

WARRENVILLE FIRE PROTECTION DISTRICT  
AGENDA FOR TRUSTEE BOARD MEETING  
June 18, 2025  
5:00 PM  
3S472 Batavia Road, Warrenville, IL 60555

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. APPROVE AGENDA**

**5. PUBLIC COMMENTS**

**6. ROUTINE BUSINESS**

- a) Approval of Minutes
  - 1. Regular meeting 05/21/2025
  - 2. Special meeting 05/29/2025
- b) Financial Reports
- c) Approval of Bills
  - 1. Discussion and possible action on SCBA regulators not to exceed \$8,000
  - 2. Discussion and possible action on email hosting platform
- d) Other Finance
- e) Closed Session
  - 1. 5 ILCS 120/2(c)(1) – Personnel
  - 2. 5 ILCS 120/2(c)(2) – Collective negotiating matters

**7. COMMUNICATIONS**

- a) Fire Chief's Report
- b) Trustees
- c) Firefighters' Appreciation
- d) Attorney
- e) Logistics Report
- f) Training Report
- g) EMS Report
- h) Apparatus Report
- i) Fire Bureau Report
- j) Personnel
  - 1. Discussion and possible action on Fire Chief's 2025-2026 goals

**8. UNFINISHED BUSINESS**

- a) Status update on WFPD strategic plan project

**9. NEW BUSINESS**

- a) Receive GFOA Certificate of Achievement for Excellence in Financial Reporting

**10. ADJOURN**

**WARRENVILLE FIRE PROTECTION DISTRICT  
3S472 Batavia Road, Warrenville, IL 60555**

**Minutes of Trustee Meeting  
May 21, 2025**

**CALL TO ORDER**

President Perkins called the meeting to order at 1700 hours.

**PLEDGE OF ALLEGIANCE**

The meeting started with the pledge of allegiance to the flag.

**ROLL CALL**

Present for the meeting were President Kate Perkins, Secretary Jeff Carstens, Treasurer Al Thompson, Trustee Mike Karl, Trustee Natalie Clemens (via zoom), Assistant Chief Joe Levy, Assistant Chief Jamie Clark, Assistant Chief Kevin O'Hare, Financial Analyst Amber Nadeau, and Administrative Assistant Jenna Reavy. Chief Andy Dina was absent for the meeting.

The guests were Captain Jeff Fiene and Brian LeFevre from Sikich (left at 1720 hours).

A motion was made by Trustee Thompson, seconded by Trustee Carstens, to allow Trustee Clemens to attend and participate remotely via zoom due to employment purposes.

4 AYES      1 ABSTAIN      MOTION CARRIED

**APPROVAL OF AGENDA**

A motion was made by President Perkins, seconded by Trustee Thompson, to approve the agenda with the Sikich presentation moved after Elections and Appointments.

5 AYES      MOTION CARRIED

**PUBLIC COMMENTS**

None.

**ELECTIONS AND APPOINTMENTS**

President Perkins conducted the Oath of Office swearing-in of Trustee Jeff Carstens.

President Perkins conducted the Oath of Office swearing-in of Trustee Mike Karl.

A motion was made by Trustee Carstens, seconded by Trustee Thompson, to nominate Kate Perkins for Trustee President.

5 AYES      MOTION CARRIED

A motion was made by Trustee Carstens, seconded by Trustee Karl, to nominate Al Thompson for Trustee Treasurer.

5 AYES      MOTION CARRIED

A motion was made by Trustee Karl, seconded by Trustee Thompson, to nominate Jeff Carstens for Trustee Secretary.

5 AYES      MOTION CARRIED

**FINANCIAL REPORTS**

Brian LeFevre from Sikich presented the fiscal year end reports for 04/30/2025. He reviewed a couple financial reports including the Summary of Cash and Revenue and Expenses Compared to Budget. The ending balance in the Corporate Fund was \$2,346,150.57 and the Capital Fund was \$2,147,375.28. He noted the District is in line with the Fund Balance policy.

Mr. LeFevre said the revenues received were over \$508,000 higher than expected. For expenses, personal services were about \$620,000 less than budgeted, contractual services were about \$62,000 less than budgeted, and commodities were about \$9,000 less than budgeted. The overall net revenue over expenses was almost \$260,000. He also spoke about the Liability Fund and Workers Compensation Fund balances.

Mr. LeFevre commented that the analysis and purchase of the new ladder truck without a loan was a significant achievement for the District. President Perkins praised the administrative staff for their hard work, especially Financial Analyst Nadeau for doing the analysis.

Mr. LeFevre said the audit work has started for the fiscal year that just ended. The District will once again be filing for the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting award. The auditor will complete fieldwork at the end of June. The final audit report is expected to be ready for the Board of Trustees meeting in August.

**APPROVAL OF MINUTES**

A motion was made by Trustee Thompson, seconded by Trustee Carstens, to approve the regular minutes of the regular meeting on April 16, 2025.

4 AYES      1 ABSTAIN      MOTION CARRIED

A motion was made by Trustee Thompson, seconded by Trustee Carstens, to approve the closed session minutes of the regular meeting on April 16, 2025.

4 AYES      1 ABSTAIN      MOTION CARRIED

A motion was made by Trustee Thompson, seconded by Trustee Carstens, to approve the regular minutes of the special meeting on April 23, 2025.

5 AYES      MOTION CARRIED

A motion was made by Trustee Thompson, seconded by Trustee Carstens, to approve the closed session minutes of the special meeting on April 23, 2025.

5 AYES      MOTION CARRIED

**FINANCIAL REPORTS**

Assistant Chief Levy presented the financial reports. The “Total Cash” from the Summary of Cash report is equal to the “Ending Cash Balance” on the Cash Activity Report. The Cash Activity Report included a beginning cash balance of \$5,082,437.19 and an ending cash balance of \$4,715,177.53 as recorded in the April 2025 financial reports.

Assistant Chief Levy noted the April ambulance revenues were \$155,729.15, however, \$16,059 of it will be corrected to Grant Revenue. The Fire Recovery revenue was \$2,598.24. The Fire Bureau revenue was \$2,101.00.

There were some notable expenses including the new ladder truck modifications for \$109,000, liability insurance for \$38,000, IT server migration for \$8,000, office furniture for \$6,000, office carpet for \$9,000, SCBA annual testing \$4,000, WRT gear and annual maintenance for \$10,000, and asbestos abatement for \$3,600.

A motion was made by Trustee Carstens, seconded by Trustee Thompson, to accept the monthly accounting reports as presented.

ROLL CALL:  
Carstens – AYE  
Clemens – AYE  
Karl – AYE  
Perkins – AYE  
Thompson – AYE  
MOTION CARRIED

**APPROVAL OF BILLS**

There was a discussion about the purchase of the Lexipol policy system. Assistant Chief Levy said it is expected to take two or three years to complete all of the policies. Admin staff will work with Lexipol to create a project schedule and delivery dates.

Financial Analyst Nadeau noted the quote includes a 10% discount since the District is an IPRF member. The District also received a grant from IPRF for \$21,711, which can be used towards the cost of the Lexipol.

A motion was made by Trustee Thompson, seconded by Trustee Carstens, to approve the purchase of the Lexipol policy system not to exceed \$32,000 and directed Chief Dina to sign the agreement.

ROLL CALL:  
Carstens – AYE  
Clemens – AYE  
Karl – AYE  
Perkins – AYE  
Thompson – AYE  
MOTION CARRIED

**OTHER FINANCE**

Assistant Chief Levy said there will be a bill for fire gear, with three sets covered by a grant.

## **CLOSED SESSION**

None.

## **FIRE CHIEF'S REPORT**

Assistant Chief Levy reported there were 146 calls for service in the month of April 2025, which included 104 EMS calls and 42 fire and rescue calls.

Assistant Chief Levy reported there were two significant incidents in April 2025, which were two chimney fires in Warrenville.

Assistant Chief Levy said there were two mutual aid calls to Naperville for an abandoned car in the water and a body recovery search.

A/C Levy and A/C O'Hare attended the legislative conference in Springfield. They met with legislators, staffers, and networked with peers at a lunch and learn event.

A/C Levy met with College of DuPage to work on details of an internship program for our Cadets. There is a follow-up meeting on May 13th.

A/C O'Hare is preparing for the ISO visit on May 27th. The last ISO visit was in 2018/2019.

Fire Administration attended the Metropolitan Fire Chiefs Administrative Professionals luncheon with Financial Analyst Nadeau and Administrative Assistant Reavy.

Fire Administration attended a retirement luncheon for long-time billing representative Carol Vicich from Paramedic Billing Services.

Fire Chief Dina drove the Easter Bunny to the VFW Easter Egg Hunt on April 19th on the District's new ladder truck.

A/C Levy and A/C O'Hare attended two separate events at the Romeoville Fire Academy to support our newest POC employee Luis Gonzalez. The first event was Chiefs Day and the second event was the graduation.

The District's IT company, NTIVA, is struggling to complete the server migration due to issues with the record management system and the accounting software.

Chief Dina and Financial Analyst Nadeau attended the audit kickoff meeting with Lauterbach and Amen. The audit should be completed for the August BOT meeting.

Several Warrenville FPD members attended Wildland Urban Interface and Intermix training in Schiller Park with the Cook County Forest Preserve District and the Schiller Park Fire Department.

Financial Analyst Nadeau and Administrative Assistant Reavy attended the Illinois Fire Service Administrative Professionals conference in Galena, Illinois.

The District joined the National Fallen Firefighters Foundation in honoring America's fallen fire heroes by lighting the fire station red from April 27th through May 5th.

**TRUSTEES**

None.

