

WARRENVILLE FIRE PROTECTION DISTRICT
3S472 Batavia Road, Warrenville, IL 60555

Minutes of Trustee Meeting
June 17, 2026

CALL TO ORDER

President Perkins called the meeting to order at 1700 hours.

PLEDGE OF ALLEGIANCE

The meeting started with the pledge of allegiance to the flag.

ROLL CALL

Present for the meeting were President Kate Perkins, Secretary Jeff Carstens, Treasurer Al Thompson, Trustee Mike Karl, Trustee Natalie Clemens, Fire Chief Kevin O'Hare, Assistant Chief Joe Levy (left at 1844 hours, returned at 1859 hours), Financial Analyst Amber Nadeau (left at 1844 hours, returned at 1859 hours), and Administrative Assistant Jenna Reavy (left at 1813 hours).

The guests present at the meeting were Fire Marshal Mike Lucas (left at 1813 hours, returned at 1859 hours), Captain Bill Zabler (arrived at 1734 hours, left at 1813 hours), FF/PM Austin Wiedmyer (left at 1810 hours), FF/PM Alec Stump (arrived at 1730 hours, left at 1752 hours), FF/PM Jeff Dore (arrived at 1730 hours, left at 1752 hours), FF/PM Miles Volpe (left at 1758 hours), and paramedic student Ben Lundy (left at 1758 hours).

APPROVAL OF AGENDA

A motion was made by Trustee Carstens, seconded by Trustee Thompson, to approve the agenda as presented.

5 AYES MOTION CARRIED

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

A motion was made by Trustee Carstens, seconded by Trustee Thompson, to approve the regular minutes and closed session minutes of the regular meeting on May 20, 2026.

5 AYES MOTION CARRIED

FINANCIAL REPORTS

Chief O'Hare presented the financial reports. The "Total Cash" from the Summary of Cash report is equal to the "Ending Cash Balance" on the Cash Activity Report. The Cash Activity Report included a beginning cash balance of \$5,349,307.71 and an ending cash balance of \$5,553,082.64 as recorded in the May 2026 financial reports.

The revenue received for the month included ambulance revenue of \$102,242.09 and Fire Recovery revenue of \$941.27. There was no Fire Bureau revenue this month.

A motion was made by Trustee Thompson, seconded by Trustee Carstens, to accept the monthly accounting reports as presented.

ROLL CALL:
Carstens – AYE
Clemens – AYE
Karl – AYE
Perkins – AYE
Thompson – AYE
MOTION CARRIED

APPROVAL OF BILLS

There was a discussion about the AC-11 vehicle replacement. Chief O'Hare presented a quote from Currie Motors under the Suburban Purchasing Cooperative for the vehicle. He also presented quotes for the rest of the lighting, equipment, and installation. The overall total was \$75,000. There was further discussion about the issues with the current vehicle.

A motion was made by President Perkins, seconded by Trustee Thompson, to approve the purchase of a vehicle from Currie Motors under the Suburban Purchasing Cooperative, along with lighting, equipment, striping, and other associated items not to exceed a total of \$80,000.

ROLL CALL:
Carstens – ABSTAIN
Clemens – AYE
Karl – NAY
Perkins – AYE
Thompson – AYE
MOTION CARRIED

There was a discussion about the replacement of the air conditioner and furnace on the Administration side of the building. The Board of Trustees approved the purchase of an air conditioner and furnace replacement at the previous meeting. There was an error that caused the wrong furnace to be disconnected. Chief O'Hare approved an emergency purchase for a second air conditioner and furnace replacement.

A motion was made by Trustee Thompson, seconded by Trustee Carstens, to amend the original approval made at the May 20, 2026 meeting to include two sets of an air conditioner and furnace replacement not to exceed a total of \$24,855.

ROLL CALL:
Carstens – AYE
Clemens – AYE
Karl – AYE
Perkins – AYE
Thompson – AYE
MOTION CARRIED

There was a discussion about the replacement of the IT firewall. During a recent cyber-attack on the server, the IT vendor came onsite quickly and stopped any further activity. The IT vendor noted the vulnerabilities of the system and provided recommendations for replacement.

A motion was made by Trustee Thompson, seconded by Trustee Carstens, to approve the purchase of a replacement firewall and wireless access point not to exceed \$9,500.

ROLL CALL:
Carstens – AYE
Clemens – AYE
Karl – AYE
Perkins – AYE
Thompson – AYE
MOTION CARRIED

PRESENTATION

Assistant Chief Levy presented the Call of the Month recognition from Central DuPage Hospital. On April 4, 2026, there was a structure fire incident with an occupant that was rescued. The recognition honored Lieutenant Bryan LaForge, FF/PM Austin Wiedmyer, FF/PM Miles Volpe, FF/PM Alec Stump, FF/PM Jeff Dore, and FF/PM Caleb Miner. There will be a formal recognition ceremony following the board meeting on July 15th. The Board of Trustees thanked the crews for their bravery, hard work, and dedication.

APPROVAL OF BILLS

There was a discussion about a security camera system for the fire station. There were two quotes received. Chief O'Hare said the proposal is for external cameras at a minimum and that there would be none inside the living quarters. The discussion was deferred to closed session for security reasons.

OTHER FINANCE

There was a discussion about the draft financial model and the strategic use of it. President Perkins commented that a model is helpful to roughly predict the future. Further modifications to the draft model will be done after the union contract is finalized and the FY26 audit is completed.

CLOSED SESSION

At 1813 hours, a motion was made by Trustee Carstens, seconded by Trustee Karl, to go into closed session for personnel matters, collective negotiating matters, and security matters in accordance with 5 ILCS 120/2(c)(1), 5 ILCS 120/2(c)(2), and 5 ILCS 120/2(c)(8).

