

**WARRENVILLE FIRE PROTECTION DISTRICT
3S472 Batavia Road, Warrenville, IL 60555**

**Minutes of Special Trustee Meeting
August 5, 2024**

CALL TO ORDER

President Perkins called the meeting to order at 1700 hours.

PLEDGE OF ALLEGIANCE

The meeting started with the pledge of allegiance to the flag.

ROLL CALL

Present for the meeting were President Kate Perkins, Secretary Jeff Carstens, Treasurer Denise Pertell, Trustee Al Thompson, Trustee Mike Karl, Fire Chief Andy Dina (left 1810 hours), and Assistant Chief Joe Levy (left at 1810 hours).

Guests present were Captain Nic Tosto (arrived 1701 hours, left 1738 hours), Lieutenant Mike Vaughn (arrived 1701 hours, left 1738 hours), and FF/PM David Koelper (arrived 1701 hours, left 1738 hours) with all three of them representing Warrenville Professional Firefighters Association Local #5036.

APPROVAL OF AGENDA

A motion was made by Trustee Carstens, seconded by Trustee Pertell, to approve the agenda with personnel moved before closed session.

5 AYES MOTION CARRIED

PUBLIC COMMENTS

None.

PERSONNEL

Local #5036 Union President David Koelper spoke with the Board of Trustees about a grievance related to time off and Kelly days scheduling. One of the Kelly cycles filled up before a member could pick a day in that cycle. That meant the member had to double up on a day resulting in multiple people off on the same day.

Union President Koelper said one member received coaching for scheduling two members off on the same day. The Union feels this is something that is allowed per the contract. The Union reached out to the Chiefs and there was a discussion.

President Perkins asked when this situation happened. Union President Koelper said it happened in December during Kelly day picks, however, Administration staff did not learn about it until May. This affected the schedules for James Reavy and Lieutenant Vaughn.

President Perkins asked if the double up caused overtime. Lieutenant Vaughn said that it would have caused overtime, but he adjusted his own vacation days so overtime didn't happen.

President Perkins asked if this has happened before. Captain Tosto said it has not happened before because there weren't enough people on shift in the past. Also, the prior contract had 16 days in the Kelly cycle. The current contract has 13 days in the Kelly cycle.

Trustee Karl asked what order days are picked for Kelly days and vacation days. Union President Koelper said there is not any contract language that specifies the order. Trustee Thompson asked the Union if they would be open to adding clarifying language or if they have any remedies to prevent this in the future. Captain Tosto said the Union's solution was adding section 10.3 to the contract in the last negotiations. The Union said they would be open to clarify language during the next contract negotiations period.

Perkins said the Trustee Board will further discuss this in closed session. They will ask the attorney to write up their response. The written response will be sent to the Union within ten business days.

At 1738 hours, Captain Tosto, Lieutenant Vaughn and FF/PM Koelper left the meeting.

CLOSED SESSION

At 1738 hours, a motion was made by Trustee Thompson, seconded by Trustee Pertell, to go into closed session to discuss personnel matters and collective negotiation matters in accordance with 5 ILCS 120/2(c)(1) and 5 ILCS 120/2(c)(2).

5 AYES MOTION CARRIED

Guests left during the closed session.
Closed session ended at 1811 hours.

ADJOURNMENT

At 1811 hours, a motion was made by Trustee Carstens, seconded by Trustee Thomspom, to adjourn the meeting.

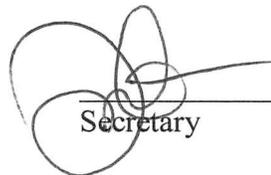
5 AYES MOTION CARRIED

Present at the end of the meeting were President Kate Perkins, Secretary Jeff Carstens, Treasurer Denise Pertell, Trustee Al Thompson, and Trustee Mike Karl.

The meeting adjourned at 1811 hours.



President



Secretary