**FIREFIGHTERS' APPRECIATION**

None.

**ATTORNEY**

None.

**LOGISTICS**

Captain Fiene presented the Logistics Report.

**TRAINING**

Assistant Chief Levy presented the Training Report. April had 921 training hours.

**EMS**

Assistant Chief Levy presented the EMS Report.

**APPARATUS**

Assistant Chief Levy presented the Apparatus Report.

**FIRE BUREAU**

Assistant Chief O'Hare presented the Fire Bureau Report.

**PERSONNEL**

The recognition ceremony took place at the end of the meeting.

**UNFINISHED BUSINESS**

There were no updates regarding the strategic plan project.

**NEW BUSINESS**

The Board received the 2024 Apparatus Assessment Report. It will be put on the website.

President Perkins said the term for Fire Commissioner, Ryan McIntyre, is coming to an end. The position is appointed by the Board of Trustees.

A motion was made by President Perkins, seconded by Trustee Carstens, to appoint Ryan McIntyre for another term to the Board of Fire Commissioners.

5 AYES          MOTION CARRIED

**ADJOURNMENT**

At 1806 hours, a motion was made by Trustee Carstens, seconded by Trustee Thompson, to adjourn the meeting following the recognition ceremony, which started at 1830 hours and ended at 1845 hours.

5 AYES      MOTION CARRIED

Present at the end of the meeting were President Kate Perkins, Secretary Jeff Carstens, Treasurer Al Thompson, Trustee Mike Karl, Assistant Chief Joe Levy, Assistant Chief Jamie Clark, Assistant Chief Kevin O’Hare, Financial Analyst Amber Nadeau, and Administrative Assistant Jenna Reavy.

The guest present at the end of the meeting was Captain Jeff Fiene.

The meeting adjourned at 1845 hours.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

**WARRENVILLE FIRE PROTECTION DISTRICT**  
**3S472 Batavia Road, Warrenville, IL 60555**

**Minutes of SPECIAL Trustee Meeting**  
**May 29, 2025**

**CALL TO ORDER**

President Perkins called the meeting to order at 1830 hours.

**PLEDGE OF ALLEGIANCE**

The meeting started with the pledge of allegiance to the flag.

**ROLL CALL**

Present for the meeting were President Kate Perkins, Secretary Jeff Carstens, Treasurer Al Thompson, Trustee Mike Karl, and Trustee Natalie Clemens.

There were no guests present at the meeting.

**APPROVAL OF AGENDA**

A motion was made by Trustee Carstens, seconded by Trustee Thompson, to approve the agenda as presented.

5 AYES      MOTION CARRIED

**PUBLIC COMMENTS**

None

**CLOSED SESSION**

At 1832 hours, a motion was made by Trustee Thompson, seconded by Trustee Karl, to go into closed session to discuss personnel matters in accordance with 5 ILCS 120/2(c)(1).

5 AYES      MOTION CARRIED

Closed session ended at 1920 hours.

**PERSONNEL**

There was a brief discussion about the goals for the Fire Chief for this year.

**NEW BUSINESS**

President Perkins commented that the Board of Trustees should discuss a master plan for the District to prepare for 2036. It may be necessary to hire a consultant. This will be discussed further at a regular meeting for the Board of Trustees.

**ADJOURNMENT**

At 1944 hours, a motion was made by Trustee Thompson, seconded by Trustee Carstens, to adjourn the meeting.

5 AYES      MOTION CARRIED

Present at the end of the meeting were President Kate Perkins, Secretary Jeff Carstens, Treasurer Al Thompson, Trustee Mike Karl, and Trustee Natalie Clemens.

Meeting adjourned at 1944 hours.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

**Warrenville Fire Protection District**  
**Cash Activity**  
**May 2025**

Beginning Cash Balance		4,715,177.53
Revenues:		
Receipts from the Monthly Receipts report	470,471.00	
PAYA Write Off	-	
Interest Income IL Funds account	12,901.60	
Interest Income 5/3 Money Market account	1,272.69	
Personal Property Replacement Tax Direct Deposit	9,413.69	
Foreign Fire Revenue	-	
Total Revenues		494,058.98
Expenses:		
Vendor checks from the Check Register report	(51,152.45)	
Payroll disbursements and fees from the Precision payroll reports	(211,632.62)	
Auto Disbursements	(51,652.23)	
Foreign Fire Disbursements	-	
Foreign Fire Disbursements Paid on 5/3 Credit Card and reimbursed to District	-	
Bank fee 5/3 Checking Account	-	
Bank fee Hinsdale Lockbox Account	-	
Bank fee Money Market	-	
Transfer from Fftax to 53 Checking	-	
Credit Card Processing Fee	(67.07)	
Ambulance Billing Fee	-	
Total Expenses		<u>(314,504.37)</u>
Ending Cash Balance		<u><u>4,894,732.14</u></u>
Bank Account Balances at month end:		
* Fifth-Third Checking		596,808.72
Fifth-Third Money Market (2.25%)		776,953.00
The Illinois Funds Investments (4.50%)		3,453,417.84
Fifth-Third Lockbox Checking		-
Hinsdale Bank and Trust Co Lockbox		2,235.96
* Fifth Third Foreign Fire Tax		65,316.62
		<u><u>4,894,732.14</u></u>

\* Note: The Fifth-Third Checking and Foreign Fire Tax account balance displayed represents the general ledger balance not the bank balance. There are reconciling items such as outstanding checks and deposits in transit at month end.

Warrenville Fire Protection District  
Summary of Cash  
May 31, 2025

ASSETS

Corporate Fund

Fifth-Third Checking Pooled	\$	(989,429.60)	
Hinsdale Lockbox Checking		2,235.96	
The Illinois Funds Investments		3,453,417.84	
Fifth-Third Money Market		(202,054.08)	
Total Corporate Fund			2,264,170.12

Audit Fund

Fifth-Third Checking Pooled		4,937.58	
Total Audit Fund			4,937.58

Liability Insurance Fund

Fifth-Third Checking Pooled		2,907.10	
Total Liability Insurance Fund			2,907.10

Workers Compensation Fund

Fifth-Third Checking Pooled		143,421.77	
Total Workers Compensation Fund			143,421.77

Foreign Fire Fund

Fifth-Third Foreign Fire Tax		65,316.62	
Total Foreign Fire Fund			65,316.62

Capital Projects Fund

Fifth-Third Pooled Checking		1,434,971.87	
Fifth-Third Money Market		979,007.08	
Total Capital Projects Fund			2,413,978.95

Total Cash	\$	4,894,732.14	

**Warrenville Fire Protection District**  
**Account Reconciliation**  
**As of May 31, 2025**  
**01-00-1000-00 - Fifth-Third Pooled Checking**  
**Bank Statement Date: May 31, 2025**

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance		34,956.29
Add: Cash Receipts		358,294.11
Less: Cash Disbursements		(102,804.68)
Add (Less) Other		<u>306,363.00</u>
Ending GL Balance		<u>596,808.72</u>
Ending Bank Balance		606,708.84
Add back deposits in transit		
Total deposits in transit		
(Less) outstanding checks		
	Apr 10, 2025 11505	(68.00)
	Apr 15, 2025 11516	(40.00)
	Apr 29, 2025 11530	(4,176.18)
	May 8, 2025 11543	(2,422.00)
	May 29, 2025 11553	(135.44)
	May 29, 2025 11554	<u>(3,058.50)</u>
Total outstanding checks		(9,900.12)
Add (Less) Other		
Total other		
Unreconciled difference		<u>0.00</u>
Ending GL Balance		<u><u>596,808.72</u></u>

## Warrenville Fire Protection District Monthly Receipts For the Period From May 1, 2025 to May 31, 2025

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transactio	Line Description	Debit Amnt	Credit Am
5/12/25	10-00-4700-00	3586	Miscellaneous-Corporate - Ladder Truck donation in memory of Randy Price		100.00
	01-00-1000-00		Fairbanks, Beth	100.00	
5/12/25	10-00-4700-00	1543	Miscellaneous-Corporate - Ladder Truck donation in memory of Randy Price		100.00
	01-00-1000-00		Warrenville Firemen's Auxiliary	100.00	
5/12/25	10-00-4700-00	3306	Miscellaneous-Corporate - Ladder Truck donation in memory of Randy Price		50.00
	01-00-1000-00		Hansen, Jackie	50.00	
5/12/25	10-00-4700-00	2937	Miscellaneous-Corporate - Ladder Truck donation in memory of Randy Price		50.00
	01-00-1000-00		Auriene, Lanora	50.00	
5/12/25	10-00-4700-00	1009	Miscellaneous-Corporate - Ladder Truck donation in memory of Randy Price		50.00
	01-00-1000-00		Paustian, Charles	50.00	
5/12/25	10-00-4700-00	3691	Miscellaneous-Corporate - Ladder Truck donation in memory of Randy Price		50.00
	01-00-1000-00		Ladeur, Robert	50.00	
5/12/25	10-00-4700-00	1001	Miscellaneous-Corporate - Ladder Truck donation in memory of Randy Price		300.00
	01-00-1000-00		Divelbiss, Valerie	300.00	
5/12/25	10-00-4700-00	3570	Miscellaneous-Corporate - Ladder Truck donation in memory of Randy Price		400.00
	01-00-1000-00		Price, Cheryl	400.00	
5/12/25	10-00-4700-00	05122025	Miscellaneous-Corporate - Ladder Truck donation in memory of Randy Price		90.00
	01-00-1000-00		Cash Miscellaneous	90.00	
5/12/25	10-00-4350-00	66673	Fire Recovery - Corp		343.61
	01-00-1000-00		Fire Recovery USA LLC	343.61	
5/14/25	10-00-1290-00	AMNI9HX9	Invoice: FP25-16		1,408.60
	01-00-1000-00		Atomic Fire Protection Inc	1,408.60	
5/23/25	10-00-4000-00	05232025	Property Tax-Corporate		292,971.27
	30-00-4000-00		Property Tax-Audit		969.03
	40-00-4000-00		Property Tax-Liability Insur		2,907.10
	50-00-4000-00		Property Tax-Work Comp		14,793.92
	10-00-4050-00		Property Tax - Corp Emer&Rescu		43,671.13
	01-00-1000-00		DuPage County Treasurer	355,312.45	
5/29/25	10-01-5200-05	071497	Reim district vision ins-Corp - Gloodt for April		7.60
	10-01-5200-10		Reim district dental ins-Corp - Gloodt for April		31.85
	01-00-1000-00		Accrue CMS	39.45	
5/31/25	10-00-4310-00	05312025-1	Amb Billing Fund 10		112,176.89
	10-00-1031-00		Amb Deposits Fund 10	112,176.89	
				<b>470,471.00</b>	<b>470,471.00</b>

**Warrenville Fire Protection District**  
**Aged Receivables**  
**As of May 31, 2025**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Summary Format.

