3,000.00	3,000.00	100.00
10-01-6700-25	Training- Per Diem	0.00	1,003.00	3,500.00	2,497.00	71.34
10-01-6700-40	Training-Supplies	531.49	765.13	5,000.00	4,234.87	84.70
10-01-6700-48	Career Training	0.00	4,777.40	20,000.00	15,222.60	76.11
10-01-6700-50	Training - Fire Commissioners	(70.00)	3,784.62	4,300.00	515.38	11.99
10-01-6710-00	Fire Prevention Bureau	0.00	2,433.12	3,000.00	566.88	18.90
10-01-6730-00	Testing and Promotion	276.00	3,796.00	20,000.00	16,204.00	81.02
10-01-6745-00	Public Education	0.00	5,112.29	3,500.00	(1,612.29)	(46.07)
10-01-6750-00	Travel/Hotel Expense	0.00	2,740.64	6,000.00	3,259.36	54.32
10-01-6770-00	Client Relations Expense	158.28	1,641.21	4,000.00	2,358.79	58.97
10-01-6800-00	Utilities-Electric	1,265.92	9,747.77	12,000.00	2,252.23	18.77
10-01-6800-10	Utilities-Gas	1,011.52	3,932.01	12,000.00	8,067.99	67.23
10-01-6800-20	Utilities-Water	421.65	2,124.94	2,000.00	(124.94)	(6.25)
10-01-6810-00	Telephone-Land Line	1,242.94	8,620.08	15,000.00	6,379.92	42.53
10-01-6810-10	Telephone-Cell Phones	927.73	7,133.30	10,800.00	3,666.70	33.95
10-01-6830-00	Alarm Expense	0.00	2,941.68	4,000.00	1,058.32	26.46
10-01-6840-00	Cable	61.31	490.48	700.00	209.52	29.93
	Total Contractual Services	44,753.42	525,673.18	762,600.00	236,926.82	31.07

Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Nine Months Ending January 31, 2024

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available	
<u>Commodities</u>						
10-01-7000-00	Motor Fuel	6,170.63	19,698.59	32,000.00	12,301.41	38.44
10-01-7010-00	Operating Supplies	136.24	1,402.98	2,000.00	597.02	29.85
10-01-7100-00	Office Supplies	761.21	6,121.35	8,000.00	1,878.65	23.48
10-01-7110-00	Cleaning Supplies	0.00	2,188.81	3,500.00	1,311.19	37.46
10-01-7200-00	Firefighters Pers Prot Equip	648.00	16,086.06	40,000.00	23,913.94	59.78
10-01-7220-00	Uniforms-Employees	481.42	14,172.29	27,000.00	12,827.71	47.51
10-01-7220-90	Uniforms-Other	8.00	5,101.31	6,000.00	898.69	14.98
10-01-7230-00	Fire & Rescue Equipment	0.00	6,718.69	20,000.00	13,281.31	66.41
10-01-7300-00	Medical Supplies	5,275.27	16,683.96	55,000.00	38,316.04	69.67
	Total Commodities	13,480.77	88,174.04	193,500.00	105,325.96	54.43
<u>Other</u>						
10-01-9000-00	Miscellaneous	157.02	1,380.10	0.00	(1,380.10)	0.00
10-01-9500-60	Transfers to Capital Projects	0.00	200,000.00	200,000.00	0.00	0.00
	Total Other	157.02	201,380.10	200,000.00	(1,380.10)	(0.69)
	Total Expenses	324,095.75	3,474,818.34	5,152,195.00	1,677,376.66	32.56
	Net Revenue over Expenses	\$ (207,872.66)	\$ 1,750,040.52	\$ 94,792.00	(1,655,248.52)	(1,746.19)

Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Nine Months Ending January 31, 2024

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Audit Fund</u>						
<u>Revenues</u>						
30-00-4000-00	Property Tax Revenue	\$ 0.00	\$ 11,242.51	\$ 11,233.00	(9.51)	(0.08)
	Total Revenues	0.00	11,242.51	11,233.00	(9.51)	(0.08)
<u>Expenses</u>						
30-00-6005-00	Audit Fees	0.00	11,110.00	11,233.00	123.00	1.09
	Total Personal Services	0.00	11,110.00	11,233.00	123.00	1.09
	Net Revenue over Expenses	\$ 0.00	\$ 132.51	\$ 0.00	(132.51)	0.00
<u>Liability Insurance Fund</u>						
<u>Revenues</u>						
40-00-4000-00	Property Tax Revenue	\$ 0.00	\$ 38,646.18	\$ 38,615.00	(31.18)	(0.08)
	Total Revenues	0.00	38,646.18	38,615.00	(31.18)	(0.08)
<u>Expenses</u>						
40-00-6035-00	Liability Insurance	0.00	0.00	38,615.00	38,615.00	100.00
	Total Personal Services	0.00	0.00	38,615.00	38,615.00	100.00
	Net Revenue over Expenses	\$ 0.00	\$ 38,646.18	\$ 0.00	(38,646.18)	0.00

Warrenville Fire Protection District
 Revenues and Expenses
 Compared with Budget
 For the Nine Months Ending January 31, 2024

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Workers Compensation Fund</u>						
<u>Revenues</u>						
50-00-4000-00	Property Tax Revenue	\$ 0.00	\$ 200,257.47	\$ 200,097.00	(160.47)	(0.08)
	Total Revenues	<u>0.00</u>	<u>200,257.47</u>	<u>200,097.00</u>	<u>(160.47)</u>	<u>(0.08)</u>
<u>Expenses</u>						
50-00-5400-00	Worker's Compensation Expense	<u>14,774.00</u>	<u>108,744.00</u>	<u>200,097.00</u>	<u>91,353.00</u>	45.65
	Total Personal Services	<u>14,774.00</u>	<u>108,744.00</u>	<u>200,097.00</u>	<u>91,353.00</u>	45.65
	Net Revenue over Expenses	<u><u>\$ (14,774.00)</u></u>	<u><u>\$ 91,513.47</u></u>	<u><u>\$ 0.00</u></u>	<u><u>(91,513.47)</u></u>	0.00

Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Nine Months Ending January 31, 2024

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Foreign Fire Fund</u>						
<u>Revenues</u>						
55-00-4150-00	Foreign Fire Tax Revenue	\$ 0.00	\$ 42,031.06	\$ 35,000.00	(7,031.06)	(20.09)
	Total Revenues	<u>0.00</u>	<u>42,031.06</u>	<u>35,000.00</u>	<u>(7,031.06)</u>	<u>(20.09)</u>
<u>Expenses</u>						
55-01-5150-00	Foreign Fire Tax	<u>13,207.95</u>	<u>18,704.57</u>	<u>35,000.00</u>	<u>16,295.43</u>	<u>46.56</u>
	Total Personal Services	<u>13,207.95</u>	<u>18,704.57</u>	<u>35,000.00</u>	<u>16,295.43</u>	<u>46.56</u>
	Net Revenue over Expenses	<u>\$ (13,207.95)</u>	<u>\$ 23,326.49</u>	<u>\$ 0.00</u>	<u>(23,326.49)</u>	<u>0.00</u>

Warrenville Fire Protection District
Revenues and Expenses
Compared with Budget
For the Nine Months Ending January 31, 2024

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Capital Projects Fund</u>						
<u>Revenues</u>						
60-00-4800-00	Interest Income	\$ 2,748.28	\$ 11,660.59	\$ 3,000.00	(8,660.59)	(288.69)
60-00-4900-10	Transfers from Corp Fund	0.00	200,000.00	200,000.00	0.00	0.00
	Total Revenues	<u>2,748.28</u>	<u>211,660.59</u>	<u>203,000.00</u>	<u>(8,660.59)</u>	<u>(4.27)</u>
<u>Expenses</u>						
60-01-8010-00	Capital Outlay - Building	0.00	13,949.86	100,000.00	86,050.14	86.05
60-01-8015-00	Capital Outlay - Apparatus	0.00	130,713.03	131,000.00	286.97	0.22
60-01-8020-00	Capital Outlay - Operating Equ	0.00	56,320.01	70,000.00	13,679.99	19.54
	Total Expenses	<u>0.00</u>	<u>200,982.90</u>	<u>301,000.00</u>	<u>100,017.10</u>	<u>33.23</u>
	Net Revenue over Expenses	<u>\$ 2,748.28</u>	<u>\$ 10,677.69</u>	<u>\$ (98,000.00)</u>	<u>(108,677.69)</u>	<u>110.90</u>

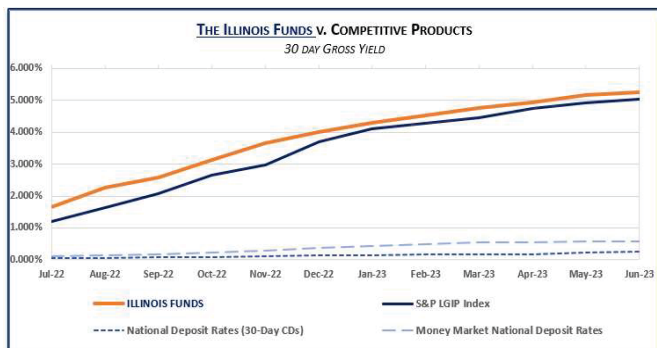
The ILLINOIS Funds

ABOUT ILLINOIS FUNDS

As one of the nation's oldest local government investment pools (LGIPs), The **Illinois Funds** has been providing the safety and peace of mind for communities' investments since 1975. By pooling resources with other local governments, communities gain access to a professionally managed, diversified investment portfolio. The **Illinois Funds** provide safety, liquidity, and competitive yields, ensuring that public funds are prudently invested, while remaining readily available for operational needs. The **Illinois Funds** has been an advisable choice for governments seeking optimal returns, regulatory compliance, and cash management tools for nearly fifty years.

WHO PARTICIPATES

Currently, over 1,500 state agencies and local governments of all sizes participate in the **Illinois Funds**. It is an effortless way to receive automatic deposits of state and county disbursements, such as motor fuel taxes and property taxes. Participants can have as many accounts as needed, free of charge—and invest a variety of revenue streams in the program, whether for general fund, TIF, debt service, enterprise, or capital project funds.



Illinois Funds by the Numbers

\$19,166,024,273

Net Portfolio Assets – June 2023

\$692,169,172

Net Interest Income – June 2023

FEATURES AND BENEFITS



Fund Rating: AAmmf -- Maintaining the highest credit ratings since 1996



Active management, oversight and transparency of a diversified portfolio



No minimum balance required and investments can be long-term or overnight



Free purchases, transfers, redemptions and other services online or by phone with a dedicated service team



Interest is accrued daily and distributed monthly



Open as many accounts as needed at no charge with immediate access to funds



Ability to accept credit card and echeck payments from constituents through ePAY



Complements (and does not replace) your local banking relationships

*This document is not intended to provide disclosure of the terms and conditions of an investment in the Illinois Funds program ("Illinois Funds"). Please contact the Office of the Illinois State Treasurer ("Treasurer") to obtain important information that you should review before opening an account in the Illinois Funds, including information about the benefits and risks of investing in Illinois Funds. This document is for general informational purposes only and should not be construed as investment advice. It does not constitute an offer, solicitation, or recommendation to purchase any security. Neither the funds contributed to an Illinois Funds account, nor earnings thereon, are guaranteed or insured by the United States, the State of Illinois, the Treasurer, any other state, any agency or instrumentality thereof, the Federal Deposit Insurance Corporation, or any other entity. Participating entities in Illinois Funds assume all investment risk, including the potential loss of principal. The Illinois Funds and its associated persons make no representation regarding the suitability of the Illinois Funds investment portfolio for any particular investor. Other types of investments may be more appropriate depending on the investor's particular circumstances. Any financial or investment decision should be made only after considerable research, consideration and involvement with an experienced professional engaged for the specific purpose. Past performance is not an indication of future performance. Additional information can be found at www.illinoisfunds.com.



