

WARRENVILLE FIRE PROTECTION DISTRICT  
AGENDA FOR TRUSTEE BOARD MEETING

November 20, 2024

5:00 PM

3S472 Batavia Road, Warrenville, IL 60555

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVE AGENDA**
- 5. PUBLIC COMMENTS**
- 6. PUBLIC HEARING FOR ORDINANCE 24-03, AMENDED BUDGET AND APPROPRIATIONS FOR FY24-25**
- 7. ROUTINE BUSINESS**
  - a) Approval of Minutes
    1. Regular meeting 10/16/2024
  - b) Financial Reports
  - c) Approval of Bills
    1. Discussion and possible action on extrication tools for \$19,300
  - d) Other Finance
    1. Approve Ordinance 24-03, AMENDED BUDGET AND APPROPRIATIONS FY24-25
  - e) Closed Session
    1. Personnel
    2. Collective negotiating matters
- 8. COMMUNICATIONS**
  - a) Fire Chief's Report
  - b) Trustees
  - c) Firefighters' Appreciation
  - d) Attorney
  - e) Logistics Report
  - f) Training Report
  - g) EMS Report
  - h) Apparatus Report
  - i) Fire Bureau Report
  - j) Personnel
    1. Swearing-in ceremony
- 9. UNFINISHED BUSINESS**
  - a) Discussion and possible action on capital cost reimbursement
  - b) Status update on WFPD strategic plan project
- 10. NEW BUSINESS**
  - a) Adopt Resolution 24-01, TRUSTEE MEETING SCHEDULE FOR 2025
  - b) Adopt Resolution 24-02, HOLIDAY SCHEDULE FOR 2025
  - c) Discussion and possible action on engagement letter with Lauterbach & Amen for audit services
  - d) Discussion and possible action on Ordinance 24-04, AMENDING THE EMS BILLING RATES
  - e) Discussion and possible action on Ordinance 24-05, AMENDING PERMITTING TRUSTEES TO ATTEND BOARD MEETINGS BY REMOTE PARTICIPATION
- 11. ADJOURN**

**WARRENVILLE FIRE PROTECTION DISTRICT  
3S472 Batavia Road, Warrenville, IL 60555**

**Minutes of Trustee Meeting  
October 16, 2024**

**CALL TO ORDER**

President Perkins called the meeting to order at 1700 hours.

**PLEDGE OF ALLEGIANCE**

The meeting started with the pledge of allegiance to the flag.

**ROLL CALL**

Present for the meeting were President Kate Perkins, Treasurer Denise Pertell, Trustee Al Thompson, Trustee Mike Karl, Fire Chief Andy Dina, Assistant Chief Joe Levy, and Administrative Assistant Jenna Reavy (left at 1713 hours, returned at 1717 hours).

Guests were Fire Marshal Carl Voda (left at 1708 hours, returned at 1717 hours), and Captain Bill Zabler (left at 1708 hours, returned at 1717 hours).

Absent were: Secretary Jeff Carstens and Financial Analyst Amber Nadeau

**APPROVAL OF AGENDA**

A motion was made by Trustee Thompson, seconded by Trustee Pertell, to approve the agenda as presented.

4 AYES      1 ABSENT      MOTION CARRIED

**PUBLIC HEARING FOR TRUTH IN TAXATION**

At 1701 hours, a motion was made by Trustee Thompson, seconded by Trustee Pertell, to start the Truth in Taxation public hearing for Ordinance 24-02, ORDINANCE LEVYING AND ASSESSING TAXES OF THE WARRENVILLE FIRE PROTECTION DISTRICT, DUPAGE COUNTY, ILLINOIS, FOR 2024.

ROLL CALL  
Carstens – ABSENT  
Karl – AYE  
Perkins – AYE  
Pertell – AYE  
Thompson – AYE  
MOTION CARRIED

There is a 3% decrease from the previous year. There were no comments from the public.

At 1702 hours, a motion was made by Trustee Thompson, seconded by Trustee Pertell, to close the Truth in Taxation public hearing for Ordinance 24-02, ORDINANCE LEVYING AND ASSESSING TAXES OF THE WARRENVILLE FIRE PROTECTION DISTRICT, DUPAGE COUNTY, ILLINOIS, FOR 2024.

ROLL CALL:  
Carstens – ABSENT  
Karl – AYE  
Perkins – AYE  
Pertell – AYE  
Thompson – AYE  
MOTION CARRIED

**PUBLIC COMMENTS**

None.

**APPROVAL OF MINUTES**

A motion was made by Trustee Pertell, seconded by Trustee Thompson, to approve the regular minutes of the regular meeting on September 18, 2024 and the special minutes of the special meetings on September 10, 2024 and October 1, 2024.

4 AYES      1 ABSENT      MOTION CARRIED

A motion was made by Trustee Pertell, seconded by Trustee Thompson, to approve the closed session minutes of the special meeting on October 1, 2024.

4 AYES      1 ABSENT      MOTION CARRIED

**FINANCIAL REPORTS**

Chief Dina presented the financial reports. The “Total Cash” from the Summary of Cash report is equal to the “Ending Cash Balance” on the Cash Activity Report. The Cash Activity Report included a beginning cash balance of \$7,063,470.79 and an ending cash balance of \$8,546,901.88 as recorded in the September 2024 financial reports.

Chief Dina noted this was the biggest ending cash balance in the district’s history thus far.

Chief Dina noted the August ambulance revenues were \$135,327.85. The Fire Recovery revenue was \$2,207.60. There was no Fire Bureau revenue received in the month of September 2024.

Chief Dina noted the district is on track to meet its budgeted revenue goals for the year.

President Perkins noted that the IL Funds have already generated over \$23,000 in interest and gave special recognition to Financial Analyst Nadeau for her efforts with that.

A motion was made by Trustee Pertell, seconded by Trustee Karl, to accept the monthly accounting reports as presented.

ROLL CALL:  
Carstens – ABSENT  
Karl – AYE  
Perkins – AYE  
Pertell – AYE  
Thompson – AYE  
MOTION CARRIED

**APPROVAL OF BILLS**

Chief Dina noted the district is still waiting to receive the invoice from the City of Warrenville for the work done to the front apron.

**OTHER FINANCE**

None.

**CLOSED SESSION**

At 1708 hours, a motion was made by Trustee Pertell, seconded by Trustee Thompson, to go into closed session to discuss personnel matters and collective negotiating matters in accordance with 5 ILCS 120/2(c)(1) and 5 ILCS 120/2(c)(2).

ROLL CALL:  
Carstens – ABSENT  
Karl – AYE  
Perkins – AYE  
Pertell – AYE  
Thompson – AYE  
MOTION CARRIED

Guests left for closed session and Administrative Assistant Reavy left at 1713 hours.

Closed session ended at 1716 hours.

**FIRE CHIEF'S REPORT**

Chief Dina reported there were 167 calls for service in the month of September 2024, which included 122 EMS calls and 45 fire and rescue calls.

Chief Dina reported there was one dive incident with Naperville Fire Dept. for a vehicle in a pond and one incident where a civilian was struck by a train.

Chief Dina and Assistant Chief Levy met with Central DuPage Hospital EMS and Edward/Endeavor EMS to discuss the new ambulance reporting software, Image Trend.

Chief Dina emceed the Metropolitan Fire Chiefs Association of Illinois annual symposium that was the biggest symposium in the organization's history.

Crews provided ambulance coverage for North Central Cross-Country meet at St James Farm.

Several Warrenville Fire personnel attended the Naperville Rotary Resiliency Tactics Workshop that was held at Little Friends facility in Warrenville.

The annual 9/11 Reembrace Ceremony was held at the fire station.

Chief Dina, President Perkins, Trustee Pertell, Trustee Karl, and Financial Analyst Nadeau attended the Illinois Fire Services Combined Conference in Peoria.

Chief Dina taught Cancer Prevention and Awareness in Champaign to a class of 70 students at the Illinois Fire Services Institute Basic Operations Fire Academy class.

Chief Dina attended and presented at the annual Firefighter Cancer Support Network Mentor Training Conference in Dallas, Texas.

Lieutenant LaForge conducted fire extinguisher training at the Northwestern surgical center to staff.

### **TRUSTEES**

Trustee Pertell commented that she did not see the lights turned on over the apron during the Open House or Chief Dina's recognition reception. Chief Dina made note to make sure those are on and operational for future events.

Trustee Karl inquired about the state of the crew after the recent few traumatic calls. Chief Dina said he checked in on everyone and let them know of their resources if they should need them, but all have been faring well.

Trustee Thompson asked if Trustee Pertell was able to complete her DEI training yet, but it is not yet available.

President Perkins said she has reviewed the HR survey report and noted that they were only able to contact a few individuals. They also had similar suggestions to those stated in the district's strategic plan. Chief Dina commented that he did not have any glaring worries or surprises from the findings.

### **FIREFIGHTERS' APPRECIATION**

Chief Dina and Administrative Assistant Reavy met with Courtyard Banquets to sign the event contract. The event will be held on March 8, 2025.

Trustee Thompson asked if the district has ever inquired to host the event elsewhere or in a different style. Chief Dina said he would be open to suggestions, but it is challenging with the location and capacity of the event.

### **ATTORNEY**

None.

## **LOGISTICS**

Assistant Chief Levy presented the Logistics Report.

## **TRAINING**

Captain Zabler presented the Training Report. September had 888 training hours completed.

## **EMS**

Assistant Chief Levy presented the EMS Report.

## **APPARATUS**

Assistant Chief Levy presented the Apparatus Report. He also verified he is a COD preceptor.

## **FIRE BUREAU**

Fire Marshal Voda presented the Fire Bureau Report. Fire Marshall Voda noted that Firefighter Slates put in a lot of good work organizing this year's successful Open House.

## **PERSONNEL**

Chief Dina noted the district still has two full-time vacancies and is waiting on a candidate to be have all the requirements from the eligibility list. The next round of eligibility testing will be hosted by National Testing Network instead of IO Solutions. Chief Dina noted that legally fire districts cannot do lateral transfers.

## **UNFINISHED BUSINESS**

There was nothing to report about the capital cost reimbursement with the City of Warrenville.

Regarding his Friday Update report, President Perkins asked Chief Dina if he could organize the strategic plans goals differently, to see show better goals that are being worked on or completed. Chief Dina said that he plans on including the strategic plan goals and accomplishments in the annual report.

## **NEW BUSINESS**

A motion was made by Trustee Thompson, seconded by Trustee Pertell, to approve Ordinance 24-02, ORDINANCE LEVYING AND ASSESSING TAXES OF THE WARRENVILLE FIRE PROTECTION DISTRICT, DUPAGE COUNTY, ILLINOIS, FOR 2024.

ROLL CALL:

Carstens – ABSENT

Karl – AYE

Perkins – AYE

Pertell – AYE

Thompson – AYE

MOTION CARRIED

Chief Dina said he, Assistant Chief Levy, and Administrative Assistant Reavy met with the district's insurance broker, OneDigital, for health insurance renewals. The renewal increase came in at 3.32% and Chief Dina noted he was very happy with that. The percentage is also subject to a potential decrease from the 3.32% but Chief Dina is waiting to hear final numbers from OneDigital.

A motion was made by Trustee Thompson, seconded by Trustee Pertell, to approve the 3.32% insurance renewals or as adjusted at a lower percentage.

ROLL CALL:  
Carstens – ABSENT  
Karl – AYE  
Perkins – AYE  
Pertell – AYE  
Thompson – AYE  
MOTION CARRIED

Administrative Assistant Reavy submitted a grant request to the Firehouse Subs Public Safety Foundation for \$23,586.24 for one BullsEye Fire Extinguisher Training Package that was approved. Chief Dina said the request for \$25,000 covers shipping and possibly adding accessories for the training package.

A motion was made by Trustee Thompson, seconded by Trustee Karl, to approve the purchase of one BullsEye Fire Extinguisher Training Package with the cost not to exceed \$25,000.

ROLL CALL:  
Carstens – ABSENT  
Karl – AYE  
Perkins – AYE  
Pertell – AYE  
Thompson – AYE  
MOTION CARRIED

**ADJOURNMENT**

At 1759 hours, a motion was made by Trustee Thompson, seconded by Trustee Karl, to adjourn the meeting.

ROLL CALL:  
Carstens – ABSENT  
Karl – AYE  
Perkins – AYE  
Pertell – AYE  
Thompson – AYE  
MOTION CARRIED

Present at the end of the meeting were President Kate Perkins, Treasurer Denise Pertell, Trustee Al Thompson, Trustee Mike Karl, Fire Chief Andy Dina, Assistant Chief Joe Levy, and Administrative Assistant Jenna Reavy.

Guests present at the end of the meeting were Fire Marshal Carl Voda and Captain Bill Zabler.

The meeting adjourned at 1759 hours.

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President

\_\_\_\_\_  
Secretary

**Warrenville Fire Protection District**  
**Cash Activity**  
**October 2024**

Beginning Cash Balance		8,546,901.88
Revenues:		
Receipts from the Monthly Receipts report	152,829.84	
PAYA Write Off	-	
Interest Income IL Funds account	23,192.53	
Interest Income 5/3 Money Market account	2,607.86	
Personal Property Replacement Tax Direct Deposit	7,580.25	
Foreign Fire Revenue	43,320.87	
Total Revenues		229,531.35
Expenses:		
Vendor checks from the Check Register report	(92,860.38)	
Payroll disbursements and fees from the Precision payroll reports	(193,145.47)	
Auto Disbursements	(82,989.11)	
Foreign Fire Disbursements	215.02	
Foreign Fire Disbursements Paid on 5/3 Credit Card and reimbursed to District	(215.02)	
Bank fee 5/3 Checking Account	-	
Bank fee Hinsdale Lockbox Account	-	
Bank fee Money Market	-	
Transfer from 53rd Checking to IL Funds	-	
Credit Card Processing Fee	(5.00)	
Ambulance Billing Fee	-	
Total Expenses		<u>(368,999.96)</u>
Ending Cash Balance		<u><u>8,407,433.27</u></u>
Bank Account Balances at month end:		
* Fifth-Third Checking		1,500,964.91
Fifth-Third Money Market (2.99%)		1,276,476.13
The Illinois Funds Investments (5.05%)		5,534,552.46
Fifth-Third Lockbox Checking		-
Hinsdale Bank and Trust Co Lockbox		-
* Fifth Third Foreign Fire Tax		95,439.77
		<u><u>8,407,433.27</u></u>

\* Note: The Fifth-Third Checking account balance displayed represents the general ledger balance not the bank balance. There are reconciling items such as outstanding checks and deposits in transit at month end.