<b>Customer Bill To Contact</b>	<b>0-30</b>	<b>31-60</b>	<b>61-90</b>	<b>Over 90 days</b>	<b>Amount Due</b>
Alarm Detection Systems, Inc.	822.20				822.20
Cybor Fire Protection Company	489.00				489.00
Fox Valley Fire & Safety Co., Inc.	420.00				420.00
Key Systems	1,387.65				1,387.65
	<b>3,118.85</b>				<b>3,118.85</b>

**Warrenville Fire Protection District**  
**FMB-Plan Review Cash Receipts**  
**May 2025**

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<b>Date Paid</b>	<b>Invoice Number</b>	<b>Customer Name</b>	<b>Amount Paid</b>
5/14/2025	FP25-16	Atomic Fire Protection Inc	1,408.60
Total FMB cash received			\$ 1,408.60
Fees charged on payments not received			-
Total current month revenue in account 10-00-4250-20			<u>\$ 1,408.60</u>

## Warrenville Fire Protection District Check Register For the Period From May 1, 2025 to May 31, 2025

Filter Criteria includes: 1) Check Numbers from 10000 to 13000. Report order is by Check Number.

Payee	Check	Amount	Account ID	Account Description
Air One Equipment, Inc.	11538	8,649.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Du-Comm	11539	21,512.46	10-00-2000-00 10-00-2000-00 10-00-2000-00 01-00-1000-00	Accounts Payable Accounts Payable Accounts Payable Fifth-Third Pooled Checking
Galusha Farm - Berning Far	11540	945.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Illinois Treasurer	11541	111.65	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Image Trend, LLC	11542	2,889.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
MABAS Division 16	11543	2,422.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Air One Equipment, Inc.	11544	6,481.00	10-00-2000-00 10-00-2000-00 10-00-2000-00 10-00-2000-00 10-00-2000-00 10-00-2000-00 01-00-1000-00	Accounts Payable Accounts Payable Accounts Payable Accounts Payable Accounts Payable Accounts Payable Fifth-Third Pooled Checking
City of Warrenville	11545	222.26	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Haley Brown	11546	70.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Illinois State Police	11547	54.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Konica Minolta Premier Fina	11548	362.81	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Larson Engineering, Inc.	11549	1,114.62	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Nicor Gas	11550	597.31	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Ntiva, Inc.	11551	2,184.11	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Paramedic Billing Services,	11552	343.29	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Fireground Supply Inc.	11553	135.44	10-00-2000-00 10-00-2000-00 01-00-1000-00	Accounts Payable Accounts Payable Fifth-Third Pooled Checking
Sikich, LLP - Accounting	11554	3,058.50	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
<b>Total</b>		<b>51,152.45</b>		

**Warrenville Fire Protection District**  
**Check Register**  
**For the Period From May 1, 2025 to May 31, 2025**

Filter Criteria includes: 1) Check Numbers from 170 to 800. Report order is by Check Number.

<b>Payee</b>	<b>Check</b>	<b>Amount</b>	<b>Account ID</b>	<b>Account Description</b>
Aflac	787	1,254.78	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Blue Cross Blue Shield of Ill	788	31,986.98	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Blue Cross Blue Shield of Ill	789	768.96	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Guardian Dental Plan	790	1,314.61	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
IMRF - IL Municipal Retirem	791	902.07	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Illinois Public Risk Fund	792	15,054.00	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
Fifth Third Bank	793	370.83	10-00-2000-00 01-00-1000-00	Accounts Payable Fifth-Third Pooled Checking
	<b>Total</b>	<b>51,652.23</b>		

**Warrenville Fire Protection District**  
**Purchase Journal**  
**For the Period From May 1, 2025 to May 31, 2025**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor Name. Repo

Name	Date	Account ID	Account Description	Line Description	Debit	Credit
Aflac	5/1/25	10-00-2160-00	Insurance - Aflac Payable	Accident insurance for April	1,254.78	
Aflac	5/1/25	10-00-2000-00	Accounts Payable	Aflac		1,254.78
Air One Equipment, Inc.	5/2/25	55-01-5150-00	Foreign Fire Tax	ParaTech TRT kit for Foreign Fire	8,649.00	
Air One Equipment, Inc.	5/2/25	10-00-2000-00	Accounts Payable	Air One Equipment, Inc.		8,649.00
Air One Equipment, Inc.	5/8/25	10-01-7200-00	Firefighters Pers Prot Equip	1 set of turnout gear	3,748.00	
Air One Equipment, Inc.	5/8/25	10-00-2000-00	Accounts Payable	Air One Equipment, Inc.		3,748.00
Air One Equipment, Inc.	5/8/25	10-01-7200-00	Firefighters Pers Prot Equip	Firefighting helmets (OSFM Small Equipment Grant)	1,215.00	
Air One Equipment, Inc.	5/8/25	10-00-2000-00	Accounts Payable	Air One Equipment, Inc.		1,215.00
Air One Equipment, Inc.	5/9/25	10-01-7200-00	Firefighters Pers Prot Equip	Firefighting helmet	395.00	
Air One Equipment, Inc.	5/9/25	10-00-2000-00	Accounts Payable	Air One Equipment, Inc.		395.00
Air One Equipment, Inc.	5/13/25	10-01-6160-00	Hose and Appliances	Fire hose	898.00	
Air One Equipment, Inc.	5/13/25	10-00-2000-00	Accounts Payable	Air One Equipment, Inc.		898.00
Air One Equipment, Inc.	5/13/25	10-01-7220-00	Uniforms-Employees	Uniform items for R. Tosto	58.00	
Air One Equipment, Inc.	5/13/25	10-00-2000-00	Accounts Payable	Air One Equipment, Inc.		58.00
Air One Equipment, Inc.	5/13/25	10-01-7220-00	Uniforms-Employees	Uniform items for Bovio	167.00	
Air One Equipment, Inc.	5/13/25	10-00-2000-00	Accounts Payable	Air One Equipment, Inc.		167.00
Blue Cross Blue Shield of Illinois	5/1/25	10-01-5200-00	Insurance-Health	Health insurance for May	31,986.98	
Blue Cross Blue Shield of Illinois	5/1/25	10-00-2000-00	Accounts Payable	Blue Cross Blue Shield of Illinois		31,986.98
Blue Cross Blue Shield of Illinois	5/1/25	10-01-5200-05	Insurance-Vision	Vision insurance for May	297.22	
Blue Cross Blue Shield of Illinois	5/1/25	10-01-5200-20	Insurance-Life	Life insurance for May	471.74	
Blue Cross Blue Shield of Illinois	5/1/25	10-00-2000-00	Accounts Payable	Blue Cross Blue Shield of Illinois		768.96
City of Warrenville	5/10/25	10-01-6800-20	Utilities-Water	Water utility for April	222.26	
City of Warrenville	5/10/25	10-00-2000-00	Accounts Payable	City of Warrenville		222.26
Du-Comm	5/1/25	10-01-6110-00	DuComm Dispatch	Dispatch facility lease share 05/01-07/31	760.96	
Du-Comm	5/1/25	10-00-2000-00	Accounts Payable	Du-Comm		760.96
Du-Comm	5/1/25	10-01-6110-00	DuComm Dispatch	Dispatch usage share 05/01-07/31	19,854.50	
Du-Comm	5/1/25	10-00-2000-00	Accounts Payable	Du-Comm		19,854.50
Du-Comm	5/1/25	10-01-6110-00	DuComm Dispatch	Active 911 service renewal 05/31/25-05/30/26	897.00	
Du-Comm	5/1/25	10-00-2000-00	Accounts Payable	Du-Comm		897.00
Fifth Third Bank	5/28/25	10-01-7100-00	Office Supplies	Banking check stock	370.83	
Fifth Third Bank	5/28/25	10-00-2000-00	Accounts Payable	Fifth Third Bank		370.83
Fireground Supply Inc.	5/21/25	10-01-7220-90	Uniforms-Other	Memorial nameplate for R. Price	25.94	
Fireground Supply Inc.	5/21/25	10-00-2000-00	Accounts Payable	Fireground Supply Inc.		25.94
Fireground Supply Inc.	5/22/25	10-01-7220-90	Uniforms-Other	Memorial badge for R. Price	109.50	
Fireground Supply Inc.	5/22/25	10-00-2000-00	Accounts Payable	Fireground Supply Inc.		109.50
Galusha Farm - Berning Farms, LI	5/1/25	10-01-6700-40	Training-Supplies	Hay for training	945.00	
Galusha Farm - Berning Farms, LI	5/1/25	10-00-2000-00	Accounts Payable	Galusha Farm - Berning Farms, LLC		945.00