Michael W. Frerichs
ILLINOIS STATE TREASURER

800.947.8479 | IllinoisFunds.com



WARRENVILLE FIRE PROTECTION DISTRICT

3S472 Batavia Road * Warrenville, IL 60555 * (630) 393-1381 * FAX (630) 393-4608

BOARD OF TRUSTEES:

Kathleen Perkins
President

Denise Pertell
Trustee – Treasurer

Joseph Rogers
Trustee – Secretary

Jeff Carstens
Trustee

Alasdair Thompson
Trustee

Andrew Dina
Fire Chief

Fire Chief's Report to the Trustees Warrenville Fire Protection District January 2024

For the first month of 2024 we responded to 182 calls for service. This is 24 more calls than we responded to in January of 2023. January reports indicated that 103 of the calls were for Emergency Medical Service requests and 79 were for fire and rescue calls.

Specialty Team Call Outs/Significant Incidents

1. January 30th – Warrenville units responded to a structure fire at the Illinois Youth Center. The cause of the fire was determined to be electrical in nature. The building was deemed to be uninhabitable as a result of this fire.

Other Items of Interest

1. We received a \$1,000.00 grant from Illinois American Water to be used for Public Education materials, including fire safety, cardiopulmonary resuscitation, and materials for a Stop the Bleed program.
2. Chief Dina and Fire Marshal Voda met with Warrenville Community Development representatives as part of our quarterly meetings.
3. We received several nominations for the 2023 Firefighter of the Year.
4. The Firefighters Auxiliary hosted our annual holiday party at Whirly Ball.
5. Chief Dina attended a Securing The Cities meeting with members of the Department of Homeland Security to pick up the radiation monitors.
6. Assistant Chief Levy attended the Active Shooter Hotel training seminar at College of DuPage SSG Miller Homeland Security Education Center.
7. We held employee orientation for four new paid on call employees.
8. We held surface ice rescue training at Blackwell Forest Preserve.
9. We continue to meet weekly with Emergency Services Consulting International to complete our Strategic Plan.
10. Fire Inspector Landers met with Johnson School to finalize their severe weather plan.
11. We submitted a record disposal request through the Illinois State Archivist.



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Fire Chief

Logistics Officer's Report to the Trustees - January 2023

Station Maintenance:

- Pending Projects:
 - Elevator repair – awaiting administration approval
 - 1st Floor Admin Side toilet leak – awaiting administration approval
 - Cracked window – will quote with Mr. Handyman once there are sufficient building repairs to quote
- On Going Projects:
 - Blinds for south kitchen window – ordered
 - Oven repairs – researching replacement, currently gathering input from shift personnel
 - Door (East side, south door & windows) repair or replacement – awaiting contractor to schedule when weather allows
- Completed Projects:
 - Plumbing – Duty crew south east shower repaired

Personal Protective Equipment & Other Assigned Gear:

Please note, logistics does not assist with SCBA equipment.

- Disposed
 - None
- Pending Repairs
 - None
- Repaired
 - None
- Ordered
 - None
- Other
 - None



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TRAINING DIVISION REPORT

“TRAIN LIKE YOUR LIFE DEPENDS ON IT, BECAUSE IT DOES!”

SUBMITTED BY: **BILL ZABLER**

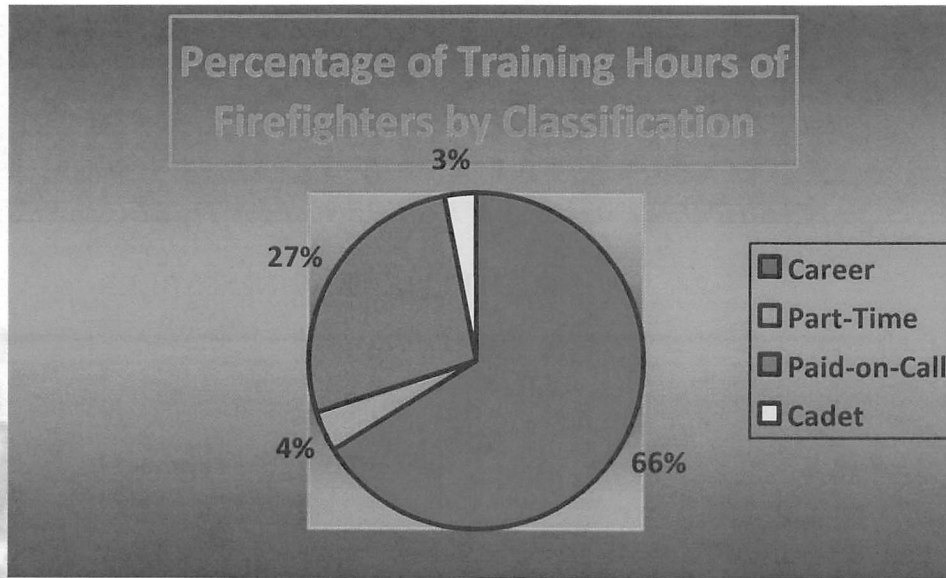
January 2024

The month of January was a slower month for hands-on training due to cold weather and snow, but training hours are high. The Duty Crews did complete surface ice training at Blackwell Forest Preserve. The POC's are going to complete this in February. Orientation completed for fire academy graduates and two new POC's that have to attend fire academy. The College of DuPage Fire Academy started January 23rd and the entire schedule was disseminated with the officers if they would like to attend and see our folks working. Started discussion with Fermi-Lab to do joint Live Fire Training in late Spring at West Chicago. The Cadets have been working on Ropes & Knots, hoisting tools, and introduction to ground ladders. The weekly training for the Paid-on-Call was Officer Development (Instructor I Recertification), Ground Ladders, Forcible Entry, and Drivers Training.

Notable Events:

- Joseph Bovio is a certified Firefighter and Licensed EMT awaiting EMS System Entry.
- FF Kloska leaving us left several course openings that he planned on attending in 2024; IFSI allows for substitutions and several members stepped up to keep those positions in our organization. FF Gloodt is taking Company Fire Officer and FF Koepler is taking Truck Operations.
- Working with Amber Nadeau to complete State Fire Marshal reimbursement paperwork for several certifications our members completed in 2023.

District Training Data:



ISO Training Hours:

<u>Types of Hours</u>	<u>Quantity</u>	<u>Percentage</u>
Firefighter/Company/SCBA	424	39%
Driver/Operator	297	28%
Officer/Fire Prevention	49	5%
Hazardous Materials	209	19%
Special Operations	43	4%
Probationary	54	5%
Total	1076	100%

Monthly Training Hour Leaders:

Career	<i>Eddie Clark</i>	55
Paid-on-Call	<i>Andrew Janiec</i>	57
Part-Time	<i>Chloe Schaul</i>	43

Total Training Hours by Month:

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
1076												1076



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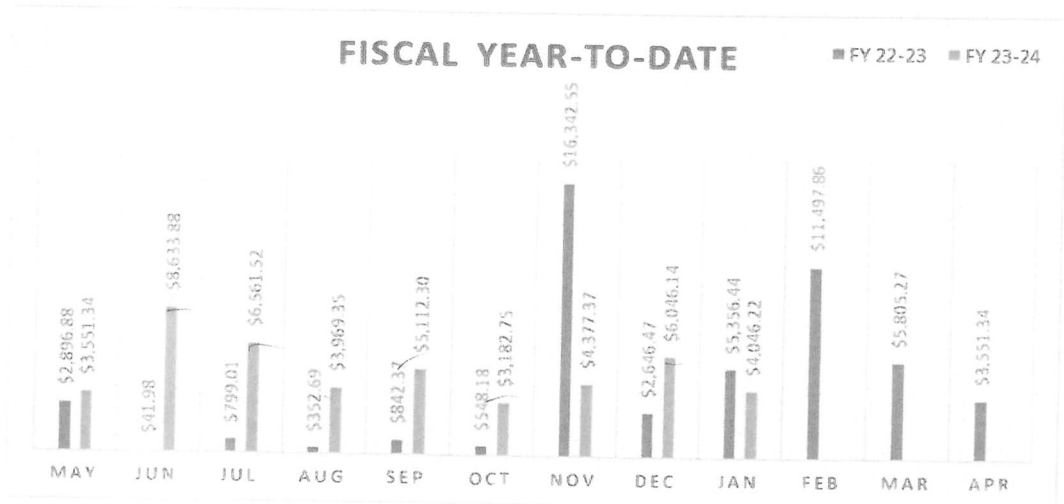
Alasdair Thompson
Trustee

Andrew Dina
Fire Chief

January Apparatus Report

- 2020 Pierce (E1976) – Repair Lrg. Dia. Discharge, Rear Pass. Door, Officer’s Side Door Handle, Safety Lane
- 2017 Ford Explorer (B11) – Change Engine Oil & Filter, Repair Tire Leak
- 2012 Dodge Ambulance (M0215) – Repair Rear Door Latch
- 2018 Ford Ambulance (M3263) – Safety Lane
- 2016 Ford Explorer (A11) – Replace Spark Plugs & Plenum Gasket, Replace Battery, Clean Throttle Body, Pressurize Fuel Rail and Clean Injector. Replace Engine Coils
- 2005 Ford F350 (G11) – Safety Lane
- 2015 Ford F350 (U11) – Safety Lane
- 1993 Ford Super Duty (V11) – Safety Lane
- Station Back Up Generator – Service Call

2020 Pierce (E1976)	\$ 1,712.95
2017 Ford Explorer (B11)	\$ 120.25
2012 Dodge Ambulance (M0215)	\$ 497.51
2018 Ford Ambulance (M3263)	\$ 45.00
2016 Ford Explorer (A11)	\$ 1,100.51
2005 Ford F350 (G11)	\$ 45.00
2015 Ford F350 (U11)	\$ 45.00
1993 Ford Super Duty (V11)	\$ 45.00
Station Back Up Generator	\$ 435.00
Current Month Total	\$ 4,046.22
Fiscal Year-to-Date Total	\$ 45,480.87
Fiscal Year 23-24 Budget	\$ 65,000.00



Other Items of Interest

- 2012 Dodge Ambulance (M0215) – OOS as of 1/12/24 – Brake Issue

02/21/2024 Trustee Meeting

PROPOSED non-bargaining unit personnel payroll increases

Position	Current rate 04/30/2024	Proposed rate 05/01/2024	% Increase
Administrative Assistant	\$ 24.38	\$ 25.84	5.9885%
Assistant Fire Chief (<i>salary</i>)	\$ 140,000.00	\$ 148,500.00	6.0714%
Assistant Fire Marshal	\$ 28.00	\$ 28.98	3.5000%
Financial Analyst	\$ 27.56	\$ 29.22	6.0232%
Fire Chief (<i>salary</i>)	\$ 150,000.00	\$ 155,000.00	3.3333%
Fire Investigator/Background Checker	\$ 20.00	\$ 21.00	5.0000%
Fire Marshal (<i>salary</i>)	\$ 79,500.00	\$ 82,283.00	3.5006%
GIS Coordinator	\$ 23.86	\$ 24.72	3.6044%
Mechanic	\$ 39.94	\$ 41.32	3.4552%
Photographer	\$ 20.00	\$ 21.00	5.0000%
Part-time/POC shift pay FF/Paramedic	\$ 24.00	\$ 25.00	4.1667%
Part-time/POC shift pay FF/EMT	\$ 20.00	\$ 21.00	5.0000%
POC extended call pay	\$ 20.00	\$ 21.00	5.0000%
POC per call pay	\$ 20.00	\$ 21.00	5.0000%
POC per training pay	\$ 40.00	\$ 42.00	5.0000%
Stipend <i>monthly</i> pay for POC Assistant Chief	\$ 1,370.00	\$ 1,415.00	3.2847%
Stipend <i>monthly</i> pay for POC Captain	\$ 250.00	\$ 260.00	4.0000%
Stipend <i>monthly</i> pay for POC Lieutenant	\$ 200.00	\$ 210.00	5.0000%

We have prepared a quote for you

**Warrenville Fire Protection District - 2023 SSP
Complete Agreement**

Quote # 220052 Version 1

Prepared for:

**Warrenville Fire
Protection District**

Prepared by:

Aaron Michalski

Signature Support Plan: Complete

Product Details	Recurring	Ext. Recurring
SSP Complete Per User Recurring	\$1,986.94	\$1,986.94
SSP Complete Per User Recurring		
SSP Complete Service Overview <ul style="list-style-type: none"> ● Minimum Supported Users: 14. ● Additional Supported Users: \$156/User Per Month. 		
Unlimited Service Desk - Per Supported User <ul style="list-style-type: none"> ● Company provides unlimited remote support to all Client Supported Users, their Supported Devices and Supported Software. 		
Basic Network Management <ul style="list-style-type: none"> ● Company provides basic management of Client's network equipment (e.g., firewalls, switches, wireless access points). 		
Premium Monitoring and Management - Base Package for Up to 10 Devices <ul style="list-style-type: none"> ● Company's Premium Monitoring and Management service provides critical visibility and monitoring into Client's selected SNMP capable network devices such as firewalls, routers, switches, access points, hypervisors, storage, and UPS devices. ● Please note that this service requires a server within the Client's environment for the deployment of Company's monitoring tool. ● This service Includes monitoring of up to (10) devices with additional devices starting at \$20.00/month per device. 		
Managed Workstation - Per Supported User <ul style="list-style-type: none"> ● Company's Managed Workstation service includes: <ul style="list-style-type: none"> ○ Basic monitoring & management. ○ Operating System and Office Suite patch management. ○ Third-party software updates/patching including Adobe Reader, Firefox, and Chrome. ○ Single click remote access capability for Company to provide remote assistance. ○ Inventory Reporting. 		

