

Warrenville Fire Protection District
Fire Commission Meeting
September 16, 2025
5:30pm
Minutes

CALL TO ORDER @ 17:31 by Commissioner McIntyre

ROLL CALL - Present for the meeting were Fire Commissioner Tim Gornik, Fire Commissioner Nelda Byers, Fire Commissioner Ryan McIntyre, Fire Chief Andy Dina, and Administrative Assistant Jenna Reavy
Guests were: Trustee President Kate Perkins
Absent were:

PLEDGE OF ALLEGIANCE – The meeting started with the pledge of allegiance to the flag.

APPROVAL OF AGENDA – 1st Commissioner McIntyre 2nd Commissioner Byers

All Ayes
MOTION CARRIED

PUBLIC COMMENT – None.

ROUTINE BUSINESS

APPROVAL OF MINUTES

i) Regular Meeting on 05/13/2025

1st Commissioner Byers 2nd Commissioner Gornik

All Ayes
MOTION CARRIED

ii) Special Meeting on 05/20/2025

1st Commissioner Byers 2nd Commissioner Gornik

All Ayes
MOTION CARRIED

iii) Approve to remain in closed session minutes from:

(1) Special Meeting on 05/20/2025

(2) Since the inception of WFPD BoFC

1st Commissioner Gornik 2nd Commissioner McIntyre

All Ayes
MOTION CARRIED

FINANCIAL REPORT

Chief Dina reported that there were two bills for background checks, totaling \$422. There is currently \$29579 in the budget for full-time and promotional testing.

APPROVAL OF BILLS

None.

CLOSED SESSION

None.

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COMMUNICATIONS

CHIEF'S REPORT

Chief Dina presented his chief's report.

Illinois Fire and Police Commissioners Association Fall Seminar coming up in November. Commissioner Byers recommended attending the module with Attorney John Kelly.

Administration will be requesting an emergency purchase of computers that will be presented at the September Trustee meeting.

The District have transitioned to Google for email and document services.

The District has submitted several grants; Illinois American Water, Dive vehicle replacement, EmberSafe community risk reduction, and LadderUp recruitment and retention.

Administrative Assistant Jenna Reavy has begun her Executive Support Personnel training, which takes place every Wednesday.

All six past cadets are now in the academy, plus one other part-timer and the district has four new cadets.

The district has implemented a new training program that has been successful.

The district has received its new radios and they have been distributed to the crews.

Open House is set for October 1st.

TRUSTEES REPORT

Trustee President Perkins reported on the process to replace Commissioner Byers, who will step down in October. One Trustee and one Commissioner will conduct candidate interviews and present recommendations to the Board. Trustee Perkins noted that certain application questions are required by statute, including political party affiliation—since the Board cannot be composed entirely of one party—and current government employment, which is not permitted. The District will issue a notice regarding the vacancy and will hold a send-off ceremony for Commissioner Byers on October 15th.

ATTORNEY

MOU for new hire requirements have been reviewed and approved by the attorney.

PERSONNEL

The district currently has 14 full-time personnel and two vacancies.

UNFINISHED BUSINESS

General ongoing business for personnel

The board sent the next full-time test date for November 14, 2025.

1st Commissioner McIntyre 2nd Commissioner Gornik

All Ayes
MOTION CARRIED

The Board does not need to make any changes to the preference point scale, as the paramedic requirement is already included. Chief Dina recommended that in future testing, paramedic certification be weighted closer to 5 on the 0–5 scale.

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NEW BUSINESS

Discuss and vote on MOU regarding New Hire Requirements

The MOU allows the District to hire candidates currently enrolled in paramedic school, with employment contingent upon successful completion of the program.

Commissioner Gornik motioned to approved the MOU as presented.

1st Commissioner Gornik 2nd Commissioner McIntyre

All Ayes

MOTION CARRIED

Chief Dina noted that the MOU specifies it will be incorporated into the next union contract, effective May 1, 2026.

ADJOURN @17:58 hours, - 1st Commissioner McIntyre

2nd Commissioner Gornik

All Ayes

MOTION CARRIED

Meeting adjourned at 17:58 hours.