**Warrenville Fire Protection District**  
**Purchase Journal**  
**For the Period From May 1, 2025 to May 31, 2025**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor Name. Repo

<b>Name</b>	<b>Date</b>	<b>Account ID</b>	<b>Account Description</b>	<b>Line Description</b>	<b>Debit</b>	<b>Credit</b>
Guardian Dental Plan	5/1/25	10-01-5200-10	Insurance-Dental	Dental insurance for May	1,314.61	
Guardian Dental Plan	5/1/25	10-00-2000-00	Accounts Payable	Guardian Dental Plan		1,314.61
Haley Brown	5/13/25	10-01-6770-00	Client Relations Expense	Food for 05/21 ceremony	70.00	
Haley Brown	5/13/25	10-00-2000-00	Accounts Payable	Haley Brown		70.00
Illinois Public Risk Fund	5/1/25	50-00-5400-00	Worker's Compensation Expense	Workers comp insurance for May	15,054.00	
Illinois Public Risk Fund	5/1/25	10-00-2000-00	Accounts Payable	Illinois Public Risk Fund		15,054.00
Illinois State Police	5/1/25	10-01-6730-00	Testing and Promotion	Background checks	54.00	
Illinois State Police	5/1/25	10-00-2000-00	Accounts Payable	Illinois State Police		54.00
Illinois Treasurer	5/1/25	10-01-6510-00	Maintenance-Equipment	IDOT Rt 56 pre-emption emitter per IGA	111.65	
Illinois Treasurer	5/1/25	10-00-2000-00	Accounts Payable	Illinois Treasurer		111.65
Image Trend, LLC	5/6/25	10-01-6600-05	IT Computer Software	Preplan software annual fee	2,889.00	
Image Trend, LLC	5/6/25	10-00-2000-00	Accounts Payable	Image Trend, LLC		2,889.00
IMRF - IL Municipal Retirement Fund	5/1/25	10-00-2163-00	IMRF Payable - Employee	Employee pension contributions for April	392.58	
IMRF - IL Municipal Retirement Fund	5/1/25	10-01-5200-27	IMRF District Contribution	Employer pension contributions for April	509.49	
IMRF - IL Municipal Retirement Fund	5/1/25	10-00-2000-00	Accounts Payable	IMRF - IL Municipal Retirement Fund		902.07
Konica Minolta Premier Finance	5/19/25	10-01-7100-00	Office Supplies	Copier lease and usage for 05/12-06/12	362.81	
Konica Minolta Premier Finance	5/19/25	10-00-2000-00	Accounts Payable	Konica Minolta Premier Finance		362.81
Larson Engineering, Inc.	5/1/25	10-01-6500-00	Maintenance Buildings-Station	Building structural evaluation	1,114.62	
Larson Engineering, Inc.	5/1/25	10-00-2000-00	Accounts Payable	Larson Engineering, Inc.		1,114.62
MABAS Division 16	5/1/25	10-01-6010-00	Dues	Annual dues	2,422.00	
MABAS Division 16	5/1/25	10-00-2000-00	Accounts Payable	MABAS Division 16		2,422.00
Nicor Gas	5/8/25	10-01-6800-10	Utilities-Gas	Gas utility for 04/08-05/08	597.31	
Nicor Gas	5/8/25	10-00-2000-00	Accounts Payable	Nicor Gas		597.31
Ntiva, Inc.	5/13/25	10-01-6600-10	IT Support Services	IT support services for May	2,184.11	
Ntiva, Inc.	5/13/25	10-00-2000-00	Accounts Payable	Ntiva, Inc.		2,184.11
Paramedic Billing Services, Inc.	5/15/25	10-01-6115-00	Ambulance Billing Fees	Billing fee for April ambulance revenue	343.29	
Paramedic Billing Services, Inc.	5/15/25	10-00-2000-00	Accounts Payable	Paramedic Billing Services, Inc.		343.29
Sikich, LLP - Accounting	5/23/25	10-01-6000-00	Accounting-Sikich	Accounting services for April	3,058.50	
Sikich, LLP - Accounting	5/23/25	10-00-2000-00	Accounts Payable	Sikich, LLP - Accounting		3,058.50
					<b>102,804.68</b>	<b>102,804.68</b>

**Warrenville Fire Protection District  
Purchase Journal - Fifth Third Pro Card  
For the Period From May 1, 2025 to May 31, 2025**

Filter Criteria includes: 1) Vendor IDs: Fifth Third Pro Card; 2) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

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Name	Date	Account ID	Account Description	Line Description	Trans Amount
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Credit card payments were made on 04/01/2025, 04/30/2025, and 06/01/2025.  
As a result, there is no data to report for the month of May.

This report contains no data.

Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the One Month Ending May 31, 2025

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available	
<u>Corporate Fund</u>						
<u>Revenues</u>						
10-00-4000-00	Property Tax Revenue	\$ 292,971.27	\$ 292,971.27	\$ 3,599,700.00	3,306,728.73	91.86
10-00-4010-00	Property Tax Revenue - Pension	51,164.99	51,164.99	628,657.00	577,492.01	91.86
10-00-4050-00	PropTax Rev - Emer&Rescue Fund	43,671.13	43,671.13	536,581.00	492,909.87	91.86
10-00-4100-00	State Replacement Tax Revenue	9,413.69	9,413.69	55,000.00	45,586.31	82.88
10-00-4250-10	FMB-Public Education	0.00	0.00	3,000.00	3,000.00	100.00
10-00-4250-20	FMB-Plan Review	1,408.60	1,408.60	20,000.00	18,591.40	92.96
10-00-4310-00	Ambulance Service Fees	112,176.89	112,176.89	1,200,000.00	1,087,823.11	90.65
10-00-4350-00	Fire Recovery	343.61	343.61	15,000.00	14,656.39	97.71
10-00-4500-00	Grant Revenue	0.00	0.00	45,000.00	45,000.00	100.00
10-00-4700-00	Other Income	1,190.00	1,190.00	3,000.00	1,810.00	60.33
10-00-4800-00	Interest Income	12,570.62	12,570.62	100,000.00	87,429.38	87.43
	<b>Total Revenues</b>	<b>524,910.80</b>	<b>524,910.80</b>	<b>6,205,938.00</b>	<b>5,681,027.20</b>	<b>91.54</b>
<u>Expenses</u>						
<u>Personal Services</u>						
10-01-5000-00	Payroll-Full Time Firefighters	163,541.58	163,541.58	2,350,500.00	2,186,958.42	93.04
10-01-5005-00	Payroll-Part Time Firefighters	17,373.00	17,373.00	450,000.00	432,627.00	96.14
10-01-5010-00	Payroll-Office & Staff	13,501.71	13,501.71	200,000.00	186,498.29	93.25
10-01-5015-00	Payroll-Part Time Supervisory	2,345.00	2,345.00	28,150.00	25,805.00	91.67
10-01-5020-00	Overtime	3,919.91	3,919.91	100,000.00	96,080.09	96.08
10-01-5022-00	Payroll-Special-Rate	826.59	826.59	10,000.00	9,173.41	91.73
10-01-5025-00	Payroll-Holiday Pay	0.00	0.00	60,000.00	60,000.00	100.00
10-01-5030-00	Payroll-Fireman POC	7,546.00	7,546.00	100,000.00	92,454.00	92.45
10-01-5080-00	Trustee Compensation	1,356.25	1,356.25	16,875.00	15,518.75	91.96
10-01-5090-00	Fire Commissioner Compensation	249.99	249.99	3,000.00	2,750.01	91.67
10-01-5100-00	Payroll Taxes	5,657.56	5,657.56	118,000.00	112,342.44	95.21
10-01-5200-00	Insurance-Health	28,595.30	28,595.30	385,000.00	356,404.70	92.57
10-01-5200-05	Insurance-Vision	289.62	289.62	2,800.00	2,510.38	89.66
10-01-5200-10	Insurance-Dental	1,282.76	1,282.76	14,500.00	13,217.24	91.15
10-01-5200-20	Insurance-Life	471.74	471.74	6,000.00	5,528.26	92.14
10-01-5200-25	VEBA	0.00	0.00	52,000.00	52,000.00	100.00
10-01-5200-26	457 District Contribution	0.00	0.00	2,600.00	2,600.00	100.00
10-01-5200-27	IMRF District Contribution	509.47	509.47	7,000.00	6,490.53	92.72
10-01-5300-00	Health & Wellness	0.00	0.00	40,000.00	40,000.00	100.00
10-01-5500-00	Pension Contribution	51,164.99	51,164.99	628,657.00	577,492.01	91.86
	<b>Total Personal Services</b>	<b>298,631.47</b>	<b>298,631.47</b>	<b>4,575,082.00</b>	<b>4,276,450.53</b>	<b>93.47</b>

Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the One Month Ending May 31, 2025