Signature Support Plan: Complete

Product Details	Recurring	Ext. Recurring
<p>Endpoint Detection & Response (EDR) - Per Supported User</p> <ul style="list-style-type: none"> ● Company's Endpoint Detection & Response ("EDR") solution improves Client's cybersecurity posture by preventing malware or suspicious activity on computers and servers (if applicable) and alerting Company's 24x7 security response team. The EDR solution provides static and behavioral artificial intelligence, memory, lateral movement, and script protection with automated threat remediation and rollback. In addition, the solution also includes: <ul style="list-style-type: none"> ○ 24x7 Security Operations Center ("SOC") management. ○ Updates to Incident Response Plan if one exists at the time of deployment. ○ Executive Insights Report + Host List Report provided upon request. 		
<p>Training as a Service (TaaS) - Per Supported User</p> <ul style="list-style-type: none"> ● Company's Training as a Service ("TaaS") is an online self-service e-learning platform that provided Supported Users access to video-based Microsoft training content. 		
<p>E-mail Security Service - Per Supported User</p> <ul style="list-style-type: none"> ● Company's E-mail Security Service is an all-in-one- email threat protection that includes: <ul style="list-style-type: none"> ○ Spam filtering. ○ E-mail Anti-Virus. ○ Mail-Bagging. ○ Smart Host. 		
<p>Managed DNS/SSL Certificate</p> <ul style="list-style-type: none"> ● Company will document and provide basic administrative management (e.g., monitoring expiration dates, add/edit/delete DNS records, etc.) of Client's existing DNS and SSL certificates. ● Note: In order for Company to provide this service, Client would need to provide Company with administrative access to their DNS and SSL Certificate host information. 		

Signature Support Plan: Complete

Product Details	Recurring	Ext. Recurring
<p>Ntiva SaaS Alerts - Per Supported User</p> <ul style="list-style-type: none"> Company's SaaS Alerts is a security threat detection solution that provides visibility into the logged events that can adversely affect the stability of the Client's Microsoft Azure, Microsoft 365, and/or Google Workspace environment. The Ntiva SaaS Alerts solution utilizes machine learning pattern detection and monitors abnormal user account behaviors, unusual application usage, and potential data loss and leakage. The solution includes: <ul style="list-style-type: none"> Logging: Retention of up to one year of security event logging for the protected Microsoft 365 and or Google Workspace environment. Reporting: Comprehensive reporting available upon Client request that details Incident breakdown of the types of events observed in the Client's Microsoft 365 and/or Google Workspace environment, including, but not limited to: <ul style="list-style-type: none"> The top 10 failed login accounts. Accounts that have triggered the most alerts. Unapproved locations (e.g., foreign cities) where this solution has detected and prevented account login attempts. Externally shared file events. <p>Hardware and Software Procurement Service</p> <ul style="list-style-type: none"> Company provides hardware and software procurement service for Client. <p>Dedicated Account Manager</p> <ul style="list-style-type: none"> The Company Account Manager provides overall Client account management and is the primary point of contact from Company to address any questions about any aspect of the Client's service or relationship with Company (e.g., escalate an issue, discuss upcoming needs or challenges, ask any questions, or discuss any support service changes). The Company Account Manager has regularly scheduled meetings with Client to review service requests, monitor resolutions, and ensure ongoing Client satisfaction. <p>Recurring Strategy Session</p> <ul style="list-style-type: none"> A session (up to 2 hours) with Company technical team will occur at an interval defined by Company. This session will align technology initiatives with Client's organizational goals. Examples of Company deliverables from this engagement may include (but are not limited to) developing an IT budget, setting equipment standards and ensuring that the right technologies are being deployed and utilized to drive the Client organization forward. 		
<p>Courtesy Discount</p> <ul style="list-style-type: none"> Ntiva monthly courtesy discount. 	(\$791.08)	(\$791.08)
Monthly Subtotal:		\$1,195.86

Additional Services

Description	Recurring	Qty	Ext. Recurring
Premium Managed Server - Per Server <ul style="list-style-type: none"> ● Company Premium Managed Server Service Includes: <ul style="list-style-type: none"> <input type="radio"/> Advanced Monitoring & Management. <input type="radio"/> Endpoint Detection and Response (EDR). <input type="radio"/> Operating System patch management. <input type="radio"/> Single click remote access tool. <input type="radio"/> Inventory Reporting. 	\$95.00	4	\$380.00
SkyDataVault DRaaS 90day retention Servers	\$150.00	4	\$600.00
Monthly Subtotal:			\$980.00

Ntiva Service Agreement

This **NTIVA SERVICE AGREEMENT** (this "Agreement") by and between NTIVA, INC., ("Company") and Warrenville Fire Protection District ("Client") (each of Company and Client, a "Party" or together "Parties") is made as of 1/1/2024 (herein referred to as "Effective Date"). The Parties agree as set forth herein:

Company may provide a resource for Client onsite escalations, beyond the dedicated support hours, on an as needed basis, at the hourly rates indicated in this Agreement for the resource required. All or a portion of onsite escalation Client requests may be performed remotely as determined by the Company.

Unlimited Service Desk and Supported Devices

Unlimited Service Desk support is valid for all Supported Users, Email-Only Users, and Supported Devices under this Agreement. The Company's best practice is that Supported Devices have an active manufacturer warranty and the Company's remote monitoring and management tools installed. Further, operating system software must not be deemed "end of life or support", or similarly identified, by the manufacturer.

- "Supported Users" is defined as all users that are active employees or contractors of Client who:
 - Has devices that require Company's Managed Workstation and/or Premium Apple Support & Toolkit services.
 - Require services on behalf of the Client.
 - Are noted as an active user within Company's Client Management System.
- "Email-Only Users" is defined as all users that are active employees or contractors of Client who:
 - Require access related support for Client's Microsoft 365 or Google Workspace application(s).
 - Do not have devices that require Company's Managed Workstation and/or Premium Apple Support & Toolkit services.
 - Are noted as an active user within Company's Client Management System.
- "Supported Devices" include managed laptops, desktops, servers, VM, Hypervisor, Backup Servers and Tablets that meet the Company best practice requirements defined in this section.

Unlimited Service Desk is subject to the following Exclusions:

- Changes to environment that require an onsite presence.
- Break/Fix that requires an onsite presence.
- Consumables such as printer maintenance kits, toner, ink, batteries etc.
- Remediation beyond break fix that requires a redesign of a solution already in place.
- Projects (as defined below).

Supported Software

All software supported by Company are required to be genuine, business-grade licensed and supported by the software vendor. Any Client specified LOB (line-of-business) applications (e.g., Microsoft 365, Google Workspace, etc.) that Company is contracted to support must have an active support agreement from the vendor, where Company is listed as an authorized contact for support. Please note that the Company's ability to support Client specified LOB is limited to basic administrative functions (e.g., add/remove/edit user accounts).

Projects

Projects will be performed after a proposal is provided by Company (the "Statement of Work") and is approved by Client. Projects are defined as Company services that require more than 8 hours of effort or require a project manager. Examples of a project may include (and are not limited to) new server or hardware deployment, migrations of services (cloud or on-premise), or an office move.

Ntiva Service Agreement Terms and Conditions

1. Hourly and Monthly Services; Compensation; Expenses.

1.1. Each month, Client shall receive an invoice for the Monthly Service Fee (the "Agreement Invoice"). Client shall pay the Agreement Invoice by the invoice due date. Client's first Agreement Invoice for the Signature Support Plan ("SSP") and Additional Services Monthly Service Fee may be prorated, and Client shall be invoiced for the number of days during the month Client utilized Service Desk support from the Start Date after onboarding. User and Device counts for invoicing are based on Contacts and Devices identified in ConnectWise Systems at the time invoicing is produced by Company.

1.2. If, during any calendar month during the Term, Client is provided services beyond the measurement included in the SSP or Additional Services (the "Overages"), Client shall receive invoices for each such overage inclusive of a credit for amounts covered under the Agreement. Charges will be based at the rates noted. Such charges are billed in arrears based on prior month's utilization of such services (ex. Onsite Support & Escalations).

1.3. In addition to the Agreement Invoice, Client shall reimburse Company for all costs and expenses incurred by Company in performing its obligations under this Agreement during the preceding calendar month, which may include but are not limited to Sales Tax and Shipping Charges.

1.4. For any Excluded Services that do not have associated rates specified, Company shall prepare a quote and/or Statement of Work which sets forth the specifications for such work to be provided by Company including, without limitation, all deliverables, ongoing modifications to the Agreement. Company shall have no obligation to execute, act on, or meet the commitments defined within a quote or Statement of Work until it is executed by both Parties. All Statements of Work shall be governed by the General Terms which shall be incorporated by reference.

2. Term; Termination.

2.1. Terms

SSP and Additional Services Term: Unless otherwise terminated in accordance with the terms of this Agreement, the SSP and Additional Services will be effective from the Effective Date until the date which is 24 months after Client receives its first full non-prorated invoice of such Monthly Subtotals (the "Initial Term"). The Agreement will automatically renew thereafter for successive 12-month terms (the "Successive Term") unless one Party gives Notice of non-renewal to the other Party at least 60 days prior to the end of the then-current Initial Term or Successive Term.

Some Additional Services may be onboarded on varying dates that are different to the Effective Date of this Agreement. Initial, or Successive Terms, for such Additional Services may not co-terminate with other services under this Agreement. Client shall be obligated to continue paying for such Additional Services until each Term expires, even if Notice of Termination has been provided to Company.

2.2. Termination: The Parties may terminate this Agreement as follows:

- (a) By the Parties' mutual written consent;
- (b) By Company, immediately upon Notice to Client, if Client fails to pay any amount when due pursuant to this Agreement;
- (c) By either Party (such Party, the "Terminating Party"), immediately upon Notice to the other Party ("Terminated Party"), if:

- 1. The Terminated Party commits a material breach of this Agreement (other than failure to pay an amount due pursuant to this Agreement) which is not cured within 21 Business Days after Notice from the Terminating Party to the Terminated Party of the breach;
- 2. Any receiver, trustee, custodian, or similar official is appointed with respect to the Terminated Party or any of the Terminated Party's property or assets;
- 3. The Terminated Party conveys any of its assets to a trustee, mortgagee, or liquidating agent;

4. The Terminated Party assigns any of its assets for the benefit of creditors; or
5. Any proceeding is commenced by or against the Terminated Party which arises under any law of any jurisdiction relating to bankruptcy, insolvency, arrangement, or the adjustment of indebtedness.

