

**WARRENVILLE FIRE PROTECTION DISTRICT  
3S472 Batavia Road, Warrenville, IL 60555**

**Minutes of SPECIAL Trustee Meeting  
December 4, 2025**

**CALL TO ORDER**

President Perkins called the meeting to order at 1716 hours.

**PLEDGE OF ALLEGIANCE**

The meeting started with the pledge of allegiance to the flag.

**ROLL CALL**

Present for the meeting were President Kate Perkins, Secretary Jeff Carstens, Treasurer Al Thompson, Trustee Mike Karl, Trustee Natalie Clemens, Fire Chief Andy Dina (left at 1745 hours), Assistant Chief Jamie Clark (left at 1732 hours), and Assistant Chief Kevin O'Hare (left at 1732 hours).

There were no guests present at the meeting.

**APPROVAL OF AGENDA**

A motion was made by President Perkins, seconded by Trustee Thompson, to approve the agenda with closed session moved after personnel.

5 AYES      MOTION CARRIED

**PUBLIC COMMENTS**

None

**PERSONNEL**

There was a discussion about the process for the selection of the new Fire Chief. The Board of Trustees discussed an internal selection vs. external selection process and the difference between them. Chief Dina explained the process for using an assessment center for an external selection. Assistant Chief O'Hare provided additional information about the latest assessment center process used for the Assistant Chief position. Chief Dina discussed the advantages of the current administration.

**CLOSED SESSION**

At 1732 hours, a motion was made by President Perkins, seconded by Trustee Thompson, to go into closed session to discuss personnel matters in accordance with 5 ILCS 120/2(c)(1).

ROLL CALL:  
Carstens – AYE  
Clemens – AYE  
Karl – AYE  
Perkins – AYE  
Thompson – AYE  
MOTION CARRIED

Closed session ended at 1816 hours.

A brief recess took place at 1816 hours. The meeting resumed at 1819 hours.

**PERSONNEL**

The Board of Trustees will further discuss and finalize the Fire Chief selection process at the regular meeting in January.

A motion was made by President Perkins, seconded by Trustee Thompson, to approve an additional \$1,000 per month paid to Assistant Chief Levy for the period that he is interim Fire Chief.

ROLL CALL:  
Carstens – AYE  
Clemens – AYE  
Karl – AYE  
Perkins – AYE  
Thompson – AYE  
MOTION CARRIED

**ADJOURNMENT**


At 1820 hours, a motion was made by Trustee Carstens, seconded by Trustee Thompson, to adjourn the meeting.

5 AYES      MOTION CARRIED

Present at the end of the meeting were President Kate Perkins, Secretary Jeff Carstens, Treasurer Al Thompson, Trustee Mike Karl, and Trustee Natalie Clemens.

Meeting adjourned at 1820 hours.

  
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President

  
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Secretary