

WARRENVILLE FIRE PROTECTION DISTRICT
3S472 Batavia Road, Warrenville, IL 60555

Minutes of Trustee Meeting
January 21, 2026

CALL TO ORDER

President Perkins called the meeting to order at 1700 hours.

PLEDGE OF ALLEGIANCE

The meeting started with the pledge of allegiance to the flag.

ROLL CALL

Present for the meeting were President Kate Perkins, Secretary Jeff Carstens, Treasurer Al Thompson, Trustee Mike Karl, Trustee Natalie Clemens, Acting Fire Chief Joe Levy (left at 1733 hours, returned at 1803 hours), Assistant Chief Jamie Clark (left at 1733 hours, returned at 1812 hours), Financial Analyst Amber Nadeau (left at 1733 hours, returned at 1812 hours), and Administrative Assistant Jenna Reavy (left at 1709 hours, returned at 1812 hours).

The guests present were Captain Bill Zabler (left at 1709 hours, returned at 1812 hours), Firefighter/Paramedic Austin Wiedmyer (left at 1709 hours), and Fire Commissioner Kathy Broadwell (left at 1709 hours).

APPROVAL OF AGENDA

A motion was made by Trustee Carstens, seconded by Trustee Clemens, to approve the agenda with the release of closed session minutes from the semiannual review moved after closed session.

5 AYES MOTION CARRIED

PUBLIC COMMENTS

Kathy Broadwell was introduced, who was recently appointed to the Board of Fire Commissioners.

APPROVAL OF MINUTES

A motion was made by Trustee Carstens, seconded by Trustee Thompson, to approve the regular minutes with a minor typo correction and closed session minutes of the regular meeting on December 17, 2025.

5 AYES MOTION CARRIED

A motion was made by Trustee Carstens, seconded by Trustee Karl, to approve the destruction of all closed session recordings from June 2024 and prior.

5 AYES MOTION CARRIED

FINANCIAL REPORTS

Acting Chief Levy presented the financial reports. The "Total Cash" from the Summary of Cash report is equal to the "Ending Cash Balance" on the Cash Activity Report. The Cash Activity Report included a beginning cash balance of \$7,347,909.36 and an ending cash balance of \$6,890,719.85 as recorded in the December 2025 financial reports.

Acting Chief Levy noted the December ambulance revenues were \$141,065.11. The Fire Recovery revenue was \$583.68. The Fire Bureau revenue was \$1,360.00.

President Perkins commented that the actual revenues are ahead of the budgeted revenues.

A bid notice was put out for IT Support Services and submissions are due by February 13th.

A motion was made by Trustee Carstens, seconded by Trustee Thompson, to accept the monthly accounting reports as presented.

ROLL CALL:
Carstens – AYE
Clemens – AYE
Karl – AYE
Perkins – AYE
Thompson – AYE
MOTION CARRIED

APPROVAL OF BILLS

Acting Chief Levy said next month's financial reports will show a purchase of four sets of firefighter turnout gear for about \$17,000.

Acting Chief Levy provided information about a replacement power cot for the new ambulance. The current power cot is over twelve years old. A new power load system is included in the purchase of the ambulance. Maintenance and repairs are done annually on all the power cots. Stryker is the sole source.

A motion was made by Trustee Thompson, seconded by Trustee Carstens, to approve the purchase of a replacement power cot for the new ambulance not to exceed \$40,000.

ROLL CALL:
Carstens – AYE
Clemens – AYE
Karl – AYE
Perkins – AYE
Thompson – AYE
MOTION CARRIED

OTHER FINANCE

None.

CLOSED SESSION

At 1709 hours, a motion was made by Trustee Clemens, seconded by Trustee Carstens, to go into closed session for the semiannual review of closed session minutes, personnel matters, and collective negotiating matters in accordance with 5 ILCS 120/2(c)(21), 5 ILCS 120/2(c)(1), and 5 ILCS 120/2(c)(2).

ROLL CALL:
Carstens – AYE
Clemens – AYE
Karl – AYE
Perkins – AYE
Thompson – AYE
MOTION CARRIED

Administrative Assistant Reavy and the guests left for closed session.

Closed session ended at 1811 hours.

FIRE CHIEF'S REPORT

Acting Chief Levy reported there were 180 calls for service in the month of December 2025, which included 123 EMS calls and 57 fire and rescue calls. The year ended with 2,142 calls, making 2025 the busiest year in the history of the District.

There were two significant incidents in Warrenville in December, including a structure fire contained in a room and a chicken coop fire. There were no significant mutual aid or specialty team calls in December.

Warrenville personnel attended the Metro Chief Chief's Installation/Holiday Event in Addison.