(d) By Client, immediately upon Notice to Company that is accompanied by payment, of all outstanding current and past due amounts due to Company. In addition, Client and Company agree that an estimation of damages for a termination prior to the end of the Initial or Successive Term would be uncertain and difficult to calculate. As such, Client shall pay an amount equal to the Recurring Summary Total for the remaining months for the then-current Initial Term or Successive Term as liquidated damages. Client and Company agree that this amount shall not be considered a penalty because it is not disproportionate to the probable loss incurred by the Company.

2.3. Immediately upon either Party's Notice of termination, Client shall return to Company all equipment provided by, and property of, Company. Within Ten (10) Business Days after all such equipment and property is received by Company, Company shall return to Client any Equipment Deposit paid by Client with respect to such equipment and property less the cost of replacing or repairing any such equipment or property, as determined by Company in its sole discretion, that is destroyed or damaged prior to its return to Company.

2.4. The provisions of this Agreement which require or contemplate performance after the expiration or termination of this Agreement are enforceable notwithstanding the termination or expiration of this Agreement.

2.5. Upon the termination of Services for any reason: (i) Company may disconnect the applicable Service; (ii) Company may delete all applicable data, files, electronic messages, voicemail or other information stored on Company systems, unless otherwise prevented by law, within 60 days; (iii) Client shall, permit Company access to retrieve any and all Company equipment (however, if Client fails to permit access, or if the retrieved Company equipment has been damaged and/or destroyed other than by Company or its agents, normal wear and tear excepted, Company may invoice Client for the full replacement cost of the relevant Company equipment, or in the event of minor damage to the retrieved Company equipment, the cost of repair which amounts shall be immediately due and payable); and (iv) if used in conjunction with the terminated Services, Client's right to use applicable licensed software shall automatically terminate, and Client shall be obligated to return the licensed software to Company.

2.6. Company will assist Client in orderly termination of services through the termination date at the Recurring Summary Total and/or Rates defined in the Signature Support Plan. If termination assistance is requested or required following termination date, Client shall pay at Rates defined in the Signature Support Plan, or any other rate mutually agreed upon by Company and Client, on a month to month basis, until termination assistance is complete (the "Post-Termination Services"). Client shall give 30-day notice of cancellation of Post-Termination Services.

2.7. Client Equipment left with Company will be deemed abandoned after thirty (30) days, and Servicer will wipe data and recycle.

3. Relationship with Other Documents.

3.1. As of the Effective Date, this Agreement is governed by Company's General Terms and Conditions (the "General Terms") which may be accessed online at Company's website by following the link provided here: <http://www.ntiva.com/terms-conditions>. Online terms and conditions are subject to change and the most recent version of the General Terms is incorporated by reference, as if fully set forth herein. Any capitalized term not otherwise defined herein has the meaning attributed to it in the General Terms. Client accepts and agrees to be bound by the General Terms by signing below.

3.2. This Agreement is the entire agreement between the Parties pertaining to its subject matter and supersedes all prior and contemporaneous negotiations and understandings between the parties pertaining to its subject matter, whether oral or written, expressed or implied.

3.3. Unless otherwise stated, all section references in this document are to this Agreement.

3.4. In the event of any inconsistency or contradiction between the terms of this Agreement and the General Terms, the terms of this Agreement shall prevail and govern.

4. Miscellaneous Terms

4.1. Ad Hoc Services

(a) Software and Backup Support Notices

If Client declines Company's Endpoint Detection and Response ("EDR") solution, or does not have EDR installed on a Supported Device, Company cannot monitor any other Anti-Virus ("AV") solutions Client has deployed in their environment or on Supported Devices. Any required incident support or resolution related to Client EDR or AV solutions, will be invoiced separately from this Agreement as an Overage at Ad Hoc Service rates listed in this Agreement.

If Client declines Company's Backup Solution, Company will make best efforts to manage and/or monitor any Client provided-backup solution as part of this Agreement, but cannot guarantee functioning or success of the Client-provided backup solution.

(b) Rates For Ad Hoc Services, Company will apply the following rates to Quotes for the roles as described. These rates are subject to change at any time:

- Field Operations Rate: \$175/hour.
- Project Management Rate: \$155/hour.
- Professional Services Rate: \$195/hour.
- Unified Communications Rate: \$175/hour.
- Digital Transformation Rate: \$205/hour.
- Security Services Rate: \$225/hour.
- Advanced Consulting Rate: \$225/hour.

4.2. Premium Monitoring and Management

(a) Company assumes Client has an internal server to support the deployment of the Company Premium Monitoring and Management service. If Client does not have an internal server resource available, Company will not be able to deploy the Premium Monitoring and Management service for Client.

(b) All Client devices that require support by Company's Premium Monitoring and Management service are accessible by the Client's internal server resource. If Client devices are not able to communicate with the Client's internal server resource, Company will not be able to support/monitor the Client devices by Company's Premium Monitoring and Management service.

(c) Client devices are capable of SNMP monitoring. Ntiva leverages network monitoring solutions provided by global leaders in the field. Over 3000 manufacturers are included in the scope of what can be monitored by the solution. Some may have limited monitoring capabilities while others have none. Although the SNMP standard is wide in its capabilities, it only provides what the manufacturer chooses to allow from an access and reporting standpoint. Certain types or pieces of equipment may not be eligible for monitoring via the solution and require customization to monitor in the same way as supported devices.

4.3. Endpoint Detection and Response

(a) Service Operational Norms:

1. Security Operations Center ("SOC") Availability: The Company SOC will maintain communications availability to the Internet 99.9% of the time during a calendar month. "Communications Availability" is defined as the ability for the SOC to transmit and receive TCP/IP packets between the networks and its upstream Internet Service Provider.
2. Routine day-to-day monitoring of the EDR solution by the 24x7 SOC and response to security events are provided per the following Service Level Agreement:
 - Low Severity and Medium Severity items are addressed automatically by the EDR solution.
 - High Severity
 - Description: The detected event represents a significant threat to client data or systems, including possible loss of

data or system compromise if not addressed quickly.

- Examples: Anomalous administrator account creation, confirmed downloading or execution of attacker utilities, attempts to contact known attacker command-and-control infrastructure.
 - Response: EDR solution prevents suspicious activity if possible. SOC telephones Service Desk (SD) upon detection. SD responds within 30 minutes and follows client-approved notification procedures.
- False positives and other undesired interactions between the EDR agents and Client computers will be worked as standard technical support issues.

(b) Deployment of Endpoint Detection and Response service in a Client network does not guarantee that intrusions, compromises, or any other unauthorized activity will not occur on a Client network.

(c) Incident Response included within this Agreement refers strictly to automated actions taken in response to a specific event. Other forms of remediation and incident investigation, including configuration changes, password changes, firewall or switch modifications, and installation of patches would be billable pursuant to this Agreement. Incident Response or Remediation does not include additional hardware, software, consulting by third parties (such as a forensic security firm), or investigative or recovery efforts following the termination of the unauthorized access to Client systems. EDR does not include advanced detection, threat hunting, or remediation by Company or its SOC; they are available at additional cost if required.

(d) The EDR SLAs set forth herein are subject to the following terms, conditions, and limitations:

1. The SLAs shall not apply during scheduled maintenance outages and therefore are not included in the availability calculations.
2. The SLAs shall not apply in the event of any Client-caused service outage that prohibits or otherwise limits Company from providing the service, delivering the SLA or managed service descriptions, including but not limited to, misconduct, negligence, inaccurate or incomplete information, modifications made to the services, or modifications made to any monitored hardware or software devices by the Client. This includes issues caused by the Client's employees, agents or third parties.
3. Furthermore, the SLAs shall not apply to the extent Client does not fulfill and comply with Client's obligations and interdependencies set forth above.

5. Opportunity to Consider and Confer. The Parties acknowledge that each Party has had the opportunity to read, review, study, consider, and deliberate upon this Agreement and the General Terms, as defined herein Section 3.1 above, as well as had the opportunity to consult with counsel. The Parties fully understand and are in complete agreement with all the terms of this Agreement and the General Terms. Each Party shall bear its own costs with respect to the preparation, revision, and execution of this Agreement.

Ntiva Microsoft NCE Subscription Plan Terms and Conditions

Monthly Charges.

Client's NCE Subscription Plan Monthly Subtotal Agreement Invoice charges will be invoiced with the SSP. The NCE Subscription Plan charges will be effective from the activation of service through the term length indicated NCE Subscription Plan Description (either Annual or Month to Month). Seat count modifications for current skus will be reflected in the following month's invoice. Seat additions for new skus will be quoted separately at time of Client request.

Term and Termination.

1. NCE Subscription Plan Term ("NCE Term"): The NCE Subscription Plan Term ("NCE Term") provided in this Agreement will be effective from the activation of service through the indicated NCE Subscription Plan Description identified as either Annual or Month to Month. Unless 24 hour notice is given prior to the end of each NCE Term, it will be automatically renewed for the same term length as indicated. TERMINATION. IF CLIENT TERMINATES THEIR AGREEMENTS AND/OR ANY AND ALL SERVICES WITH COMPANY FOR CONVENIENCE OR OTHERWISE, CLIENT WILL BE INVOICED IMMEDIATELY FOR THE FULL BALANCE OF THROUGH THE REMAINING NCE TERM. CLIENT MUST PROVIDE PAYMENT IN FULL TO COMPANY ON OR BEFORE TERMINATION DATE, OR BE SUBJECT TO SUSPENSION OF NCE SUBSCRIPTION PLAN SERVICES. UPON SUCH TERMINATION, CLIENT WILL BE PROVIDED THEIR NCE SUBSCRIPTION PLAN RENEWAL DATES. COMPANY WILL SET THE NCE SUBSCRIPTION PLAN TO NON-AUTORENEW STATUS AND CLIENT MUST RENEW THEIR NCE SUBSCRIPTION PLAN THROUGH THEIR NEW MANAGED SERVICE PROVIDER ("NEW MSP") OR DIRECTLY THROUGH MICROSOFT AT RENEWAL TIME AND CLIENT SHALL BE RESPONSIBLE FOR RENEWING THEIR NCE SUBSCRIPTION PLAN ON OR PRIOR TO THE RENEWAL DATE OR BE SUBJECT TO CANCELLATION. UPON SUCH TERMINATION, CLIENT LICENSES ARE NON-TRANSFERRABLE OR ASSIGNABLE DURING THE NCE SUBSCRIPTION PLAN PERIOD UNTIL RENEWAL. CLIENT MAY PURCHASE ADDITIONAL NCE SUBSCRIPTION PLAN LICENSING DIRECTLY FROM MICROSOFT OR ITS NEW MSP. COMPANY WILL NOT ADD ADDITIONAL NCE SUBSCRIPTION PLAN LICENSING FOR CLIENT AFTER TERMINATION. PROVIDED PAYMENT IS MADE IN FULL THROUGH THE NCE SUBSCRIPTION PLAN TERM, AND CLIENT ACCOUNT IS NOT ACTIVELY SUSPENDED FOR NON-PAYMENT, COMPANY WILL PROVIDE CLIENT'S NEW MSP DELEGATED ADMINISTRATIVE ACCESS TO CLIENT'S MICROSOFT TENANT, AS REQUESTED.

The provisions of this Agreement which require or contemplate performance after the expiration or termination of this Agreement are enforceable notwithstanding the termination or expiration of this Agreement, without limitation, these include the rights, obligations representations, and warranties contained within this Agreement and sections 2-29 of the General Terms.

Third-Party Terms.