Warrenville Fire Protection District  
 Summary of Cash  
 October 31, 2024

ASSETS

Corporate Fund

Fifth-Third Checking Pooled	\$	(1,365,199.94)	
The Illinois Funds Investments		5,534,552.46	
Fifth-Third Money Market		309,687.58	
		<hr/>	
Total Corporate Fund			4,479,040.10

Audit Fund

Fifth-Third Checking Pooled		2,918.96	
		<hr/>	
Total Audit Fund			2,918.96

Liability Insurance Fund

Fifth-Third Checking Pooled		35,696.19	
		<hr/>	
Total Liability Insurance Fund			35,696.19

Workers Compensation Fund

Fifth-Third Checking Pooled		226,242.23	
		<hr/>	
Total Workers Compensation Fund			226,242.23

Foreign Fire Fund

Fifth-Third Foreign Fire Tax		95,439.77	
		<hr/>	
Total Foreign Fire Fund			95,439.77

Capital Projects Fund

Fifth-Third Pooled Checking		2,601,307.47	
Fifth-Third Money Market		966,788.55	
		<hr/>	
Total Capital Projects Fund			3,568,096.02

Total Cash	\$	8,407,433.27	
		<hr/> <hr/>	

**Warrenville Fire Protection District**  
**Account Reconciliation**  
**As of Oct 31, 2024**  
**01-00-1000-00 - Fifth-Third Pooled Checking**  
**Bank Statement Date: October 31, 2024**

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance			1,823,479.72
Add: Cash Receipts			38,629.23
Less: Cash Disbursements			(175,849.49)
Add (Less) Other			<u>(185,294.55)</u>
Ending GL Balance			<u>1,500,964.91</u>
Ending Bank Balance			<u>1,574,587.82</u>
Add back deposits in transit			
Total deposits in transit			
(Less) outstanding checks			
	Oct 17, 2024	11385	(11.69)
	Oct 17, 2024	11391	(1,000.00)
	Oct 29, 2024	11395	(40,275.00)
	Oct 29, 2024	11396	(21,673.75)
	Oct 29, 2024	11397	(316.62)
	Oct 29, 2024	11398	(5,079.95)
	Oct 29, 2024	11399	(4,946.00)
	Jan 19, 2024	16092	<u>(104.88)</u>
Total outstanding checks			(73,407.89)
Add (Less) Other			
	Oct 31, 2024	FFTX Transf	<u>(215.02)</u>
Total other			(215.02)
Unreconciled difference			<u>0.00</u>
Ending GL Balance			<u><u>1,500,964.91</u></u>

## Warrenville Fire Protection District Monthly Receipts For the Period From Oct 1, 2024 to Oct 31, 2024

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transactio	Line Description	Debit Amnt	Credit Am
10/11/2	10-00-4000-00	10112024	Property Tax-Corporate		20,639.09
	30-00-4000-00		Property Tax-Audit		56.47
	40-00-4000-00		Property Tax-Liability Insur		217.21
	50-00-4000-00		Property Tax-Work Comp		1,207.67
	10-00-4050-00		Property Tax - Corp Emer&Rescu		2,975.75
	01-00-1000-00		DuPage County Treasurer	25,096.19	
10/22/2	10-00-4350-00	61875	Fire Recovery - Corp		2,074.19
	01-00-1000-00		Fire Recovery USA LLC	2,074.19	
10/22/2	10-00-4250-10	00621779	FMB-Public Education Corp - CPR class on 09/17		935.00
	01-00-1000-00		Fuel Tech, Inc.	935.00	
10/22/2	10-00-4250-10	69901	FMB-Public Education Corp - Open House donation		500.00
	01-00-1000-00		Warrenville Towne Tap Liquors, Inc.	500.00	
10/22/2	10-00-1290-00	300025650	Invoice: FP24-41		525.00
	01-00-1000-00		US Alliance Fire Protection, Inc.	525.00	
10/22/2	10-00-4500-00	10222024	Grant - Corporate		1,000.00
	01-00-1000-00		American Water	1,000.00	
10/24/2	10-00-4310-00	10242024	Amb Billing Fund 10 - Refund GEMT commission Q3&4		8,498.85
	01-00-1000-00		Amb Deposits Fund 10	8,498.85	
10/31/2	10-00-4310-00	10312024-1			114,200.61
	10-00-1031-00		Amb Deposits Fund 10	114,200.61	
				<b>152,829.84</b>	<b>152,829.84</b>

**Warrenville Fire Protection District**  
**Aged Receivables**  
**As of Oct 31, 2024**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Summary Format.

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<b>Customer Bill To Contact</b>	<b>0-30</b>	<b>31-60</b>	<b>61-90</b>	<b>Over 90 days</b>	<b>Amount Due</b>
High Rise Security System, LLC		340.00			340.00
		<b>340.00</b>			<b>340.00</b>

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**Warrenville Fire Protection District**  
**FMB-Plan Review Cash Receipts**  
**October 2024**

<b>Date Paid</b>	<b>Invoice Number</b>	<b>Customer Name</b>	<b>Amount Paid</b>
10/22/2024	FP24-41	US Alliance Fire Protection, Inc.	525.00
Total FMB cash received			\$ 525.00
Minus invoices recorded as revenue at 4/30/24			-
Fees charged on payments not received			
Total current month revenue in account 10-00-4250-20			<u>\$ 525.00</u>

## Warrenville Fire Protection District Check Register For the Period From Oct 1, 2024 to Oct 31, 2024

Filter Criteria includes: 1) Check Numbers from 10000 to 13000. Report order is by Check Number.

Payee	Check	Amount	Account ID	Account Description
Ace Hardware - Warrenville	11385	11.69	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Air One Equipment, Inc.	11386	1,180.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
City of Warrenville	11387	200.56	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Forest Preserve Dist. of Du	11388	6,378.75	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Fireground Supply Inc.	11389	240.99	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Humani HR	11390	6,216.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Lauterbach & Amen, LLP	11391	1,000.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Nicor Gas	11392	230.80	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Ntiva, Inc.	11393	2,175.86	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Paramedic Billing Services,	11394	2,829.53	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
City of Warrenville	11395	40,275.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Du-Comm	11396	21,673.75	10-00-2000-00 10-00-2000-00 01-00-1000-00	Accounts Payable Accounts Payable Fifth-Third Pooled Checking
Konica Minolta Premier Fina	11397	316.62	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Mr. Handyman-Wheaton &	11398	5,079.95	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Sikich, LLP - Accounting	11399	4,946.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Schrage, Jacob	11400	104.88	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
	<b>Total</b>	<b>92,860.38</b>		

**Warrenville Fire Protection District**  
**Check Register**  
**For the Period From Oct 1, 2024 to Oct 31, 2024**

Filter Criteria includes: 1) Check Numbers from 170 to 800. Report order is by Check Number.

<b>Payee</b>	<b>Check</b>	<b>Amount</b>	<b>Account ID</b>	<b>Account Description</b>
Aflac	734	1,254.78	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Blue Cross Blue Shield of Ill	735	28,204.64	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Blue Cross Blue Shield of Ill	736	716.71	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Guardian Dental Plan	737	1,252.81	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
IMRF - IL Municipal Retirem	738	1,413.06	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Fifth Third Bank - Procurem	739	35,001.11	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Illinois Public Risk Fund	740	15,146.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
	<b>Total</b>	<b>82,989.11</b>		

**Warrenville Fire Protection District**  
**Purchase Journal**  
**For the Period From Oct 1, 2024 to Oct 31, 2024**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor Name. Repo

Name	Date	Account ID	Account Description	Line Description	Debit	Credit
Ace Hardware - Warrenville	10/8/24	10-01-7110-00	Cleaning Supplies	Cleaning supplies	11.69	
Ace Hardware - Warrenville	10/8/24	10-00-2000-00	Accounts Payable	Ace Hardware - Warrenville		11.69
Aflac	10/1/24	10-00-2160-00	Insurance - Aflac Payable	Accident insurance for September	1,254.78	
Aflac	10/1/24	10-00-2000-00	Accounts Payable	Aflac		1,254.78
Air One Equipment, Inc.	10/11/24	10-01-6120-00	Haz-Mat Equipment	Calibration gas	1,180.00	
Air One Equipment, Inc.	10/11/24	10-00-2000-00	Accounts Payable	Air One Equipment, Inc.		1,180.00
Blue Cross Blue Shield of Illinois	10/1/24	10-01-5200-00	Insurance-Health	Health insurance for October	28,204.64	
Blue Cross Blue Shield of Illinois	10/1/24	10-00-2000-00	Accounts Payable	Blue Cross Blue Shield of Illinois		28,204.64
Blue Cross Blue Shield of Illinois	10/1/24	10-01-5200-05	Insurance-Vision	Vision insurance for October	252.21	
Blue Cross Blue Shield of Illinois	10/1/24	10-01-5200-20	Insurance-Life	Life insurance for October	464.50	
Blue Cross Blue Shield of Illinois	10/1/24	10-00-2000-00	Accounts Payable	Blue Cross Blue Shield of Illinois		716.71
City of Warrenville	10/10/24	10-01-6800-20	Utilities-Water	Water utility for 08/31-09/30	200.56	
City of Warrenville	10/10/24	10-00-2000-00	Accounts Payable	City of Warrenville		200.56
City of Warrenville	10/17/24	60-01-8010-00	Capital Outlay - Building	Concrete apron replacement per IGA	40,275.00	
City of Warrenville	10/17/24	10-00-2000-00	Accounts Payable	City of Warrenville		40,275.00
Du-Comm	10/1/24	10-01-6110-00	DuComm Dispatch	Dispatch usage share 11/01-01/31	20,811.25	
Du-Comm	10/1/24	10-00-2000-00	Accounts Payable	Du-Comm		20,811.25
Du-Comm	10/1/24	10-01-6110-00	DuComm Dispatch	Dispatch facility lease share 11/01-01/31	862.50	
Du-Comm	10/1/24	10-00-2000-00	Accounts Payable	Du-Comm		862.50
Fireground Supply Inc.	10/1/24	10-01-7220-90	Uniforms-Other	Embroidering and sewing for uniforms	240.99	
Fireground Supply Inc.	10/1/24	10-00-2000-00	Accounts Payable	Fireground Supply Inc.		240.99
Forest Preserve Dist. of DuPage County	10/1/24	10-01-7000-00	Motor Fuel	Motor fuel for 07/01-09/30	6,378.75	
Forest Preserve Dist. of DuPage County	10/1/24	10-00-2000-00	Accounts Payable	Forest Preserve Dist. of DuPage County		6,378.75
Guardian Dental Plan	10/1/24	10-01-5200-10	Insurance-Dental	Dental insurance for October	1,252.81	
Guardian Dental Plan	10/1/24	10-00-2000-00	Accounts Payable	Guardian Dental Plan		1,252.81
Humani HR	10/1/24	10-01-6080-00	Other Professional Services	HR retention service payment 3 of 3	6,216.00	
Humani HR	10/1/24	10-00-2000-00	Accounts Payable	Humani HR		6,216.00
Illinois Public Risk Fund	10/1/24	50-00-5400-00	Worker's Compensation Expense	Workers comp insurance for October	15,146.00	
Illinois Public Risk Fund	10/1/24	10-00-2000-00	Accounts Payable	Illinois Public Risk Fund		15,146.00
IMRF - IL Municipal Retirement Fund	10/1/24	10-00-2163-00	IMRF Payable - Employee	Employee pension contributions for September	587.15	
IMRF - IL Municipal Retirement Fund	10/1/24	10-01-5200-27	IMRF District Contribution	Employer pension contributions for September	825.91	
IMRF - IL Municipal Retirement Fund	10/1/24	10-00-2000-00	Accounts Payable	IMRF - IL Municipal Retirement Fund		1,413.06
Konica Minolta Premier Finance	10/19/24	10-01-7100-00	Office Supplies	Copier lease and usage for 10/12-11/12	316.62	
Konica Minolta Premier Finance	10/19/24	10-00-2000-00	Accounts Payable	Konica Minolta Premier Finance		316.62
Lauterbach & Amen, LLP	10/1/24	30-00-6005-00	Audit Fees	GASB 96 report for audit FYE 04/30/2024	1,000.00	
Lauterbach & Amen, LLP	10/1/24	10-00-2000-00	Accounts Payable	Lauterbach & Amen, LLP		1,000.00
Mr. Handyman-Wheaton & Hinsdale	10/7/24	10-01-6500-00	Maintenance Buildings-Stat 1	Repair cabinets and floor tiles & replace exterior doors	5,079.95	
Mr. Handyman-Wheaton & Hinsdale	10/7/24	10-00-2000-00	Accounts Payable	Mr. Handyman-Wheaton & Hinsdale		5,079.95
Nicor Gas	10/7/24	10-01-6800-10	Utilities-Gas	Gas utility for 09/06-10/07	230.80	
Nicor Gas	10/7/24	10-00-2000-00	Accounts Payable	Nicor Gas		230.80
Ntiva, Inc.	10/10/24	10-01-6600-10	IT Support Services	IT support services for October	2,175.86	
Ntiva, Inc.	10/10/24	10-00-2000-00	Accounts Payable	Ntiva, Inc.		2,175.86
Paramedic Billing Services, Inc.	10/1/24	10-01-6115-00	Ambulance Billing Fees	Billing fee for September ambulance revenue	2,829.53	
Paramedic Billing Services, Inc.	10/1/24	10-00-2000-00	Accounts Payable	Paramedic Billing Services, Inc.		2,829.53
Schrage, Jacob	10/29/24	10-01-5030-00	Payroll-Fireman POC	Reissue 10/25/2024 returned paycheck	104.88	
Schrage, Jacob	10/29/24	10-00-2000-00	Accounts Payable	Schrage, Jacob		104.88
Sikich, LLP - Accounting	10/29/24	10-01-6000-00	Accounting-Sikich	Accounting services for September	4,946.00	
Sikich, LLP - Accounting	10/29/24	10-00-2000-00	Accounts Payable	Sikich, LLP - Accounting		4,946.00
					<b>140,848.38</b>	<b>140,848.38</b>