ROLL CALL:
Carstens – AYE
Clemens – AYE
Karl – AYE
Perkins – AYE
Thompson – AYE
MOTION CARRIED

Administrative Assistant Reavy, Fire Marshal Lucas, and all guests left for closed session.

Closed session ended at 1857 hours.

FIRE CHIEF'S REPORT

Chief O'Hare reported there were 227 calls for service in the month of May 2026, which included 137 EMS calls and 90 fire and rescue calls.

There were a few notable incidents in Warrenville in May, which included a water rescue and several motor vehicle accidents. Mutual aid calls included a structure fire in Wheaton, e-bike/garage fire in Carol Stream, and a structure fire in Winfield.

Assistant Chief Levy completed his Doctorate degree.

Assistant Chief Levy attended the annual ImageTrend conference in Minnesota.

Chief O'Hare presented at the Illinois Society of Fire Service Instructors (Training Officers Bootcamp).

Chief O'Hare attended the Illinois Fire Chiefs Association spring symposium in Peoria.

Staff placed grave markers at the gravesites of former District members.

The District hosted an internal department breakfast attended by approximately 40 personnel and their families.

The District participated in the Junior Road Rally hosted by the Warrenville Park District.

The District participated in the Cop on Top fundraiser hosted by the Warrenville Police Department. The event supports Special Olympics.

The Timber Creek Homeowners Association hosted a meeting at the station.

The District participated in the Bike Rodeo and touch-a-truck events.

After many years of service to the District, our account manager, Mitch Backes, has departed Assured Partners. The District has been assigned a new account manager and is working on a smooth transition.

Firefighter/Paramedic Andrew Janiec officially started as a career firefighter on May 3rd.

Firefighter/Paramedic Kyle Giron started as a career firefighter on May 18th.

The District achieved full staffing for the first time in several years.

Captain Zabler attended Sim-U-Share Builder software training.

The windshield was repaired on Utility 11.

Medic 1 experienced a radiator hose failure and was repaired and returned to service.

The Pierce engine host bed cover was repaired.

The composite bay floor grates were installed throughout the apparatus bay.

The replacement gear washer was placed in service.

Th replacement dishwashers and other kitchen equipment repairs were completed.

Tower 11 remained operational for much of the month but continued to experience mechanical issues requiring extensive coordination with Fire Service, Inc.

Union negotiation meetings were conducted, and formal collective bargaining proposals were exchanged.

The District conducted a department-wide harassment training.

Red Shift received the CDH “Call of the Month” recognition associated with the Maplewood Fire.

There were multiple meetings conducted with staff, career officers, and paid-on-call officers.

APPROVAL OF BILLS

A motion was made by Trustee Thompson, seconded by Trustee Carstens, to approve the purchase of a security camera system not to exceed \$12,500.

ROLL CALL:
Carstens – AYE
Clemens – AYE
Karl – AYE
Perkins – AYE
Thompson – AYE
MOTION CARRIED

TRUSTEES

The Board of Trustees recommended utilizing multiple social media platforms to maximize the reach of the postings.

Trustee Thompson and Trustee Carstens are developing a vehicle replacement justification sheet.

FIREFIGHTERS’ APPRECIATION

None.

ATTORNEY

None.

LOGISTICS

Assistant Chief Levy presented the Logistics Report.

TRAINING

Assistant Chief Levy presented the Training Report. May had 700 training hours completed.

EMS

Assistant Chief Levy presented the EMS Report.

APPARATUS

Assistant Chief Levy presented the Apparatus Report. Chief O’Hare provided an update on the ongoing mechanical issues with Tower 11.

FIRE BUREAU

Fire Marshal Lucas presented the Fire Bureau Report.

STRATEGIC PLAN

Chief O'Hare presented the Strategic Plan Report involving Goal 6 – Staffing.

PERSONNEL

The collective bargaining agreement was tabled for a future meeting.

A motion was made by Trustee Thompson, seconded by Trustee Carstens, to approve the recommended pay increases for non-bargaining unit personnel as proposed, retroactive to May 1, 2026.

ROLL CALL:

Carstens – AYE

Clemens – AYE

Karl – AYE

Perkins – AYE

Thompson – AYE

MOTION CARRIED

UNFINISHED BUSINESS

Chief O'Hare provided an update regarding the Lexipol project. He will send draft policies to the Board for review.

NEW BUSINESS

The Fire Commission annual report was not available in time for this meeting and was deferred to the next regular meeting.

A list was provided for surplus items from around the station. There is a fee to properly recycle the televisions.

A motion was made by Trustee Thompson, seconded by Trustee Carstens, to approve the surplus list as presented.

5 AYES MOTION CARRIED

ADJOURNMENT

At 1925 hours, a motion was made by Trustee Carstens, seconded by Trustee Thompson, to adjourn the meeting.

5 AYES MOTION CARRIED

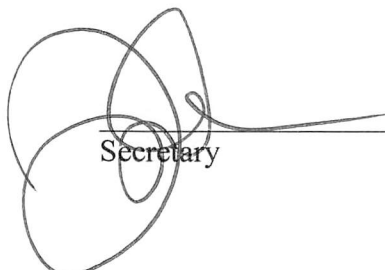
Present at the end of the meeting were President Kate Perkins, Secretary Jeff Carstens, Treasurer Al Thompson, Trustee Mike Karl, Trustee Natalie Clemens, Fire Chief Kevin O'Hare, Assistant Chief Joe Levy, and Financial Analyst Amber Nadeau.

The guest present at the end of the meeting was Fire Marshal Mike Lucas.

The meeting adjourned at 1925 hours.



President



Secretary