Acting Chief Levy, Captain Zabler, and Mechanic Ted Ellison completed the final inspection on the 2025 Ford Ambulance in Orlando, Florida.

Acting Chief Levy attended the Endeavor/Edward EMS Coordinator's meeting in Naperville.

The duty crew participated in the MABAS Division 16 hazmat drill in Downers Grove.

Senior staff, along with the Union Executive Board, continued with contract negotiations.

Chief Dina, Acting Chief Levy, and Financial Analyst Nadeau attended the IFSAP Holiday luncheon in Hoffman Estates.

Acting Chief Levy, Assistant Chief O'Hare, and Financial Analyst Nadeau completed budget request meetings with each special team leader.

Warrenville FPD Honor Guard and District personnel attended visitation and walk-through services for former Captain Richard Divelbiss, Jr.

Firefighters Cochran, Day, Levy, Salcido Jr., Schrage, Yearsley, and Ziberna graduated from the College of DuPage Basic Operations Fire Academy. District personnel attended to support fellow members.

TRUSTEES

Trustee Clemens recently attended a meeting about the Route 59 corridor development. The planning commission said they will reach out to the District for input.

Trustee Clemens was selected to be a speaker at the station design conference in May.

President Perkins requested to have future meetings held in the downstairs conference room. The consensus was to proceed with this for the next meeting.

Fire Commissioner Gornik contacted President Perkins about amending the rules for the Board of Fire Commissioners. It was requested to add this to the agenda for the Trustee meeting in February.

APPROVAL OF MINUTES

After reviewing the closed session minutes in closed session at this meeting, a motion was made by Trustee Carstens, seconded by Trustee Thompson, to open the closed session minutes of the following meetings: 08/05/2024, 08/21/2024, 09/18/2024, and 01/27/2025.

5 AYES MOTION CARRIED

FIREFIGHTERS' APPRECIATION

Acting Chief Levy and Administrative Assistant Reavy met with Courtyard Banquets and signed the contract. The event will be on March 7th.

ATTORNEY

None.

LOGISTICS

Acting Chief Levy presented the Logistics Report.

TRAINING

Acting Chief Levy presented the Training Report. December had 879 training hours completed. The calendar year ended with a total of 10,778 training hours completed.

EMS

Acting Chief Levy presented the EMS Report.

APPARATUS

Acting Chief Levy presented the Apparatus Report. The warranty for Tower 11 was extended by four months to end in July 2026. The final inspection and payment of the new ambulance will be soon. The transmission for the Dodge ambulance has been fixed.

At 1824 hours, there was a brief recess to attend the retirement ceremony for Fire Marshal Carl Voda.

The meeting resumed at 1850 hours.

FIRE BUREAU

Acting Chief Levy presented the Fire Bureau Report and answered various questions from the Board.

PERSONNEL

None.

UNFINISHED BUSINESS

Acting Chief Levy presented an update on the strategic plan project and answered various questions from the Board regarding Goal 1 – Community Relations. Trustee Clemens recommended increasing community outreach efforts, specifically for Arrowhead. It was requested to move this item to the Communications section on the agenda since it is an ongoing project.

Acting Chief Levy provided an update regarding the Lexipol project. The weekly meetings are continuing. The draft policies were sent to the Board of Trustees to review and provide comments by February 1st. The 10-day review period with the Union will start sometime in February.

President Perkins said the Master Plan 2036 for the District is on hold until the new budget year starts.

NEW BUSINESS

A motion was made by Trustee Thompson, seconded by Trustee Carstens, to appoint Financial Analyst Amber Nadeau as the OMA Officer and FOIA Officer for the District.

5 AYES MOTION CARRIED

The vacancy for the Fire Chief position will be discussed at the regular meeting in February.

ADJOURNMENT

At 1901 hours, a motion was made by Trustee Carstens, seconded by Trustee Thompson, to adjourn the meeting.

5 AYES MOTION CARRIED

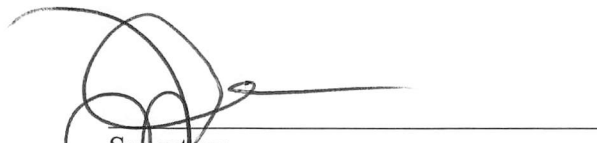
Present at the end of the meeting were President Kate Perkins, Secretary Jeff Carstens, Treasurer Al Thompson, Trustee Mike Karl, Trustee Natalie Clemens, Acting Fire Chief Joe Levy, Assistant Chief Jamie Clark, Financial Analyst Amber Nadeau, and Administrative Assistant Jenna Reavy.

The guest present at the end of the meeting was Captain Bill Zabler.

The meeting adjourned at 1901 hours.



President



Secretary