**Warrenville Fire Protection District**  
**Purchase Journal - Fifth Third Pro Card**  
**For the Period From Oct 1, 2024 to Oct 31, 2024**

Filter Criteria includes: 1) Vendor IDs: Fifth Third Pro Card; 2) In

Name	Date	Account ID	Account Description	Line Description	Amount
Fifth Third Bank - Pro	10/1/24	10-01-7300-00	Medical Supplies	Bound Tree Medical - Trauma dressings	28.80
		10-01-6010-00	Dues	IDPH - Annual provider license renewal	51.13
		10-01-6745-00	Public Education	Edward Hospital - CPR cards	225.45
		10-01-7010-00	Operating Supplies	Napa Auto Parts - Oil dry & diesel exhaust fluid	207.67
		10-01-6500-00	Maintenance Buildings-Stat 1	Amazon - Flag for station	71.99
		10-01-7100-00	Office Supplies	USPS - Postage	10.75
		10-01-7200-00	Firefighters Pers Prot Equip	Witmer Public Safety - Firefighting boots	386.02
		10-01-7300-00	Medical Supplies	Zoll Medical - Pediatric sensors	2,356.44
		10-01-6500-00	Maintenance Buildings-Stat 1	Amazon - CO detectors	80.17
		10-01-7200-00	Firefighters Pers Prot Equip	Witmer Public Safety - Firefighting helmet	102.58
		10-01-7100-00	Office Supplies	USPS - Postage	9.85
		10-01-7100-00	Office Supplies	Amazon - Laminating pouches	19.78
		10-01-7100-00	Office Supplies	Costco - Coffee for station	262.50
		10-01-7200-00	Firefighters Pers Prot Equip	Witmer Public Safety - Firefighting gloves	352.83
		10-01-6745-00	Public Education	Amazon - Headphones for Open House	63.40
		10-01-6745-00	Public Education	NFPA - Promotional items for Open House	211.65
		10-01-6700-15	Training-Building Mat/Props	Menards - Metal for extrication prop	508.70
		10-01-6700-15	Training-Building Mat/Props	Menards - Drywall for training	120.00
		10-01-6520-09	Maint App - 2019 Ford (C11)	Voegtles Auto Service - Oil change for C11	71.93
		10-01-6770-00	Client Relations Expense	Dunkin Donuts - Coffee for 09/11 ceremony	50.57
		10-01-7000-00	Motor Fuel	Wallys Gas - Fuel at conference	42.65
		10-01-6700-00	Training-Seminars/Lecture	IAFPD - Refund conference outing for Dina	-45.00
		10-01-6700-00	Training-Seminars/Lecture	Metro Fire Chiefs Association - Meeting fee for Dina	20.00
		10-01-6745-00	Public Education	Superior Dry Cleaning - Tablecloth dry cleaning	18.54
		55-01-5150-00	Foreign Fire Tax	FedEx - Return Rogue equipment for Foreign Fire	160.23
		10-01-6770-00	Client Relations Expense	Hundred Club - Awards luncheon for 10 people	750.00
		10-01-6500-00	Maintenance Buildings-Stat 1	Menards - Landscaping flowers	33.98
		10-01-6700-50	Training - Fire Commissioners	IFPCA - Conference for Gornik	550.00
		10-01-6700-00	Training-Seminars/Lecture	IFSA - Luncheon for 7 people	350.00
		10-01-6750-00	Travel/Hotel Expense	Four Points - IFSC conference hotel for Dina	715.30
		10-01-6745-00	Public Education	Edward Hospital - CPR cards	166.50
		10-01-6770-00	Client Relations Expense	Bunnies by the Bay - Rossi baby gift	73.43
		10-01-6770-00	Client Relations Expense	Edible.com - Get well gift for Nadeau	96.67
		10-01-6600-05	IT Computer Software	Zoom - Video conference fee for September	15.99
		10-01-6810-00	Telephone-Land Line	AT&T - Internet service for 08/07-09/06	497.15
		10-01-6600-05	IT Computer Software	Deneb Corporation - Email hosting fee for September	648.45
		10-01-6810-00	Telephone-Land Line	AT&T - Station phone service for 08/07-09/06	763.76
		10-01-7100-00	Office Supplies	Amazon - Labels	21.73
		10-01-6600-05	IT Computer Software	InMotion Hosting - 3-year website domain	323.64
		10-01-7010-00	Operating Supplies	Family Pride - Laundry service lease for September	50.00

**Warrenville Fire Protection District**  
**Purchase Journal - Fifth Third Pro Card**  
**For the Period From Oct 1, 2024 to Oct 31, 2024**

Filter Criteria includes: 1) Vendor IDs: Fifth Third Pro Card; 2) In

<b>Name</b>	<b>Date</b>	<b>Account ID</b>	<b>Account Description</b>	<b>Line Description</b>	<b>Amount</b>
		10-01-6700-00	Training-Seminars/Lecture	GFOA - Cash Flow Forecasting class for Nadeau	85.00
		10-01-6840-00	Cable	Comcast - Cable TV service for 08/15-09/14	61.15
		10-01-6500-00	Maintenance Buildings-Stat 1	Colley Elevator - Quarterly elevator service for 09/01-11/30	276.00
		10-01-6500-00	Maintenance Buildings-Stat 1	Quench - Station water cooler 3-mo maint contract	299.10
		10-01-6500-00	Maintenance Buildings-Stat 1	Webmarc Doors - Bay door repairs	630.92
		10-01-6500-00	Maintenance Buildings-Stat 1	Amazon - Station signage	40.70
		10-01-6700-10	Training-Books/Manuals	IAFPD - Training book bundle for Trustee Karl	80.00
		10-01-7110-00	Cleaning Supplies	Warehouse Direct - Janitorial supplies	542.05
		55-01-5150-00	Foreign Fire Tax	Rogue Fitness - Refund equipment for Foreign Fire	-375.25
		10-01-6700-05	Training-Certification Classes	College of DuPage - Basic Ops FF class for 3 people	10,458.00
		10-01-6810-10	Telephone-Cell Phones	Tmobile - Mobile phones for 07/21-08/20	602.55
		10-01-6810-10	Telephone-Cell Phones	AT&T - Monthly fee	12.36
		10-01-6810-10	Telephone-Cell Phones	AT&T - FirstNet mobile phones for 07/26-08/25	183.98
		10-01-6020-00	Firefighters Appreciation Fund	Accurate Repro - Banner for Fire Chief of the Year	25.00
		10-01-6150-00	SCBA Maintenance and Parts	Air One Equipment - SCBA air test	165.00
		10-01-7220-00	Uniforms-Employees	Air One Equipment - Uniform items for Koelper	195.00
		10-01-7220-00	Uniforms-Employees	Air One Equipment - Uniform items for Koelper	345.00
		10-01-7220-00	Uniforms-Employees	Air One Equipment - Uniform items for Sheahan	427.00
		10-01-6750-00	Travel/Hotel Expense	Four Points - IFSC conference hotel for Karl	382.95
		10-01-6750-00	Travel/Hotel Expense	Four Points - IFSC conference hotel for Perkins	391.45
		10-01-6750-00	Travel/Hotel Expense	Four Points - IFSC conference hotel for Nadeau	538.30
		10-01-6750-00	Travel/Hotel Expense	Four Points - IFSC conference hotel for Pertell	595.80
		10-01-6800-00	Utilities-Electric	ComEd - Electricity services for 08/14-09/13	1,332.45
		10-01-6040-00	Legal	Ottosen - Legal services for August	1,421.00
		10-01-6600-00	IT Hardware	Premier Wireless - Router and 10-lead connection	2,180.98
		10-01-6500-00	Maintenance Buildings-Stat 1	Colley Elevator - Elevator pressure test	335.00
		10-01-6700-20	Training-Audio Visual/Comp	Aesthetic Styling - Training podium wrap	1,300.00
		10-01-7300-00	Medical Supplies	Linde Gas - Oxygen cylinders rental	501.96
		10-01-6810-10	Telephone-Cell Phones	Verizon - Wireless router service for 09/07-10/06	324.09
		10-01-6520-24	Maint App - 2020 E1976 (E11)	Interstate Power Systems - Repair parts for E11	1,077.50
		10-01-6520-04	Maint App - 1998 Ladder (T11)	Interstate Power Systems - Repair parts for T11	16.39
		10-01-6520-18	Maint App - 2017 Ford (B11)	Interstate Power Systems - Repair parts for B11	104.45
		10-00-2000-00	Accounts Payable	Fifth Third Bank - Procurement Card	<u>-35,001.11</u>

Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the Six Months Ending October 31, 2024

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available	
<u>Corporate Fund</u>						
<u>Revenues</u>						
10-00-4000-00	Property Tax Revenue	\$ 20,639.09	\$ 3,391,850.73	\$ 3,425,202.00	33,351.27	0.97
10-00-4010-00	Property Tax Revenue - Pension	3,154.26	518,377.96	562,053.00	43,675.04	7.77
10-00-4050-00	PropTax Rev - Emer&Rescue Fund	2,975.75	489,037.62	493,970.00	4,932.38	1.00
10-00-4100-00	State Replacement Tax Revenue	7,580.25	32,959.28	70,000.00	37,040.72	52.92
10-00-4250-10	FMB-Public Education	1,435.00	2,425.00	0.00	(2,425.00)	0.00
10-00-4250-20	FMB-Plan Review	525.00	13,633.02	20,000.00	6,366.98	31.83
10-00-4310-00	Ambulance Service Fees	122,699.46	648,743.20	1,060,000.00	411,256.80	38.80
10-00-4350-00	Fire Recovery	2,074.19	12,676.68	10,000.00	(2,676.68)	(26.77)
10-00-4500-00	Grant Revenue	1,000.00	33,101.04	21,000.00	(12,101.04)	(57.62)
10-00-4700-00	Other Income	0.00	65.00	3,000.00	2,935.00	97.83
10-00-4800-00	Interest Income	23,825.23	72,810.36	40,000.00	(32,810.36)	(82.03)
	<b>Total Revenues</b>	<b>185,908.23</b>	<b>5,215,679.89</b>	<b>5,705,225.00</b>	<b>489,545.11</b>	<b>8.58</b>
<u>Expenses</u>						
<u>Personal Services</u>						
10-01-5000-00	Payroll-Full Time Firefighters	155,530.10	970,470.62	2,200,000.00	1,229,529.38	55.89
10-01-5005-00	Payroll-Part Time Firefighters	15,960.00	139,643.77	500,000.00	360,356.23	72.07
10-01-5010-00	Payroll-Office & Staff	8,427.91	55,725.89	125,000.00	69,274.11	55.42
10-01-5015-00	Payroll-Part Time Supervisory	2,255.00	13,530.00	27,000.00	13,470.00	49.89
10-01-5020-00	Overtime	2,798.32	31,752.31	100,000.00	68,247.69	68.25
10-01-5022-00	Payroll-Special-Rate	845.27	3,762.95	10,000.00	6,237.05	62.37
10-01-5025-00	Payroll-Holiday Pay	0.00	4,361.34	59,000.00	54,638.66	92.61
10-01-5030-00	Payroll-Fireman POC	4,720.00	29,600.00	115,000.00	85,400.00	74.26
10-01-5080-00	Trustee Compensation	1,312.50	7,518.15	16,875.00	9,356.85	55.45
10-01-5090-00	Fire Commissioner Compensation	249.99	1,499.94	3,000.00	1,500.06	50.00
10-01-5100-00	Payroll Taxes	5,222.37	36,282.79	114,000.00	77,717.21	68.17
10-01-5200-00	Insurance-Health	25,614.62	150,774.31	365,000.00	214,225.69	58.69
10-01-5200-05	Insurance-Vision	252.21	1,304.26	2,800.00	1,495.74	53.42
10-01-5200-10	Insurance-Dental	1,252.81	6,740.27	13,500.00	6,759.73	50.07
10-01-5200-20	Insurance-Life	464.50	2,572.68	6,000.00	3,427.32	57.12
10-01-5200-25	VEBA	0.00	0.00	43,000.00	43,000.00	100.00
10-01-5200-26	457 District Contribution	0.00	600.00	1,600.00	1,000.00	62.50
10-01-5200-27	IMRF District Contribution	825.91	5,199.27	11,000.00	5,800.73	52.73
10-01-5300-00	Health & Wellness	0.00	30,099.90	33,000.00	2,900.10	8.79
10-01-5500-00	Pension Contribution	3,154.26	518,377.96	562,053.00	43,675.04	7.77
	<b>Total Personal Services</b>	<b>228,885.77</b>	<b>2,009,816.41</b>	<b>4,307,828.00</b>	<b>2,298,011.59</b>	<b>53.35</b>

Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the Six Months Ending October 31, 2024