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available	
<u>Contractual Services</u>						
10-01-6000-00	Accounting-Sikich	3,058.50	3,058.50	50,000.00	46,941.50	93.88
10-01-6010-00	Dues	2,422.00	2,422.00	9,425.00	7,003.00	74.30
10-01-6020-00	Firefighters Appreciation Fund	0.00	0.00	14,000.00	14,000.00	100.00
10-01-6030-00	General Insurance	0.00	0.00	8,308.00	8,308.00	100.00
10-01-6040-00	Legal	0.00	0.00	38,000.00	38,000.00	100.00
10-01-6045-00	Payroll Service Fee	383.69	383.69	5,300.00	4,916.31	92.76
10-01-6060-00	GEMT 50% Payment Expense	0.00	0.00	205,000.00	205,000.00	100.00
10-01-6080-00	Other Professional Services	0.00	0.00	32,000.00	32,000.00	100.00
10-01-6110-00	DuComm Dispatch	21,512.46	21,512.46	83,462.00	61,949.54	74.22
10-01-6115-00	Ambulance Billing Fees	343.29	343.29	54,000.00	53,656.71	99.36
10-01-6120-00	Haz-Mat Equipment	0.00	0.00	5,000.00	5,000.00	100.00
10-01-6130-00	Dive/Water Rescue	0.00	0.00	11,000.00	11,000.00	100.00
10-01-6140-00	Technical Rescue Equipment	0.00	0.00	2,500.00	2,500.00	100.00
10-01-6145-00	TEMS - (SWAT)	0.00	0.00	2,000.00	2,000.00	100.00
10-01-6150-00	SCBA Maintenance and Parts	0.00	0.00	20,000.00	20,000.00	100.00
10-01-6160-00	Hose and Appliances	898.00	898.00	6,000.00	5,102.00	85.03
10-01-6170-00	GIS Maintenance	0.00	0.00	1,100.00	1,100.00	100.00
10-01-6180-00	Credit Card Processing Fees	67.07	67.07	1,000.00	932.93	93.29
10-01-6200-00	Comm/Radio Equipment	0.00	0.00	20,000.00	20,000.00	100.00
10-01-6500-00	Maintenance Buildings-Stat 1	1,114.62	1,114.62	45,000.00	43,885.38	97.52
10-01-6510-00	Maintenance-Equipment	111.65	111.65	2,000.00	1,888.35	94.42
10-01-6520-00	Maintenance-Apparatus	0.00	0.00	70,000.00	70,000.00	100.00
10-01-6530-00	Small Tools	0.00	0.00	4,000.00	4,000.00	100.00
10-01-6600-00	IT Hardware	0.00	0.00	12,000.00	12,000.00	100.00
10-01-6600-05	IT Computer Software	2,889.00	2,889.00	40,400.00	37,511.00	92.85
10-01-6600-10	IT Support Services	2,184.11	2,184.11	36,000.00	33,815.89	93.93
10-01-6700-00	Training-Seminars/Lecture	0.00	0.00	11,000.00	11,000.00	100.00
10-01-6700-05	Training-Certification Classes	0.00	0.00	40,000.00	40,000.00	100.00
10-01-6700-10	Training-Books/Manuals	0.00	0.00	2,200.00	2,200.00	100.00
10-01-6700-15	Training-Building Mat/Props	0.00	0.00	6,200.00	6,200.00	100.00
10-01-6700-20	Training-Audio Visual/Comp	0.00	0.00	3,200.00	3,200.00	100.00
10-01-6700-25	Training- Per Diem	0.00	0.00	4,500.00	4,500.00	100.00
10-01-6700-40	Training-Supplies	945.00	945.00	5,500.00	4,555.00	82.82
10-01-6700-48	Career Training	0.00	0.00	40,000.00	40,000.00	100.00
10-01-6700-50	Training - Fire Commissioners	0.00	0.00	4,800.00	4,800.00	100.00
10-01-6710-00	Fire Prevention Bureau	0.00	0.00	4,000.00	4,000.00	100.00
10-01-6730-00	Testing and Promotion	54.00	54.00	30,000.00	29,946.00	99.82
10-01-6745-00	Public Education	0.00	0.00	10,000.00	10,000.00	100.00
10-01-6750-00	Travel/Hotel Expense	0.00	0.00	6,500.00	6,500.00	100.00
10-01-6770-00	Client Relations Expense	70.00	70.00	5,000.00	4,930.00	98.60

Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the One Month Ending May 31, 2025

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
10-01-6800-00	Utilities-Electric	0.00	0.00	13,000.00	13,000.00	100.00
10-01-6800-10	Utilities-Gas	597.31	597.31	10,000.00	9,402.69	94.03
10-01-6800-20	Utilities-Water	222.26	222.26	3,000.00	2,777.74	92.59
10-01-6810-00	Telephone-Land Line	0.00	0.00	15,500.00	15,500.00	100.00
10-01-6810-10	Telephone-Cell Phones	0.00	0.00	13,150.00	13,150.00	100.00
10-01-6830-00	Alarm Expense	0.00	0.00	4,000.00	4,000.00	100.00
10-01-6840-00	Cable	0.00	0.00	850.00	850.00	100.00
	<b>Total Contractual Services</b>	<u>36,872.96</u>	<u>36,872.96</u>	<u>1,009,895.00</u>	<u>973,022.04</u>	96.35

Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the One Month Ending May 31, 2025

	Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available	
<u>Commodities</u>						
10-01-7000-00	Motor Fuel	0.00	0.00	30,000.00	30,000.00	100.00
10-01-7010-00	Operating Supplies	0.00	0.00	2,500.00	2,500.00	100.00
10-01-7100-00	Office Supplies	733.64	733.64	9,000.00	8,266.36	91.85
10-01-7110-00	Cleaning Supplies	0.00	0.00	4,000.00	4,000.00	100.00
10-01-7200-00	Firefighters Pers Prot Equip	5,358.00	5,358.00	50,000.00	44,642.00	89.28
10-01-7220-00	Uniforms-Employees	225.00	225.00	32,000.00	31,775.00	99.30
10-01-7220-90	Uniforms-Other	135.44	135.44	6,000.00	5,864.56	97.74
10-01-7230-00	Fire & Rescue Equipment	0.00	0.00	20,000.00	20,000.00	100.00
10-01-7300-00	Medical Supplies	0.00	0.00	35,000.00	35,000.00	100.00
	Total Commodities	6,452.08	6,452.08	188,500.00	182,047.92	96.58
<u>Other</u>						
10-01-9500-60	Transfers to Capital Projects	265,000.00	265,000.00	265,000.00	0.00	0.00
	Total Other	265,000.00	265,000.00	265,000.00	0.00	0.00
	Total Expenses	606,956.51	606,956.51	6,038,477.00	5,431,520.49	89.95
	Net Revenue over Expenses	\$ (82,045.71)	\$ (82,045.71)	\$ 167,461.00	249,506.71	148.99

Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the One Month Ending May 31, 2025

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Audit Fund</u>						
<u>Revenues</u>						
30-00-4000-00	Property Tax Revenue	\$ 969.03	\$ 969.03	\$ 11,906.00	10,936.97	91.86
	Total Revenues	<u>969.03</u>	<u>969.03</u>	<u>11,906.00</u>	<u>10,936.97</u>	91.86
<u>Expenses</u>						
30-00-6005-00	Audit Fees	<u>0.00</u>	<u>0.00</u>	<u>11,906.00</u>	<u>11,906.00</u>	100.00
	Total Personal Services	<u>0.00</u>	<u>0.00</u>	<u>11,906.00</u>	<u>11,906.00</u>	100.00
	Net Revenue over Expenses	<u>\$ 969.03</u>	<u>\$ 969.03</u>	<u>\$ 0.00</u>	<u>(969.03)</u>	0.00
<u>Liability Insurance Fund</u>						
<u>Revenues</u>						
40-00-4000-00	Property Tax Revenue	\$ 2,907.10	\$ 2,907.10	\$ 35,719.00	32,811.90	91.86
	Total Revenues	<u>2,907.10</u>	<u>2,907.10</u>	<u>35,719.00</u>	<u>32,811.90</u>	91.86
<u>Expenses</u>						
40-00-6035-00	Liability Insurance	<u>0.00</u>	<u>0.00</u>	<u>35,719.00</u>	<u>35,719.00</u>	100.00
	Total Personal Services	<u>0.00</u>	<u>0.00</u>	<u>35,719.00</u>	<u>35,719.00</u>	100.00
	Net Revenue over Expenses	<u>\$ 2,907.10</u>	<u>\$ 2,907.10</u>	<u>\$ 0.00</u>	<u>(2,907.10)</u>	0.00

Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the One Month Ending May 31, 2025

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Workers Compensation Fund</u>						
<u>Revenues</u>						
50-00-4000-00	Property Tax Revenue	\$ 14,793.92	\$ 14,793.92	\$ 181,771.00	166,977.08	91.86
	Total Revenues	<u>14,793.92</u>	<u>14,793.92</u>	<u>181,771.00</u>	<u>166,977.08</u>	91.86
<u>Expenses</u>						
50-00-5400-00	Worker's Compensation Expense	<u>15,054.00</u>	<u>15,054.00</u>	<u>181,771.00</u>	<u>166,717.00</u>	91.72
	Total Personal Services	<u>15,054.00</u>	<u>15,054.00</u>	<u>181,771.00</u>	<u>166,717.00</u>	91.72
	Net Revenue over Expenses	<u>\$ (260.08)</u>	<u>\$ (260.08)</u>	<u>\$ 0.00</u>	<u>260.08</u>	0.00

Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the One Month Ending May 31, 2025

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Foreign Fire Fund</u>						
<u>Revenues</u>						
55-00-4150-00	Foreign Fire Tax Revenue	\$ 0.00	\$ 0.00	\$ 35,000.00	35,000.00	100.00
	Total Revenues	<u>0.00</u>	<u>0.00</u>	<u>35,000.00</u>	<u>35,000.00</u>	100.00
<u>Expenses</u>						
55-01-5150-00	Foreign Fire Tax	<u>8,649.00</u>	<u>8,649.00</u>	<u>35,000.00</u>	<u>26,351.00</u>	75.29
	Total Personal Services	<u>8,649.00</u>	<u>8,649.00</u>	<u>35,000.00</u>	<u>26,351.00</u>	75.29
	Net Revenue over Expenses	<u><u>\$ (8,649.00)</u></u>	<u><u>\$ (8,649.00)</u></u>	<u><u>\$ 0.00</u></u>	<u><u>8,649.00</u></u>	0.00