By subscribing to these Services, you (i) acknowledge and agree that the Services are licensed by a third party, Microsoft Corporation ("Microsoft"), and that Company's ability to provide the Services to you is conditional upon their acceptance and compliance with the terms and conditions of any Microsoft terms of services related to the usage of the Services. THE SERVICES UNDER THIS AGREEMENT ARE NOT ASSIGNABLE OR TRANSFERRABLE THROUGHOUT THE ENTIRETY NCE TERM.

Warranties and Disclaimers.

THE SERVICES LICENSED MAY CONTAIN DESIGN ERRORS AND OTHER DEFECTS, AND THERE IS NO GUARANTEE THAT SUCH ERRORS AND OTHER DEFECTS WILL BE CORRECTED OR THAT A COMMERCIAL VERSION OF ANY OR ALL OF THE SERVICES WILL BE RELEASED. THE SERVICES ARE LICENSED HEREUNDER "AS IS" WITHOUT WARRANTY OF ANY KIND. CLIENT IS SOLELY RESPONSIBLE FOR PROPER BACK-UP OF ALL DATA AND YOU UNDERTAKE AND AGREE TO TAKE APPROPRIATE MEASURES TO PROTECT SUCH DATA. COMPANY ASSUMES NO LIABILITY OR RESPONSIBILITY WHATSOEVER IF DATA IS LOST OR CORRUPTED. COMPANY EXPRESSLY EXCLUDES ALL WARRANTIES, CONDITIONS, OR OTHER TERMS, WHETHER EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTY OF NON-INFRINGEMENT, MERCHANTABILITY, FITNESS, SUITABILITY OR ADEQUACY FOR A PARTICULAR PURPOSE OR USE. UNDER NO CIRCUMSTANCES SHALL COMPANY BE LIABLE TO CLIENT OR ANY OTHER PERSON FOR ANY DIRECT, INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, HOWEVER, CHARACTERIZED, ARISING OUT OF THE PERFORMANCE OR THE USE OF THE SERVICES, WHETHER OR NOT COMPANY HAS BEEN INFORMED OF THE POSSIBILITY OF THE LIKELIHOOD OF SUCH DAMAGES.

Seat Count Modifications

(a) NCE Subscription Plan Upgrades

Service downgrades are not permitted during the NCE Term. Client may, however, upgrade NCE Subscription Plan from a paid NCE

Subscription Plan to another paid NCE Subscription Plan if the NCE Subscription Plan is active (not suspended nor cancelled) and eligible for an upgrade. NCE Subscription Plans can be upgraded fully or partially. A full upgrade occurs when all the seats of the NCE Subscription Plan are being upgraded. In this case, the product's subscription ID will remain the same and all the seats will be assigned automatically (unless a manual assignment is necessary). A partial upgrade occurs when only some of the seats are being upgraded. In this case, a new subscription ID will be generated and Company will need to assign seats manually. Because partial upgrades have an end date that is coterminous with the original Subscription end date, any schedule changes will be deleted.

(b) Increasing and Decreasing Seat Count

Client may increase the seat count of the NCE Subscription Plan at any time and for any NCE Term. Billing adjustments will be reflected on your next invoice.

Seat count on a NCE Subscription Plan can only be decreased in the following instances within the first twenty-four (24) hours of initial purchase or renewal for seats added during the NCE Term. In this case of license reduction, Client will be refunded the full amount minus the prorated amount for the days when you activated the NCE Subscription Plan. If more than twenty-four (24) hours have elapsed since the Subscription order was placed or additional seats were added, the seat count cannot be decreased until the next cancellation window at renewal.

Cancellation

You may cancel your NCE Subscription Plan, for any term, within twenty-four (24) hours of initial purchase, or renewal, in order to receive a full or prorated refund (proration is calculated daily), subject to Microsoft's then current terms and policies at time of cancellation. Once the NCE Subscription Plan has been fully provisioned, cancellation will no longer be available, and you will be billed for the full term, even if Client stops using the NCE Subscription Plan. Upon the renewal of a NCE Subscription Plan, Client will get another 24-hour cancellation window during which it may cancel the NCE Subscription Plan and receive a prorated refund. Once the NCE Subscription Plan cancelled, the Client will lose access to the NCE Subscription Plan immediately and all data pertaining the NCE Subscription Plan will be irrecoverable. Upon cancellation, a credit will be applied to the next monthly invoice.

Conversions during NCE Subscription

Client may not make downgraded NCE Term changes to its NCE Subscription Plan such as going from (i) 1 year to 1 month, (ii) 3 years to 1 month and (iii) 3 years to 1 year. Most NCE Subscription Plan changes will go into effect immediately and some will take effect in the next billing cycle such as increasing the seat count. Additionally, some operations for conversion during the NCE Term are unsupported and cannot be performed. Any conversion is subject to the current terms and policies regarding such conversions, and therefore may not be available to you.

Warrenville Fire Protection District - 2023 SSP Complete Agreement



Prepared by:
Ntiva, Inc
 Aaron Michalski
 aaron.michalski@ntiva.com

Prepared for:
Warrenville Fire Protection District
 3S472 Batavia Rd
 Warrenville, IL 60555
 Andrew Dina
 (630) 393-1381
 dinaa@warrenvillefire.com

Quote Information:
Quote #: 220052
 Version: 1
 Delivery Date: 12/28/2023
 Expiration Date: 01/31/2024

Monthly Recurring Summary

Description	Amount
Signature Support Plan: Complete	\$1,195.86
Additional Services	\$980.00
Monthly Total:	\$2,175.86

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date below ("Effective Date").

Ntiva, Inc

Warrenville Fire Protection District

Signature: *Aaron Michalski*
 Name: Aaron Michalski
 Title: Account Specialist - Client Experience
 Date: 12/28/2023

Signature: _____
 Name: Andrew Dina
 Title: Chief
 Date: _____

WARRENVILLE FIRE PROTECTION DISTRICT
Long-term Capital Improvement Plan
Projected Capital Expenditures

Year
Purchased FY 2021/22 FY 2022/23 FY 2023/24 FY 2024/25 FY 2025/26 FY 2026/27 FY 2027/28 FY 2028/29 FY 2029/30 FY 2030/31

VEHICLES

Engine 12	2004										
Engine 13	2009							750,000			
Truck 11	1998							1,400,000			
Rescue Heavy Water 11	1993					300,000					
Engine 11	2020	130,000	131,000	131,000	131,000						
Ambulance 11 Ford	2018							370,000			
Ambulance 12 Dodge	2012		325,000			350,000					
Assistant Chief 11 (now C11)	2019									50,000	
Chief 11 (now AC 11)	2016						45,000				
Brush Truck G11	2005				150,000						
Bureau Car	2021										
Antique Van	1955									10,000	
Pickup Truck Ford F350 U11	2015						80,000				
Battalion 11 (Command Vehicle)	2017							50,000			
Zodiac Boat & Trailer	2005					30,000					

Total Vehicles		130,000	456,000	131,000	281,000	680,000	125,000	1,450,000	1,120,000	60,000	-
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BUILDINGS & EQUIPMENT

Station 1 Improvements		41,000	100,000	100,000	120,000	100,000	150,000	50,000	50,000	50,000	
Other capital		50,000									
SCBA							300,000				
Information Technology				30,000							
Emergency Medical Services				40,000	40,000			40,000			

Total Buildings & Equipment		91,000	100,000	170,000	160,000	100,000	150,000	390,000	50,000	50,000	-
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TOTAL DISTRICT		221,000	556,000	301,000	441,000	780,000	275,000	1,840,000	1,170,000	110,000	-
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Apron \$100k Boiler \$100k Bay \$100k A/C \$50k A/C \$50k Windows multi-year
Admin \$20k
Cardiac \$40k

WARRENVILLE FIRE PROTECTION DISTRICT
Long-term Capital Improvement Plan
Projected Capital Expenditures

FY 2031/32 FY 2032/33 FY 2033/34 FY 2034/35 FY 2035/36 FY 2036/37 FY 2037/38 FY 2038/39 FY 2039/40 FY 2040/41 Totals

VEHICLES

Engine 12											-
Engine 13											750,000
Truck 11											1,400,000
Rescue Heavy Water 11											300,000
Engine 11									900,000		1,423,000
Ambulance 11 Ford											370,000
Ambulance 12 Dodge				430,000							1,105,000
Assistant Chief 11 (now C11)											50,000
Chief 11 (now AC 11)							60,000				105,000
Brush Truck G11											150,000
Bureau Car	35,000										35,000
Antique Van											10,000
Pickup Truck Ford F350 U11								60,000			140,000
Battalion 11 (Command Vehicle)								55,000			105,000
Zodiac Boat & Trailer											30,000

Total Vehicles	35,000	-	-	430,000	-	-	-	60,000	115,000	900,000	5,973,000
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BUILDINGS & EQUIPMENT

Station 1 Improvements											761,000
Other capital											50,000
SCBA											300,000
Information Technology											30,000
Emergency Medical Services											120,000

Total Buildings & Equipment	-	-	-	-	-	-	-	-	-	-	1,261,000
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TOTAL DISTRICT	35,000	-	-	430,000	-	-	-	60,000	115,000	900,000	7,234,000
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ORDINANCE NO. 24-01
 BUDGET AND APPROPRIATION ORDINANCE FOR 2024-2025

of the Warrenville Fire Protection District located in the County of DuPage, State of Illinois, for fiscal year beginning May 1, 2024 and ending April 30, 2025.

Now Be It Ordained by the Board of Trustees of the Warrenville Fire Protection District, County of DuPage, State of Illinois, in meeting assembled as follows:

Section 1: That the following budget containing an estimate of receipts and expenditures for the following funds: General, Liability Insurance, Workers Compensation, Foreign Fire Tax, Audit, and Capital Projects is hereby adopted as the budget of this Fire Protection District for the fiscal year mentioned above and shall be in full force and effect from and after this date.

I. GENERAL FUND

Beginning Fund Balance May 1, 2024			\$	4,144,433
<u>ESTIMATED REVENUES:</u>		<i>Budgeted</i>		
10-00-4000-00 Property Tax - Corporate	\$	1,923,015		
10-00-4000-00 Property Tax - Ambulance	\$	1,279,202		
10-00-4010-00 Property Tax Revenue - Pension	\$	561,600		
10-00-4050-00 Property Tax Revenue - Emer&Rescue	\$	660,000		
10-00-4100-00 State Replacement Tax	\$	70,000		
10-00-4250-05 Fire Marshall Bureau-Code Enforcement Fines	\$	-		
10-00-4250-10 Fire Marshall Bureau-Public Education	\$	-		
10-00-4250-20 Fire Marshall Bureau-Plan Review	\$	20,000		
10-00-4300-00 Public Education Donations	\$	-		
10-00-4310-00 Ambulance Service Fees	\$	1,060,000		
10-00-4350-00 Fire Recovery	\$	10,000		
10-00-4400-00 Reimbursements	\$	-		
10-00-4500-00 Grant Revenue	\$	21,000		
10-00-4600-00 Sale of Assets	\$	-		
10-00-4700-00 Other Income	\$	3,000		
10-00-4800-00 Interest Income	\$	30,000		
Total Estimated Income			\$	<u>5,637,817</u>
Total Estimated Funds Available			\$	<u>9,782,250</u>
<u>ESTIMATED EXPENDITURES</u>		<i>Budgeted</i>	<i>Appropriated</i>	
Personal Services	\$	4,297,375	\$	4,727,113
Contractual Services	\$	902,985	\$	993,284
Commodities	\$	186,600	\$	205,260
TOTAL ESTIMATED GENERAL FUND EXPENDITURES	\$	5,386,960	\$	<u>5,925,656</u>
OTHER FINANCING SOURCES (USES)				
10-01-9500-60 Transfer out to Capital Projects	\$	200,000	\$	200,000
Transfer in		-		-
TOTAL OTHER FINANCING SOURCES (USES)			\$	<u>200,000</u>
Estimated fund balance April 30, 2025			\$	<u>4,195,290</u>