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available	
<u>Contractual Services</u>						
10-01-6000-00	Accounting-Sikich	4,946.00	27,059.50	35,000.00	7,940.50	22.69
10-01-6000-10	Accounting-Lauterbach & Amen	0.00	0.00	1,500.00	1,500.00	100.00
10-01-6010-00	Dues	51.13	3,500.13	6,730.00	3,229.87	47.99
10-01-6020-00	Firefighters Appreciation Fund	25.00	49.00	12,000.00	11,951.00	99.59
10-01-6030-00	General Insurance	0.00	100.00	2,610.00	2,510.00	96.17
10-01-6040-00	Legal	1,421.00	12,268.30	33,000.00	20,731.70	62.82
10-01-6045-00	Payroll Service Fee	352.96	2,147.27	5,000.00	2,852.73	57.05
10-01-6060-00	GEMT 50% Payment Expense	0.00	188,863.32	190,000.00	1,136.68	0.60
10-01-6080-00	Other Professional Services	6,216.00	18,649.00	20,000.00	1,351.00	6.76
10-01-6110-00	DuComm Dispatch	21,673.75	65,918.25	88,095.00	22,176.75	25.17
10-01-6115-00	Ambulance Billing Fees	2,829.53	16,881.81	48,000.00	31,118.19	64.83
10-01-6120-00	Haz-Mat Equipment	1,180.00	7,624.62	5,000.00	(2,624.62)	(52.49)
10-01-6130-00	Dive/Water Rescue	0.00	2,112.07	11,000.00	8,887.93	80.80
10-01-6140-00	Technical Rescue Equipment	0.00	0.00	2,500.00	2,500.00	100.00
10-01-6145-00	TEMS - (SWAT)	0.00	0.00	2,000.00	2,000.00	100.00
10-01-6150-00	SCBA Maintenance and Parts	165.00	728.48	20,000.00	19,271.52	96.36
10-01-6160-00	Hose and Appliances	0.00	0.00	6,000.00	6,000.00	100.00
10-01-6170-00	GIS Maintenance	0.00	544.00	800.00	256.00	32.00
10-01-6180-00	Credit Card Processing Fees	5.00	513.60	1,000.00	486.40	48.64
10-01-6200-00	Comm/Radio Equipment	0.00	220.21	20,000.00	19,779.79	98.90
10-01-6500-00	Maintenance Buildings-Stat 1	6,847.81	20,314.77	36,000.00	15,685.23	43.57
10-01-6510-00	Maintenance-Equipment	0.00	430.00	2,000.00	1,570.00	78.50
10-01-6520-00	Maintenance-Apparatus	0.00	255.30	70,000.00	69,744.70	99.64
10-01-6520-02	Maint App - 2004 E8372 (E12)	0.00	161.10	0.00	(161.10)	0.00
10-01-6520-03	Maint App - 2009 E5026 (E13)	0.00	19,000.53	0.00	(19,000.53)	0.00
10-01-6520-04	Maint App - 1998 Ladder (T11)	16.39	7,070.99	0.00	(7,070.99)	0.00
10-01-6520-05	Maint App - 1993 Ford (V12)	0.00	45.00	0.00	(45.00)	0.00
10-01-6520-08	Maint App - 2012 M0215 (M12)	0.00	6,643.64	0.00	(6,643.64)	0.00
10-01-6520-09	Maint App - 2019 Ford (C11)	71.93	187.71	0.00	(187.71)	0.00
10-01-6520-11	Maint App - 2015 Ford (U11)	0.00	45.00	0.00	(45.00)	0.00
10-01-6520-12	Maint App - 2005 Ford (G11)	0.00	45.00	0.00	(45.00)	0.00
10-01-6520-15	Maint App - 14ft Zodiac Boat	0.00	65.97	0.00	(65.97)	0.00
10-01-6520-18	Maint App - 2017 Ford (B11)	104.45	104.45	0.00	(104.45)	0.00
10-01-6520-23	Maint App - 2018 M3263 (M11)	0.00	6,472.20	0.00	(6,472.20)	0.00
10-01-6520-24	Maint App - 2020 E1976 (E11)	1,077.50	4,163.10	0.00	(4,163.10)	0.00
10-01-6530-00	Small Tools	0.00	381.04	4,000.00	3,618.96	90.47
10-01-6600-00	IT Hardware	2,180.98	8,910.89	14,000.00	5,089.11	36.35
10-01-6600-05	IT Computer Software	988.08	11,945.71	34,000.00	22,054.29	64.87
10-01-6600-10	IT Support Services	2,175.86	13,055.16	36,000.00	22,944.84	63.74
10-01-6700-00	Training-Seminars/Lecture	410.00	7,185.00	11,000.00	3,815.00	34.68

Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the Six Months Ending October 31, 2024

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
10-01-6700-05	10,458.00	13,975.00	40,000.00	26,025.00	65.06
10-01-6700-10	80.00	225.51	2,200.00	1,974.49	89.75
10-01-6700-15	628.70	628.70	6,200.00	5,571.30	89.86
10-01-6700-20	1,300.00	1,547.68	3,200.00	1,652.32	51.64
10-01-6700-25	0.00	472.00	4,500.00	4,028.00	89.51
10-01-6700-40	0.00	721.00	5,500.00	4,779.00	86.89
10-01-6700-48	0.00	1,975.00	40,000.00	38,025.00	95.06
10-01-6700-50	550.00	1,359.46	4,800.00	3,440.54	71.68
10-01-6710-00	0.00	22.44	4,000.00	3,977.56	99.44
10-01-6730-00	0.00	1,104.00	24,600.00	23,496.00	95.51
10-01-6745-00	685.54	7,673.10	6,500.00	(1,173.10)	(18.05)
10-01-6750-00	2,623.80	3,876.50	6,500.00	2,623.50	40.36
10-01-6770-00	970.67	1,341.08	4,500.00	3,158.92	70.20
10-01-6800-00	1,332.45	6,491.00	13,000.00	6,509.00	50.07
10-01-6800-10	230.80	1,487.71	12,000.00	10,512.29	87.60
10-01-6800-20	200.56	1,630.69	3,000.00	1,369.31	45.64
10-01-6810-00	1,260.91	6,235.67	15,000.00	8,764.33	58.43
10-01-6810-10	1,122.98	6,092.62	11,500.00	5,407.38	47.02
10-01-6830-00	0.00	819.48	4,000.00	3,180.52	79.51
10-01-6840-00	61.15	305.75	750.00	444.25	59.23
	74,243.93	511,646.51	928,985.00	417,338.49	44.92
Total Contractual Services					

Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the Six Months Ending October 31, 2024

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available	
<u>Commodities</u>						
10-01-7000-00	Motor Fuel	6,421.40	12,077.59	32,000.00	19,922.41	62.26
10-01-7010-00	Operating Supplies	257.67	780.97	2,500.00	1,719.03	68.76
10-01-7100-00	Office Supplies	641.23	2,968.48	8,500.00	5,531.52	65.08
10-01-7110-00	Cleaning Supplies	553.74	1,686.78	4,000.00	2,313.22	57.83
10-01-7200-00	Firefighters Pers Prot Equip	841.43	31,855.60	30,000.00	(1,855.60)	(6.19)
10-01-7220-00	Uniforms-Employees	967.00	9,356.00	32,000.00	22,644.00	70.76
10-01-7220-90	Uniforms-Other	240.99	839.88	6,000.00	5,160.12	86.00
10-01-7230-00	Fire & Rescue Equipment	0.00	995.00	20,000.00	19,005.00	95.03
10-01-7300-00	Medical Supplies	2,887.20	41,439.74	51,600.00	10,160.26	19.69
	Total Commodities	12,810.66	102,000.04	186,600.00	84,599.96	45.34
<u>Other</u>						
10-01-9500-60	Transfers to Capital Projects	0.00	200,000.00	200,000.00	0.00	0.00
	Total Other	0.00	200,000.00	200,000.00	0.00	0.00
	Total Expenses	315,940.36	2,823,462.96	5,623,413.00	2,799,950.04	49.79
	Net Revenue over Expenses	\$ (130,032.13)	\$ 2,392,216.93	\$ 81,812.00	(2,310,404.93)	(2,824.04)

Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the Six Months Ending October 31, 2024

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Audit Fund</u>						
<u>Revenues</u>						
30-00-4000-00	Property Tax Revenue	\$ 56.47	\$ 9,281.01	\$ 9,415.00	133.99	1.42
	Total Revenues	56.47	9,281.01	9,415.00	133.99	1.42
<u>Expenses</u>						
30-00-6005-00	Audit Fees	1,000.00	10,410.00	9,415.00	(995.00)	(10.57)
	Total Personal Services	1,000.00	10,410.00	9,415.00	(995.00)	(10.57)
	Net Revenue over Expenses	\$ (943.53)	\$ (1,128.99)	\$ 0.00	1,128.99	0.00
<u>Liability Insurance Fund</u>						
<u>Revenues</u>						
40-00-4000-00	Property Tax Revenue	\$ 217.21	\$ 35,696.19	\$ 36,214.00	517.81	1.43
	Total Revenues	217.21	35,696.19	36,214.00	517.81	1.43
<u>Expenses</u>						
40-00-6035-00	Liability Insurance	0.00	0.00	36,214.00	36,214.00	100.00
	Total Personal Services	0.00	0.00	36,214.00	36,214.00	100.00
	Net Revenue over Expenses	\$ 217.21	\$ 35,696.19	\$ 0.00	(35,696.19)	0.00

Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the Six Months Ending October 31, 2024

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Workers Compensation Fund</u>						
<u>Revenues</u>						
50-00-4000-00	Property Tax Revenue	\$ 1,207.67	\$ 198,470.73	\$ 200,630.00	2,159.27	1.08
	Total Revenues	<u>1,207.67</u>	<u>198,470.73</u>	<u>200,630.00</u>	<u>2,159.27</u>	1.08
<u>Expenses</u>						
50-00-5400-00	Worker's Compensation Expense	15,146.00	65,040.00	200,630.00	135,590.00	67.58
	Total Personal Services	<u>15,146.00</u>	<u>65,040.00</u>	<u>200,630.00</u>	<u>135,590.00</u>	67.58
	Net Revenue over Expenses	<u>\$ (13,938.33)</u>	<u>\$ 133,430.73</u>	<u>\$ 0.00</u>	<u>(133,430.73)</u>	0.00



Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the Six Months Ending October 31, 2024

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Foreign Fire Fund</u>						
<u>Revenues</u>						
55-00-4150-00	Foreign Fire Tax Revenue	\$ 43,320.87	\$ 43,320.87	\$ 35,000.00	(8,320.87)	(23.77)
	Total Revenues	<u>43,320.87</u>	<u>43,320.87</u>	<u>35,000.00</u>	<u>(8,320.87)</u>	<u>(23.77)</u>
 <u>Expenses</u>						
55-01-5150-00	Foreign Fire Tax	(215.02)	12,541.37	35,000.00	22,458.63	64.17
	Total Personal Services	(215.02)	12,541.37	35,000.00	22,458.63	64.17
	Net Revenue over Expenses	<u>\$ 43,535.89</u>	<u>\$ 30,779.50</u>	<u>\$ 0.00</u>	<u>(30,779.50)</u>	<u>0.00</u>

Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the Six Months Ending October 31, 2024

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Capital Projects Fund</u>						
<u>Revenues</u>						
60-00-4800-00	Interest Income	\$ 1,975.16	\$ 35,792.90	\$ 8,000.00	(27,792.90)	(347.41)
60-00-4900-10	Transfers from Corp Fund	0.00	200,000.00	200,000.00	0.00	0.00
	Total Revenues	<u>1,975.16</u>	<u>235,792.90</u>	<u>208,000.00</u>	<u>(27,792.90)</u>	(13.36)
<u>Expenses</u>						
60-01-8010-00	Capital Outlay - Building	40,275.00	40,275.00	120,000.00	79,725.00	66.44
60-01-8015-00	Capital Outlay - Apparatus	0.00	0.00	281,000.00	281,000.00	100.00
60-01-8020-00	Capital Outlay - Operating Equ	0.00	51,273.82	40,000.00	(11,273.82)	(28.18)
	Total Expenses	<u>40,275.00</u>	<u>91,548.82</u>	<u>441,000.00</u>	<u>349,451.18</u>	79.24
	Net Revenue over Expenses	<u>\$ (38,299.84)</u>	<u>\$ 144,244.08</u>	<u>\$ (233,000.00)</u>	<u>(377,244.08)</u>	161.91



### Dinges Fire Company

243 E Main St.  
 Amboy, IL 61310  
 Phone: 815.857.2000  
 www.DingesFire.com

### Bill To:

Warrenville Fire Prot. Dist. (Warrenville,IL)  
 C/O: Chief Dina  
 3S472 Batavia Road  
 Warrenville, IL 60555

### Ship To:

Warrenville Fire Prot. Dist. (S)  
 Lt Al Thompson  
 3S472 Batavia Rd  
 Warrenville, IL 60555

Quantity	Item	Description	Price	Total
1	Amkus-IC750LB school tool	IC750 CUTTER	\$8,500.00	\$8,500.00
1	Amkus-IS320LB school tool	IS320 ION SPREADER	\$9,200.00	\$9,200.00
1	Amkus-KS0029-KIT school tool	EXTENDED REACH TIPS - AMK-24, AMK-30CRT & ION Spreaders (1 Pair)	\$750.00	\$750.00
2	Amkus-BATT9-KIT school tool	INCLUDES TWO 9/3 AMP-HR 60V BATTERIES & SINGLE CHARGER	\$425.00	\$850.00

\* Sales tax will be applied to customers who have not provided a tax exempt certificate. **Sub Total** \$19,300.00  
 \* Quote Created on 11/04/2024. Pricing valid for no more than 30 days, unless noted otherwise. **Shipping** FREE  
 \* Financing options may be available. Please contact your sales rep for more information and a payment estimate. **Total** \$19,300.00

\*\*This is a quotation only. Please do not make payment based off this quotation. An invoice will be sent to you when product is ready for delivery. Contact your local sales representative with any questions or requests.\*\*

### Notes:

2024 AMKUS school tools, manufactured feb/mar 2024  
 All tools will be serviced/inspected and repaired as needed  
 remaining of 10 year AMKUS warranty intact



## Dinges Fire Company

243 E Main St.  
Amboy, IL 61310  
Phone: 815.857.2000  
www.DingesFire.com

### Bill To:

Warrenville Fire Prot. Dist. (Warrenville,IL)  
C/O: Chief Dina  
3S472 Batavia Road  
Warrenville, IL 60555

### Ship To:

Warrenville Fire Prot. Dist. (S)  
Lt Al Thompson  
3S472 Batavia Rd  
Warrenville, IL 60555

Quantity	Item	Description	Price	Total
1	Amkus-IS320LB	IS320 ION SPREADER	\$12,900.00	\$12,900.00
1	Amkus-IC750LB	IC750 CUTTER	\$11,525.00	\$11,525.00
1	Amkus-KS0029-KIT	EXTENDED REACH TIPS - AMK-24, AMK-30CRT & ION Spreaders (1 Pair)	\$1,075.00	\$1,075.00
4	Amkus-IBATTFV-9	60V BATTERY (9/3 AMP-HR)	\$250.00	\$1,000.00

\* Sales tax will be applied to customers who have not provided a tax exempt certificate.