Warrenville Fire Protection District  
Revenues and Expenses  
Compared with Budget  
For the One Month Ending May 31, 2025

		Current Month Actual	Year to Date Actual	Annual Budget	Remaining Balance	Percent Available
<u>Capital Projects Fund</u>						
<u>Revenues</u>						
60-00-4800-00	Interest Income	\$ 1,603.67	\$ 1,603.67	\$ 15,000.00	13,396.33	89.31
60-00-4900-10	Transfers from Corp Fund	<u>265,000.00</u>	<u>265,000.00</u>	<u>265,000.00</u>	<u>0.00</u>	0.00
	Total Revenues	<u>266,603.67</u>	<u>266,603.67</u>	<u>280,000.00</u>	<u>13,396.33</u>	4.78
 <u>Expenses</u>						
60-01-8010-00	Capital Outlay - Building	0.00	0.00	70,000.00	70,000.00	100.00
60-01-8015-00	Capital Outlay - Apparatus	<u>0.00</u>	<u>0.00</u>	<u>780,000.00</u>	<u>780,000.00</u>	100.00
	Total Expenses	0.00	0.00	850,000.00	850,000.00	100.00
	Net Revenue over Expenses	<u>\$ 266,603.67</u>	<u>\$ 266,603.67</u>	<u>\$ (570,000.00)</u>	<u>(836,603.67)</u>	146.77



(877) 637-3473

# Quote

Quote # QT1943908  
 Date 06/04/2025  
 Expires 06/27/2025  
 Sales Rep Barma, Robert J  
 PO # LT. BRYAN LA FORGE  
 Shipping Method FedEx Ground  
 Customer WARRENVILLE FPD (IL)  
 Customer # C37725

**Bill To**

WARRENVILLE FPD  
 3s 472 Batavia Rd  
 WARRENVILLE IL 60555  
 United States

**Ship To**

WARRENVILLE FPD  
 3S472 BATAVIA RD  
 Warrenville IL 60555  
 United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
200077-50			REG ASY, 2013, QD	4	\$1,950.00	\$7,800.00

**Subtotal** \$7,800.00

**Shipping Cost** \$0.00

**Tax Total** \$0.00

**Total** \$7,800.00

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1943908



6/9/2025

Warrenville Fire Department  
3S472 Batavia Road  
Warrenville, IL. 60555

Dear Lt. LaForge:

As of the date of this letter, because of some reorganization of our distribution structure, currently Municipal Emergency Services (MES) is the only distributor of 3M Scott Fire and Safety products serving DuPage county in Illinois that is trained and authorized to provide products and services to municipal fire service customers. If you have any further questions, please contact me.

Thank you for your business.

Regards,

Ray Redell  
Fire & SCBA Specialist  
3M Scott Fire & Safety

# Proposal for Transition to Google Workspace

---

Kevin O'Hare  
Assistant Chief  
Warrenville Fire Protection District  
oharek@warrenvillefire.com  
(630) 816-1813

June 9, 2025

Dear Members of the Board of Trustees,

I am writing to formally propose transitioning our organization's communication and productivity tools from our current provider, Deneb Corp, to Google Workspace. This recommendation is based on a comprehensive review of our operational needs, technology goals, and cost-effectiveness.

**Current annual budget amount for Deneb Corp. -email services: \$8,580**

## **Recommended Solution: Google Workspace Business Plus or Standard**

After consultation with Google and comparison of available service tiers, Google Workspace Business Plus has emerged as the most suitable option. This plan offers a robust suite of tools designed to improve collaboration, administrative control and most of all provide the most data security. Key features of both Business Standard and Business Plus include:

- Shared Drives for Working groups – Ensures organizational ownership of files rather than individual user accounts
- Drive Audit Logs & Advanced Sharing Permissions – Enhances transparency and data governance
- Google Vault – Enables retention, search, and legal holds for emails and chats
- Gmail, Google Meet (with recording), and Google Chat – Integrated communication tools for email, video conferencing, and messaging
- Google Forms - Creating opportunities for us to receive better feedback from our stakeholders.
- Google, Docs, Sheets and Slides. Living documents that are always saved as the most current version, cloud based and collaborative friendly.

# Proposal for Transition to Google Workspace

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## Pricing & Discounts

Plan	Agreement Term	Discounted Price	Retail Price
Business Plus	3-Year	\$18.70/user/month	\$26.40
Business Plus	1-Year	\$20.90/user/month	\$26.40
Business Standard	3-Year	\$11.90/user/month	\$16.80
Business Standard	1-Year	\$13.30/user/month	\$16.80
Business Starter	3-Year	\$5.95/user/month	\$8.40
Business Starter	1-Year	\$6.65/user/month	\$8.40

## Implementation Options

We have two setup pathways:

1. Direct Implementation via Google – Includes a one-time onboarding consultation with the DeLight Onboarding Team. No additional cost; guidance only (no direct access to our systems).
2. Implementation via a Google Premier Partner – Full-service setup, migration, and optional staff/admin training. Estimated cost range: \$2,500 – \$5,000, based on user count, data volume, and environment complexity.

Regardless of the chosen path, we will also have 24/7 access to Google's technical support through our admin console.

## Migration from Deneb Corp

Both Google and Microsoft offer tools to migrate existing email and data. Should we proceed with Google Workspace, we would be moving away from Deneb's private mail server to a secure public cloud server hosted by Google. This aligns with modern IT infrastructure practices and will provide greater reliability and long-term scalability.

## Next Steps

Pending Board approval, we will:

- Finalize license selection based on user roles
- Choose a setup method (Google Premier Partner or NTIVA)
- Execute a 1-year or 3-year agreement with Google

# Proposal for Transition to Google Workspace

---

I respectfully request the Board's review and approval to proceed with this transition. Please let me know if further details are needed. I am happy to facilitate the next steps based on the Board's direction.

Sincerely,

Kevin O'Hare  
Assistant Chief



# WARRENVILLE FIRE PROTECTION DISTRICT

3S472 Batavia Road \* Warrenville, IL 60555 \* (630) 393-1381 \* FAX (630) 393-4608

## BOARD OF TRUSTEES:

Kathleen Perkins  
President

Jeff Carstens  
Trustee- Secretary

Alasdair Thompson  
Trustee-Treasurer

Michael Karl  
Trustee

Natalie Clemens  
Trustee

Andrew Dina  
Fire Chief

## Fire Chief's Report to the Trustees Warrenville Fire Protection District May 2025

For the month of May we responded to 149 calls for service. This is 3 more calls than we responded to in the previous month. Reports indicated that 98 of the calls were for Emergency Medical Service requests and 51 were fire and rescue related. We are 72 calls behind where we were at this time in 2024.

### Specialty Team Call Outs/Notable Incidents

1. May 14 – Warrenville companies were dispatched to a fire alarm and reported structure fire at a commercial occupancy on Diehl Road. Fire was contained to a fryer unit and was extinguished by an occupant prior to fire crews arrival.
2. May 26 – Warrenville companies extinguished a dumpster fire on Village Green Court.
3. May 30 – Warrenville companies were dispatched to a fire alarm and reported structure fire on Country Ridge. Crews encountered moderate smoke conditions which was caused by unattended cooking in one of the units. There was no fire extension beyond the burning pot.

### Other Items of Interest

1. Chief Dina and retired Chief Kleinwachter attended the Metropolitan Fire Chiefs retiree luncheon at Empress Banquets in Addison.
2. Chief Dina attended the Multicultural Festival at Johnson School.
3. We provided fire extinguisher training to Walsh Construction crews working at the Northwestern Medicine Cancer Center expansion project.
4. Fire Administration attended the Metropolitan Fire Chiefs Administrative Professionals luncheon with Financial Analyst Nadeau and Administrative Assistant Reavy.
5. Firefighter/Paramedics Reavy and Yager attended the Warrenville Bike Rodeo where they met with the public, passed out WFPD swag, and assisted with the event.
6. The Firefighters Auxiliary hosted a fundraiser at Giordano's in South Naperville where they raised \$400.00. The South Naperville location was chosen because one of the Auxiliary members manages that location.
7. We assisted the Warrenville Police Department in their fundraising efforts at Cop on Top which was held at both the Warrenville Road Dunkin and the Rt. 59 Dunkin. Over \$17,000.00 was raised for Special Olympics.
8. We met with Fermilab Chiefs along with Tom Richter, program coordinator for the NWCG S-130/190 Basic Wildland Firefighter Training course. We have three tentative training days in November we are looking at to host the training.
9. Memorial Day – Warrenville crews attended the following events... \*Graveside services at Assumption Cemetery \*Veterans Memorial service at the City of Warrenville Veterans Memorial Plaza and \*Graveside services at the Warrenville Cemetery.
10. ISO Senior Field Representative Irene Tiscareno conducted our ISO site survey. We still have some more information to upload into the system before they can evaluate our rating.
11. We offered two sessions of safety training to the Warrenville Park District which consisted of "Stop the Bleed" training and fire extinguisher training.