Budgeted Expenditures

<u>Personal Services</u>		<i>Budgeted</i>	<i>Appropriated</i>
10-01-5000-00 Payroll-Full Time Firefighters	\$	2,190,000	\$ 2,409,000
10-01-5005-00 Payroll-Part Time Firefighters	\$	500,000	\$ 550,000
10-01-5010-00 Payroll-Office & Staff	\$	125,000	\$ 137,500
10-01-5015-00 Payroll-Part Time Supervisory	\$	27,000	\$ 29,700
10-01-5020-00 Overtime	\$	100,000	\$ 110,000
10-01-5022-00 Payroll-Special-Rate	\$	10,000	\$ 11,000
10-01-5025-00 Payroll-Holiday Pay	\$	59,000	\$ 64,900
10-01-5030-00 Payroll-Fireman POC	\$	115,000	\$ 126,500
10-01-5080-00 Trustee Compensation	\$	16,875	\$ 18,563
10-01-5090-00 Fire Commissioners Compensation	\$	3,000	\$ 3,300
10-01-5100-00 Payroll Taxes	\$	114,000	\$ 125,400

10-01-5200-00	Insurance-Health	\$	365,000	\$	401,500
10-01-5200-05	Insurance - Vision	\$	2,800	\$	3,080
10-01-5200-10	Insurance-Dental	\$	13,500	\$	14,850
10-01-5200-20	Insurance-Life	\$	6,000	\$	6,600
10-01-5200-25	VEBA	\$	43,000	\$	47,300
10-01-5200-26	457 District Contribution	\$	1,600	\$	1,760
10-01-5200-27	IMRF District Contribution	\$	11,000	\$	12,100
10-01-5300-00	Health & Wellness	\$	33,000	\$	36,300
10-01-5500-00	Pension Contribution	\$	561,600	\$	617,760
10-01-5500-01	Pension Contribution Additional	\$	-	\$	-
Total Personal Services		\$	4,297,375	\$	4,727,113
<u>Contractual Services</u>			<i>Budgeted</i>		<i>Appropriated</i>
10-01-6000-00	Accounting-Sikich	\$	35,000	\$	38,500
10-01-6000-10	Accounting-Lauterbach & Amen	\$	1,500	\$	1,650
10-01-6010-00	Dues & Subscriptions	\$	6,730	\$	7,403
10-01-6020-00	Firefighters Appreciation Fund	\$	12,000	\$	13,200
10-01-6030-00	General Insurance	\$	2,610	\$	2,871
10-01-6040-00	Legal	\$	33,000	\$	36,300
10-01-6045-00	Payroll Service Fee	\$	5,000	\$	5,500
10-01-6060-00	GEMT 50% Payment Expense	\$	190,000	\$	209,000
10-01-6110-00	DuComm Dispatch	\$	88,095	\$	96,905
10-01-6115-00	Ambulance Billing Fees	\$	48,000	\$	52,800
10-01-6120-00	Haz-Mat Equipment	\$	5,000	\$	5,500
10-01-6130-00	Dive/Water Rescue	\$	11,000	\$	12,100
10-01-6140-00	Technical Rescue Equipment	\$	2,500	\$	2,750
10-01-6145-00	TEMS - (SWAT)	\$	2,000	\$	2,200
10-01-6150-00	SCBA Maintenance and Parts	\$	20,000	\$	22,000
10-01-6160-00	Hose and Appliances	\$	6,000	\$	6,600
10-01-6170-00	GIS Maintenance	\$	800	\$	880
10-01-6180-00	Credit Card Processing Fees	\$	1,000	\$	1,100
10-01-6200-00	Comm/Radio Equipment	\$	20,000	\$	22,000
10-01-6500-00	Maintenance Buildings-Stat 1	\$	36,000	\$	39,600
10-01-6510-00	Maintenance-Equipment	\$	2,000	\$	2,200
10-01-6520-00	Maintenance-Apparatus	\$	70,000	\$	77,000
10-01-6530-00	Small Tools	\$	4,000	\$	4,400
10-01-6600-00	IT Hardware	\$	14,000	\$	15,400
10-01-6600-05	IT Computer Software	\$	34,000	\$	37,400
10-01-6600-10	IT Support Services	\$	36,000	\$	39,600
10-01-6700-00	Training-Seminars/Lecture	\$	5,000	\$	5,500
10-01-6700-05	Training-Certification Classes	\$	40,000	\$	44,000
10-01-6700-10	Training-Books/Manuals	\$	2,200	\$	2,420
10-01-6700-15	Training-Building Mat/Props	\$	6,200	\$	6,820
10-01-6700-20	Training-Audio Visual/Comp	\$	3,200	\$	3,520
10-01-6700-25	Training- Per Diem	\$	4,500	\$	4,950
10-01-6700-40	Training-Supplies	\$	5,500	\$	6,050
10-01-6700-48	Career Training	\$	40,000	\$	44,000
10-01-6700-50	Training - Fire Commissioners	\$	4,800	\$	5,280
10-01-6710-00	Fire Prevention Bureau	\$	4,000	\$	4,400
10-01-6730-00	Testing and Promotion	\$	24,600	\$	27,060
10-01-6745-00	Public Education	\$	6,500	\$	7,150
10-01-6750-00	Travel/Hotel Expense	\$	6,500	\$	7,150
10-01-6770-00	Client Relations Expense	\$	4,500	\$	4,950
10-01-6800-00	Utilities-Electric	\$	13,000	\$	14,300
10-01-6800-10	Utilities-Gas	\$	12,000	\$	13,200
10-01-6800-20	Utilities-Water	\$	3,000	\$	3,300
10-01-6810-00	Telephone-Land Line	\$	15,000	\$	16,500
10-01-6810-10	Telephone-Cell Phones	\$	11,500	\$	12,650
10-01-6830-00	Alarm Expense	\$	4,000	\$	4,400
10-01-6840-00	Cable	\$	750	\$	825
Total Contractual Services		\$	902,985	\$	993,284

<u>Commodities</u>	<i>Budgeted</i>	<i>Appropriated</i>
10-01-7000-00 Motor Fuel	\$ 32,000	\$ 35,200
10-01-7010-00 Operating Supplies	\$ 2,500	\$ 2,750
10-01-7100-00 Office Supplies	\$ 8,500	\$ 9,350
10-01-7110-00 Cleaning Supplies	\$ 4,000	\$ 4,400
10-01-7200-00 Firefighters Pers Prot Equip	\$ 30,000	\$ 33,000
10-01-7220-00 Uniforms-Employees	\$ 32,000	\$ 35,200
10-01-7220-90 Uniforms-Other	\$ 6,000	\$ 6,600
10-01-7230-00 Fire & Rescue Equipment	\$ 20,000	\$ 22,000
10-01-7300-00 Medical Supplies	\$ 51,600	\$ 56,760
Total Commodities	<u>\$ 186,600</u>	<u>\$ 205,260</u>

TOTAL ESTIMATED GENERAL FUND EXPENDITURES	<u>\$ 5,386,960</u>	<u>\$ 5,925,656</u>
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II. LIABILITY INSURANCE FUND

Beginning Fund Balance May 1, 2024		\$ 646
ESTIMATED REVENUES:	<i>Budgeted</i>	<i>Appropriated</i>
40-00-4000-00 Property Tax	\$ 36,000	\$ 36,000
ESTIMATED EXPENDITURES		
40-00-6035-00 Liability Insurance	\$ 36,000	\$ 39,600
OTHER FINANCING SOURCES (USES)		
Transfer out	\$ -	\$ -
Transfer in from General	\$ -	\$ -
Estimated Fund Balance April 30, 2025		<u>\$ 646</u>

III. FOREIGN FIRE TAX FUND

Beginning Fund Balance May 1, 2024		\$ 72,945
ESTIMATED REVENUES:	<i>Budgeted</i>	<i>Appropriated</i>
55-00-4150-00 Foreign Fire Tax Revenues	\$ 35,000	\$ 35,000
ESTIMATED EXPENDITURES		
55-01-5500 Foreign Fire Tax	\$ 35,000	\$ 38,500
Estimated Fund Balance April 30, 2025		<u>\$ 72,945</u>

IV. WORKERS COMPENSATION FUND

Beginning Fund Balance May 1, 2024		\$ 92,810
ESTIMATED REVENUES:	<i>Budgeted</i>	<i>Appropriated</i>
50-00-4000-00 Property Tax	\$ 200,000	\$ 200,000
ESTIMATED EXPENDITURES		
50-00-5400-00 Worker's Compensation Expense	\$ 200,000	\$ 220,000
OTHER FINANCING SOURCES (USES)		
Transfer out	\$ -	\$ -
Transfer in from General	-	-
Estimated Fund Balance April 30, 2025		<u>\$ 92,810</u>

V. AUDIT FUND

Beginning Fund Balance May 1, 2024		\$ 4,048
ESTIMATED REVENUES:	<i>Budgeted</i>	<i>Appropriated</i>
30-00-4000-00 Property Tax	\$ 9,400	\$ 9,400
ESTIMATED EXPENDITURES		
30-00-6005-00 Audit Fees	\$ 9,400	\$ 10,340
Estimated Fund Balance April 30, 2025		<u>\$ 4,048</u>

VI. CAPITAL PROJECTS FUND

Beginning Fund Balance May 1, 2024			\$ 1,264,074
ESTIMATED REVENUES:	<i>Budgeted</i>	<i>Appropriated</i>	
60-00-4800-00 Interest Income	\$ 8,000	\$ 8,000	
ESTIMATED EXPENDITURES			
60-01-8010-00 Capital Outlay - Building	\$ 120,000	\$ 132,000	
60-01-8015-00 Capital Outlay - Apparatus	\$ 281,000	\$ 309,100	
60-01-8020-00 Capital Outlay - Equipment	\$ 40,000	\$ 44,000	
 Total Expenditures	 \$ 441,000	 \$ 485,100	
OTHER FINANCING SOURCES (USES)			
Transfer out	\$ -	\$ -	
Transfer in	\$ 200,000	\$ 200,000	
Estimated Fund Balance April 30, 2025			<u>\$ 1,031,074</u>

WARRENVILLE FPD ESTIMATED EXPENDITURES & TRANSFERS & APPROPRIATIONS

	<i>Budgeted</i>	<i>Appropriated</i>
I. GENERAL FUND	\$ 5,386,960	\$ 5,925,656
II. LIABILITY INSURANCE FUND	\$ 36,000	\$ 39,600
III. FOREIGN FIRE TAX FUND	\$ 35,000	\$ 38,500
IV. WORKER'S COMPENSATION FUND	\$ 200,000	\$ 220,000
V. AUDIT FUND	\$ 9,400	\$ 10,340
VI. CAPITAL PROJECTS FUND	\$ 441,000	\$ 485,100
TOTAL ESTIMATED EXPENDITURES/APPROPRIATIONS	<u>\$ 6,108,360</u>	<u>\$ 6,719,196</u>

Section 2: That there is hereby appropriated for use for fire protection and other purposes for the said fiscal year the following:

Total Estimated Appropriations and Transfers \$ 6,719,196.00

Such being divided among the several objects and purposes specified and in particular amounts stated in Section 1 constituting the total appropriation in the amount of Six Million, Seven Hundred Nineteen Thousand, One Hundred Ninety-Six Dollars and 00 Cents (\$6,719,196.00), for the fiscal year May 1, 2024 to April 30, 2025, and that is Section 2 shall be and is the annual appropriation ordinance of this District, passed by the Board of Trustees as required by law and shall be in full force and effect from and after its passage approval and publication, according to law.

Adopted on May 15, 2024 by the Board of Trustees of the Warrenville Fire Protection District in the County of DuPage, State of Illinois, in meeting assembled.