**Sub Total** \$26,500.00

\* Quote Created on 11/04/2024. Pricing valid for no more than 30 days, unless noted otherwise.

**Shipping** FREE

\* Financing options may be available. Please contact your sales rep for more information and a payment estimate.

**Total** \$26,500.00

\*\*This is a quotation only. Please do not make payment based off this quotation. An invoice will be sent to you when product is ready for delivery. Contact your local sales representative with any questions or requests.\*\*

ORDINANCE NO. 24-03  
 AMENDED BUDGET AND APPROPRIATION ORDINANCE FOR 2024-2025

of the Warrenville Fire Protection District located in the County of DuPage, State of Illinois, for fiscal year beginning May 1, 2024 and ending April 30, 2025.

WHEREAS, on May 15, 2024, the Board of Trustees adopted its Ordinance No. 24-01 entitled "Budget and Appropriation Ordinance for 2024-2025"; and, WHEREAS, the Board of Trustees desires to amend the original budget appropriations ordinance;

Now Be It Ordained by the Board of Trustees of the Warrenville Fire Protection District, County of DuPage, State of Illinois, in meeting assembled as follows:

Section 1: That the following amended budget containing an estimate of receipts and expenditures for the following funds: General, Liability Insurance, Workers Compensation, Foreign Fire Tax, Audit, and Capital Projects is hereby adopted as the budget of this Fire Protection District for the fiscal year mentioned above and shall be in full force and effect from and after this date.

**I. GENERAL FUND**

Beginning Fund Balance May 1, 2024 \$ 2,082,279

**ESTIMATED REVENUES:**

	<i>Budgeted</i>	
10-00-4000-00 Property Tax - Corporate	\$ 2,057,729	
10-00-4000-00 Property Tax - Ambulance	\$ 1,367,473	
10-00-4010-00 Property Tax Revenue - Pension	\$ 562,053	
10-00-4050-00 Property Tax Revenue - Emer&Rescue	\$ 493,970	
10-00-4100-00 State Replacement Tax	\$ 70,000	
10-00-4250-05 Fire Marshall Bureau-Code Enforcement Fines	\$ -	
10-00-4250-10 Fire Marshall Bureau-Public Education	\$ -	
10-00-4250-20 Fire Marshall Bureau-Plan Review	\$ 20,000	
10-00-4300-00 Public Education Donations	\$ -	
10-00-4310-00 Ambulance Service Fees	\$ 1,060,000	
10-00-4350-00 Fire Recovery	\$ 10,000	
10-00-4400-00 Reimbursements	\$ -	
10-00-4500-00 Grant Revenue	\$ 21,000	
10-00-4600-00 Sale of Assets	\$ -	
10-00-4700-00 Other Income	\$ 3,000	
10-00-4800-00 Interest Income	\$ 40,000	
Total Estimated Income		<u>\$ 5,705,225</u>
Total Estimated Funds Available		<u>\$ 7,787,504</u>

**ESTIMATED EXPENDITURES**

	<i>Budgeted</i>	<i>Appropriated</i>	
Personal Services	\$ 4,307,828	\$ 4,738,611	
Contractual Services	\$ 928,985	\$ 1,021,884	
Commodities	\$ 186,600	\$ 205,260	
<b>TOTAL ESTIMATED GENERAL FUND EXPENDITURES</b>	<b>\$ 5,423,413</b>	<b>\$ 5,965,754</b>	<u><b>\$ 5,423,413</b></u>

**OTHER FINANCING SOURCES (USES)**

10-01-9500-60 Transfer out to Capital Projects	\$ 200,000	\$ 200,000	
Transfer in	-	-	
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>			<u><b>\$ 200,000</b></u>

Estimated fund balance April 30, 2025

\$ 2,164,091

**Budgeted Expenditures**

**Personal Services**

	<i>Budgeted</i>	<i>Appropriated</i>
10-01-5000-00 Payroll-Full Time Firefighters	\$ 2,200,000	\$ 2,420,000
10-01-5005-00 Payroll-Part Time Firefighters	\$ 500,000	\$ 550,000
10-01-5010-00 Payroll-Office & Staff	\$ 125,000	\$ 137,500
10-01-5015-00 Payroll-Part Time Supervisory	\$ 27,000	\$ 29,700
10-01-5020-00 Overtime	\$ 100,000	\$ 110,000
10-01-5022-00 Payroll-Special-Rate	\$ 10,000	\$ 11,000
10-01-5025-00 Payroll-Holiday Pay	\$ 59,000	\$ 64,900
10-01-5030-00 Payroll-Fireman POC	\$ 115,000	\$ 126,500
10-01-5080-00 Trustee Compensation	\$ 16,875	\$ 18,563
10-01-5090-00 Fire Commisioners Compensation	\$ 3,000	\$ 3,300
10-01-5100-00 Payroll Taxes	\$ 114,000	\$ 125,400

10-01-5200-00	Insurance-Health	\$	365,000	\$	401,500
10-01-5200-05	Insurance - Vision	\$	2,800	\$	3,080
10-01-5200-10	Insurance-Dental	\$	13,500	\$	14,850
10-01-5200-20	Insurance-Life	\$	6,000	\$	6,600
10-01-5200-25	VEBA	\$	43,000	\$	47,300
10-01-5200-26	457 District Contribution	\$	1,600	\$	1,760
10-01-5200-27	IMRF District Contribution	\$	11,000	\$	12,100
10-01-5300-00	Health & Wellness	\$	33,000	\$	36,300
10-01-5500-00	Pension Contribution	\$	562,053	\$	618,258
10-01-5500-01	Pension Contribution Additional	\$	-	\$	-
Total Personal Services		\$	4,307,828	\$	4,738,611
<u>Contractual Services</u>			<i>Budgeted</i>		<i>Appropriated</i>
10-01-6000-00	Accounting-Sikich	\$	35,000	\$	38,500
10-01-6000-10	Accounting-Lauterbach & Amen	\$	1,500	\$	1,650
10-01-6010-00	Dues & Subscriptions	\$	6,730	\$	7,403
10-01-6020-00	Firefighters Appreciation Fund	\$	12,000	\$	13,200
10-01-6030-00	General Insurance	\$	2,610	\$	2,871
10-01-6040-00	Legal	\$	33,000	\$	36,300
10-01-6045-00	Payroll Service Fee	\$	5,000	\$	5,500
10-01-6060-00	GEMT 50% Payment Expense	\$	190,000	\$	209,000
10-01-6080-00	Other Professional Services	\$	20,000	\$	22,000
10-01-6110-00	DuComm Dispatch	\$	88,095	\$	96,905
10-01-6115-00	Ambulance Billing Fees	\$	48,000	\$	52,800
10-01-6120-00	Haz-Mat Equipment	\$	5,000	\$	5,500
10-01-6130-00	Dive/Water Rescue	\$	11,000	\$	12,100
10-01-6140-00	Technical Rescue Equipment	\$	2,500	\$	2,750
10-01-6145-00	TEMS - (SWAT)	\$	2,000	\$	2,200
10-01-6150-00	SCBA Maintenance and Parts	\$	20,000	\$	22,000
10-01-6160-00	Hose and Appliances	\$	6,000	\$	6,600
10-01-6170-00	GIS Maintenance	\$	800	\$	880
10-01-6180-00	Credit Card Processing Fees	\$	1,000	\$	1,100
10-01-6200-00	Comm/Radio Equipment	\$	20,000	\$	22,000
10-01-6500-00	Maintenance Buildings-Stat 1	\$	36,000	\$	39,600
10-01-6510-00	Maintenance-Equipment	\$	2,000	\$	2,200
10-01-6520-00	Maintenance-Apparatus	\$	70,000	\$	77,000
10-01-6530-00	Small Tools	\$	4,000	\$	4,400
10-01-6600-00	IT Hardware	\$	14,000	\$	15,400
10-01-6600-05	IT Computer Software	\$	34,000	\$	37,400
10-01-6600-10	IT Support Services	\$	36,000	\$	39,600
10-01-6700-00	Training-Seminars/Lecture	\$	11,000	\$	12,100
10-01-6700-05	Training-Certification Classes	\$	40,000	\$	44,000
10-01-6700-10	Training-Books/Manuals	\$	2,200	\$	2,420
10-01-6700-15	Training-Building Mat/Props	\$	6,200	\$	6,820
10-01-6700-20	Training-Audio Visual/Comp	\$	3,200	\$	3,520
10-01-6700-25	Training- Per Diem	\$	4,500	\$	4,950
10-01-6700-40	Training-Supplies	\$	5,500	\$	6,050
10-01-6700-48	Career Training	\$	40,000	\$	44,000
10-01-6700-50	Training - Fire Commissioners	\$	4,800	\$	5,280
10-01-6710-00	Fire Prevention Bureau	\$	4,000	\$	4,400
10-01-6730-00	Testing and Promotion	\$	24,600	\$	27,060
10-01-6745-00	Public Education	\$	6,500	\$	7,150
10-01-6750-00	Travel/Hotel Expense	\$	6,500	\$	7,150
10-01-6770-00	Client Relations Expense	\$	4,500	\$	4,950
10-01-6800-00	Utilities-Electric	\$	13,000	\$	14,300
10-01-6800-10	Utilities-Gas	\$	12,000	\$	13,200
10-01-6800-20	Utilities-Water	\$	3,000	\$	3,300
10-01-6810-00	Telephone-Land Line	\$	15,000	\$	16,500
10-01-6810-10	Telephone-Cell Phones	\$	11,500	\$	12,650
10-01-6830-00	Alarm Expense	\$	4,000	\$	4,400
10-01-6840-00	Cable	\$	750	\$	825
Total Contractual Services		\$	928,985	\$	1,021,884

<u>Commodities</u>	<i>Budgeted</i>	<i>Appropriated</i>
10-01-7000-00 Motor Fuel	\$ 32,000	\$ 35,200
10-01-7010-00 Operating Supplies	\$ 2,500	\$ 2,750
10-01-7100-00 Office Supplies	\$ 8,500	\$ 9,350
10-01-7110-00 Cleaning Supplies	\$ 4,000	\$ 4,400
10-01-7200-00 Firefighters Pers Prot Equip	\$ 30,000	\$ 33,000
10-01-7220-00 Uniforms-Employees	\$ 32,000	\$ 35,200
10-01-7220-90 Uniforms-Other	\$ 6,000	\$ 6,600
10-01-7230-00 Fire & Rescue Equipment	\$ 20,000	\$ 22,000
10-01-7300-00 Medical Supplies	\$ 51,600	\$ 56,760
Total Commodities	<u>\$ 186,600</u>	<u>\$ 205,260</u>

TOTAL ESTIMATED GENERAL FUND EXPENDITURES	<u>\$ 5,423,413</u>	<u>\$ 5,965,754</u>
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II. LIABILITY INSURANCE FUND

Beginning Fund Balance May 1, 2024			\$ 2,461
ESTIMATED REVENUES:			
40-00-4000-00 Property Tax	<i>Budgeted</i>	<i>Appropriated</i>	
	\$ 36,214	\$ 36,214	
ESTIMATED EXPENDITURES			
40-00-6035-00 Liability Insurance	\$ 36,214	\$ 39,835	
OTHER FINANCING SOURCES (USES)			
Transfer out	\$ -	\$ -	
Transfer in from General	\$ -	\$ -	
Estimated Fund Balance April 30, 2025			<u>\$ 2,461</u>

III. FOREIGN FIRE TAX FUND

Beginning Fund Balance May 1, 2024			\$ 64,660
ESTIMATED REVENUES:			
55-00-4150-00 Foreign Fire Tax Revenues	<i>Budgeted</i>	<i>Appropriated</i>	
	\$ 35,000	\$ 35,000	
ESTIMATED EXPENDITURES			
55-01-5500 Foreign Fire Tax	\$ 35,000	\$ 38,500	
Estimated Fund Balance April 30, 2025			<u>\$ 64,660</u>

IV. WORKERS COMPENSATION FUND

Beginning Fund Balance May 1, 2024			\$ 92,812
ESTIMATED REVENUES:			
50-00-4000-00 Property Tax	<i>Budgeted</i>	<i>Appropriated</i>	
	\$ 200,630	\$ 200,630	
ESTIMATED EXPENDITURES			
50-00-5400-00 Worker's Compensation Expense	\$ 200,630	\$ 220,693	
OTHER FINANCING SOURCES (USES)			
Transfer out	\$ -	\$ -	
Transfer in from General	-	-	
Estimated Fund Balance April 30, 2025			<u>\$ 92,812</u>

V. AUDIT FUND

Beginning Fund Balance May 1, 2024			\$ 4,048
ESTIMATED REVENUES:			
30-00-4000-00 Property Tax	<i>Budgeted</i>	<i>Appropriated</i>	
	\$ 9,415	\$ 9,415	
ESTIMATED EXPENDITURES			
30-00-6005-00 Audit Fees	\$ 9,415	\$ 10,356	
Estimated Fund Balance April 30, 2025			<u>\$ 4,048</u>

**VI. CAPITAL PROJECTS FUND**

Beginning Fund Balance May 1, 2024			\$ 3,423,852
ESTIMATED REVENUES:			
60-00-4800-00 Interest Income	\$ 8,000	\$ 8,000	
ESTIMATED EXPENDITURES			
60-01-8010-00 Capital Outlay - Building	\$ 120,000	\$ 132,000	
60-01-8015-00 Capital Outlay - Apparatus	\$ 2,431,000	\$ 2,674,100	
60-01-8020-00 Capital Outlay - Equipment	\$ 40,000	\$ 44,000	
 Total Expenditures	 \$ 2,591,000	 \$ 2,850,100	
OTHER FINANCING SOURCES (USES)			
Transfer out	\$ -	\$ -	
Transfer in	\$ 200,000	\$ 200,000	
Estimated Fund Balance April 30, 2025			<u>\$ 1,040,852</u>

**WARRENVILLE FPD ESTIMATED EXPENDITURES & TRANSFERS & APPROPRIATIONS**

	<i>Budgeted</i>	<i>Appropriated</i>
I. GENERAL FUND	\$ 5,423,413	\$ 5,965,754
II. LIABILITY INSURANCE FUND	\$ 36,214	\$ 39,835
III. FOREIGN FIRE TAX FUND	\$ 35,000	\$ 38,500
IV. WORKER'S COMPENSATION FUND	\$ 200,630	\$ 220,693
V. AUDIT FUND	\$ 9,415	\$ 10,356
VI. CAPITAL PROJECTS FUND	\$ 2,591,000	\$ 2,850,100
<b>TOTAL ESTIMATED EXPENDITURES/APPROPRIATIONS</b>	<u><b>\$ 8,295,672</b></u>	<u><b>\$ 9,125,238</b></u>

Section 2: That there is hereby appropriated for use for fire protection and other purposes for the said fiscal year the following:

Total Estimated Appropriations and Transfers \$ 9,125,238.00

Such being divided among the several objects and purposes specified and in particular amounts stated in Section 1 constituting the total amended appropriation in the amount of Nine Million, One Hundred Twenty-Five Thousand, Two Hundred Thirty-Eight Dollars and 00 Cents (\$9,125,238.00), for the fiscal year May 1, 2024 to April 30, 2025, and that is Section 2 shall be and is the amended annual appropriation ordinance of this District, passed by the Board of Trustees as required by law and shall be in full force and effect from and after its passage approval and publication, according to law.

