

Warrenville Fire Protection District  
Fire Commission Meeting

Jan 13, 2026

5:30pm  
Minutes

**CALL TO ORDER** @ 17:30 by Commissioner McIntyre

**ROLL CALL** - Present for the meeting were Fire Commissioner Tim Gornik, Fire Commissioner Ryan McIntyre, Assistant Chief Joe Levy, Assistant Chief Kevin O'Hare, and Administrative Assistant Jenna Reavy  
Guests were: Trustee Kate Perkins, Kathy Broadwell, Candidate Andrew Miller (entered 17:56, left 18:30, entered 18:36)  
Absent were:

**PLEDGE OF ALLEGIANCE** – The meeting started with the pledge of allegiance to the flag.

**APPROVAL OF AGENDA** –

Motion to move New Business: Swearing-In for Commission Broadwell up to the next agenda item.

1<sup>st</sup> Commissioner Gornik 2<sup>nd</sup> Commissioner McIntyre

All Ayes  
MOTION CARRIED

Trustee President Perkins swore in Kathy Broadwell to serve as Fire Commissioner.

**PUBLIC COMMENT** – None.

**ROUTINE BUSINESS**

**APPROVAL OF MINUTES**

No minutes to approve.

**FINANCIAL REPORT**

Assistant Chief Levy presented the financial reports. He stated there is 93% of the testing and promotion budget line and 70% in training for commissioners. He noted that this does not include the upcoming costs of promotional testing.

**APPROVAL OF BILLS**

Upcoming membership dues for Illinois Fire and Police Commissioners Association.

Commissioner Gornik made a motion to move the Closed Session item down the agenda until the candidate arrived.

1<sup>st</sup> Commissioner Gornik 2<sup>nd</sup> Commissioner McIntyre

All Ayes  
MOTION CARRIED

**CLOSED SESSION**

At 1755 hours, a motion was made by Commissioner McIntyre, seconded by Commissioner Gornik, to go into closed session to discuss personnel matters in accordance with 5 ILCS 120/2(c)(1).

Present for closed session were Fire Commissioner Tim Gornik, Fire Commissioner Ryan McIntyre, Commissioner Kathy Broadwell, Assistant Chief Joe Levy, Assistant Chief Kevin O'Hare, and Administrative Assistant Jenna Reavy  
Guests were: Trustee Kate Perkins, Candidate Andrew Miller (entered 17:56, left 18:30, entered 18:36)

Closed session ended at 1836 hours.

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**COMMUNICATIONS**

**CHIEF'S REPORT**

Assistant Chief Levy provided the Chief's Report. In December, there were 180 calls for service. Emergency Medical Services requests accounted for 123 incidents, with the remaining 57 being fire and rescue-related responses. 2025 was the busiest year in the history of the Warrenville Fire Protection District, with a total of 2,142 calls.

On December 11, 2025, crews responded to the 30W200 block of Bedford Ct. for a reported structure fire. The fire was contained to the room and its contents, and the cause was determined to be electrical in nature.

On December 13, 2025, crews responded to the 2S200 block of Lost Meadows Ln. for a fire in a chicken coop. It is believed that a heat lamp fell over, causing the fire.

Warrenville personnel attended the Metro Fire Chiefs Installation/Holiday Event in Addison. Chief Levy, Captain Zaber, and Ted Ellison completed the fire inspection of the 2025 Ford ambulance in Orlando, Florida.

Chief Levy attended the Endeavor/Edward EMSS Coordinators Meeting in Naperville. The duty crew participated in the MABAS Division 16 Hazmat drill in Downers Grove.

Senior staff, along with the Union Executive Board, continued contract negotiations. Chief Dina, Chief Levy, and Financial Analyst Nadeau attended the IFSAP Holiday Luncheon in Hoffman Estates. Chief Levy, Assistant Chief O'Hare, and Financial Analyst Nadeau completed budget request meetings with each responsible party.

Warrenville Fire Protection District Honor Guard members and District personnel attended visitation and walk-through services for former Captain Richard Divelbiss, Jr.

Firefighters Cochran, Day, Levy, Salcido, Jr., J. Schrage, Yearsley, and Zibema graduated from the College of DuPage Basic Operations Fire Academy. A number of District personnel attended to support their fellow members.

**TRUSTEES REPORT**

President Perkins welcomed Commissioner Broadwell to the District on behalf of the Board of Trustees.

It was noted that Assistant Chief Joe Levy is serving as Acting Chief. Discussion regarding the Fire Chief position will take place at the upcoming Trustee Meeting.

**ATTORNEY**

None.

**PERSONNEL**

None.

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**UNFINISHED BUSINESS**

General ongoing business for personnel

Commissioner Gornik requested clarification regarding the language in the Rules and Regulations pertaining to preference points. Trustee Perkins stated she would research the matter.

**NEW BUSINESS**

Swearing-In for Commissioner Broadwell

Moved up in agenda.

Review Background Report and Oral Interview for candidate Andrew Miller

Commissioner Gornik motioned to extend a conditional offer of employment to candidate Miller, contingent upon successful completion of a physical examination.

1<sup>st</sup> Commissioner Gornik 2<sup>nd</sup> Commissioner McIntyre

All Ayes

MOTION CARRIED

**ADJOURN** @18:38 hours, - 1st Commissioner Broadwell

2nd Commissioner Gornik

All Ayes

MOTION CARRIED

Meeting adjourned at 18:38 hours.