DuPage Illinois Passed this 15th day of May pursuant to a roll call vote as follows:

	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Kathleen Perkins, President/Trustee	_____	_____	_____
Denise Pertell, Treasurer/Trustee	_____	_____	_____
Joe Rogers, Secretary/Trustee	_____	_____	_____
Jeff Carstens, Trustee	_____	_____	_____
Al Thompson, Trustee	_____	_____	_____

Kathleen Perkins, President

Joe Rogers, Secretary

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

I, the undersigned, being President of the Warrenville Fire Protection District, hereby certify that the foregoing is a true, perfect, and correct copy of Ordinance 24-01, passed and approved by said District on the 15th day of May, 2024.

ATTEST:

Kathleen Perkins, President

Joe Rogers, Secretary

SUBSCRIBED AND SWORN TO
before me this 15th day of May, 2024

Notary Public

My commission expires: _____

Warrenville Fire Protection District

DRAFT 02/21/2024

		Annual Actual	Year to Date	Projected Annual	Annual Budget	Proposed	Appropriations for
		FY22-23	FY23-24	Actual FY23-24	FY23-24	Annual Budget	Proposed Annual
			(9 months)			FY24-25	Budget FY24-25
<u>Corporate Fund</u>							
<u>Revenues</u>							
10-00-4000-00	Property Tax Revenue	2,892,289.47	3,124,016.45	3,124,016.45	3,121,515	3,202,217	3,202,217
10-00-4010-00	Property Tax Revenue - Pension	518,672.26	528,651.40	528,651.40	537,804	561,600	561,600
10-00-4050-00	PropTax Rev - Emer&Rescue Fund	505,383.91	492,563.09	492,563.09	492,168	660,000	660,000
10-00-4100-00	State Replacement Tax	78,330.25	59,772.01	69,772.01	65,000	70,000	70,000
10-00-4250-05	FMB-Code Enforcement Fines	-	-	-	-	-	-
10-00-4250-10	FMB-Public Education	70.00	2,957.03	2,957.03	-	-	-
10-00-4250-20	FMB-Plan Review	30,235.43	26,893.82	27,758.82	20,000	20,000	20,000
10-00-4300-00	Public Education Donations	110.00	600.00	600.00	-	-	-
10-00-4310-00	Ambulance Service Fees	1,276,100.12	915,134.53	1,155,134.53	950,000	1,060,000	1,060,000
10-00-4350-00	Fire Recovery	18,546.40	9,884.01	33,074.01	16,000	10,000	10,000
10-00-4400-00	Reimbursements	4,315.85	8,000.00	8,000.00	15,000	-	-
10-00-4500-00	Grant Revenue	24,564.11	9,092.00	9,092.00	14,000	21,000	21,000
10-00-4600-00	Sale of Assets	-	-	-	-	-	-
10-00-4700-00	Other Income	6,916.00	4,201.48	4,201.48	2,500	3,000	3,000
10-00-4710-00	Credit Card Rebates	2,036.21	-	-	-	-	-
10-00-4800-00	Interest Income	27,377.19	39,292.14	63,292.14	13,000	30,000	30,000
10-00-4801-00	Unrealized Gain/Loss on Invest	(2,697.23)	7,723.35	7,723.35	-	-	-
10-00-4802-00	Gain/Loss on Sale of Invest.	(4,623.00)	(3,922.45)	(3,922.45)	-	-	-
Total Revenues		5,377,626.97	5,224,858.86	5,522,913.86	5,246,987	5,637,817	5,637,817

Expenses

Personal Services

10-01-5000-00	Payroll-Full Time Firefighters	1,484,596.37	1,289,952.98	1,849,952.98	1,850,000	2,190,000	2,409,000
10-01-5005-00	Payroll-Part Time Firefighters	462,088.54	197,183.50	281,183.50	565,000	500,000	550,000
10-01-5010-00	Payroll-Office & Staff	83,942.28	72,490.79	102,590.79	131,200	125,000	137,500
10-01-5015-00	Payroll-Part Time Supervisory	27,836.23	19,530.00	26,040.00	28,100	27,000	29,700
10-01-5020-00	Overtime	98,409.28	107,066.08	133,066.08	100,000	100,000	110,000
10-01-5022-00	Payroll-Special-Rate	5,754.64	4,413.17	5,813.17	10,000	10,000	11,000
10-01-5025-00	Payroll-Holiday Pay	21,659.41	40,233.21	41,033.21	58,000	59,000	64,900
10-01-5030-00	Payroll-Fireman POC	67,110.00	61,035.00	79,885.00	150,000	115,000	126,500
10-01-5080-00	Trustee Compensation	16,875.00	12,468.75	16,687.50	16,875	16,875	18,563
10-01-5090-00	Fire Commissioners Compensation	1,999.92	1,499.94	1,999.92	3,000	3,000	3,300
10-01-5100-00	Payroll Taxes	78,774.48	52,607.72	73,607.72	116,000	114,000	125,400
10-01-5200-00	Insurance-Health	236,122.02	196,016.85	271,016.85	324,000	365,000	401,500
10-01-5200-05	Insurance-Vision	2,019.68	1,742.98	2,492.98	2,200	2,800	3,080
10-01-5200-10	Insurance-Dental	10,143.40	9,203.11	12,503.11	11,750	13,500	14,850
10-01-5200-20	Insurance-Life	5,310.40	4,019.67	5,519.67	5,250	6,000	6,600
10-01-5200-25	VEBA	31,734.58	38,097.69	38,097.69	35,000	43,000	47,300
10-01-5200-26	457 District Contribution	1,200.00	600.00	600.00	2,400	1,600	1,760
10-01-5200-27	IMRF District Contribution	13,805.73	10,877.18	14,477.18	18,420	11,000	12,100

Warrenville Fire Protection District

DRAFT 02/21/2024

		Year to Date			Proposed	Appropriations for
		Annual Actual	FY23-24	Projected Annual	Annual Budget	Proposed Annual
		FY22-23	(9 months)	Actual FY23-24	FY23-24	Budget FY24-25
10-01-5300-00	Health & Wellness	22,254.40	11,901.00	13,987.00	32,000	36,300
10-01-5500-00	Pension Contribution	518,672.26	528,651.40	528,651.40	536,900	617,760
10-01-5500-01	Pension Contribution Additional	-	-	-	-	-
Total Personal Services		3,190,308.62	2,659,591.02	3,499,205.75	3,996,095	4,727,113

Contractual Services

10-01-6000-00	Accounting-Sikich	31,859.50	26,859.50	34,859.50	35,000	38,500
10-01-6000-10	Accounting-Lauterbach & Amen	750.00	-	-	-	1,650
10-01-6010-00	Dues & Subscriptions	4,140.00	4,324.00	4,794.00	4,700	7,403
10-01-6020-00	Firefighters Appreciation Fund	8,863.22	3,284.79	9,884.79	10,000	13,200
10-01-6030-00	General Insurance	2,533.00	100.00	2,533.00	2,550	2,871
10-01-6040-00	Legal	18,794.75	17,448.75	21,448.75	33,000	36,300
10-01-6045-00	Payroll Service Fee	4,876.82	3,646.90	5,146.90	5,600	5,500
10-01-6060-00	GEMT 50% Payment Expense	133,518.69	173,168.05	173,168.05	140,000	209,000
10-01-6110-00	DuComm Dispatch	76,744.79	83,218.37	83,218.37	82,500	96,905
10-01-6115-00	Paramedic Billing Fees	53,760.82	41,560.17	56,560.17	42,750	52,800
10-01-6120-00	Haz-Mat Equipment	7,777.38	2,488.73	4,803.73	5,000	5,500
10-01-6130-00	Dive/Water Rescue	8,790.13	490.99	10,650.99	12,000	12,100
10-01-6140-00	Technical Rescue Equipment	1,987.94	-	2,500.00	2,500	2,750
10-01-6145-00	TEMS - (SWAT)	-	-	2,000.00	2,000	2,200
10-01-6150-00	SCBA Maintenance and Parts	15,325.33	575.08	10,175.08	15,000	22,000
10-01-6160-00	Hose and Appliances	2,257.21	3,098.00	6,098.00	6,000	6,600
10-01-6170-00	GIS Maintenance	639.00	269.00	269.00	2,200	880
10-01-6180-00	Credit Card Processing Fees	22.45	653.33	953.33	800	1,100
10-01-6200-00	Comm/Radio Equipment	1,284.10	-	1,300.00	17,000	22,000
10-01-6500-00	Maintenance Buildings-Stat 1	28,003.41	25,652.56	36,471.82	35,000	39,600
10-01-6510-00	Maintenance-Equipment	1,033.38	645.97	1,645.97	2,500	2,200
10-01-6520-00	Maintenance-Apparatus	40.00	4.49	154.49	65,000	77,000
10-01-6520-02	Maint App - 2004 E8372 (E12)	14,261.77	1,856.93	1,901.93	-	-
10-01-6520-03	Maint App - 2009 E5026 (E13)	4,882.80	10,959.37	10,959.37	-	-
10-01-6520-04	Maint App - 1998 Ladder (T11)	16,388.54	1,902.58	1,969.58	-	-
10-01-6520-05	Maint App - 1993 Ford (V12)	80.00	45.00	45.00	-	-
10-01-6520-08	Maint App - 2012 M0215 (M12)	-	5,701.65	6,201.65	-	-
10-01-6520-09	Maint App - 2019 Ford (C11)	3,644.47	1,306.85	1,306.85	-	-
10-01-6520-10	Maint App - 2016 Ford (A11)	1,281.13	5,909.99	7,009.99	-	-
10-01-6520-11	Maint App - 2015 Ford (U11)	2,414.45	89.84	89.84	-	-
10-01-6520-12	Maint App - 2005 Ford (G11)	121.98	661.24	661.24	-	-
10-01-6520-13	Maint App - 2021 Ford (I11)	244.27	24.18	24.18	-	-
10-01-6520-15	Maint App - 14ft Zodiac Boat	29.98	-	-	-	-
10-01-6520-17	Maint App - Chief C11	117.84	-	-	-	-
10-01-6520-18	Maint App - 2017 Ford (B11)	-	987.79	1,108.04	-	-
10-01-6520-20	Maint App - Antique Van	138.30	399.23	399.23	-	-
10-01-6520-23	Maint App - 2018 M3263 (M11)	-	2,175.71	2,220.71	-	-
10-01-6520-24	Maint App - 2020 E1976 (E11)	3,205.76	4,686.00	4,686.00	-	-