Adopted on November 20, 2024 by the Board of Trustees of the Warrenville Fire Protection District in the County of DuPage, State of Illinois, in meeting assembled.

DuPage Illinois Passed this 20th day of November pursuant to a roll call vote as follows:

	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Kathleen Perkins, President/Trustee	_____	_____	_____
Denise Pertell, Treasurer/Trustee	_____	_____	_____
Jeff Carstens, Secretary/Trustee	_____	_____	_____
Al Thompson, Trustee	_____	_____	_____
Mike Karl, Trustee	_____	_____	_____

\_\_\_\_\_  
Kathleen Perkins, President

\_\_\_\_\_  
Jeff Carstens, Secretary

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF DUPAGE    )

I, the undersigned, being President of the Warrenville Fire Protection District, hereby certify that the foregoing is a true, perfect, and correct copy of amended Ordinance 24-01, passed and approved by said District on the 20th day of November, 2024.

ATTEST:

\_\_\_\_\_  
Kathleen Perkins, President

\_\_\_\_\_  
Jeff Carstens, Secretary

SUBSCRIBED AND SWORN TO

before me this 20th day of November, 2024 Notary Public \_\_\_\_\_

My commission expires: \_\_\_\_\_



STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF DUPAGE    )

**SECRETARY'S CERTIFICATE**

I, **JEFF CARSTENS**, the duly qualified and acting Secretary of the Board of Trustees of the Warrenville Fire Protection District, DuPage County, Illinois, do hereby certify that the attached hereto is a true and correct copy of an Ordinance entitled:

**ORDINANCE NO. 24-03**

**AMENDED BUDGET AND APPROPRIATION ORDINANCE FOR 2024-2025 OF  
THE WARRENVILLE FIRE PROTECTION DISTRICT LOCATED IN THE  
COUNTY OF DUPAGE, STATE OF ILLINOIS, FOR FISCAL YEAR BEGINNING  
MAY 1, 2024 AND ENDING APRIL 30, 2025**

which Ordinance was duly adopted by said Board at its meeting on the 20th day of November, 2024

I do further certify that a quorum of said Board of Trustees was present at the said meeting,

and that the Board complied with all requirements of the Illinois Open Meetings Act.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 20th day of November, 2024.

(SEAL)

\_\_\_\_\_  
Jeff Carstens, Secretary

CHIEF FISCAL OFFICER'S CERTIFICATE OF ESTIMATED REVENUE FOR  
WARRENVILLE FIRE PROTECTION DISTRICT  
DUPAGE COUNTY, ILLINOIS

I, Denise Pertell, do hereby certify as follows:

1. I am the Treasurer of the Board of Trustees of the Warrenville Fire Protection District, DuPage County, and that as such, I am the Chief Fiscal Officer of said District.

2. The following is an estimate of revenues, by source, of said District for the fiscal year beginning May 1, 2024 and ending April 30, 2025, to be as follows:

<u>Source</u>	<u>Estimated Revenue</u>
Beginning Cash	\$ 5,670,111.85
Other Income	\$ 3,000.00
Property Taxes	\$ 4,233,514.00
Non-current Taxes	\$ -
State Replacement Tax	\$ 70,000.00
Foreign Fire Insurance Tax	\$ 35,000.00
Amulance Fees	\$ 1,060,000.00
Interest Income	\$ 48,000.00
Investments	\$ -
Fire Marshal - Bureau	\$ 20,000.00
Fire Recovery	\$ 10,000.00
Emergency & Rescue	\$ 493,970.00
Reimbursements	\$ -
Sale of Assets	\$ -
Credit Card Rebates	\$ -
Outside Funds	\$ -
Grants	\$ 21,000.00
Transfer In	\$ -
Total Expenditures	<u>\$ 8,295,672.00</u>
Ending Cash	<u>\$ 3,368,923.85</u>

(SEAL)

\_\_\_\_\_  
Denise Pertell  
Treasurer



# WARRENVILLE FIRE PROTECTION DISTRICT

3S472 Batavia Road \* Warrenville, IL 60555 \* (630) 393-1381 \* FAX (630) 393-4608

## BOARD OF TRUSTEES:

**Kathleen Perkins**  
President

**Denise Pertell**  
Trustee – Treasurer

**Jeffrey Carstens**  
Trustee – Secretary

**Alasdair Thompson**  
Trustee

**Michael Karl**  
Trustee

**Andrew Dina**  
Fire Chief

## Logistics Report to the Trustees - November 2024

### Station Maintenance:

- Pending Projects:
  - Dishwasher starting to have issues, still functional, will likely need replacement in near future.
  - Ceiling tiles in day room showing water damage, no apparent leak found, possibly and HVAC duct condensation issue, monitoring.
  - Multiple repairs: water heaters, & bathroom vent line cleaning, insulate duct in bunk room (significant condensation above ceiling), repair and paint base of bay door bays (brown areas, where they are rusting). Attic banister repair – awaiting for sufficient work before submitting for admin. approval to obtain estimate.
  - HVAC service: annual bay floor heater service, annual hose tower heater service, repair of fallen reflectors from bay floor heaters, annual service for administration furnaces, & estimate for installation of humidifier into the existing air handler in bunk room – projected service date of 11/13/24
- On Going Projects:
  - Hose tower interior double doors, Webmarc doors provided estimate – awaiting admin. response
- Completed Projects:
  - Kitchen Cabinet door replacement, grout repair day room, threshold piece from day room to kitchen, elevator room door replacement, & light above North East stairwell exterior door retaining water.
  - Applied state required no concealed firearms signage on elevator door
  - Hose tower exterior door serviced – Webmarc doors completed repair

### Personal Protective Equipment & Other Assigned Gear:

Please note, logistics does not assist with SCBA equipment.

- Disposed
  - None
- Pending Repairs
  - 1 pair of pants – awaiting admin. approval to send for a repair estimate
- Repaired
  - 1 pair of pants – awaiting return from service
- Ordered
  - None
- Other
  - None.



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Fire Chief

## WARRENVILLE FIRE PROTECTION DISTRICT

3S472 Batavia Road \* Warrenville, IL 60555 \* (630) 393-1381 \* FAX (630) 393-4608

# TRAINING DIVISION REPORT

*“TRAIN LIKE YOUR LIFE DEPENDS ON IT, BECAUSE IT DOES!”*

**SUBMITTED BY: BILL ZABLER**

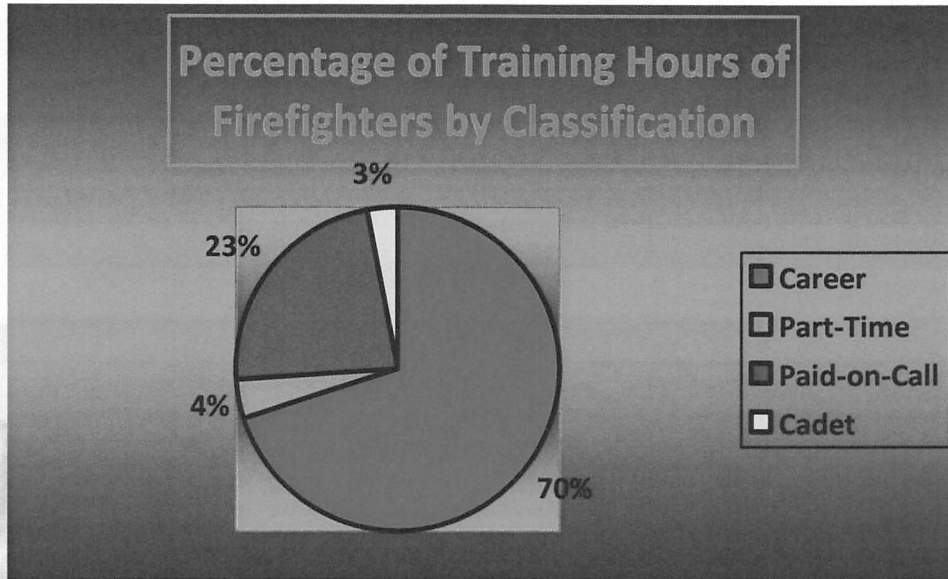
## October 2024

The month of October is our last corner we turn in our Training Schedule before the weather starts to turn colder and the Holidays come upon us. October was also Fire Prevention Month and crews spend a lot of time conducting Fire Inspections, witnessing Fire Evacuation Drills and other activities with the Fire Bureau. The cadets wrapped up PPE/SCBA and completed Building Construction w/ District familiarization, and FF Health & Safety (Courage to be Safe). Cadets have started riding with the duty crews. The Paid-On-Call training for the month was the open house, FSVO Driving Course for initial certification or recertification where it applied, and Mayday Operation evolutions at West Chicago Training Center. The EMS CE topic was Obstetrics provided by Edward Hospital and Region 8.

## Notable Events:

- FF Yager took Smoke Divers (Advanced SCBA) through IFSI in Calumet City.
- FF Slates Completed Fire Inspector I (Awaiting full certification).
- FF Dore, FF LeMaster, FF Miller & FF R. Tosto completed Fire Service Vehicle Operator (FSVO) Certification.
- Toured Plainfield FPD's, IFSI's & Calumet City's SCBA Maze, looking to implement a plan to build one in the Attic above Workout Room.
- Training Record Audit & Visit with OSFM (Everthing looks good)!!

## District Training Data:



### Training Hours:

<u>Types of Hours</u>	<u>Quantity</u>	<u>Percentage</u>
Company/Firefighter/SCBA	480	48%
Driver/Operator	202	20%
EMS (Con-Ed/General)	171	18%
Hazardous Materials	64	6%
Officer/Fire Prevention	58	5%
Probationary/Cadet	1	1%
Special Operations	18	2%
<b>Total</b>	<b>994</b>	<b>100%</b>

### Monthly Training Hour Leaders:

<b>Career</b>	<i>Eddie Clark</i>	<b>60</b>
<b>Paid-on-Call</b>	<i>Evan LeMaster</i>	<b>50</b>
<b>Part-Time</b>	<i>Drew Miller</i>	<b>40</b>

### Total Training Hours by Month:

<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Total</b>
1076	810	819	860	995	814	766	1021	888	994			<b>9044</b>



# WARRENVILLE FIRE DISTRICT EMS MONTHLY REPORT

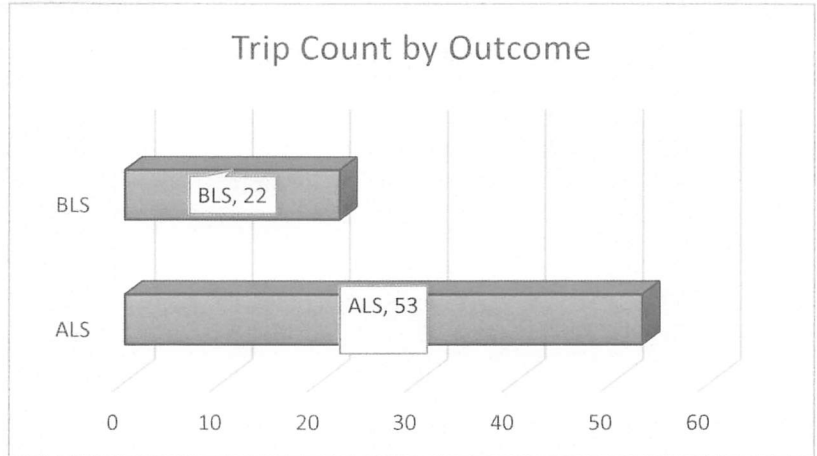
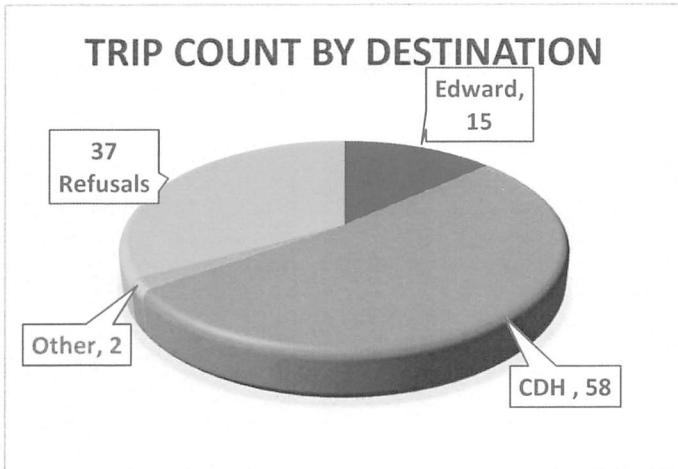


## October 2024

For the Month of October, the District ran a total of 112 EMS related calls.  
Of the 122 calls, 20 were 2<sup>nd</sup> ambulance request,  
3 mutual aid given and 8 mutual aid received.  
The District transported a total of 75 patients with  
37 refusals.

October's 2024 CE was on Obstetrics Preeclampsia and Eclampsia.

