

Warrenville Fire Protection District  
Fire Commission Meeting  
March 10, 2026  
5:30pm  
Minutes

**CALL TO ORDER @ 17:30** by Commissioner McIntyre

**ROLL CALL** - Present for the meeting were Fire Commissioner Tim Gornik, Fire Commissioner Ryan McIntyre, Fire Commissioner Kathy Broadwell, Fire Chief Kevin O'Hare, Assistant Chief Joe Levy, and Administrative Assistant Jenna Reavy

Guests were:

Absent were:

**PLEDGE OF ALLEGIANCE** – The meeting started with the pledge of allegiance to the flag.

**APPROVAL OF AGENDA** –

Candidate interviews were unable to be conducted and motioned to be removed from the agenda, to be rescheduled at a later date.

1<sup>st</sup> Commissioner Gornik 2<sup>nd</sup> Commissioner Broadwell

All Ayes  
MOTION CARRIED

**PUBLIC COMMENT** – None.

**ROUTINE BUSINESS**

**APPROVAL OF MINUTES**

A motion was made by Commissioner McIntyre, seconded by Commissioner Gornik to approve the regular meeting minutes from January 13, 2026.

All Ayes  
MOTION CARRIED

A motion was made by Commissioner McIntyre, seconded by Commissioner Gornik to approve the closed meeting minutes from January 13, 2026.

All Ayes  
MOTION CARRIED

**FINANCIAL REPORT**

None

**APPROVAL OF BILLS**

Upcoming membership dues for Illinois Fire and Police Commissioners Association.

**CLOSED SESSION**

At 1733 hours, a motion was made by Commissioner McIntyre, seconded by Commissioner Broadwell, to go into closed session to discuss personnel matters in accordance with 5 ILCS 120/2(c)(1).

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All Ayes  
MOTION CARRIED

Present for closed session were Fire Commissioner Tim Gornik, Fire Commissioner Ryan McIntyre, Fire Commissioner Kathy Broadwell, Fire Chief Kevin O'Hare, Assistant Chief Joe Levy, and Administrative Assistant Jenna Reavy

Closed session ended at 1751 hours.

## COMMUNICATIONS

### CHIEF'S REPORT

Chief O'Hare provided the Chief's Report. During February 2026, the District responded to 132 incidents, consisting of 97 EMS calls and 43 fire-related responses. Year-to-date activity totals 314 incidents, essentially matching the 315 incidents recorded during the same timeframe in 2025. The District continues to maintain a high operational tempo while progressing key initiatives and organizational improvements.

February 4- Vehicle Fire (Butterfield Rd.) Companies responded to a fully involved passenger vehicle fire in the eastbound lanes of Butterfield Road. Crews deployed an attack line, confirmed no occupants were inside the vehicle, and successfully contained the fire to the vehicle.

February 10 & 11- Cardiac Arrest Responses Warrenville crews responded to two separate cardiac arrest incidents within the district. Personnel initiated advanced life support measures and coordinated patient care with responding EMS units.

February 12- Multi-Vehicle Traffic Collision Crews responded to a four-vehicle crash at Butterfield and Warrenville Roads. Firefighters secured the scene, assessed patients, and assisted with traffic and hazard mitigation.

February 12- Motor Vehicle Collision (Winfield Rd.) Two vehicles with moderate front-end damage were found in the intersection with airbag deployment. Crews secured the vehicles, assessed occupants, and mitigated fluid leaks.

February 18- Motor Vehicle Collision (Batavia Rd.) Crews responded to a two-vehicle accident with moderate damage. Both drivers were evaluated and assisted by EMS personnel.

February 27- Outside Fire (Riverside Ave.) Crews extinguished a fire that had spread from a deteriorated bum barrel lacking proper safety measures. Code enforcement was notified due to unsafe burning conditions.

February 28- Outside Fire (Curtis Ave.) Firefighters extinguished an open bum involving a cabinet, pallets, and other materials located near a structure. The fire was not contained in an approved container and posed a potential exposure risk.

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Department Meetings Conducted- Quarterly meetings were held to review 2025 accomplishments and outline the department's 2026 vision and goals.

Personnel Updates: Part-time employees Evan LeMaster and Adam Papay resigned from the department, Bryan Cocallas returned from leave, Jeff Krischel returned to the department after a three-year hiatus, and Drew Miller began full-time employment on February 10.

Training & Professional Development: A Boat Operations training course was scheduled with the Romeoville Fire Academy to be hosted in Warrenville this August and the department acquired a new bum pan to enhance fire extinguisher training capabilities.

Technology & Administrative Initiatives: The district opened bids for IT service providers as part of ongoing technology improvements, The department successfully transitioned its Google platform from a business account to a government account, resulting in cost savings, and a new ODC filing structure with reference numbers was implemented to improve internal documentation and tracking.

Operational Communications: Discussions were initiated with DUCOMM to address concerns regarding pager activation inconsistencies.

Labor Relations: A negotiations meeting was held on February 13 with labor representatives.

Leadership Update: On February 18, 2026, Kevin O'Hare was selected as Fire Chief of the Warrenville Fire Protection District.

**TRUSTEES REPORT**

None.

**ATTORNEY**

None.

**PERSONNEL**

None.

**UNFINISHED BUSINESS**

General ongoing business for personnel

Assistant Chief Levy stated he would contact candidates Daubenspeck and Janiec to reschedule their oral interviews. Pending candidate availability, a special meeting is tentatively scheduled for March 19, 2026.

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**NEW BUSINESS**

Review Background Report and Oral Interview for candidates Ryan Daubenspeck and Andrew Janiec  
Interviews did not take place.

Discussion and possible action on change to the Rules of the Board of Fire Commissioners

Commissioner Gornik motioned to adopt Appendix A to the Rules of the Board of Fire Commissioners, reflecting an update to increase preference points for service time from 0.5 to 1.0 point.

1<sup>st</sup> Commissioner Gornik 2<sup>nd</sup> Commissioner McIntyre

All Ayes  
MOTION CARRIED

**ADJOURN** @18:12 hours, - 1st Commissioner Gornik 2nd Commissioner McIntyre

All Ayes  
MOTION CARRIED

Meeting adjourned at 18:12 hours.