Warrenville Fire Protection District

DRAFT 02/21/2024

		Year to Date			Proposed	Appropriations for
		Annual Actual	FY23-24	Projected Annual	Annual Budget	Proposed Annual
		FY22-23	(9 months)	Actual FY23-24	FY23-24	Budget FY24-25
10-01-6530-00	Small Tools	3,974.65	294.50	1,494.50	4,000	4,400
10-01-6600-00	IT Hardware	7,815.59	1,160.87	7,160.87	12,000	15,400
10-01-6600-05	IT Computer Software	27,715.92	14,856.01	30,266.01	32,700	37,400
10-01-6600-10	IT Services	27,569.15	7,458.75	21,058.75	28,000	39,600
10-01-6700-00	Training-Seminars/Lecture	3,605.00	2,930.00	3,930.00	4,000	5,500
10-01-6700-05	Training-Certification Classes	12,841.00	13,039.00	13,039.00	25,000	44,000
10-01-6700-10	Training-Books/Manuals	172.88	506.81	506.81	2,000	2,420
10-01-6700-15	Training-Building Mat/Props	2,278.48	188.53	188.53	5,000	6,820
10-01-6700-20	Training-Audio Visual/Comp	1,744.34	-	-	3,000	3,520
10-01-6700-25	Training- Per Diem	590.00	1,003.00	1,803.00	3,500	4,950
10-01-6700-40	Training-Supplies	1,605.87	765.13	765.13	5,000	6,050
10-01-6700-48	Career Training	6,059.14	4,777.40	4,777.40	20,000	44,000
10-01-6700-50	Training - Fire Commissioners	1,647.51	3,784.62	5,084.62	4,300	5,280
10-01-6710-00	Fire Prevention Bureau	2,553.20	2,433.12	2,433.12	3,000	4,400
10-01-6730-00	Testing and Promotion	1,437.95	3,796.00	6,796.00	20,000	27,060
10-01-6745-00	Public Education	2,244.03	5,112.29	5,112.29	3,500	7,150
10-01-6750-00	Travel/Hotel Expense	3,653.59	2,740.64	4,740.64	6,000	7,150
10-01-6770-00	Client Relations Expense	4,067.21	1,641.21	1,906.21	4,000	4,950
10-01-6800-00	Utilities-Electric	11,661.87	9,747.77	13,347.77	12,000	14,300
10-01-6800-10	Utilities-Gas	11,544.13	3,932.01	6,332.01	12,000	13,200
10-01-6800-20	Utilities-Water	1,910.40	2,124.94	2,624.94	2,000	3,300
10-01-6810-00	Telephone-Land Line	17,510.36	8,620.08	12,370.08	15,000	16,500
10-01-6810-10	Telephone-Cell Phones	12,590.19	7,133.30	10,033.30	10,800	12,650
10-01-6830-00	Alarm Expense	4,122.52	2,941.68	3,791.68	4,000	4,400
10-01-6840-00	Cable	692.70	490.48	676.48	700	825
Total Contractual Services		621,420.89	525,673.18	667,458.69	762,600	993,284
Commodities						
10-01-7000-00	Motor Fuel	29,610.54	19,698.59	27,698.59	32,000	35,200
10-01-7010-00	Operating Supplies	1,736.60	1,402.98	1,802.98	2,000	2,750
10-01-7100-00	Office Supplies	11,055.73	6,121.35	10,121.35	8,000	9,350
10-01-7110-00	Cleaning Supplies	4,199.90	2,188.81	3,388.81	3,500	4,400
10-01-7200-00	Firefighters Pers Prot Equip	30,172.42	16,086.06	16,086.06	40,000	33,000
10-01-7220-00	Uniforms-Full Time Employees	19,690.95	14,172.29	17,818.29	27,000	35,200
10-01-7220-90	Uniforms-Other	5,149.28	5,101.31	5,851.31	6,000	6,600
10-01-7230-00	Fire & Rescue Equipment	15,623.35	6,718.69	26,718.69	20,000	22,000
10-01-7300-00	Medical Supplies	19,544.72	16,683.96	50,683.96	55,000	56,760
Total Commodities		136,783.49	88,174.04	160,170.04	193,500	205,260

Warrenville Fire Protection District

DRAFT 02/21/2024

		Annual Actual FY22-23	Year to Date FY23-24 (9 months)	Projected Annual Actual FY23-24	Annual Budget FY23-24	Proposed Annual Budget FY24-25	Appropriations for Proposed Annual Budget FY24-25
<u>Other</u>							
10-01-9000-00	Miscellaneous	2,654.38	1,380.10	1,380.10	-	-	-
	Total Other	2,654.38	1,380.10	1,380.10	-	-	-
Total Expenses		3,951,167.38	3,274,818.34	4,328,214.58	4,952,195	5,386,960	5,925,656
Net Revenue over Expenses Before Transfers		\$ 1,426,459.59	\$ 1,950,040.52	\$ 1,194,699.28	294,792	250,857	(287,839)
10-01-9500-60	Transfers to Capital Projects	300,000.00	200,000.00	200,000.00	200,000	200,000	200,000
Revenue over Expenses		\$ 1,126,459.59	\$ 1,750,040.52	\$ 994,699.28	94,792	50,857	(487,839)
<u>Audit Fund</u>							
<u>Revenues</u>							
30-00-4000-00	Property Tax Revenue	11,334.45	11,242.51	11,242.51	11,233	9,400	9,400
Total Revenues		11,334.45	11,242.51	11,242.51	11,233	9,400	9,400
<u>Expenses</u>							
30-00-6005-00	Audit Fees	8,860.00	11,110.00	11,110.00	11,233	9,400	10,340
Total Personal Services		8,860.00	11,110.00	11,110.00	11,233	9,400	10,340
Net Revenue over Expenses		\$ 2,474.45	\$ 132.51	133	-	-	(940)

Warrenville Fire Protection District

DRAFT 02/21/2024

		Annual Actual FY22-23	Year to Date FY23-24 (9 months)	Projected Annual Actual FY23-24	Annual Budget FY23-24	Proposed Annual Budget FY24-25	Appropriations for Proposed Annual Budget FY24-25
<u>Liability Insurance Fund</u>							
<u>Revenues</u>							
40-00-4000-00	Property Tax Revenue	35,336.87	38,646.18	38,646.18	38,615	36,000	36,000
40-00-4900-20	Transfers from Ambulance Fund	-	-	-	-	-	-
	Total Revenues	35,336.87	38,646.18	38,646.18	38,615	36,000	36,000
<u>Expenses</u>							
40-00-6035-00	Liability Insurance	37,804.75	-	38,000	38,615	36,000	39,600
	Total Personal Services	37,804.75	-	38,000	38,615	36,000	39,600
	Net Revenue over Expenses	(\$ 2,467.88)	\$ 38,646.18	\$ 646.18	-	-	(3,600)

Workers Compensation Fund

<u>Revenues</u>							
50-00-4000-00	Property Tax Revenue	180,018.02	200,257.47	200,257.47	200,097	200,000	200,000
50-00-4400-00	Reimbursement Revenue	-	-	-	-	-	-
50-00-4900-20	Transfers from Ambulance Fund	-	-	-	-	-	-
	Total Revenues	180,018.02	200,257.47	200,257.47	200,097	200,000	200,000
<u>Expenses</u>							
50-00-5400-00	Worker's Compensation Expense	153,145.36	108,744.00	153,066.00	200,097	200,000	220,000
	Total Personal Services	153,145.36	108,744.00	153,066.00	200,097	200,000	220,000
	Net Revenue over Expenses	\$ 26,872.66	\$ 91,513.47	\$ 47,191.47	-	-	(20,000)

Warrenville Fire Protection District

DRAFT 02/21/2024

		Annual Actual FY22-23	Year to Date FY23-24 (9 months)	Projected Annual Actual FY23-24	Annual Budget FY23-24	Proposed Annual Budget FY24-25	Appropriations for Proposed Annual Budget FY24-25
<u>Foreign Fire Fund</u>							
<u>Revenues</u>							
55-00-4150-00	Foreign Fire Tax Revenue	43,324.98	42,031.06	42,031.06	35,000	35,000	35,000
	Total Revenues	43,324.98	42,031.06	42,031.06	35,000	35,000	35,000
<u>Expenses</u>							
55-01-5150-00	Foreign Fire Tax	23,715.33	18,704.57	34,704.57	35,000	35,000	38,500
	Total Personal Services	23,715.33	18,704.57	34,704.57	35,000	35,000	38,500
	Net Revenue over Expenses	\$ 19,609.65	\$ 23,326.49	\$ 7,326.49	-	-	(3,500)
<u>Capital Projects Fund</u>							
<u>Revenues</u>							
60-00-4800-00	Interest Income	8,005.98	11,660.59	14,660.59	3,000	8,000	8,000
	Total Revenues	8,005.98	11,660.59	14,660.59	3,000	8,000	8,000
<u>Expenses</u>							
60-01-8010-00	Capital Outlay - Building	24,929.86	13,949.86	13,949.86	100,000	120,000	132,000
60-01-8015-00	Capital Outlay - Apparatus	130,713.03	130,713.03	130,713.03	131,000	281,000	309,100
60-01-8020-00	Capital Outlay - Operating Equ	18,190.12	56,320.01	56,320.01	70,000	40,000	44,000
	Total Expenses	173,833.01	200,982.90	200,982.90	301,000	441,000	485,100
	Net Revenue over Expenses Before Transfers	(\$ 165,827.03)	(\$ 189,322.31)	(\$ 186,322.31)	(298,000)	(433,000)	(477,100)
60-00-4900-10	Transfers from Corp Fund	300,000.00	200,000.00	200,000.00	200,000	200,000	200,000
	Revenue over Expenses	\$ 134,172.97	\$ 10,677.69	\$ 13,677.69	(98,000)	(233,000)	(277,100)

**FY24 Budget Summary
as of 1-31-24**

	Combined General Fund	Audit Fund	Liab Insurance Fund	Workers Comp Fund	Foreign Fire Fund	Capital Projects Fund	Total
FY 25 Budget Revenues	\$ 5,637,817	\$ 9,400	\$ 36,000	\$ 200,000	\$ 35,000	\$ 8,000	\$ 5,926,217
FY 25 Budget Expenditures	\$ 5,386,960	\$ 9,400	\$ 36,000	\$ 200,000	\$ 35,000	\$ 441,000	\$ 6,108,360
Budget Revenue Over (Under Expenditures)	\$ 250,857	\$ -	\$ -	\$ -	\$ -	\$ (433,000)	\$ (182,143)
Transfers	\$ (200,000)	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -
Budget Revenue over Expenditures after Transfers	\$ 50,857	\$ -	\$ -	\$ -	\$ -	\$ (233,000)	\$ (182,143)
Fund Balance - Estimate April 30, 2024	\$ 4,144,433	\$ 4,048	\$ 646	\$ 92,810	\$ 72,945	\$ 1,264,074	\$ 5,578,956
Fund Balance - Estimate April 30, 2025	\$ 4,195,290	\$ 4,048	\$ 646	\$ 92,810	\$ 72,945	\$ 1,031,074	\$ 5,396,813

**Estimated Fund Balance at April 30
as of 1-31-24**

	Combined General Fund	Audit Fund	Liab Insurance Fund	Workers Comp Fund	Foreign Fire Ins Fund	Capital Projects Fund	Total
Fund Balance - January 31, 2024	\$ 4,899,774	\$ 4,048	\$ 38,646	\$ 137,132	\$ 88,945	\$ 1,261,074	\$ 6,429,619
Estimated Revenues and Expenses							
February - Revenues	\$ 111,055	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 112,055
February - Expenses	\$ (314,707)	\$ -	\$ -	\$ (14,774)	\$ -	\$ -	\$ (329,481)
March - Revenues	\$ 94,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 95,000
March - Expenses	\$ (404,850)	\$ -	\$ -	\$ (14,774)	\$ -	\$ -	\$ (419,624)
April - Revenues	\$ 93,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 94,000
April - Expenses	\$ (333,839)	\$ -	\$ (38,000)	\$ (14,774)	\$ (16,000)	\$ -	\$ (402,613)
Subtotal	\$ (755,341)	\$ -	\$ (38,000)	\$ (44,322)	\$ (16,000)	\$ 3,000	\$ (850,663)
Estimated Fund Balance - April 30, 2024	<u>\$ 4,144,433</u>	<u>\$ 4,048</u>	<u>\$ 646</u>	<u>\$ 92,810</u>	<u>\$ 72,945</u>	<u>\$ 1,264,074</u>	<u>\$ 5,578,956</u>

**Warrenville Fire Protection District
Fund Balance Analysis with 4/30/25 Budget
as of 1-31-24**

	Combined General Fund	Audit	Liability Insurance	Workers Compensation	Foreign Fire	Capital
Projected Fund Balance at 4/30/25	<u>4,195,290</u>	<u>4,048</u>	<u>646</u>	<u>92,810</u>	<u>72,945</u>	<u>1,031,074</u>
Budgeted FY25 Expenditures and Transfers	<u>5,386,960</u>					
Fund Balance Estimated at 4/30/24 as a % of Expenditures	<u>77.88%</u>					
40% of Annual Budgeted Expenditures	<u>2,154,784</u>					
Amount Available to Transfer to Capital Projects Fund	<u>2,040,506</u>					
10% of Annual Budget Expenditures	<u>538,696</u>					
Fund Balance Within 10% of Budgeted Expenditures	<u>Within Policy</u>					

SUMMARY: At April 30, 2025, the combined General fund is estimated to be within policy.