### Field Data:



### Incident Totals by Month

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
103	124	93	95	124	117	106	118	122	112			1114



# WARRENVILLE FIRE PROTECTION DISTRICT

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Fire Chief

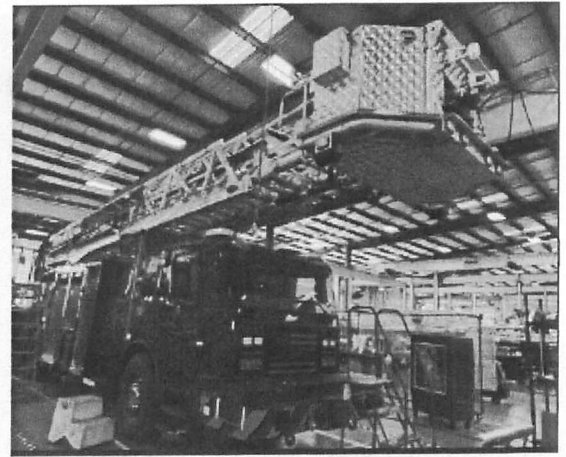
## October Apparatus Report

- 2018 Ford Ambulance (M3263) – Rear Suspension Repair, Engine PM
- 2020 Pierce Engine (E1976) – Engine Pump Test, Oil & Filter Change, Seat Belt Repair
- 2016 Ford Explorer (A11) – Engine Oil & Filter Change
- 2017 Ford Explorer (B11) – Battery Replacement
- 2012 Dodge Ambulance (M0215) – Kussmaul Charger Replacement
- 2009 E-One Engine (E5026) – Engine Oil & Filter Change
- 1998 E-One Ladder (T11) – Headlight Replacement

<b>2018 Ford Ambulance (M3263)</b>	<b>\$ 5,454.91</b>
<b>2020 Pierce Engine (E1976)</b>	<b>\$ 2,520.43</b>
<b>2016 Ford Explorer (A11)</b>	<b>\$ 80.92</b>
<b>2017 Ford Explorer (B11)</b>	<b>\$ 104.45</b>
<b>2012 Dodge Ambulance (M0215)</b>	<b>\$ 344.08</b>
<b>2009 E-One Engine (E5026)</b>	<b>\$ 212.98</b>
<b>1998 E-One Ladder (T11)</b>	<b>\$ 16.39</b>
<b>Current Month Total</b>	<b>\$ 8,734.16</b>
<b>Fiscal Year-to-Date Total</b>	<b>\$ 42,801.27</b>
<b>Fiscal Year 23-24 Budget</b>	<b>\$ 70,000.00</b>

## Apparatus Committee

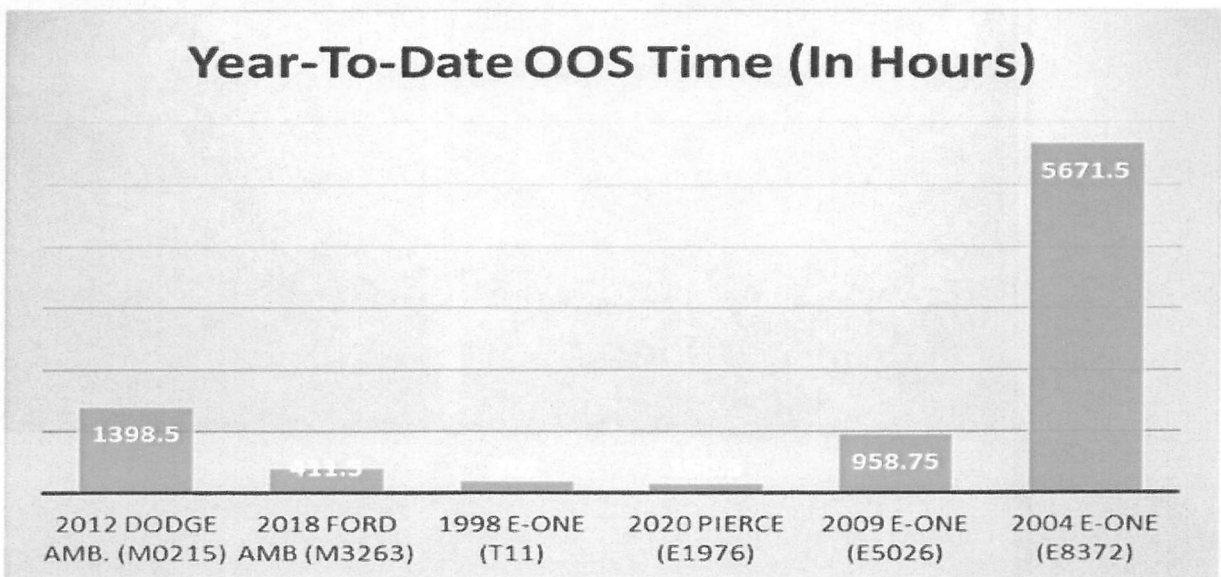
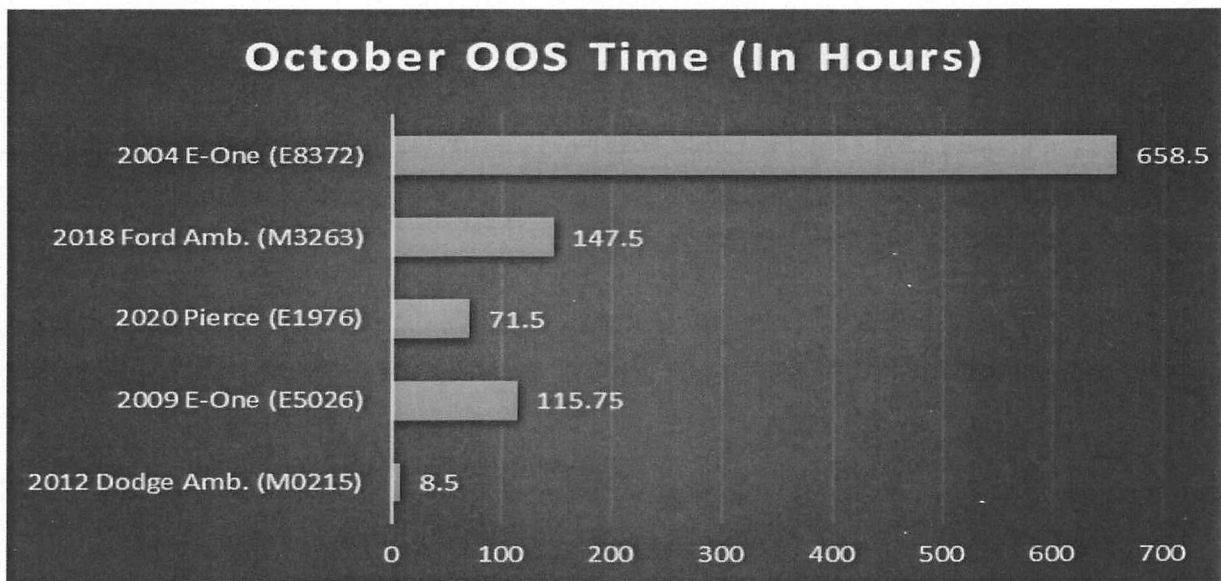
**November 12-15: Conduct Final Inspection**



### For Sale



### Apparatus Out-of-Service







## Fire Prevention Bureau Report October 2024

The Fire Prevention Bureau accomplished the following activities during the last month...

### PUB EDUCATION EVENTS

3	Station Tours
	Block Party / Birthday drive by
1	Community Event (description) Open House
1	Fire Inspector I Class FF Slates

### COMMUNITY RISK REDUCTION

5	Senior smoke detector installed
1	Fire Extinguisher Class
	Senior Event S.A.L.T.
	School Talks/Programs (Bower, Hubble, Johnson)
4	Preschool Talks
1	WYFS Quest Hot Shots
2	CPR 4 students, 4 certs

### FIRE BUREAU

2	Plan Reviews
47	Annual Inspections FF Slates
47	Re-inspections 29 FF Slates & 18 Inspector O'Hare
4	School Inspections
2	Sprinkler hydrostatic test & above ceiling inspections
3	Fire Alarm Test (new, existing and repaired)
1	New Business Inspection
2	KNOX BOX installed/keys acquired or replaced
3	Fire Drills
	Fire works
3	Refer to Bureau
5	TCE Reports Reviewed

Respectfully,

*Carl Voda*

Carl Voda  
Fire Marshal

A Resolution of the Warrenville Fire Protection District, County of DuPage, Illinois

Resolution No. 24-01  
November 20, 2024

**2025 WARRENVILLE FIRE PROTECTION DISTRICT BOARD MEETING DATES**

WHEREAS, the Warrenville Fire Protection district shall set the Regular Board Meeting Dates for the calendar Year;

NOW THEREFORE, BE IT RESOLVED BY THE WARRENVILLE FIRE PROTECTION DISTRICT TRUSTEE BOARD duly assembled at a Regular Board Meeting that the following dates have been set as Warrenville Fire Protection District Trustee Board Meeting Dates for the 2025 calendar year:

(1) Wednesday	January 15	Regular Board Meeting
(2) Wednesday	February 19	Regular Board Meeting
(3) Wednesday	March 19	Regular Board Meeting
(4) Wednesday	April 16	Regular Board Meeting
(5) Wednesday	May 21	Regular Board Meeting
(6) Wednesday	June 18	Regular Board Meeting
(7) Wednesday	July 16	Regular Board Meeting
(8) Wednesday	August 20	Regular Board Meeting
(9) Wednesday	September 17	Regular Board Meeting
(10) Wednesday	October 15	Regular Board Meeting
(11) Wednesday	November 19	Regular Board Meeting
(12) Wednesday	December 17	Regular Board Meeting

BE IT FURTHER RESOLVED that the Board Meetings are held at the Warrenville Fire Protection District Headquarters, 3S472 Batavia Road, Warrenville, Illinois, at 5:00PM.

ADOPTED this 20th day of November 2024 by the Warrenville Fire Protection District Trustee Board.

\_\_\_\_\_  
Kathleen Perkins  
President, Board of Trustees

Attest:

\_\_\_\_\_  
Jeff Carstens  
Secretary, Board of Trustees

A Resolution of the Warrenville Fire Protection District, County of DuPage, Illinois  
Resolution No. 24-02  
November 20, 2024

**2025 WARRENVILLE FIRE PROTECTION DISTRICT HOLIDAY SCHEDULE**

WHEREAS, certain days will be observed in the year 2025 as holidays by the County, courts, and State offices; and

WHEREAS, Warrenville Fire Protection District desires to coordinate the dates of holidays to be observed by the closing of District offices with the dates observed by the County and State of Illinois; and

WHEREAS, Warrenville Fire Protection District desires at the same time to maximize the number of days on which the District offices will be open to serve the public;

NOW THEREFORE, BE IT RESOLVED BY THE WARRENVILLE FIRE PROTECTION DISTRICT TRUSTEE BOARD duly assembled at a Regular Board Meeting that the dates of legal holidays to be observed by the closing of District offices in 2025 are as follows:

<u>Holiday</u>	<u>Day of Observation</u>	<u>2025</u>
New Year's Day	Wednesday	January 1
Presidents' Day	Monday	February 17
Memorial Day	Monday	May 26
Juneteenth Day	Thursday	June 19
Independence Day	Friday	July 4
Labor Day	Monday	September 1
Veterans Day	Tuesday	November 11
Thanksgiving Day	Thursday	November 27
Day after Thanksgiving	Friday	November 28
Christmas Day	Thursday	December 25
Additional Christmas Day	Friday	December 26

ADOPTED this 20th day of November 2024 by the Warrenville Fire Protection District Trustee Board.

Shift personnel and POC/PT will observe holidays per CBA.

Attest:

\_\_\_\_\_  
Kathleen Perkins  
President, Board of Trustees

\_\_\_\_\_  
Jeff Carstens  
Secretary, Board of Trustees



October 22, 2024

Members of the Board of Trustees  
Warrenville Fire Protection District  
Warrenville, Illinois

We are pleased to confirm our understanding of the services we are to provide the Warrenville Fire Protection District, Illinois for the fiscal years ended April 30, 2025, April 30, 2026, and April 30, 2027.

*Audit Scope and Objectives*

We will audit the financial statements of the governmental activities, each major fund and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the District as of and for the fiscal years ended April 30, 2025, April 30, 2026, and April 30, 2027. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited: management's discussion and analysis, the budgetary comparison schedules, GASB-required pension reporting and GASB-required other post-employment benefit (OPEB) reporting.

We have also been engaged to report on supplementary information other than RSI that accompanies the District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements: combining fund statements, individual fund statements, budgetary comparison schedules and other information as supplemental schedules.

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report: introductory and statistical information.

## *Audit Scope and Objectives - Continued*

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

## *Auditor's Responsibilities for the Audit of the Financial Statements*

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, if applicable, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Our audit of the financial statements does not relieve you of your responsibilities.

### *Audit Procedures – Internal Control*

Our audit will include obtaining an understanding of the District and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risks of material misstatement as part of our audit planning: management override of controls, improper revenue recognition, and general or local economic challenges. Planning for this engagement has not concluded and is subject to change.

### *Audit Procedures – Compliance*

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

### *Other Services*

We will also assist in preparing the financial statements and required audit adjustments, if any, for the District in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will perform these services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services, and required audit adjustments, if any, and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

### *Responsibilities of Management for the Financial Statements*

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

*Responsibilities of Management for the Financial Statements - Continued*

Management is responsible for making drafts of financial statements, all financial records and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the District involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on, the supplementary information in any document that contains, and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

*Engagement Administration, Fees, and Other*

Our fees for the fiscal years ended April 30, 2025, April 30, 2026, and April 30, 2027 audits will be:

<b>Services Provided</b>	<b>Fiscal Year Ended 04/30/2025</b>	<b>Fiscal Year Ended 04/30/2026</b>	<b>Fiscal Year Ended 04/30/2027</b>
• ACFR (Audit Report)	\$8,800 Annual	\$9,100 Annual	\$9,400 Annual
<b>Annual Total Costs of Services</b>	<b>\$8,800</b>	<b>\$9,100</b>	<b>\$9,400</b>

In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. Please be advised that we will charge interest on late invoices over sixty days.