Previous Month ▾ May 1, 2025 - May 31, 2025 ▾

**34%**

**FIRE**  
Percentage of Total Incidents

**66%**

**EMS**  
Percentage of Total Incidents

**149**

**INCIDENTS**  
In Selected Time Slice

**31**

**DAYS**  
In Selected Time Slice



	Counts	% Rows	% Columns	% All										
Week Ending	5/4/25	5/11/25	5/18/25	5/25/25	6/1/25	6/8/25	6/15/25	6/22/25	6/29/25	7/6/25	7/13/25	7/20/25	7/27/25	Total
(11) Structure Fire	1	1	2		1									5
(14) Natural vegetation fire			2											2
(15) Outside rubbish fire					1									1
(32) Emergency medical service (EMS) incident	15	22	22	25	14									98
(44) Electrical wiring/equipm. problem		1	3		1									5
(51) Person in distress		2	1											3
(55) Public service assistance	2	1	2	1	1									7
(57) Cover assignment, standby at fire station, move-up		1	1											2
(61) Dispatched and canceled en route	1		1	3										5
(71) Malicious, mischievous false alarm	1			2										3
(73) System or detector malfunction		1	1		1									3
(74) Unintentional system/detect... operation (no fire)		2	6	4	3									15
<b>Total</b>	<b>20</b>	<b>31</b>	<b>41</b>	<b>35</b>	<b>22</b>									<b>149</b>

Previous Month ▾ May 1, 2025 - May 31, 2025 ▾

00:58

MM:SS  
Average Turnout Time

60%

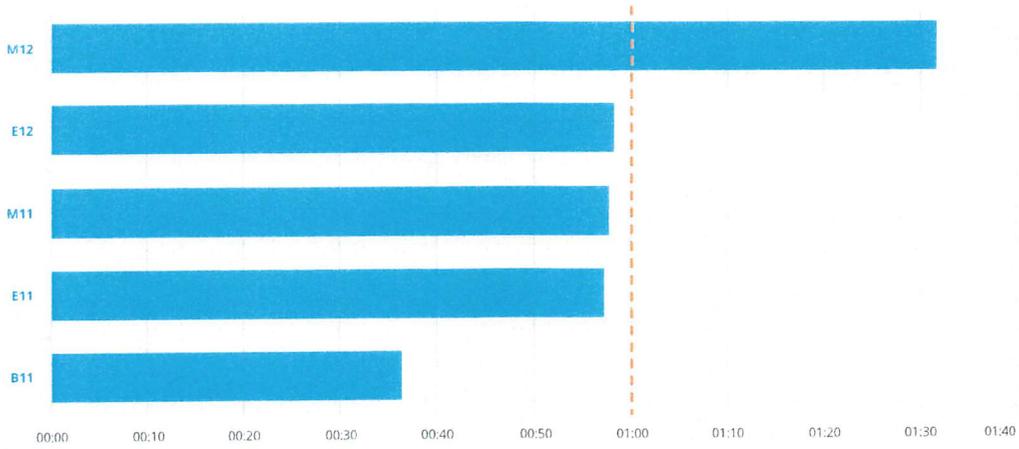
Of Responses  
Turnout Time < 01:00

143

Incidents  
In Selected Time Slice

31

DAYS  
In Selected Time Slice



Counts % Rows % Columns % All

	00:00 - 00:29	00:30 - 00:59	01:00 - 01:29	01:30 - 01:59	02:00 - 02:59	03:00 - 04:59	05:00 - 09:59	Total
B11	11		2		1	1		15
E11	23	31	28	9	3	1	1	96
E12	1	2			1			4
M11	22	46	21	9	10			108
M12	2	6	2	2	2	1	1	16
Total	59	85	53	20	17	3	2	239
Exceptions								37



# WARRENVILLE FIRE PROTECTION DISTRICT

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Michael Karl  
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Andrew Dina  
Fire Chief

## Logistics Report to the Trustees - June 2025

### Station Maintenance:

- Pending Projects:
  - Ceiling tiles in day room showing water damage, no apparent leak found, possibly and HVAC duct condensation issue, monitoring.
  - Multiple repairs: water heaters, & bathroom vent line cleaning, insulate duct in bunk room (significant condensation above ceiling), repair and paint base of bay door bays (brown areas, where they are rusting). Attic banister repair – awaiting for sufficient work before submitting for admin. approval to obtain estimate.
  - Electrical: shore line outlet need service, basement light/outlet needs service – awaiting for sufficient work for electrician before submitting for admin. approval for repair.
  - Asbestos removal/disposal completed for bunk room closet. Some Asbestos remains below the air handler, and will need to be removed when the air handler is replaced.
  - Bay floor drains backing up
- On Going Projects:
  - Larson Engineering to respond provided report on hose tower and closet. Looking for vendor to complete repairs
- Completed Projects:
  - Webmarc doors completed annual bay door service, repaired kitchen door, replaced bay door sensor that was malfunctioning.

### Personal Protective Equipment & Other Assigned Gear:

Please note, logistics does not assist with SCBA equipment.

- Disposed
  - None
- Pending Repairs
  - None
- Repaired
  - None
- Ordered
  - None
- Other
  - None



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## WARRENVILLE FIRE PROTECTION DISTRICT

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# TRAINING DIVISION REPORT

*“TRAIN LIKE YOUR LIFE DEPENDS ON IT, BECAUSE IT DOES!”*

**SUBMITTED BY: BILL ZABLER**

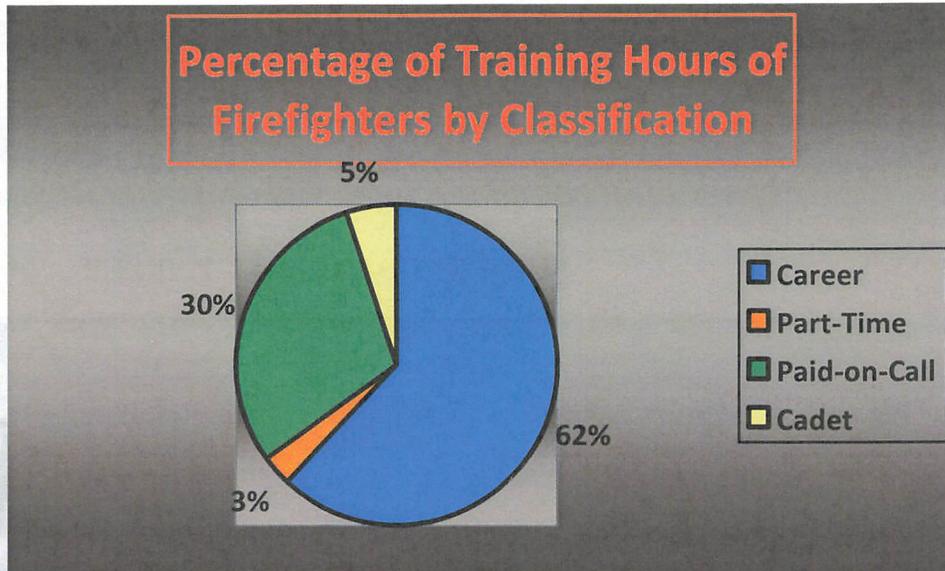
**May 2025**

The owner of the acquired structure on Wiesbrook reported that he is experiencing extensive delays on demolition and we will likely have the structure for a few more months. 5 of the 6 cadets expressed interest in attending the Cadet Fire School at IFSI in July working on registrations. Currently have 3 interested candidates for the Cadet program next year and formulating next year's schedule. Likely to have 7 candidates for the Fall COD Fire Academy, processing and registration will take place next month. Meeting with representative from ISO, changes to training delivery and recording to happen likely to occur after evaluation results. MABAS Training Officers should have draft High-rise policy for the Chiefs next month. Cadets have been working Special Teams equipment. The EMS CE topic was Stroke provided by Edward Hospital and Region 8.

### **Notable Events:**

- FF Kevin Sheahan & Joseph Bovio completed and certified in Common Passenger Vehicle Rescue (VMO) through IFSI.
- FF Evan LeMaster Completed Basic Open Water (Diver) Certification.
- Capt. Zabler completed Fire Ground Command Officer School @ IFSI.
- Capt. Tosto attended AFFI (Union) Safety Conference in Champaign.
- Foreign Fire Board Approved Purchase of a Ceiling/Wall Breaching prop, Coordinating with Vendor Pick-up/Delivery.

## District Training Data:



### Training Hours:

<u>Types of Hours</u>	<u>Quantity</u>	<u>Percentage</u>
Company/Firefighter/SCBA	398	40%
Driver/Operator	208	21%
EMS (Con-Ed/General)	70	7%
Hazardous Materials	45	5%
Officer/Fire Prevention	204	20%
Probationary/Cadet	0	0%
Special Operations	75	7%
<b>Total</b>	<b>1000</b>	<b>100%</b>

### Monthly Training Hour Leaders:

<b>Career</b>	<i>James Reavy</i>	<b>58</b>
<b>Paid-on-Call</b>	<i>Nadia Slates</i>	<b>40</b>
<b>Part-Time</b>	<i>Drew Miller</i>	<b>30</b>

### Total Training Hours by Month:

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Total</u>
1076	967	1048	921	1000								<b>5012</b>





