

Warrenville Fire Protection District
Fire Commission Meeting
July 14, 2026
5:30pm
Minutes

CALL TO ORDER @ 1730 by Commissioner McIntyre

ROLL CALL - Present for the meeting were Fire Commissioner Ryan McIntyre, Fire Commissioner Tim Gornik, Fire Commissioner Kathy Broadwell, Fire Chief Kevin O'Hare, Assistant Chief Joe Levy and Administrative Assistant Jenna Reavy

Guests were:

Absent were:

PLEDGE OF ALLEGIANCE – The meeting started with the pledge of allegiance to the flag.

APPROVAL OF AGENDA –

A discussion was held regarding reappointment for Commissioner Broadwell for her new term. Commissioner Gornik will reach out to Trustee Perkins to organize the reappointment with the Board of Trustees. The agenda was approved without modifications.

1st Commissioner Gornik 2nd Commissioner McIntyre

All Ayes

MOTION CARRIED

PUBLIC COMMENT – None.

ROUTINE BUSINESS

APPROVAL OF MINUTES

A motion was made by Commissioner McIntyre, seconded by Commissioner Broadwell, to approve the regular meeting minutes from 05/12/2026.

All Ayes

MOTION CARRIED

A motion was made by Commissioner Gornik, seconded by Commissioner McIntyre, to keep all closed session minutes since the inception of the WFPD's Board of Fire Commissioners closed.

All Ayes

MOTION CARRIED

FINANCIAL REPORT

None.

APPROVAL OF BILLS

None.

CLOSED SESSION

None.

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COMMUNICATIONS

CHIEF'S REPORT

Chief O'Hare provided the Chief's Report. June was another productive month for the Warrenville Fire Protection District as personnel balanced a high operational tempo with significant organizational improvements. While responding to over 200 emergency incidents, the District launched several new initiatives, continued investing in personnel development, strengthened technology and cybersecurity, and advanced numerous strategic projects that will benefit both our employees and the community for years to come.

Specialty Team Call Outs / Notable Incidents:

AC-11 and Dive-11 responded to a Division 16 Swift Water Box Alarm in Naperville for a reported missing kayaker. Fortunately, all parties were located safely without the need for an actual rescue. During June, personnel responded to numerous notable incidents including: Drowning incident, Cardiac arrest, Brush fire, Multiple vehicle fires, Multiple weather-related responses, 11 Motor Vehicle Accidents (including one rollover), 16 Behavioral Health emergencies, 25 Fall-related emergencies.

Personnel & Professional Development

FF/PM Andrew Janiec successfully passed the National Registry Paramedic examination. FF/PM Kyle Giron returned to unrestricted Fire Academy participation and is doing great. FF/PM Kevin Sheahan was selected as the District's new Part-Time Fire Inspector. The District continued receiving strong interest in Paid-on-Call employment, including several Warrenville residents.

Strategic Initiatives & Administration

Launch of the SPARK employee intranet. Introduction of the Ladder Up recruitment initiative. Launch of the Ladder My Building pre-incident planning program. Implementation of the Company Inspection Program. Completion of onsite financial audit fieldwork. Filing of the FY 2026-2027 Budget. Continued GIS implementation and banking transition. Coordination with DU-COMM to improve response guides and pager capabilities

Facilities, Fleet & Community Partnerships

Replacement of two HVAC systems. Replacement of the station altering amplifier. Continued company officer office renovation.

Tower 11 remained the District's highest fleet priority throughout June. Significant repairs included replacement of the power steering system, air conditioning repairs, remote pendant repairs, and numerous additional mechanical corrections while continuing discussions with Fire Service Inc. regarding warranty considerations

TRUSTEES REPORT

None.

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ATTORNEY

None.

PERSONNEL

New Hire Kyle Giron is reportedly doing exceptionally well in the fire academy and on schedule to graduate on July 23rd.

It is still unconfirmed if the employee who has been out on workers compensation will be able to come back to work or not. If they do not, this will create a vacancy for the board to fill.

Chief O'Hare reported that he is optimistic about the union and the Board of Trustees will each approve the new Collective Bargaining Agreement this week.

UNFINISHED BUSINESS

General ongoing business for personnel

Chief O'Hare noted that there are still approximately 15 eligible candidates on the hiring list.

NEW BUSINESS

Discussion and possible action for board appointments

The commissioners would like to put together a responsibility matrix defining which tasks each role, i.e. the Chairman and Secretary, are responsible for. This will be put together before the next meeting and the board assignments will be moved to that agenda.

Review and possible disposal of digital meeting recordings

Commissioner McIntyre motioned to dispose of any digital recordings prior to January 2025.

1st Commissioner McIntyre 2nd Commissioner Gornik

All Ayes
MOTION CARRIED

Discussion was held regarding the review of application packets and preference points. This will be an agenda item for the next meeting.

ADJOURN @1816 hours, - 1st Commissioner McIntyre 2nd Commissioner Gornik

All Ayes
MOTION CARRIED

The meeting adjourned at 1816 hours.