Lauterbach & Amen’s client portal is used solely as a method of exchanging information and is not intended to store the District’s information. At the end of the engagement, we will provide the District with a copy (in an agreed-upon format) of deliverables and data related to the engagement from the portal. For multi-year engagements, this exchange will occur annually.

Upon completion of the engagement, data and other content will either be removed from the portal or become unavailable to Lauterbach & Amen, LLP within twelve months. For multi-year engagements, completion of the engagement occurs when the deliverables are completed for that year.

The District agrees that during the term of this agreement and for a period of twelve months thereafter, the District shall not solicit, or arrange an employment contract with personnel of Lauterbach & Amen, LLP. Violation of this provision shall, in addition to other relief, require the District to compensate Lauterbach & Amen, LLP with one hundred percent of the solicited person’s annual compensation.



*Reporting*

We will issue a written report upon completion of our audit of the District's financial statements. Our report will be addressed to the Board of Trustees of the District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to the Warrenville Fire Protection District , Illinois and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign below and return it to us.

Cordially,

*Lauterbach & Amen, LLP*

LAUTERBACH & AMEN, LLP

RESPONSE:

This letter correctly sets forth the understanding of the Warrenville Fire Protection District , Illinois.

By: \_\_\_\_\_

Title: \_\_\_\_\_

**ORDINANCE NO. 24-04**

**AN ORDINANCE AMENDING THE EMS BILLING RATES  
FOR THE WARRENVILLE FIRE PROTECTION DISTRICT**

**WHEREAS**, the Warrenville Fire District (the "District"), is a fire protection district duly organized under the laws of the State of Illinois; and

**WHEREAS**, the District renders emergency medical services on public and private property within or outside the District to resident and non-resident persons, businesses, and other entities in the performance of its obligations to the public; and

**WHEREAS**, the Board of Trustees of the District has full power to pass all necessary ordinances, and rules and regulations for the proper management and conduct of the business of the Board of Trustees of the District for carrying into effect the objects for which the District was funded under 70 ILCS 705/6; and

**WHEREAS**, on February 16, 2022, the Board of Trustees adopted its Ordinance No. 22-01 entitled "An Ordinance Amending the EMS Billing Rates For the Warrenville Fire Protection District"; and

**WHEREAS**, the ambulance fees have been increased from time to time and are automatically increased on January 1 of each year, without further Board of Trustees action,

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Trustees of the Warrenville Fire Protection District, DuPage County, Illinois, as follows:

**Section 1.** The Board of Trustees hereby amends its Ordinance No. 22-01 and all subsequent amendments by establishing the following fee schedule:

**Section 1.1.** A fee will be charged for emergency medical services rendered by the Warrenville Fire Protection District for ambulance service provided by the District or any municipality or fire protection district which provides emergency medical services pursuant to a contract or mutual aid agreement with the District.

**Section 1.2.** The fee schedule charged by the District shall be established annually on January 1 of each year; pursuant to either the Illinois Healthcare and Family Services Ground Emergency Medical Transport (GEMT) Cost Report Calculation of Warrenville Fire Protection District Medical Transportation Services submitted the prior year, the Medicare reimbursement rate, or three percent (3%), whichever is greatest.

**Section 1.3.** Each resident or non-resident who is transported by ambulance shall be charged a transport fee as listed in the fee schedule per Section 1.2.

**Section 1.4.** Each resident or non-resident refusing transport, but requiring on scene basic life support (BLS), shall be charged a BLS non-transport fee at the rate of \$216.38, which increases annually thereafter by 3%. “Basic life support (BLS)” is defined as care that involves the treatment of nonlife threatening injuries of illnesses, requiring only basic levels of care.

**Section 1.5.** Each resident or non-resident refusing transport, but requiring on scene advanced life support (ALS) shall be charged an ALS non-transport fee at the rate of \$216.38, which increases annually thereafter by 3%. “Advanced life support (ALS)” is defined as care that involves the use of various advanced medical procedures, the administration of medication, intravenous therapy, and electrocardiogram interpretation.

**Section 1.6.** Each resident or non-resident patient transported by ambulance shall be charged a mileage fee equal to the distance traveled to transport the patient to the hospital at the rate of \$18.70 per mile, which increases annually thereafter by 3%.

**Section 2.** Each resident will be charged at the rates listed in **Section 1**. When ambulance or emergency medical services are rendered by the Warrenville Fire Protection District to residents of the Warrenville Fire Protection District, such persons shall not be billed for the remaining charges which may exist once final payment has been received from all insurance providers of the resident. A “resident” for purposes of this Ordinance means any person whose permanent address is within the District’s coverage area.

**Section 3.** Each non-resident will be charged at the rates listed in **Section 1**. All non-residents shall be invoiced for any remaining charges which exist after the final payments are received from all insurance providers. Unpaid balances will be assigned to a debt collections agency of the District’s choice. A “non-resident” for purpose of this Ordinance means any person whose permanent address is not within the District’s coverage area.

**Section 4.** The Board of Trustees may assign a designee who is hereby directed to adopt administrative regulations to implement this ordinance and is authorized to waive any or all of the fees due from a person, business or other entity under this ordinance. The designee may do so by policy or on an individual basis.

**Section 5.** Nothing in this ordinance shall authorize the District to refuse to provide any service to any person, business or entity that has not paid for services previously provided or that owes any money for services previously provided.

**Section 6.** That the provisions of this Ordinance shall be in full force and effect upon adoption. Any change in billing fees shall be in full force and effect on January 1, 2025.

**Section 7.** That this Ordinance shall supersede any ordinances, resolutions or motions or parts of ordinances, resolutions or motions in conflict with any part herein, and any such ordinances, resolutions, or motions or parts of such are hereby repealed to the extent of any conflict.

**Section 8.** If any section, paragraph or provisions of this Ordinance shall be held invalid or unenforceable for any reason, such invalidity or unenforceability shall not affect any of the remaining provisions of this Ordinance.

**ADOPTED** this 20th day of November, 2024, by a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

[SEAL]

\_\_\_\_\_  
Kathleen Perkins  
President, Board of Trustees  
Warrenville Fire Protection District

ATTEST:

\_\_\_\_\_  
Jeffrey Carstens  
Secretary, Board of Trustees  
Warrenville Fire Protection District

STATE OF ILLINOIS        )  
  ) SS  
COUNTY OF DUPAGE        )

**SECRETARY’S CERTIFICATE**

I, Jeffrey Carstens, the duly qualified and acting Secretary of the Board of Trustees of the Warrenville Fire Protection District, DuPage County, Illinois, and the keeper of the records thereof, do hereby certify that attached hereto is a true and correct copy of an Ordinance entitled:

**ORDINANCE NO. 24-04**

**AN ORDINANCE AMENDING THE EMS BILLING RATES FOR  
THE WARRENVILLE FIRE PROTECTION DISTRICT**

adopted by said Board of Trustees at its meeting held on the 20th day of November, 2024.

I, Jeffrey Carstens, do further certify that a quorum of said Board of Trustees was present at said meeting, and that the Board complied with all requirements of the Illinois Open Meetings Act. Further, I, Jeffrey Carstens, certify that the Ordinance has not been amended or altered and is in full force and effect as of the date indicated below.

IN WITNESS WHEREOF I have hereunto set my hand this 20th day of November, 2024.

[SEAL]

\_\_\_\_\_  
Jeffrey Carstens  
Secretary, Board of Trustees  
Warrenville Fire Protection District

**ORDINANCE NO. 24-05**

**AN ORDINANCE PERMITTING TRUSTEES TO ATTEND BOARD MEETINGS BY REMOTE PARTICIPATION**

**WHEREAS**, the Warrenville Fire Protection District (“the District”) is a fire protection district duly organized pursuant to the laws of the State of Illinois; and

**WHEREAS**, the Board has full power to pass all necessary ordinances, rules, and regulations for the proper management and conduct of the business of the District for carrying into effect the objects for which the District was formed (70 ILCS 705/6); and

**WHEREAS**, the Illinois General Assembly has enacted the Open Meetings Act (5 ILCS 120/7) (“OMA”) to ensure that the actions of public bodies be taken openly and that their deliberations be conducted openly and the Board strives to always conduct its business in strict accordance with the OMA; and

**WHEREAS**, the Board deems it necessary and in the best interests of the District and its residents to adopt a policy that would permit members of the Board of Trustees to lawfully participate in board meetings by remote participation as set forth in the OMA; and

**WHEREAS**, on July 6, 2012, the Board of Trustees adopted its Ordinance No. 12-03 entitled "An Ordinance Permitting Trustees to Attend Board Meetings by Remote Participation"; and

**NOW, THEREFORE, Be it Ordained** by the Board of Trustees of the Warrenville Fire Protection District, DuPage County, Illinois, as follows:

**Section One:** The Board of Trustees finds it necessary and proper to allow its members to participate in Board meetings by use of remote participation as set forth in the regulations established in Exhibit “A”.

**Section Two:** If any section, paragraph or provisions of this Ordinance shall be held invalid or unenforceable for any reason, such invalidity or unenforceability shall not affect any of the remaining provisions of this Ordinance.

**Section Three:** This Ordinance shall be in full force and effect upon adoption.

**ADOPTED** this 20th day of November, 2024, by a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

[SEAL]

\_\_\_\_\_  
Kathleen Perkins  
President, Board of Trustees  
Warrenville Fire Protection District

ATTEST:

\_\_\_\_\_  
Jeffrey Carstens  
Secretary, Board of Trustees  
Warrenville Fire Protection District

## **EXHIBIT A**

A trustee, key District staff member, or advisor, may attend a properly convened open or closed meeting as permitted by Section 7 of the Illinois Open Meetings Act (5 ILCS 120/7) in accordance with the following rules.

### **1. RULES STATEMENT**

Any member of the Board of Trustees (Board) may remotely attend any open or closed meeting of the Board via electronic means (such as by telephone, video or internet connection) provided that such attendance is in compliance with these rules and any applicable laws.

### **2. PREREQUISITES**

A trustee may attend a Board meeting remotely if the trustee meets the following conditions: a quorum of the Board is physically present at the location of the meeting throughout the meeting; and, a majority of the trustees present at the meeting site votes to approve the remote attendance at the meeting.

### **3. PROCEDURE**

- a. The trustee should notify the Fire Chief or Administrative Assistant at least forty-eight (48) hours before the meeting, unless impractical, so that necessary communications equipment can be arranged. Inability to make the necessary technical arrangements for the necessary communications equipment may result in denial of a request for remote attendance.
- b. The trustee seeking to attend the meeting remotely must assert one of the following four reasons why he or she is unable to physically attend the meeting: (i) personal illness or disability; or (ii) employment purposes or the business of the Warrenville Fire Protection District; or (iii) a family or other emergency; or (iv) unexpected childcare obligations.



c. After receiving the remote attendance request, the Fire Chief or Administrative Assistant shall inform the remaining Trustees of the request for participation by remote attendance.

4. **VOTING PROCEDURES**

After a roll call establishing that a quorum of the Board is physically present at the subject meeting, the presiding officer shall call for a motion that the requesting trustee may be permitted to attend the meeting remotely after specifying the reason entitling the absent trustee to attend remotely. The motion must be approved by a vote of a majority of the Trustees present.

5. **ADEQUATE EQUIPMENT REQUIRED**

The trustee participating remotely and other trustees physically present at the meeting site must be able to communicate clearly and effectively, and members of the audience at the meeting site (if any) must be able to hear all communications at the meeting site. Before allowing remote attendance at any meeting, the presiding officer, assisted as needed by the Fire Chief or Administrative Assistant, shall ensure the presence and functional operation of communications equipment adequate to accomplish this objective at the meeting site.

6. **MINUTES**

Any trustee attending remotely shall be considered an off-site attendee. The remotely attending trustee shall be counted as present remotely for that meeting. The meeting minutes shall reflect and state specifically whether each trustee is physically present at the meeting or present and attending by remote means. If all trustees are physically present at the meeting site, this distinction need not be made. Physical presence at the meeting site is presumed unless otherwise noted.

7. **RIGHTS OF REMOTE ATTENDEE**

A trustee permitted to attend remotely will be able to express his or her comments during the meeting and participate in the same capacity as those trustees physically present, subject to all general meeting guidelines and procedures previously adopted and adhered to. The trustee attending remotely shall be heard, considered, and counted as to any vote taken. Accordingly, the name of any member attending remotely shall be called during any vote taken, and his or her vote counted and recorded by the Secretary, assisted by the Administrative Assistant as needed, and placed in the minutes for the corresponding meeting. A trustee attending remotely may leave a meeting and return as in the case of any trustee, provided the trustee attending remotely shall announce his or her leaving and returning. The minutes shall reflect the departure and return of a trustee, whether physically present at the meeting site or attending the meeting remotely.

8. **COMMITTEES AND SUB-COMMITTEES**

These rules shall apply to all committees and sub-committees established by authority of the Board of Trustees.

9. **REMOTE ATTENDANCE BY KEY DISTRICT STAFF AND ADVISORS**

These rules for remote attendance by a trustee shall also apply to key District Staff members, including but not limited to the Fire Chief, Assistant Fire Chief(s), Administrative Assistant(s), attorney and other Board advisors and consultants.

STATE OF ILLINOIS        )  
  ) SS  
COUNTY OF DUPAGE        )

**SECRETARY’S CERTIFICATE**

I, Jeffrey Carstens, the duly qualified and acting Secretary of the Board of Trustees of the Warrenville Fire Protection District, DuPage County, Illinois, and the keeper of the records thereof, do hereby certify that attached hereto is a true and correct copy of an Ordinance entitled:

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BOARD MEETINGS BY REMOTE PARTICIPATION**

adopted by said Board of Trustees at its meeting held on the 20th day of November, 2024.

I, Jeffrey Carstens, do further certify that a quorum of said Board of Trustees was present at said meeting, and that the Board complied with all requirements of the Illinois Open Meetings Act. Further, I, Jeffrey Carstens, certify that the Ordinance has not been amended or altered and is in full force and effect as of the date indicated below.

IN WITNESS WHEREOF I have hereunto set my hand this 20th day of November, 2024.

[SEAL]

\_\_\_\_\_  
Jeffrey Carstens  
Secretary, Board of Trustees  
Warrenville Fire Protection District