# WARRENVILLE FIRE PROTECTION DISTRICT

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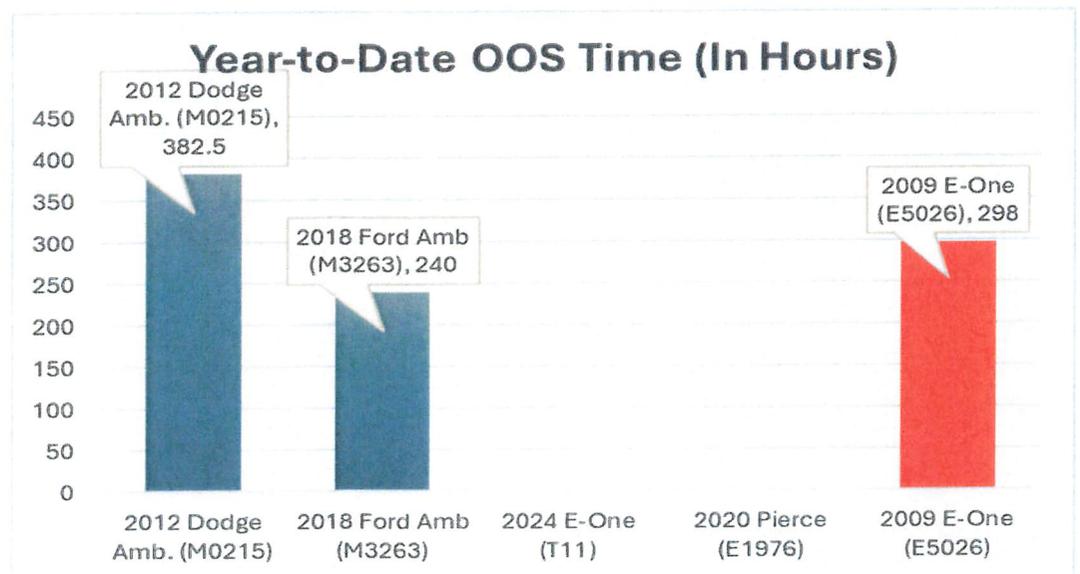
## May Apparatus Report

2020 Pierce Engine (E1976)	\$2,130.39	Replace Batteries & Inlet NOX Sensor
2009 E-One Engine (E5026)	\$ 485.44	Replace Batteries and Safety Lane
<b>Current Month Total</b>	<b>\$ 2,615.83</b>	
<b>Fiscal Year-to-Date</b>	<b>\$ 2,615.83</b>	
<b>Current Fiscal Year Budget</b>	<b>\$70,000.00</b>	

## Other Items of Interest

- 2012 Dodge Ambulance (M0215) – OOS – June 3<sup>rd</sup>
  - AC Compressor Clutch Inoperable

## Apparatus Out-of-Service Time





# WARRENVILLE FIRE PROTECTION DISTRICT

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## FIRE PREVENTION BUREAU May 2025 monthly report

### Fire Prevention News and Updates

#### Meetings

- S.A.L.T. meeting, Fire Marshal Voda
- Hot Shots, Lt. LaForge
- Park district to provide internal training
- Jr. Safety Academy

#### FPB Projects/GIS

- ISO site visit, May 27<sup>th</sup>
  - acquiring and submission of additional information.
- Blue Beam not required to interact with the City's new platform.
  - Exploring Blue Beam and similar products for future cloud based plan review resource
- FPB to take over all burn permits
- ESO user meetings and webinars
- Increased Facebook activity and website enhancements, led by Admin Reavy

### Properties & Construction Projects

#### New Construction

- Water tower – Rt 59 & Duke Pkwy site visit. Next phase is paint and electric. On track for August completion date. No new updates

#### Properties

- Northwestern Medical, site visit and extinguisher training conducted, May 6<sup>th</sup>
  - Three day site visit training scheduled for all crews to view construction project. June 10, 11 & 12

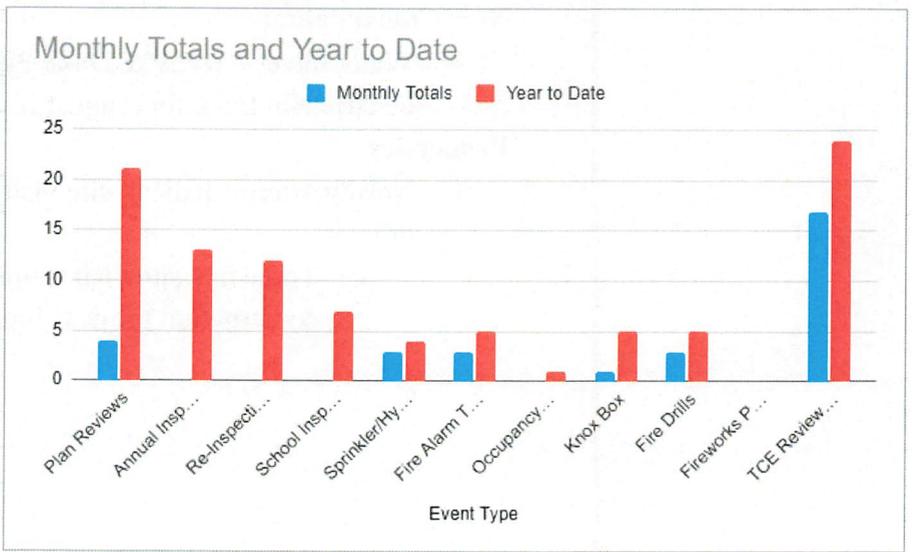
**Refer to Bureau updates**

- Laundry City Express, 2s533 Batavia, Awning sign detached from building
  - Sign has been completely removed, awning has been patched and painted
- CINAMAX, replaced all vestibule light fixtures



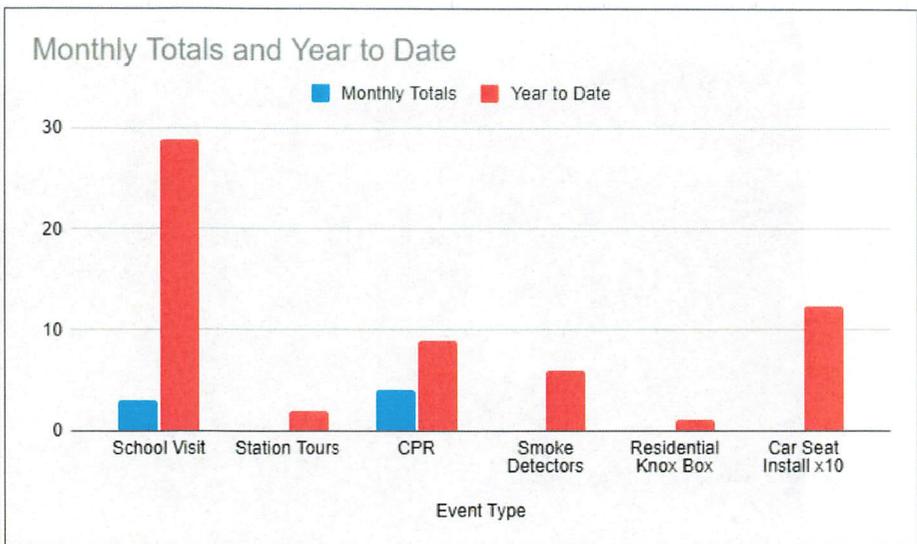
**Reviews & Inspections**

Event Type	Monthly Totals	Year to Date
Plan Reviews	4	21
Annual Inspections		13
Re-Inspections		12
School Inspections	0	7
Sprinkler/Hydro Test	3	4
Fire Alarm Test	3	5
Occupancy Permit	0	1
Knox Box	1	5
Fire Drills	3	5
Fireworks Permit		
TCE Reviews x10	16.9	23.8



## Public Education & Special Events

Event Type	Monthly Totals	Year to Date
School Visit	3	29
Station Tours	0	2
CPR	4	9
Smoke Detectors	0	6
Residential Knox Box	0	1
Car Seat Install x10	0	12.4



### Event updates

- Bike to School event at Bower School, May 7<sup>th</sup>
- Bike Rodeo May 17<sup>th</sup>
- Car seat checks and installs will be at CDH from May through October
  - Should be returning to WFPD in November 2025 through April 2026
- Park District training, May 28<sup>th</sup> was successful
  - Fire extinguisher & Stop the bleed/First aid training
  - Additional pictures on Website and Facebook



- Ride to school, May 29<sup>th</sup> Christmas card contest winner

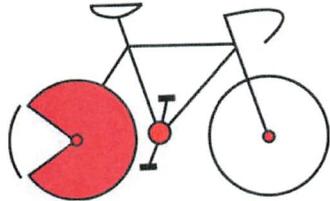


- Push-In Ceremony, June 4<sup>th</sup>
  - Succesfull event with more information to follow in the June report

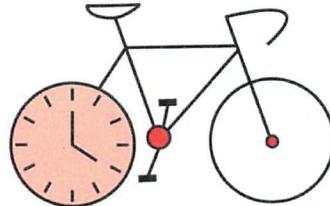
**Upcoming events**

- Jr. Safety Academy, June 23-27
  - Police activites; Tour of police station, squad car demo, drone demo, juvenile law, finger printing
  - Fire activities; Tour of fire station, fire engine demo, fire extinguisher training, water transfer team building activity, assemble first aid kits and water fights
  - Joint activities; Radio communications, trivia game, leadership BINGO, healthy eating/physical fitness activity and a formal graduation with certificate presented by the Chiefs
- Independence Day Parade, July 3<sup>rd</sup>
- Fireworks, July 4<sup>th</sup>

# BICYCLE SAFETY



Around 75% of fatal or serious cyclist accidents occur in urban areas.

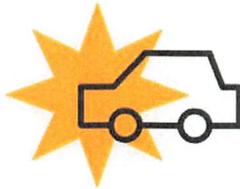


80% of cyclist casualties occur in daylight.

## Causes of Bike Injuries



Inattentive biking



Inattentive driving



Failure to yield

## Ways to Stay Safe

### BE SAFE



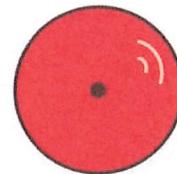
Bicycle helmets prevent serious brain injury by 88% of crashes.

### BE SEEN



Use front and back reflectors on your bike to be seen at all times.

### BE HEARD



Alert pedestrians that you are near by a bell, horn, or your voice.